

	Petroleum Restoration Program Guidance AC Cost Share SPI Preparation	Author: Marena Bass
		Updated: 6/19/2026

Advanced Cleanup applicant cost share commitments may be met with a) ATC Cost Savings, b) Applicant Co-Payments, or c) a combination of both.

Please review the Advanced Cleanup Agreement document; specifically, the Estimated Costs Section and the Applicant Share (ATC Cost Savings) and Applicant Co-Pay Obligation (Responsible Party Cost Share) sections, prior to completing the information in the STCM SPI Quantities tab.

These sections include the "ATC Cost Savings=%" information and the "Applicant Co-Pay Obligation %" information. If the "Applicant Co-Pay Obligation" includes the notation "[Reserved]" this identifies the applicant co-pay as *Not Applicable* to the agreement.

8. ESTIMATED COSTS – ATTACHMENT A

A. Negotiated Cost to Closure
The FDEP, following negotiation with the Applicant, has determined the Estimated Cost to Closure to be, **\$160,622.80**.

B. Contingency Funding
An additional reserved amount of 10% of the "Negotiated Cost to Closure" = **\$16,062.28** has been included in the agreement ceiling. The Department, at its sole discretion, may authorize use of this funding through a Request for Change ("RFC") form. If the Department determines that it will not access these funds at any time, these funds will revert to the IPTF.

C. Applicant Share
Chapter 376.30713 F.S. requires a minimum cost sharing commitment of 25% from the Applicant. This Cost Share Commitment can be met using a commitment to pay (Cost Share), a demonstrated Cost Savings to the Department, or both. The Applicant offered:
ATC Cost Savings = 25% of the Negotiated Cost to Closure (\$40,155.70).
The total applicant share = **25% (\$40,155.70).**

D. FDEP Share
The FDEP Share = **75% (\$120,467.10)** of the "Negotiated Cost to Closure".

E. Applicant Co-Pay Obligation [Reserved]
The Applicant is required to provide a Co-Payment of 25% to maintain eligibility in the PCPP Program

F. Agreement Ceiling - FDEP Share

ATC Cost Savings Only:

- As the Applicant Co-Pay Obligation is not applicable, the (STCM SPI Quantities tab) **DEP Cost Share*** field must be entered = 100%.
- The (STCM SPI Quantities tab) **Description** field must also include the notation: "**ATC Cost Savings = 25%**".
- Ensure the correct Contract Assignment Type is selected according to your specific agreement (Cost Share, Advanced Cleanup Redevelopment, Advanced Cleanup PBC Bundle, Etc.).



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Updated:
6/18/2026

ATC Cost Savings Only Cont.:

Florida Department of Environmental Protection - Enterprise Applications

Workorder Codes RePorts Exit Window

Storage Tank/Contamination Tracking - SPI Quantities

Facility ID* [] DEP Cost Share* 100.00 RP .00 SPI Quantities ID []

Pac ID [] Imminent Threat [] Contract Assignment Type* SHARE Discharge [] Eligibility [] Score []

Solicitation* 2024019 STATEWIDE SOLICITATION Region STATE RCI Excluded []

SPI Status* SM SITE MANAGER PREPARING SPI Status Date* []

Description AC - ATC COST SAVINGS = 25% SPI Created By []

Phase* [] SubPhase* [] Task Total based on Avg. Costs []

Task [] Task Desc* []

DSD886178

- Administrative reviewers are to include the same notation, "**ATC Cost Savings = 25%**", in the text of their email to PRP.SiteManager.
- The Contracts team will add the appropriate "Cost Savings" percentage into the appropriate SPI template; ensuring the total cost to DEP is correct.
- When the PR is available for site manger approval in AOD, confirm that the correct percentages display in the SPI: **DEP Cost Share** (100%) and **Cost Savings** (25%).
- When printed, the SPI should be identified with the footer: "Cost Savings SPI <date>" in the lower left corner.

Facility Name: JOHNSON FARMS				Contractor: AMERICAN ENVIRONMENTAL ENGINEERING OF FLORIDA, INC			
7-Digit Facility ID #: 9202972				CID #: 00010 Retainage %: 0%			
County: 11				Contract #: GC136 FDEP Cost Share %: 100.00%			
Site Manager Name: MARENA BASS				SPI ID #: 40112			
Site Manager Phone: (850)245-8930				Total Extended Cost: \$ 34,730.00			
Site Manager Email: Marena.Bass@FloridaDEP.gov				Without Handling Fee: \$ 34,730.00			
Lock Cells				Transition Agreement: ☐ Yes ☒ No			
Hide Rows On/Off				Purchase Order: []			
				Download Date: 2/25/26 9:55			
				Assignment Type: ACR			
				Cost Savings: 25.00%			

PO Rate Sheet						Previously Invoiced	This Invoice		Balance
PAY ITEM	DESCRIPTION	UNIT OF MEASURE	UNITS	NEGOTIATED ITEM PRICE	TOTAL EXTENDED PRICE	UNITS	UNITS	EXTENDED PRICE	UNITS



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Applicant Co-Pay Obligation Only:

When an **Applicant Co-Pay Obligation (RP)** is utilized in any percentage, in any cost-sharing agreement (AC, SRFA, etc.), the (STCM SPI Quantities) **DEP Cost Share*** field must be entered according to the DEP share identified in the Agreement.

