



# DEPARTMENT OF ENVIRONMENTAL PROTECTION

Mail Station 4560, 2600 Blair Stone Road, Tallahassee, Florida 32399-2400

DEP Form #62-710.901(2)  
 Form Title Used Oil and Used Oil  
 Filter Record Keeping Form  
 Effective Date 4-23-13  
 Incorporated in Rule 62-710.510(1)

## Used Oil and Used Oil Filter Record Keeping Form and Instructions

Rule 62-710.510 of the Florida Administrative Code requires each registered person to maintain records on either this or a substantially equivalent form which contains the same information. This information must be kept on-site for three (3) years and be available for inspection by DEP during normal business hours. Used oil filter information is optional (but recommended). The used oil from filter management must be recorded and reported.

A. Used Oil Source Name, Street Address, City, State, Zip Code, EPA ID Number, if applicable	B. Date	C. Number of Filters	D. Gallons of Used Oil	E. Type Code	F. End Use Code	G. Destination of Used Oil/Used Oil Filters Name, Street Address, City, State, Zip Code, EPA ID Number, if applicable	H. State Mark "X" if not Florida

I. TOTAL Collected

	Automotive	Industrial	Mixed
In State			
Out of State			

J. TOTAL Managed

End Use Code	N	O	F	I	B	D
In State						
Out of State						

## Instructions for Completing the Used Oil and Used Oil Filter Record Keeping Form

Use this form to comply with the Used Oil Management Rule, Chapter 62-710.510, Florida Administrative Code.

**Column A. Used Oil/Filter Source:** Print the described information required for each location (including EPA ID number, if the location has one) where used oil, oily waste, and used oil filters (optional) are collected or the name and registration number of the transporter from whom such material is received. List only one source per line. If you are sending such materials off-site, then print the name of your business in this space.

**Column B. Date:** Fill in the date used oil (filters optional) is collected from source or shipped to a destination

**Column C. (Optional) Number of Filters:** Enter the number of filters handled by direct count, or from the following table:

One <b>55-gallon</b> drum of <b>crushed</b> used oil filters = approximately <b>400</b> used oil filters
One <b>55-gallon</b> drum of <b>uncrushed</b> used oil filters = approximately <b>250</b> used oil filters
One <b>ton</b> of drained used oil filters = approximately <b>2,350</b> used oil filters

**Column D. Gallons of Used Oil:** Enter the total number of gallons received from each used oil source or shipped to a destination in Column G.

**Column E. Type Code:** Enter the type code (from the table below) of the used oil.

**Column F. End Use Code:** Enter the end use code (from the table below) of the used oil.

**Column G. Destination of Used Oil/Filters:** Print the listed information for each location to which used oil/filters are delivered. If the used oil/waste/filters are stored, processed or end-used at your facility, then print your company information here.

**Column H. State:** Record whether the used oil/filters were picked up/delivered to a facility outside of Florida by marking the box. If the facility was located within Florida, leave this box empty.

**Box I. Total Collected:** Record the total number of gallons (from this page) collected, by type and source.

**Box J. Total Managed:** Record the total number of gallons (from this page) Managed, by type and source.

TYPE CODE
<p><b>A - Automotive:</b> Includes spent engine oil from cars, trucks, trains, boats, planes, farm equipment and other off-road automotive engines as well as such related automotive lubricants as transmission fluids, brake fluids, and gear lubricants.</p> <p><b>I - Industrial:</b> Includes spent oils from industrial operations such as compressor turbine and bearing oils, hydraulic oils, metalworking oils, gear oils, electrical oils, refrigeration oils, tank bottoms, industrial process oils, and oil from ships.</p> <p><b>M -Mixed:</b> means a mixture of industrial and automotive oils. This term should be used only when it is impossible to determine the type of oil when its source is considered</p>

END USE CODE
<p><b>N</b> - Shipment transferred to another facility for storage or processing (not an end use).</p> <p><b>O</b> - Marketed as an on-specification used oil fuel.</p> <p><b>F</b> - Marketed as an off-specification used oil fuel.</p> <p><b>I</b> - Marketed for an industrial process (includes processing into asphalt, use in phosphate mining beneficiation, processing lube base stocks by re-refining, and use a form or chain oil).</p> <p><b>B</b> - Burned as an off-specification used oil fuel.</p> <p><b>D</b> - Disposed of by being landfilled, treated at a wastewater treatment unit, or incinerated (includes disposal of bottom sediments, water, or other oily wastes).</p>

Any questions concerning this form may be referred to the Used Oil Coordinator, MS 4555, Department of Environmental Protection, 2600 Blair Stone Road, Tallahassee, FL 32399-2400, Phone (850) 245-8707.