



2025 EPA RCRA BIENNIAL HAZARDOUS WASTE REPORT

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Permitting and Compliance Assistance Program
Florida Department of Environmental Protection

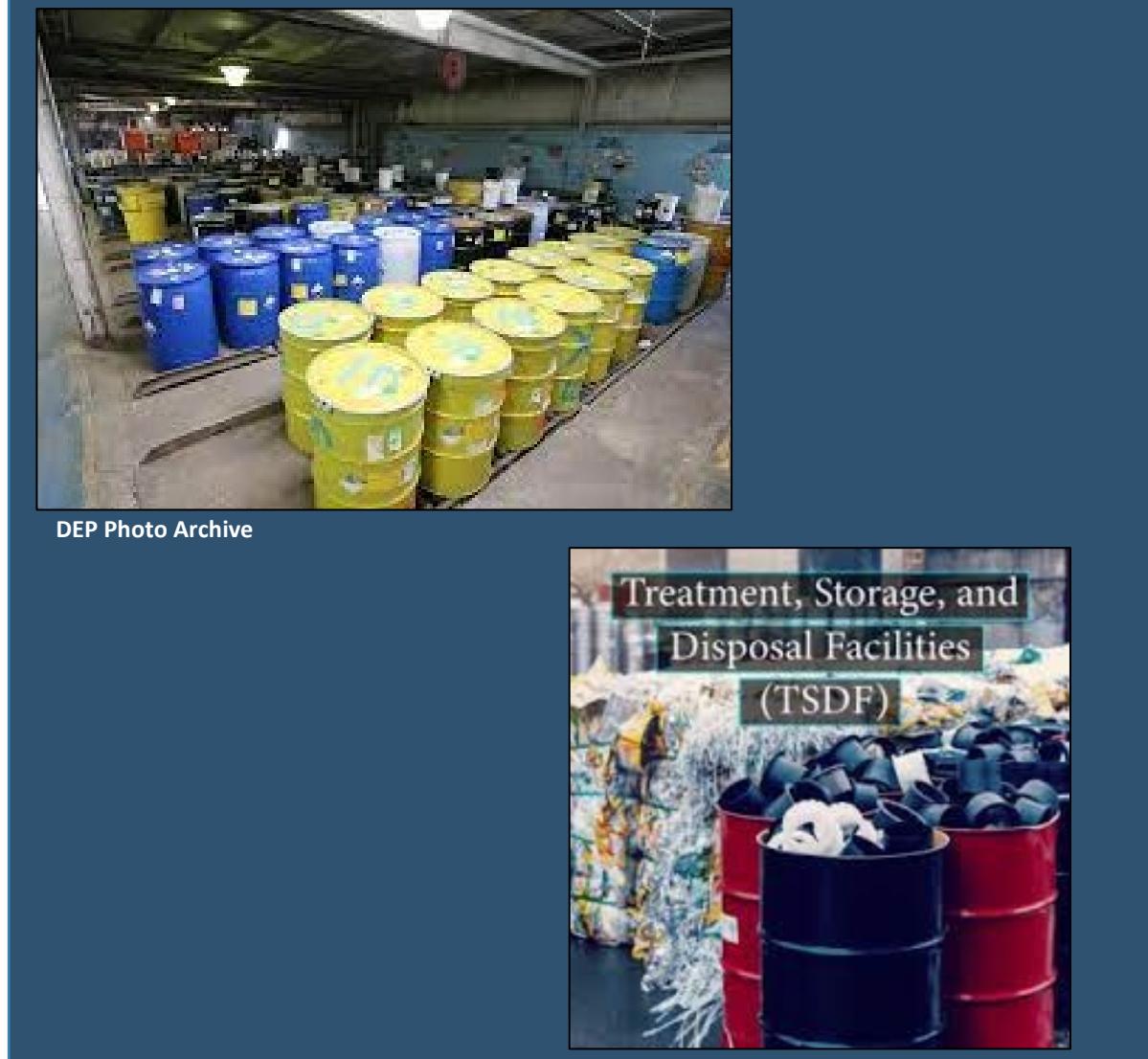
Microsoft Teams | February 10, 2026



SITES REQUIRED TO FILE A 2025 BIENNIAL REPORT (BR)

The following sites **must** file a report if they:

- Met the definition of a RCRA Large Quantity Generator (LQG) for **any** month during 2025.
- Treated, stored, or disposed of RCRA hazardous waste (HW) on-site during 2025.
- Received hazardous wastes from off-site hazardous waste (HW) generators, even if waste was not stored before recycling.
- Met the definition of a **reverse distributor**, as defined in 40 CFR 266.500, during 2025.





LQG REQUIREMENTS

Any **single month** meeting on or more of the following quantities qualifies your site for a BR submission:

- Generated 1,000 kg (2,200 lbs.) or more of RCRA non-acute hazardous waste (HW) in any single month.
- Generated more than 1 kg (2.2 lbs.) per month of RCRA acute hazardous waste, or accumulated that amount at any time.
- Generated more than 100 kg (220 lbs.) of spill cleanup material contaminated with RCRA acute hazardous waste in a single month, or accumulated that amount at any time.



WHEN TO REPORT

- The Biennial Hazardous Waste Report is due to DEP by **March 1, 2026**, for hazardous waste generated and managed during the calendar year 2025.
- **Electronic submission** through the RCRAInfo Industry Application is recommended.
- A completed hard copy of the Biennial Report (Forms [8700-12](#) AND [8700-13 A/B](#)) may be sent to:

Attn: EPA ID Notification Coordinator
Florida Department of Environmental Protection
2600 Blair Stone Rd, MS 4560
Tallahassee, FL 32399



WHAT TO REPORT

The 2025 Biennial Report includes the following components:

- EPA Form 8700-12: Notification of Regulated Waste Activity ([Site ID](#)).
- Waste generation and management (**GM**) forms, if applicable (EPA Form [8700-13 A/B](#)).
- Waste received from off-site (**WR**) forms, if applicable (EPA Form [8700-13 A/B](#)).

Note: The off-site identification (**OI**) form is not required in Florida.



DOCUMENTS HELPFUL IN FILLING OUT THE FORMS

- Past biennial reports.
- Hazardous waste manifest forms and e-manifests.
- Records showing quantities of hazardous waste generated or accumulated.
- Results of laboratory analyses of wastes.
- Contracts or agreements with off-site facilities that manage hazardous waste.
- Permits for on-site waste management systems.



WHO CAN SUBMIT THE BIENNIAL REPORT?

- You must have either the **Certifier** permission for the Biennial Report module or **Site Manager** permission to submit the Biennial Report.
- Preparer permission allows users to prepare, but not submit, the Biennial Report.
- Consultants may not certify a Biennial Report under 40 CFR 267.75(a)(7).
- The **Biennial Report must be certified by a company officer** or an individual with comparable policy decision-making authority.



