



Florida Department of Environmental Protection

Florida *Green Lodging* Program Renewal Application



INSTRUCTIONS

The Florida Department of Environmental Protection (DEP) applauds your decision to continue participation in the Florida *Green Lodging* Program by illustrating your commitment to protecting and conserving Florida's environment.

To complete the Designation Application, conduct a thorough environmental assessment of your property and implement practices in the five areas of sustainable operations:

- I. Communication and Education (Guest, Employee, Public)
- II. Waste Reduction, Reuse and Recycling
- III. Water Conservation
- IV. Energy Efficiency
- V. Indoor Air Quality

All new environmental practices must be implemented prior to submitting the renewal application.

The application can be completed electronically. Input the required data into the fields and use the check boxes, where applicable. When completed, save a copy as a .pdf and submit it, along with the required documentation, to GreenLodging@FloridaDEP.gov. The Florida *Green Lodging* Program will evaluate your application and documentation and notify you of your renewal status.

Thank you for your interest in the Florida *Green Lodging* Program. We look forward to working with you to protect Florida's environment and conserve our natural resources for generations to come.



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PROPERTY INFORMATION

Name of Property: _____
(As it will appear on the Florida Green Lodging Website)

Physical Address: _____

City: _____ Zip: _____

Main Phone Number: _____

Web Address: _____

General Manager: _____ Phone Number: _____

Email Address: _____

Primary Contact Responsible for *Green Lodging* Designation Effort

Name: _____ Title: _____

Phone Number: _____

Email Address: _____



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FACILITY SELF REVIEW

1. Does your property wish to obtain a higher Palm rating?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<ul style="list-style-type: none"> • <i>If yes, please complete the Designation Application and your Palm rating will be rescored.</i> 		
2. Has your property submitted your annual Environmental Performance Data?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<ul style="list-style-type: none"> • <i>If no, please complete the EPD Form located here.</i> 		

To complete your renewal, you must implement at least two new environmental practices from any of the five areas of sustainable operations.

For assistance, see Best Management Practices and Technical Assistance.

3. Area of Sustainable Operation: (check one)

Communication & Education
 Waste Reduction, Reuse & Recycling
 Water Conservation
 Energy Efficiency
 Indoor Air Quality

Please describe environmental practice implemented in the space below. *Submit any supporting documents.*

4. Area of Sustainable Operation: (check one)

Communication & Education
 Waste Reduction, Reuse & Recycling
 Water Conservation
 Energy Efficiency
 Indoor Air Quality

Please describe environmental practice implemented in the space below. *Submit any supporting documents.*

5. Has your property conducted and documented ongoing employee education for Best Management Practices?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<ul style="list-style-type: none"> • If yes, timeframe for these trainings? 		

Please describe environmental practice implemented in the space below. *Submit any supporting documents.*



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VERIFICATION and AUTHORIZATION

Florida *Green Lodging* Designation requires the lodging facility to verify regulatory compliance with the Florida Department of Environmental Protection (DEP) and authorize to posting its environmental practices on the Florida *Green Lodging* Program website. Please indicate agreement by completing the following:

_____ (Facility Name) is in compliance with all applicable federal, state and local environmental rules and regulations; allows its environmental practices to be posted on the Florida *Green Lodging* website; and makes its practices available to the public, guests and others upon request.

- As authorizing agent for this property, I accept the Terms and Conditions of
- designation. No false or misleading information is presented in this application.
- My hotel is ready for renewal.

General Manager: _____

Date: _____

Thank you for your commitment to conserve Florida's natural resources through your participation in the Florida *Green Lodging* Program. The Florida *Green Lodging* Program will review your application and documentation and will notify you of your designation status.

IMPORTANT NOTE:

Once you have completed the application, please save the form as a .pdf using the 'Save As' function. Attach application to an email and send to GreenLodging@FloridaDEP.gov. Be sure to include any additional documentation required in the above sections.

Attachments should be in .pdf format, titled clearly with your property's name and documents should be no larger than 250 kb in size. Your application will not be reviewed for designation without the supporting documents.

MAKE SURE TO SAVE A COPY OF THIS APPLICATION BEFORE SUBMITTING