Example 25% Applicant (Responsible Party [RP]) Co-Pay Obligation only:

- The (STCM SPI Quantities tab) **DEP Cost Share*** field must be entered = 75%, according to the terms of the agreement.
- The (STCM SPI Quantities tab) **Description** field must also include the notation: "**Applicant (RP) Co-Pay Obligation = 25%**".
- Ensure the correct Contract Assignment Type is selected according to your specific agreement (Cost Share, Advanced Cleanup Redevelopment, Advanced Cleanup PBC Bundle, Etc.).

- When the PR is available for site manager approval in AOD, confirm that the correct percentages display in the SPI: **DEP Cost Share** (75%) Applicant (RP) Owner Cost Share (25%).

A	B	C	D	E	F	G	H	J	K	L
1	Facility Name: JOHNSON FARMS			Lock Cells	Contractor: AMERICAN ENVIRONMENTAL ENGINEERING OF FLORIDA, INC					
2	7-Digit Facility ID #: 9202972				CID #: 00010	Retainage %: 0 %		Purchase Order:		
3	County: 11				Contract #: GC136	FDEP Cost Share %: 75.00%		Download Date: 2/25/26 9:55		
4	Site Manager Name: MARENA BASS				SPI ID #: 40112	Total Extended Cost: \$ 34,730.00		Assignment Type: ACR		
5	Site Manager Phone: (850)245-8930			Hide Rows On/Off	Without Handling Fee: \$ 34,730.00		Cost Savings: 0%			
6	Site Manager Email: Marena.Bass@FloridaDEP.gov				Transition Agreement: ☐ Yes ☒ No					
7										
8										
9										
				PO Rate Sheet			Previously Invoiced	This Invoice		Balance
PAY ITEM	DESCRIPTION			UNIT OF MEASURE	UNITS	NEGOTIATED ITEM PRICE	TOTAL EXTENDED PRICE	UNITS	UNITS	EXTENDED PRICE



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ATC Cost Savings & Applicant Co-Pay Obligation:

When an **Applicant (RP) Co-Pay Obligation** is utilized, in any cost-sharing agreement (AC, SRFA, etc.), and an ATC Cost Savings is also applied, the (STCM SPI Quantities) **DEP Cost Share*** field must be entered according to the DEP share identified in the Agreement.

Example 15% Co-Pay Obligation & 10% ATC Cost Savings:

- The (STCM SPI Quantities tab) **DEP Cost Share*** field must be entered = 85%, according to the terms of the agreement.
- The (STCM SPI Quantities tab) **Description** field must also include the notation: “**Applicant (RP) Co-Pay Obligation = 15% & ATC Cost Savings = 10%**”.
- Ensure the correct Contract Assignment Type is selected according to your specific agreement (Cost Share, Advanced Cleanup Redevelopment, Advanced Cleanup PBC Bundle, Etc.).

Florida Department of Environmental Protection - Enterprise Applications

Workorder Codes RePorts Exit Window

Storage Tank/Contamination Tracking - SPI Quantities

Facility ID* DEP Cost Share* 85.00 RP 15.00 SPI Quantities ID

Pac ID Imminent Threat Contract Assignment Type* SHARE Discharge Eligibility Score

Solicitation* 2024019 STATEWIDE SOLICITATION Region STATE RCI Excluded ☐

SPI Status* SM SITE MANAGER PREPARING SPI Status Date*

Description APPLICANT (RP) CO-PAY OBLIGATION = 15% & ATC COST SAVINGS = 10% SPI Created By

Phase* SubPhase* Task Total based on Avg. Costs

Task Task Desc*

DSD866178

- Administrative reviewers are to include the same notation, “**Applicant (RP) Co-Pay Obligation = 15% & ATC Cost Savings = 10%**”, in the text of their email to PRP.SiteManager.

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ATC Cost Savings & Applicant Co-Pay Obligation Cont.:

- e. The Contracts team will add the appropriate “Cost Savings” percentage into the SPI template; ensuring the total cost to DEP is correct.
- f. When the PR is available for site manger approval in AOD, confirm that the correct percentages display in the SPI: **DEP Cost Share** (85%), Owners Cost Share (15%) and **Cost Savings** (10%).
- g. When printed, the SPI should be identified with the footer: “Cost Savings SPI <date>” in the lower left corner.

Facility Name: JOHNSON FARMS 7-Digit Facility ID #: 9202972 County: 11 Site Manager Name: MARENA BASS Site Manager Phone: (850)245-8930 Site Manager Email: Marena.Bass@FloridaDEP.gov		Lock Cells Hide Rows On/Off	Contractor: AMERICAN ENVIRONMENTAL ENGINEERING OF FLORIDA, INC CID #: 00010 Contract #: GC136 SPI ID #: 40112 Retainage %: 0 % FDEP Cost Share %: 85.00 % Total Extended Cost: \$ 34,730.00 Without Handling Fee: \$ 34,730.00 Transition Agreement: ☐ Yes ☒ No	Purchase Order: Download Date: 2/25/26 9:55 Assignment Type: ACR Cost Savings: 10%
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PO Rate Sheet			Previously Invoiced	This Invoice		Balance
PAY ITEM	DESCRIPTION	UNIT OF MEASURE	UNITS	NEGOTIATED ITEM PRICE	TOTAL EXTENDED PRICE	UNITS

Providing the “ATC Cost Savings %” notation in both the SPI Quantities Description and email notifications to PRP.SiteManager will ensure that Contracts Team staff have the information needed to determine the correct SPI Template for the purchase order, as a specific SPI Template is used when cost sharing commitments include “ATC Cost Savings”.