GETTING STARTED

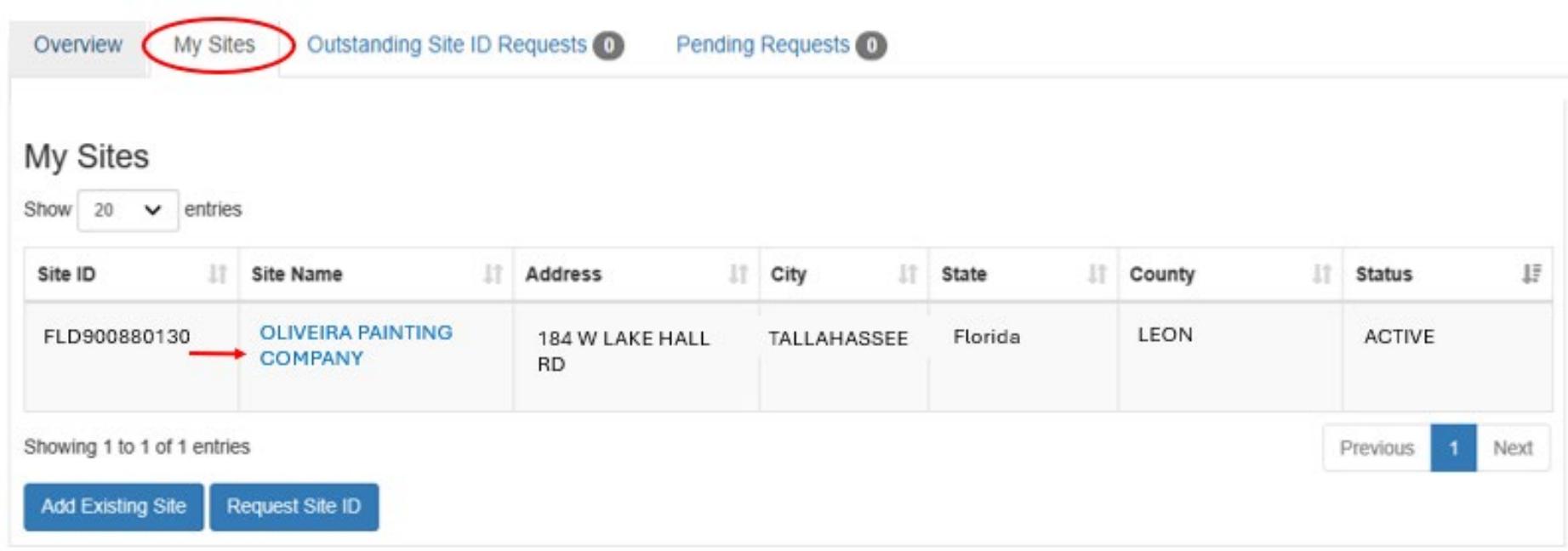
- Login to your RCRAInfo account: <https://rcrainfo.epa.gov/rcrainfoprod/action/secured/login>.
- If you do not have an account, please watch the EPA's quick How-To video to register: <https://rcrainfo.epa.gov/rcrainfo-help/videos/CreateRIAAccount/Create%20RIA%20Account.html>

The image shows three screenshots of the RCRAInfo system. The left screenshot shows the main RCRAInfo landing page with a brief description of the system. The middle screenshot shows the "RCRAInfo Sign In" page with fields for "User Id" and "Password", and buttons for "Sign in", "Register", and "Forgot password?". The right screenshot shows the "LOGIN.GOV" sign in page with a "Sign in" button and a "Create an account" link.



MY SITES

- Once logged into RCRAInfo you will need to navigate to “**My Sites**”. You should see your facility name appear in a blue link. Click on your site name.



The screenshot shows the 'My Sites' section of the RCRAInfo system. The top navigation bar includes 'Overview', 'My Sites' (which is highlighted with a red oval), 'Outstanding Site ID Requests 0', and 'Pending Requests 0'. The main title 'My Sites' is displayed above a table. The table has columns for Site ID, Site Name, Address, City, State, County, and Status. One entry is listed: FLD900880130 (with a red arrow pointing to the Site ID) and OLIVEIRA PAINTING COMPANY (with a red arrow pointing to the Site Name). The address is 184 W LAKE HALL RD, City is TALLAHASSEE, State is Florida, County is LEON, and Status is ACTIVE. Below the table, it says 'Showing 1 to 1 of 1 entries'. At the bottom are buttons for 'Add Existing Site' and 'Request Site ID'.

Site ID	Site Name	Address	City	State	County	Status
FLD900880130	OLIVEIRA PAINTING COMPANY	184 W LAKE HALL RD	TALLAHASSEE	Florida	LEON	ACTIVE



SITE DETAILS

- Click on the **Biennial Report** tab.

My Sites / Site Details

OLIVEIRA PAINTING COMPANY **184 W LAKE HALL RD - TALLAHASSEE** **FLD900880130**

Site Details **Biennial Report** e-Manifest

General Overview

Federal Generator Status Large Quantity Generator	State Generator Status Large Quantity Generator
Is Site Active Yes	Date Last Updated 05/01/2017

Site Mailing Address

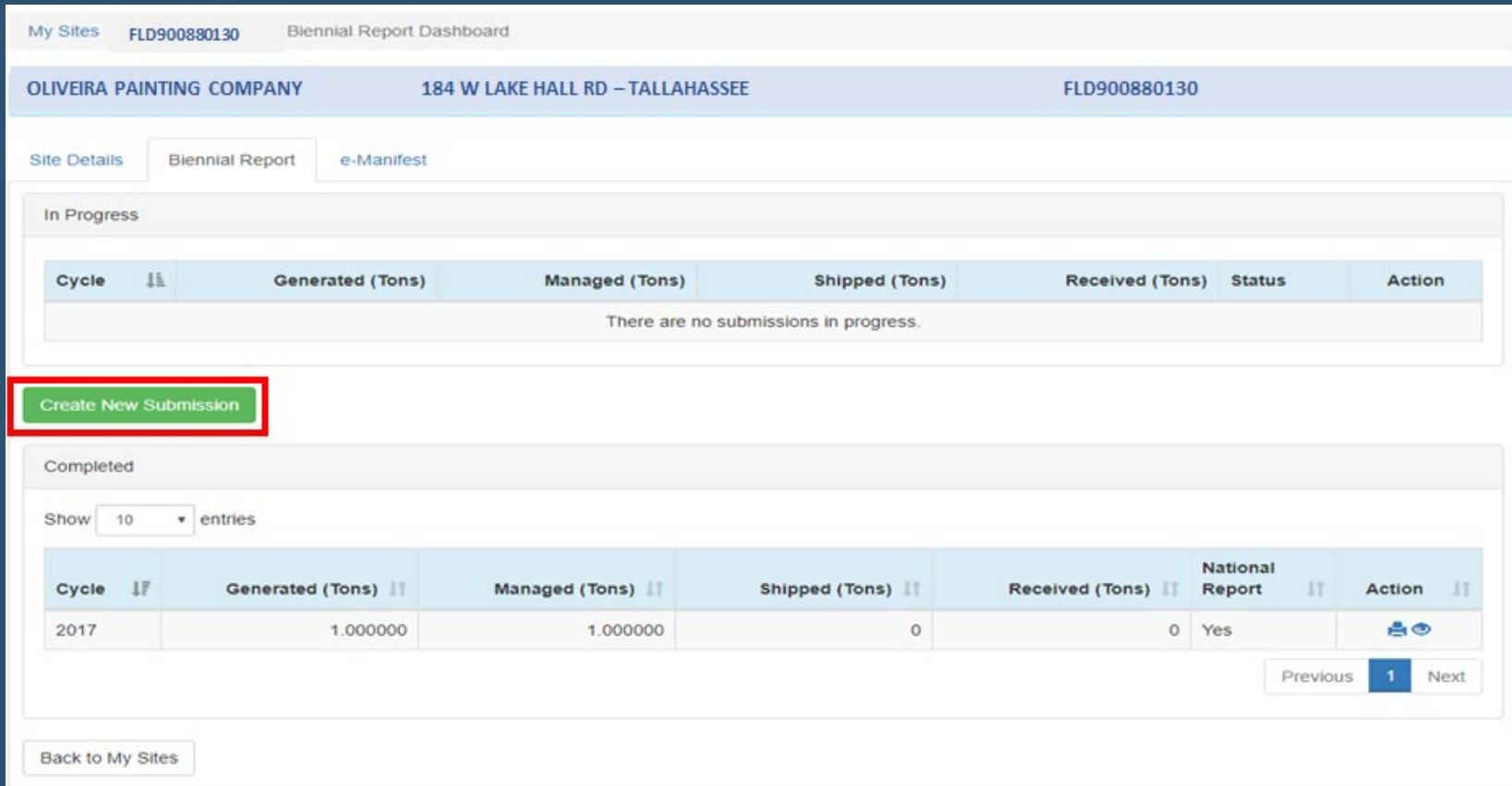
Map

A map of the Tallahassee area showing the location of the Oliveira Painting Company site. The map includes major roads like US 95, US 23, and US 17, as well as the OCEANWAY. The Timucuan Ecological and Historic Preserve is also marked on the map. A red pin indicates the specific location of the site at 184 W Lake Hall Rd.



