

# How To Interpret Your 2023 Drinking Water System Monitoring Schedule

- **FIND YOUR SYSTEM** by holding the control key and pressing the F key.
  - Type in the PWS ID and press enter
- **Contam. Group:** Indicates the group of contaminants to be tested
  - Inorganics (INOR)
  - Volatile Organic Contaminants (VOCs)
  - Synthetic Organic Contaminants (SOCs)
  - Radiological (RAD)
  - Secondary (SEC)
  - Disinfection by-product (DBPs)
  - Lead and Copper (LCR)
- **Contam. Code:** This is a code that corresponds to a specific contaminant. If no contaminant code is listed (NA), the entire group of contaminants must be tested.
- **Contam. Name:** Indicates a specific contaminant that may be on a special schedule.
- **FREQ:** Frequency column
  - Annual: sample in 2023
  - Triennial, sample in accordance with Standard Monitoring Framework (SMF)
  - Quarterly: Once per quarter in 2023
    - For DBPs, ensure sampling occurs in the correct *month and week* per the pre-approved sampling plan
  - *For Lead and Copper only:*
    - Biannual: Sample January – June and July – December 2023.
    - Annual: Sample annual during June – September 2023.
    - Triennial: Sample during June – September in accordance with SMF
- **Location:**
  - All Chems (INOR, VOCs, SOCs, RADs, SEC) must be collected from the point of entry (POE). This may be indicated by AAA, AAB, or WTP1, etc. This is just a code for the POE in our database.
  - DBPs, LCR and Bacteriological samples should be collected in the distribution system per the sampling plan on- file.
- **Location Description:** Description Column
  - Description is the physical location of the sampling location.
- **Quarter:** Only applicable for systems required to sample a contaminant in a specific quarter
  - Q 1 = January, February, March
  - Q 2 = April, May, June
  - Q 3 = July, August, September
  - Q 4 = October, November, December
- **DBP Quarter:** *Applies only to DBPs samples.*

- **DBP Month:** *Applies only to DBPs samples.*
  - Annual/Triennial: Systems collecting DBPs either Annually or Triennially MUST collect samples in the specified month on this column
- Quarterly: Systems collecting DBPs Quarterly MUST collect samples in the specified month on this column AND week (next column)
- **DBP Week (if Quarterly):** *Applies only to DBPs samples.*
  - Quarter, week: *Applies only to DBPs collected on a Quarterly frequency.*
    - Week 1: Sample during 1<sup>st</sup> – 7<sup>th</sup> of the month
    - Week 2: Sample during 8<sup>th</sup> – 14<sup>th</sup> of the month
    - Week 3: Sample during 15<sup>th</sup> – 21<sup>st</sup> of the month
    - Week 4: Sample during the 22<sup>nd</sup> – 28<sup>th</sup> of the month
- **Collect First Sample Prior to:** This is the last day of the required monitoring period. For example, Q2 has an end date of 06/30/2021 and Annual, Triennial samples have an end date of 12/31/2021
-

## Other important information

**Standard Monitoring Framework (SMF)** designates the year that systems conduct triennial monitoring based on system type and size

- Community Water Systems: Population > 3,300 = 2020
- Community Water Systems: Population < 3,300 = 2021
- Non-transient Non-Community = 2022
  
- **ALL SYSTEMS MUST SAMPLE**
  - Nitrate and Nitrite from each point of entry (POE) annually
  - Bacteriological samples
    - Quarterly: Transient Non-Communities and Non-Transient Non-Communities (population <1,000)
    - Monthly: Non-Transient Non-Communities (population >1,000) and Community Water Systems
    -
  
- **All DBPs** must be sampled in accordance with approved plan. Plans can be found in OCULUS under the profile *Sampling* and the document type *Disinfection By-Products Related*
  - Contact DEP if you cannot locate a sampling plan
  - Samples collected outside of the timeframe on the plan will not be accepted.
  - Systems on quarterly must designate the *month and week* of sampling.
  - Systems on annual or triennial must designate the *month* of sampling.
  
- **Consumer Confidence Reports (CCR)** required for Community Water Systems are due to the consumers of the water system *July 1, 2023*. Send the completed CCR to the Department for review/approval before administering to the consumers. The Certification of Delivery of the Consumer Confidence Report is due to the Department *August 10, 2023*.
  
- The Department recommends that samples are collected early to allow time for resampling during the monitoring period if needed and to avoid missed monitoring violations.
  
- Contact the Department by email if you have specific questions about your monitoring schedule.

These schedules are a good faith effort by the Department to inform systems of their sampling requirements.

Any error in the schedule does not relieve the system of their sampling requirements.  
All systems must sample in accordance with 62-550 Florida Administrative Code.