

## Advanced Cleanup (AC) Application Sufficiency Checklist

If the AC Application package is missing any of the following items, the entire bid package will be recorded as insufficient and returned to the Applicant:

- All sections of the **General Site Information** were completed. (paragraph 1)
- All sections of the **Applicant Information** were completed, with the Signatory information provided corresponding to Sunbiz records (<https://dos.myflorida.com/sunbiz>). (paragraph 2)
- All sections of the **Agency Term Contractor Information** were completed, with the Signatory information provided corresponding to Sunbiz records (<https://dos.myflorida.com/sunbiz>). (paragraph 3)
- Deductibles have been paid **prior to application submittal**. (paragraph 4)
- Applicants in PLRIP, if not the PLRIP applicant, **must provide written documentation** that the PLRIP applicant was notified of and granted permission for the AC package submission. (paragraph 4)
- Applicants with PCPP eligibility must also meet the 25% co-pay requirement in addition to the Applicant's share commitment of a minimum 25% (**for a minimum total of 50%**). (paragraph 4)
- Applicant must complete all sections of the **Statement of Applicant** regarding the Applicant's Cost Share/Savings commitment. (paragraph 5.A)
- Applicant must submit a completed **Cost Share Site Contractor Selection Sheet**. (paragraph 5.B)
- Applicant must submit a complete Limited Contamination Assessment Report (LCAR), per the revised guidance, dated **October 1, 2019**, for each facility. **NOTE: The LCAR must follow Florida Statute 376.30713 (2)(a)5. and be sufficient to support the proposed course of action and associated cost estimate to closure.** (paragraph 5.C)
- Applicant must provide **1) the proposed course of action with task breakdown, 2) an ATC Schedule of Pay Items (SPI) showing the total estimated cleanup using rates for the region, 3) the timetable for conducting the proposed course of action, 4) and a figure showing the proposed remediation plan layout, and the proposed cleanup endpoint.** (paragraph 5.D)
- Application must include the **Application fee (\$250 cashier's check or money order only; no corporate checks), signed by the Property Owner or the Responsible Party**. (paragraph 5.E)
- Application must include properly executed **Site Access Agreement (SAA)** giving access to the Florida Department of Environmental Protection (Department) from **each property owner**. (paragraph 5.F)
- Applicant should complete all sections of the **Applicant's Certification**. (paragraph 6)