2025 BR – CREATE NEW SUBMISSION

- The application will bring you to the Biennial Report dashboard.
- Click on “Create New Submission”.



The screenshot shows the Biennial Report Dashboard for the site FLD900880130. The dashboard header includes the site name "OLIVEIRA PAINTING COMPANY" and address "184 W LAKE HALL RD – TALLAHASSEE", and the site ID "FLD900880130". Below the header, there are three tabs: "Site Details", "Biennial Report" (which is selected), and "e-Manifest". The main content area is titled "In Progress" and contains a table with columns: Cycle, Generated (Tons), Managed (Tons), Shipped (Tons), Received (Tons), Status, and Action. A message "There are no submissions in progress." is displayed. Below this is a green button labeled "Create New Submission" with a red border. The "Completed" section shows a table for the 2017 cycle with the following data:

Cycle	Generated (Tons)	Managed (Tons)	Shipped (Tons)	Received (Tons)	National Report	Action
2017	1.000000	1.000000	0	0	Yes	

At the bottom of the dashboard, there are buttons for "Previous" and "Next", and a link "Back to My Sites".



2025 BR – CONTINUE TO DATA ENTRY

- You have the option to enter the data manually or upload the data in what is known as a flat file.
- For more information, please visit the [Flat Files Instructions](#).
- Click on **Continue to Data Entry**.

Create 2025 Biennial Report

Please indicate whether you will be uploading a flat file with all Biennial Report forms or using the data entry

[Upload a File](#)

[Continue to Data Entry](#)



2025 BR – PREVIOUS GM DATA

- Click on **Yes, bring forward 2023 GM data.**

Create 2025 Biennial Report X

We have detected that you have waste generated and managed (GM) data from a previous cycle. Would you like to copy this information (excluding quantities) forward into your current Biennial Report?

Yes, bring forward 2023' GM data No, do not bring forward any GM data

Cancel



2025 BR – ADD SITE ID

- Click on the **Add Site ID Form** button.

The screenshot shows a software interface with four main sections, each with a "Show" dropdown set to 20 entries:

- ① GM Forms:** Displays a table with columns: Page, Waste Description, Source Code, Form Code, Quantity, UOM, Qty (Tons), and Date Created. A message states: "There are no GM Forms to display." A green "Add New GM Form" button is present.
- ② WR Forms:** Displays a table with columns: Page, Sub Page, Waste Description, Form Code, Quantity, UOM, Qty (Tons), and Date Created. A message states: "There are no WR Forms to display." A green "Add New WR Form" button is present.
- ③ OI Forms:** Displays a table with columns: Page, Site ID, Site Name, City, Generator, and Transporter. A message states: "There are no OI Forms to display." A green "Add New OI Form" button is present.
- ④ Site ID Forms:** Displays a table with columns: Page, Site ID, Site Name, City, Generator, and Transporter. A message states: "There are no Site ID Forms to display." A green "Add Site ID Form" button is highlighted with a red box.



SITE IDENTIFICATION (SI) CREATION

- All large quantity generators (LQGs) must submit a re-notification by **March 1 of every even-numbered year** using **EPA Form 8700-12** (§ 262.41(a) and (b))
- The **site identification (SI) form (EPA Form 8700-12)** is a required component of the Biennial Report and fulfills the re-notification requirement



ASSISTANCE IN THE SI FORM

- For assistance completing the Site ID Form, please review the **application help** and **form instructions**.

My Sites / FLR000194654 / Biennial Report Dashboard / Add BR Source Record

Add BR Source Record

For assistance completing this form, please review the [application help](#) and [form instructions](#)

1. Reason for Submittal

BR/Notification. [Source B]



ASSISTANCE WITH CREATING A NEW SUBMISSION

- When you click on the ["Application Help" link](#) it will take you to the detailed RCRAInfo help page on how to create a new submission.

The screenshot shows a help page for the RCRAInfo Industry application. The left sidebar contains a navigation menu with links to Introduction, Frequently Asked Questions, Feedback/Report an Issue, User's Guide, User Interface Controls, My Sites, Site Dashboard (with sub-links for Introduction, myRCRAid, and Biennial Report), Create New Submission (which is highlighted in blue), Upload Flat Files, View Submission, Print Submission, e-Manifest, and User Management. The main content area has a blue header with the RCRAInfo logo and a large blue button labeled "CREATE NEW SUBMISSION". Below the button, text explains that the "Create New Submission" button is only present for users with "Preparer" or "Certifier" permissions. It also notes that users will **NOT** be allowed to sign and submit forms if a current submission for the cycle already exists. The text continues to describe the submission process, mentioning file uploads, data entry, and GM information copying. A "Edit GM Form" link is also present.

RCRAInfo Industry

Introduction
Frequently Asked Questions
Feedback/Report an Issue
User's Guide
User Interface Controls
My Sites
Site Dashboard
Introduction
myRCRAid
Biennial Report
Introduction
Biennial Report Dashboard
Create New Submission
Upload Flat Files
View Submission
Print Submission
e-Manifest
User Management

CREATE NEW SUBMISSION

Use the "Create New Submission" button on the Biennial Report tab to create a submission a button is only present for users that have either the "Preparer" or "Certifier" permissions for will **NOT** be allowed to sign and submit the forms to the EPA or State Regulator. **Note: You can submission for this cycle (of any status) already exists. If a "Draft" or "Ready for Signature" current submission in order to create a new submission.**

First, you will be prompted to indicate if you want to create your submission by uploading a s To continue with the data entry process, click the "Continue to Data Entry" button. The rem submission using the data entry user interface. Click [here](#) for information regarding the file u

You will be prompted to indicate if you would like to copy GM information from your most re into your new submission. If you click "Yes, bring forward GM data" all of the GM forms asso submission will be copied into the new submission with a status of "Incomplete". Quantity in associated with the GM forms and comments provided with the GM forms will NOT be copied forward your GM data if your most recent completed submission has more than 500 GM fo [Edit GM Form](#) section below for information on how to enter the quantity data for each wast data". The GM data will be copied forward and will be associated with the new submission.



ASSISTANCE IN FORM INSTRUCTIONS



RCRA Subtitle C Reporting Instructions and Forms

EPA Forms 8700-12, 8700-13 A/B, 8700-23

(OMB #2050-0024; Expires 08/31/2028)



SITE IDENTIFICATION (SI) FORM CREATION



THE SITE ID FORM

The Site ID Form is the same as **EPA Form 8700-12** and is a required component of the Biennial Report.

All information in the Site ID Form should be current as of the **submission date**.

Note: The application will auto-populate fields from the last notification or inspection. If information is outdated, it can be manually updated before submission.



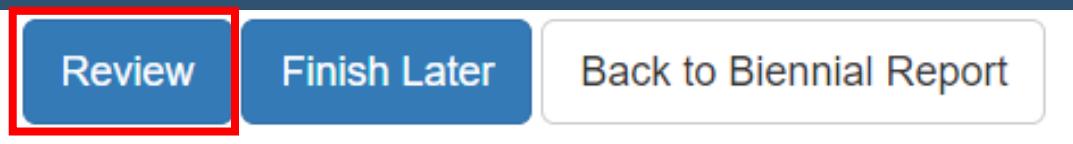
EPA ID NUMBER

- Part 2 will be auto-populated and **can't be edited**. This is the EPA ID number assigned to your site.

A screenshot of a web-based form for entering site information. The top section is titled '2. Site ID' and contains fields for 'EPA ID' (FLD900680190) and 'Activity Location' (FL). The bottom section is titled '3. Site Name' and contains a 'Name' field with the value 'OLIVEIRA PAINTING COMPANY'. The entire form is set against a light blue background.

2. Site ID	
EPA ID	Activity Location
FLD900680190	FL
3. Site Name	
Name *	
OLIVEIRA PAINTING COMPANY	

- If you need to save your progress on the SI form, please go to the bottom of the page and click the **Finish Later** button.

A row of three buttons at the bottom of the form. The first button, 'Review', is highlighted with a red border. The second button, 'Finish Later', is in a blue box. The third button, 'Back to Biennial Report', is in a light gray box.

Review Finish Later Back to Biennial Report



SITE LOCATION

- **Do not** update the Site Location (# 4). This is the Physical Location and is attached to the EPA ID.

4. Site Location

Street Number	Street 1 *	Street 2
<input type="text"/>	184 W LAKE HALL RD	<input type="text"/>
Zip *	City, Town or Village *	State *
32309	Tallahassee	FLORIDA
Country *		
UNITED STATES	<input type="button" value="x"/> <input type="button" value="▼"/>	
County *		
LEON	<input type="button" value="x"/> <input type="button" value="▼"/>	

Note: If this address is incorrect, please contact Nathalie Jaramillo at Nathalie.Jaramillo@FloridaDEP.gov.



UPDATING THE MAILING ADDRESS

- Please review and make any updates as needed.

5. Site Mailing Address

Street Number

Street 1 *

Street 2

Zip *

City, Town or Village *

State *

Country *

6. Site Land Type

Land Type *



UPDATING NAICS CODES

- Please update or add NAICS codes as needed.
- To find your NAICS code visit: <https://www.naics.com/search/>.

7. North American Industry Classification System (NAICS)

Primary NAICS *

221122 - ELECTRIC POWER DISTRIBUTION x ▾

Other NAICS

Select Other NAICS



UPDATING THE SITE CONTACT DETAILS

- Person with whom DEP or the EPA will address any questions about your site.

8. Site Contact Person

First Name * HELENA	Middle Initial 	Last Name * DE OLIVEIRA
Title QHSE SYSTEM ENGINEER	Email HELENA@OLIVEIRA-PAINTING.COM	
Phone Number * 850-544-1081	Extension 	Fax

8a. Site Contact Address

Street Number 	Street 1 184 W LAKE HALL RD	Street 2 	Copy From Address ▾
Zip 32309	City, Town or Village Tallahassee	State FLORIDA	Location Mailing Clear
Country UNITED STATES	X ▼		



UPDATING THE LEGAL OWNER

- This is the legal owner of the physical location.

9a. Legal Owner *

Type	Name	Address	Date	
Private	OLIVEIRA PAINTING COMPANY	184 W LAKE HALL RD, Tallahassee, FL 32309	07/04/2013	

Add **Delete All Owners**

- If any edits need to be made, please click on the **pencil icon**.
- If a record needs to be deleted, please click on the **x icon**.
- If you have multiple legal owner records and would like to delete them all, please click the **Delete All Owners** button.



UPDATING THE OPERATOR

- The facility operator is the legal entity which controls the RCRA site operation rather than the plant or site manager.

Edit Operator

Copy From

Name *	OLIVEIRA PAINTING COMPANY	Date	10/22/2019	Type *	Private
Street Number	184 W LAKE HALL RD	Street 2			
Zip *	32309	City, Town or Village *	Tallahassee		
Country *	UNITED STATES				
Email	Phone		Extension	Fax	
Public Comments					



UPDATING TYPES OF FEDERAL REGULATED WASTE ACTIVITIES

- Report your **current hazardous waste generator status** as of the date you submit the 2025 Biennial Report.

10. Type of Federal Regulated Waste Activity

A. Hazardous Waste Activities

1. Generator of Hazardous Waste (Federal) * 1 - Large Quantity Generator	3. Treater, Storer, or Disposer of Haz Waste No	6. Exempt Boiler and / or Industrial Furnace None selected ▾ <input type="checkbox"/> a. Small Quantity On-site Burner Exemption <input type="checkbox"/> b. Smelting/Melting/Refining Furnace Exemption
2. Short Term Generator No	4. Receives Hazardous Waste from Off-site No	5. Recycler of Hazardous Waste Select Recycler Activity



UPDATING FEDERAL WASTE CODES

- List all the appropriate waste codes associated with your site.
- Note: Florida does not have any state waste codes (Item C).

B. Waste Codes for Federally Regulated Hazardous Wastes

Hazardous Waste Codes (Federal) *	Selected
3 selected ▾	D007 x D008 x D018 x

Clear All

C. Waste Codes for State Regulated (non-Federal) Hazardous Wastes

Hazardous Waste Codes (State)

No codes available for your State



UPDATING SPECIFIC FEDERAL WASTE CODES

- A complete list of the EPA HW codes can be found on the [RCRA Subtitle C Reporting Instructions and Forms](#).
- Search the [EPA's website \(epa.gov\)](#) for the F, K, P, U, and D lists in 40 CFR Part 261.

D001	F001	K001	K047	K123	P001	P050	P106	U001	U048	U095	U143	U189	U247
D002	F002	K002	K048	K124	P002	P051	P108	U002	U049	U096	U144	U190	U248
D003	F003	K003	K049	K125	P003	P054	P109	U003	U050	U097	U145	U191	U249
D004	F004	K004	K050	K126	P004	P056	P110	U004	U051	U098	U146	U192	U271
D005	F005	K005	K051	K131	P005	P057	P111	U005	U052	U099	U147	U193	U278
D006	F006	K006	K052	K132	P006	P058	P112	U006	U053	U101	U148	U194	U279
D007	F007	K007	K060	K136	P007	P059	P113	U007	U055	U102	U149	U196	U280
D008	F008	K008	K061	K141	P008	P060	P114	U008	U056	U103	U150	U197	U328
D009	F009	K009	K062	K142	P009	P062	P115	U009	U057	U105	U151	U200	U353
D010	F010	K010	K069	K143	P010	P063	P116	U010	U058	U106	U152	U201	U359
D011	F011	K011	K071	K144	P011	P064	P118	U011	U059	U107	U153	U203	U364
D012	F012	K013	K073	K145	P012	P065	P119	U012	U060	U108	U154	U204	U367
D013	F019	K014	K083	K147	P013	P066	P120	U014	U061	U109	U155	U205	U372
D014	F020	K015	K084	K148	P014	P067	P121	U015	U062	U110	U156	U206	U373



UPDATING ADDITIONAL REGULATED WASTE ACTIVITIES

- Part 11 is about additional regulated waste activities. Update as appropriate.

11. Additional Regulated Waste Activities

A. Other Waste Activities

1. Transporter of Hazardous Waste
None selected ▾

2. Underground Injection Control
No

3. United States Importer of Hazardous Waste
No

4. Recognized Trader
None selected ▾

5. Importer/Exporter of SLABs
None selected ▾

B. Universal Waste Activities

1. Large Quantity Handler of Universal Waste
None selected ▾

2. Destination Facility for Universal Waste
No

C. Used Oil Activities

1. Used Oil Transporter
None selected ▾

2. Used Oil Processor and / or Re-refiner
None selected ▾

3. Off-Specification Used Oil Burner
No

4. Used Oil Fuel Marketer
None selected ▾



UPDATING ADDITIONAL REGULATED WASTE ACTIVITIES – SUBPART P

- Subpart P is for HW Pharmaceuticals. Please update as appropriate.

D. Pharmaceutical Activities

Operating under 40 CFR 266 Subpart P for the management of hazardous waste pharmaceuticals.

Select a Pharmaceutical Activity

Withdrawning from operating under 40 CFR 266 Subpart P for the management of hazardous waste pharmaceuticals.

No

D. Pharmaceutical Activities

Operating under 40 CFR 266 Subpart P for the management of hazardous waste pharmaceuticals.

Select a Pharmaceutical Activity

Healthcare Facility

Reverse Distributor



UPDATING ACADEMIC ENTITIES WITH LABORATORIES

- Part 12 is for eligible academic entities with laboratories. If this is applicable to your facility, check on the appropriate box.

12. Eligible Academic Entities with Laboratories

1. Opting into or currently operating under 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories.

None selected ▾

College or University
 Teaching Hospital that is owned by or has a formal written affiliation agreement with a college or university.
 Non-profit institute that is owned by or has a formal written affiliation agreement with a college or university.

2. Withdrawing from 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories.

No



UPDATING LQG CONSOLIDATION

- Part 14 is for LQG Consolidation of VSQG waste. This is only for a LQG that is notifying of consolidating VSQG Haz Waste under the control of the **same** person.

14. LQG Consolidation of VSQG Waste

Are you an LQG notifying of consolidating VSQG hazardous waste under the control of the same person pursuant to 40 CFR 262.17(f)

Yes No

Consolidated VSQG Sites *

At least one site record must be provided.

EPA ID	Name	Address	City	State	Contact First Name *	Middle Initial	Comments

Add

VSQG Site Information

A. EPA ID Number

B. Site Name *

Street Number

Street 1 *

Zip *

City, Town, or Village *

Contact First Name *

Middle Initial

Comments

Contact Phone *

Extension

Comments

Save Close



UPDATING LQG SITE CLOSURE

- Click the slider box to **YES** if the facility is reporting LQG site closure. Please add comments to Part 18 if this applies to you.

15. Notification of LQG Site Closure for a Central Accumulation Area (CAA) (optional) and Entire Facility

LQG Site Closure of a Central Accumulation Area or Facility

Yes

LQG Closure

1. Select Closure Type *

Central Accumulation Area (CAA)
 Entire Facility

2. Expected Closure Date *

11/15/2019

3. Requesting New Closure Date

MM/DD/YYYY

4. Date Closed

12/06/2019

Was the closure in compliance with performance standards 40 CFR 262.17(a)(8)?

Yes



UPDATING HAZARDOUS SECONDARY MATERIAL (HSM)

- Click the slider box to **YES** if the facility is reporting HSM activities.
- If Yes, complete the addendum to the Site ID form. To add a HSM description click the Add button.

16. Notification of Hazardous Secondary Material (HSM) Activity

Are you reporting HSM activities?

Yes

Managing

Are you notifying under 40 CFR 260.42 that you will begin managing, are managing, or will stop managing hazardous secondary material under 40 CFR 261.4(a)(23), (24), or (25)?

Yes

1. Reason for Notification and Date

Notification Reason *

Notifying that the facility will begin managing hazardous secondary material

Effective Date
MM/DD/YYYY

2. Description of hazardous secondary material (HSM) activity. *

Facility Code	Waste Codes	Estimated Short Tons	Actual Short Tons
<input type="button" value="Add"/>			



UPDATING ELECTRONIC MANIFEST BROKER

- Click the slider box to **Yes** if you notify as an Electronic Manifest Broker.

17. Electronic Manifest Broker

Are you notifying as a person, as defined in 40 CFR 260.10, electing to use the EPA electronic manifest system to obtain, complete, and transmit an electronic manifest under a contractual relationship with a hazardous waste generator?

No



COMMENTS

- Enter any comments that you feel will be helpful in processing your Biennial Report.

18. Comments

Public Comments

Waste minimization efforts: In mid-2025, we began shipping all our spent solvents to Organics Recovery for Recycling.

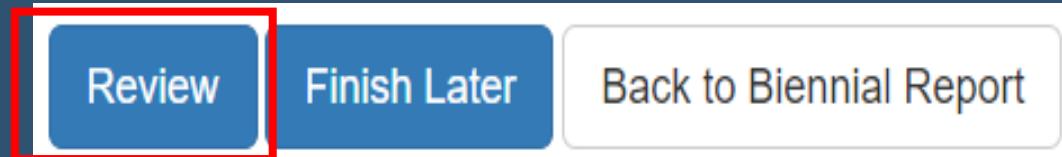
... Q

[Review](#) [Finish Later](#) [Back to Biennial Report](#)



FINISHING THE SITE ID FORM

- You cannot proceed with the review process until all required data is provided and all data meets the business rules.
- When you are finished with all the data entry on the SI Form, please click on the **Review** button.
- If you see errors or need to revise the data, click the "Make Changes" button at the bottom of the page to return to the Add Source Record page.





GENERATION AND MANAGEMENT (GM) FORM CREATION

2025 US EPA RCRA Biennial Hazardous Waste Report



WHAT IS THE GM FORM?

- Used to detail the **nature, quantity, and destination** of hazardous waste generated at your facility.
- Each GM form entry represents a **single waste stream**; each waste stream must be reported individually.
- A waste stream shares the same **generation source, physical/chemical state, and management and waste codes**.
- Most facilities will submit **multiple GM forms**.



GM FORM – HAZARDOUS WASTE TO BE REPORTED

- HW **generated and managed on-site or shipped off-site** during the report cycle (2025).
- HW **generated on-site during the report cycle (2025)** but not managed or shipped off-site until after the report cycle (2026).
- HW **generated on-site prior to the report cycle (2024)** but managed on-site or shipped off-site during the report cycle (2025).



GM FORM – HAZARDOUS WASTE TO BE REPORTED (cont.)

- HW received from **very small quantity generators (VSQGs)** under control of the same person and managed under **40 CFR 262.17(f)** during the report cycle (2025).
- HW **imported from a foreign site** during the report cycle (2025).



GM FORM – HAZARDOUS WASTE NOT TO REPORT

Waste that does **not** need to be reported on the GM form(s) includes:

- **Universal waste** managed under **40 CFR 261.9** and **40 CFR Part 273**.
- **Hazardous pharmaceuticals** (non-creditable and potentially creditable) — healthcare facilities of LQG status only report **non-pharmaceutical hazardous waste**.
- **Hazardous secondary material** managed under the **Generator Controlled Exclusion (40 CFR 261.4(a)(23))** or **Transfer Based Exclusion (40 CFR 261.4(a)(24))**; the management of the material itself still must be reported.



GM FORM – BR DASHBOARD

- The application will direct you back to the Biennial Report dashboard.

The screenshot shows a table with the following columns: Page, Waste Description, Qty (Tons), Created, Status, and Action. The table is currently empty, displaying the message "There are no GM Forms to display." At the bottom left, there is a green button labeled "Add New GM Form" which is highlighted with a red rectangular border. Navigation buttons for "Previous" and "Next" are also visible at the bottom right.

Page	Waste Description	Qty (Tons)	Created	Status	Action
There are no GM Forms to display.					

Showing 0 to 0 of 0 entries

Add New GM Form

Previous Next

- Click on “Add New GM Form”.



GM FORM – WASTE CHARACTERISTICS ITEM A

The waste description should provide a short narrative of the waste that details:

- General type
- Source
- Type of hazard,
- Generic chemical name; or
- The primary hazardous constituents.

1. Waste Characteristics

A. Waste Description *

Spent non-halogenated solvent from paint booth cleaning; contains toluene and methyl ethyl ketone (MEK)



GM FORM – WASTE CHARACTERISTICS ITEMS B & C

- In Item B, **at least one** HW code (federal) is required unless your facility stopped generating HW in the 2025 calendar year.
- Florida does not have state waste codes.

B. Hazardous Waste Codes (Federal) *	Selected
<input type="button" value="None selected ▾"/>	
<input type="button" value="Clear All"/>	
C. Hazardous Waste Codes (State) *	Selected
<input type="button" value="None selected ▾"/>	
<input type="button" value="Clear All"/>	



GM FORM – PROCESS INFORMATION

- For Item D, source codes describe the type of process or activity from which a HW was generated. Enter the code that best describes your waste stream.
- For Item E, form codes describe the general physical and chemical characteristics of a HW. Enter the code that best describes your waste stream.
- For Item F, waste minimization codes provide a description of existing or new waste minimization efforts undertaken to reduce the volume and or toxicity of HW generated.

1. Waste Characteristics

Process Information

D. Source Code *

Select a Source Code

E. Form Code *

Select a Form Code

F. Waste Minimization Code *

Select a Waste Minimization Code



GM FORM – SOURCE CODE CONSIDERATIONS

- Source Code G17 is for facilities that have opted into Subpart K and have conducted a laboratory waste clean-out.
- Source Code 51 is for hazardous wastes received by an LQG form from VSQGs under the control of the same person.
- Source Code G76 is for reverse distributors that accumulate evaluated hazardous waste pharmaceuticals.



GM FORM – QUANTITY INFORMATION

- Enter the amount of waste that was generated in 2025 and select the unit of measure.
- All quantities must include a unit of measure (UOM).
- A density value will be required if you select a volumetric unit of measure (gallons, liters, or cubic yards). The density value will need to be either in pounds per gal (lbs./gal) or specific gravity (sg).

1. Waste Characteristics

Quantity Information

G. Qty Generated *	Unit of Measure *	Calculated (Tons)
<input type="text"/>	Select a Unit of Measure	0



GM FORM – ON-SITE GENERATION AND MANAGEMENT

- On Part 2 of the GM form, if the waste was managed on-site (treated, disposed and/or recycled), then set the slider box to “Yes”.
- If “Yes”, then you must provide the management method code (MMC).

2. On-site Generation and Management of Hazardous Waste

Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? *

Yes

On-site Process Systems

There are no On-site Process Systems to display

Add On-site Process System

On-site Management Method Code *

Select a Management Method Code

Qty Managed (POUNDS) *

Calculated Quantity (Tons) 0

Save Changes **Close**



GM FORM – OFF-SITE MANAGEMENT

- On Part 3, if the waste was managed off-site (shipped for treatment, disposal, or recycling), then set the slider box to “Yes”.
- You must provide the facility to which the waste was shipped. Their EPA ID is located on the manifest (section 8- designated facility name and site address).

3. Off-site Shipment of Hazardous Waste

Was any of this waste shipped off-site for treatment, disposal, or recycling? *

Yes

Off-site Facilities

There are no Off-site Facilities to display

Add Off-site Facility

B. EPA ID Number *

Select or Enter EPA ID Number
also search by Site Name or Location City

C. Off-site Management Code

Select a Management Method Code

D. Quantity Shipped (POUNDS) * Calculated Quantity (Tons)

0

Add Off-site Facility

Save Changes Close



GM FORM – COMMENTS

- Enter any comments that you feel will be helpful in processing your Biennial Report.

Comments

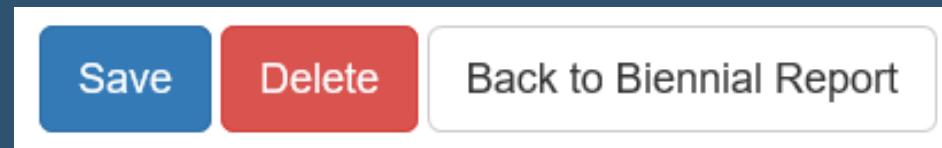
Examples of Comments:

- Waste was generated in 2025 but not shipped until early 2026.
- Waste was shipped in early 2025 but was generated in 2024.
- Facility cleanout, business closed.
- Filter press is used to reduce the volume of waste by 90%. Waste Code # 30099.
- Acetone wastes sent to recovery still on site.



FINISHING THE GM FORM

- Once you are finished with all data entry on the GM Form, please click on **Save**.



- The application will navigate back to the 2025 BR dashboard.



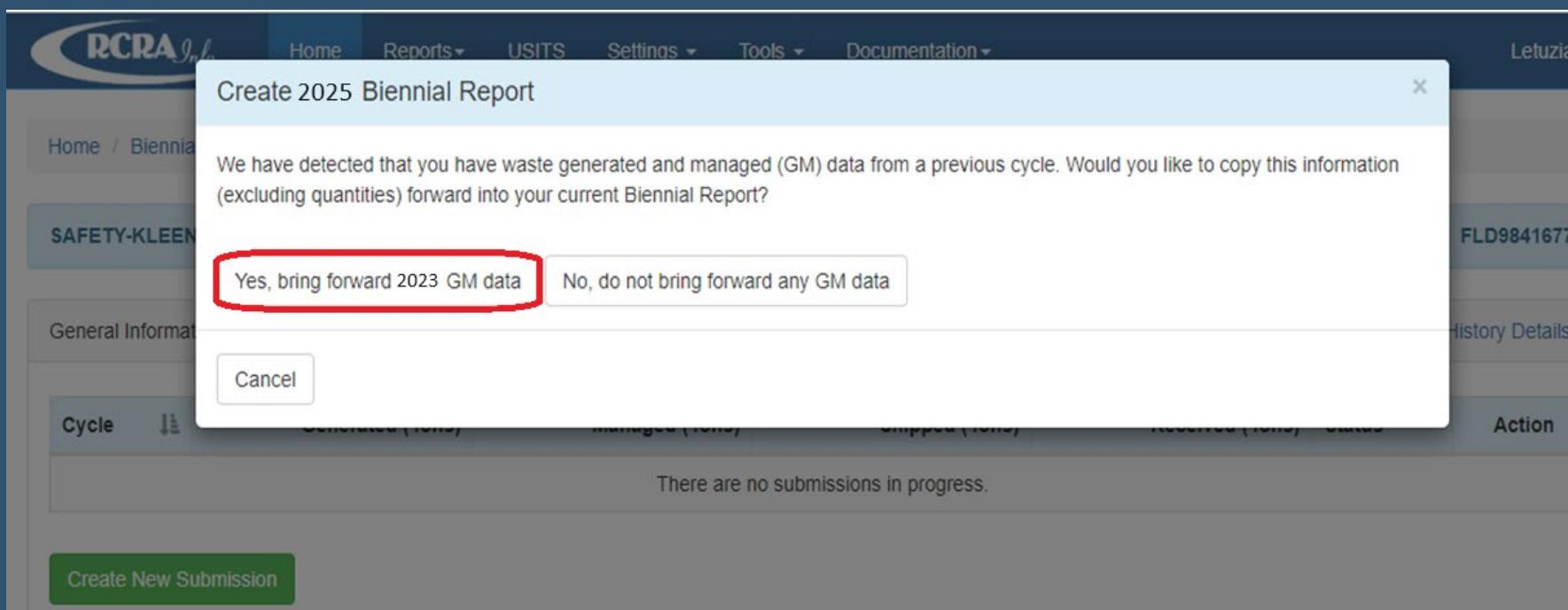
UPDATING GM FORMS WITH 2023 DATA

2025 US EPA RCRA Biennial Hazardous Waste Report



INCLUDING 2023 DATA

- If a **2023 Biennial Report** was completed, a confirmation window will appear asking if you would like to load the 2023 GM data for editing.



- It is highly recommended that you click on **Yes, bring forward 2023 GM data**.



2025 BR: GM FORMS

- The application will bring you to the Biennial Report Dashboard.

GM Forms

GM Forms									
Show 20 entries									
Page	Waste Description	Source Code	Form Code	Quantity	UOM	Qty (Tons)	National Report	Status	Action
1	FLAMMABLE LIQUIDS PETROLEUM ...more	G19	W002				Yes	Incomplete	
2	WASTE ENVIRONMENTALLY HAZAR...more	G19	W002				Yes	Incomplete	
3	WASTE PAINT RELATED MATERIAL	G61	W604				Yes	Incomplete	
4	IGNITABLE SPENT SOLVENT USED I...more	G61	W203				Yes	Incomplete	
5	IGNITABLE SPENT SOLVENT USED I...more	G09	W203				Yes	Incomplete	
6	WASTE FLAMMABLE LIQUID	G19	W002				Yes	Incomplete	
7	FLAMMABLE LIQUIDS	G61	W603				Yes	Incomplete	

Showing 1 to 7 of 7 entries

[Add New GM Form](#) [Delete All GM Forms](#)

Previous 1 Next

- You will have to update the GM forms to be able to submit the report for state review and approval.



GM – 2025 WASTE CHARACTERISTICS

- Once the **pencil icon** has been clicked the application will navigate to the selected GM form. Please update all appropriate fields.

1. Waste Characteristics

A. Waste Description *

WASTE FLAMMABLE SOLIDS, ORGANIC, N.O.S. (SOLVENT AND PAINT CONTAMINATED DEBRIS)

B. Hazardous Waste Codes (Federal) *

1 selected ▾ Selected

D001 x

C. Hazardous Waste Codes (State)

None selected ▾ Selected

Clear All



GM – 2025 PROCESS AND QUANTITY

- Enter the amount of waste that was generated in 2025 and select the unit of measure.

1. Waste Characteristics

Process Information

D. Source Code * G06 - PAINTING/COATING x ▼

E. Form Code * W002 - CONT. DEBRIS x ▼

F. Waste Minimization Code * A - CONT. INITIATIVE TO REDUCE QTY A... x ▼

Quantity Information

G. Qty Generated * **Unit of Measure *** Select a Unit of Measure ▼

Calculated (Tons) 0

Note: some units of measurement require a density.



GM – ON-SITE MANAGEMENT

- If you need to enter multiple On-site Management Process Systems, please click the **Add On-site Process System** button for every entry.

2. On-site Generation and Management of Hazardous Waste

Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? *

Yes

On-site Process Systems			
Show 5 entries			
Management Code	Quantity Managed (POUNDS)	Calculated (Tons)	Action
H020	2.000000	0.001000	

Previous **1** Next

Add On-site Process System



GM – UPDATE OFF-SITE MANAGEMENT

- Please click the **pencil icon** to edit the amount of waste that was shipped off-site for treatment, disposal, or recycling.
- Quantity amounts will need to be entered before the report can be submitted.

3. Off-site Shipment of Hazardous Waste

Was any of this waste shipped off-site for treatment, disposal, or recycling? *

Yes No

Off-site Facilities

Show 5 entries

EPA Site ID	Site Name	Management Code	Qty Shipped (POUNDS)	Calculated (Tons)	Action
FLD980711071	PERMA-FIX OF FLORIDA INC	H141	This field is required.	0	 

[Previous](#) [1](#) [Next](#)

Add Off-site Facility



GM FORM – UPDATING COMMENTS

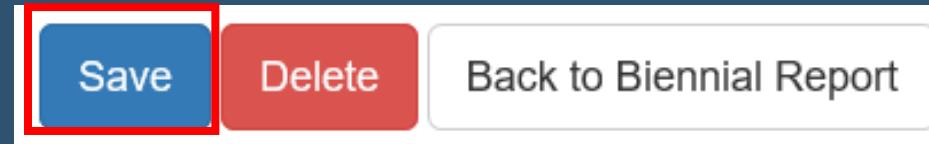
- Enter any comments that you feel will be helpful in processing your Biennial Report.

A large, empty text input field for comments, preceded by a 'Comments' label. The input field is a light blue rectangle with a thin black border. The label 'Comments' is located to the left of the input field, in a dark blue header bar.



FINISHING THE UPDATED GM FORM

- Once you are finished with all data entry on the GM Form, please click on **Save**.
- The application will navigate back to the 2025 BR dashboard.





PRINTING THE GM FORM

GM 2 Waste Characteristics			
<i>A. Description of hazardous waste</i> EXCESS OR OUTDATED MATERIAL - METHANOL SOLUTION			
<i>B. EPA Hazardous Waste Code(s)</i> D001			
<i>C. State Hazardous Waste Code(s)</i>			
<i>D. Source Code</i> G11	<i>Management Method Code</i>	<i>Country</i>	<i>E. Form Code</i> W203
<i>F. Waste Minimization Code</i> X	<i>G. Radioactive Mixed</i> No		
<i>H. Quantity</i> 8.0	<i>UOM</i> POUNDS	<i>Density</i>	
On-site Generation and Management of Hazardous Waste			
Off-site Shipment of Hazardous Waste			
Site 1	<i>B. EPA ID of facility to which waste was shipped</i> KYD985073196	<i>C. Management Method Code</i> H141	<i>D. Total Quantity Shipped</i> 8.0
Comments			
Profile: 15HW0608			



WASTE RECEIVED (WR) FORM CREATION

2025 US EPA RCRA Biennial Hazardous Waste Report



WHAT IS THE WR FORM?

The Waste Received (WR) form, details information on HW received from off-site.

Hazardous waste must be reported on the WR Form if in 2025:

- HW received from off-site for treatment, storage, and/or disposal.
- Imports of HW received from a site located in a foreign country.
- HW received and recycled without first being stored.
- HW received and stored prior to being recycled.
- HW received from HW generators to be partially reclaimed in commodity-like materials excluded from RCRA regulations.



DASHBOARD SCREEN – ADDING WR FORM

- Navigate back to the 2025 BR dashboard.
- Click the **Add New WR Form** button.

WR Forms

Show 20 entries

Page	Waste Description	Off-site EPA ID	Qty (Tons)	Created	Status	Action

There are no WR Forms to display.

Showing 0 to 0 of 0 entries

[Previous](#) [Next](#)

[Add New WR Form](#)



WR FORM – WASTE INFORMATION

- Enter all required information for the Waste Information Section.

Waste Information

A. Waste Description *

G

B. Hazardous Waste Codes (Federal) *

None selected Selected

Clear All

C. Hazardous Waste Codes (State)

No codes available for your State



WR FORM – EPA ID

- Enter the EPA ID for the facility from which waste was received.
- Click out of the box and the application will display the Facility Name and Address.

D. Off-site Handler Information

EPA ID Number *

 Recent Search

Site Name *

Street Number

Street 1 *

Street 2

Zip *

City, Town or Village *

 x

State *

 x ▼

Country *

 x ▼



WR FORM – PROCESS AND QUANTITY

- Enter the amount of waste that was shipped in 2025 and select the unit of measure.

Process Information

E. Form Code * W004 - LAB PACKS/ACUTE	F. Management Code * H070 - CHEMICAL TREATMENT
---	--

G. Quantity Information

Quantity Received * 5000000	Unit of Measure * 5 - GALLONS	Density * 8.34	Density Units * 1 - lbs/gal	Calculated (Tons) 20,850.708924
---------------------------------------	---	--------------------------	---------------------------------------	---

Note: some units of measurement require a density.



WR – COMMENTS

- Enter any comments that you feel will be helpful in processing your Biennial Report.

18. Comments

Public Comments

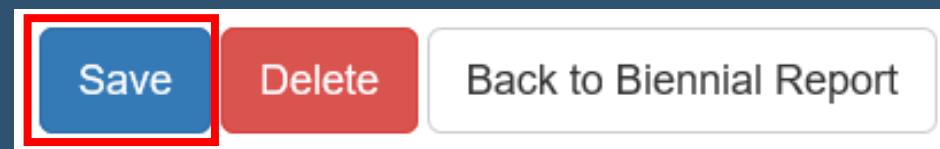
Waste minimization efforts: In mid-2019, we began shipping all of our spent solvents to Organics Recovery for recycling.

[Review](#) [Finish Later](#) [Back to Biennial Report](#)

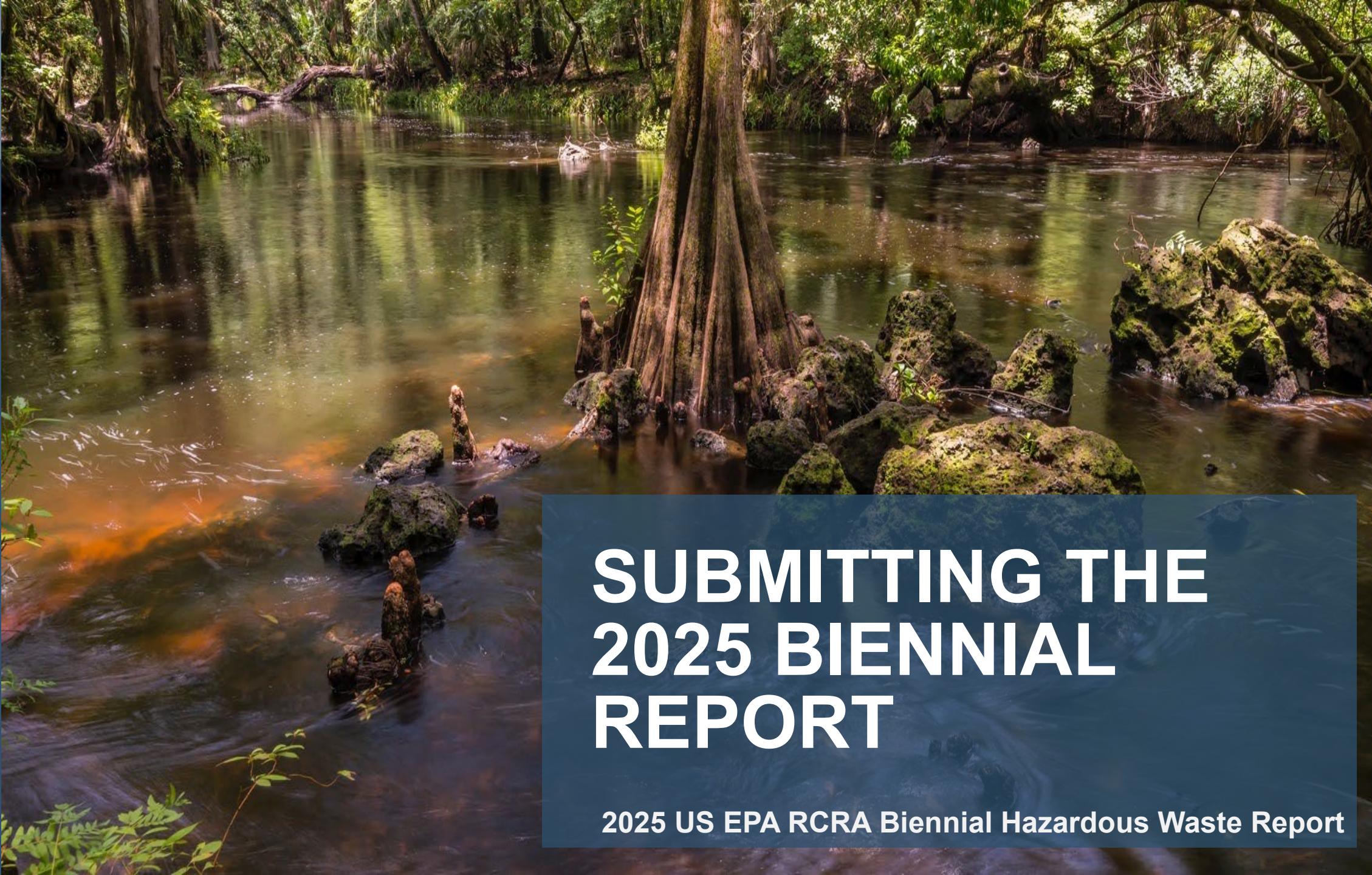


FINISHING THE WR FORM

- Once you are finished with all data entry on the WR Form, please click on **Save**.



Note: The application will navigate back to the 2025 BR landing Screen.



SUBMITTING THE 2025 BIENNIAL REPORT

2025 US EPA RCRA Biennial Hazardous Waste Report



REVIEW THE 2025 BIENNIAL REPORT

GM Forms

Page	Waste Description	Source Code	Form Code	Quantity	UOM	Qty (Tons)	Date Created	Status	Action
1	EVAPORATOR WASTE	G09	W519	8600	POUNDS	4.300000	12/06/2019	Complete	
2	WAY OIL SKIMMER WASTE	G09	W206	4500	GALLONS	18.765638	12/06/2019	Complete	

Showing 1 to 2 of 2 entries

[Add New GM Form](#) [Delete All GM Forms](#)

WR Forms

Page	Sub Page	Waste Description	Form Code	Quantity	UOM	Qty (Tons)	Off-site EPA ID	Action
There are no WR Forms to display.								

Showing 0 to 0 of 0 entries

[Add New WR Form](#)

Site ID Form

Submission Type	Last Updated Date	Last Updated By	Status	Action
BR / Notification	12/06/2019	Letuzia De Oliveira	Complete	



VALIDATE THE DATA

- If the validation triggers an **error**, you **must correct the data** before you can proceed.
- If the validation triggers a **warning**, you may **either correct the data** if the data is a true error, so the warning is no longer triggered **or provide an explanation** to indicate why the data captured is not an error.



VALIDATION RESULTS

Validation Results

Warnings

The following potential issues were identified in your submission. Please review the list and either make the appropriate changes to the data to resolve the issue, or enter your comments explaining why this data is correct.

Issue Description	BR Form	Page Num	Explanation *
The total quantity shipped reported differs by more than 10% from your manifest submissions.	GM		

[Mark Ready for Signature](#)

[Finish Later](#)

[Back to Submission](#)



PREPARER VS CERTIFIER

- If you are the Preparer, then click the **Mark Ready for Signature** button.

Site ID Form

Submission Type	Last Updated Date	Last Updated By	Status	Action
BR / Notification	11/21/2019	Letuzia De Oliveira	Complete	

Mark Ready for Signature [Back to Site Dashboard](#)

- If you are the Certifier, click the **Submit** button.

Site ID Form

Submission Type	Last Updated Date	Last Updated By	Status	Action
BR / Notification	11/21/2019	Letuzia De Oliveira	Complete	

Submit [Back to Site Dashboard](#)



2025 BR SUBMISSION REVIEW

- On the BR dashboard, you will now see that your 2025 Biennial Report is in the **Submitted Status**.

OLIVEIRA PAINTING COMPANY 184 W LAKE HALL RD FLD900880130

Site Details Biennial Report e-Manifest

In Progress

Cycle	Generated (Tons)	Managed (Tons)	Shipped (Tons)	Received (Tons)	Status	Action
2023	1.000000	1.000000	0	0	Submitted	

Note: If your BR was rejected or returned back to you for corrections, then you will need to **re-submit**.



RCRAInfo Website

**Hardcopy and
Instructions**

**Flat File
Specification Guide**

NAICS Codes

**RCRAInfo
LearningZen**

DEP BR Webpage



THANK YOU

Nathalie Jaramillo

Division of Waste Management
Permitting and Compliance Assistance Program
Florida Department of Environmental Protection

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