

**Form 1 DEP-62ER23-3: Hurricane Restoration Reimbursement Grant Program Application**  
**Adopted by reference in Rule 62ER23-3(3), F.A.C.**  
**Effective June 30, 2023**

This application is designed to help you, the applicant, submit a complete application. Please provide a phone number and email address so that we may contact you:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Certification of Authority**

By submitting an application, the person signing this Application (Signatory) is the property Owner or an authorized agent on behalf of the property Owner, and certifies by the signature, under penalty of perjury, that:

1. Signatory is authorized to sign this Application as Owner or on behalf of Owner that this Application has been reviewed and authorized by Owner.
2. The Owner is the title holder to the improved real property (Property) which is the subject of this Application and that such Property is qualified to receive payment under this program.
3. The Owner has designated the following physical mailing address (Notice Address), for the purpose of receiving all physical correspondence, payments and verifications by non-electronic signatures.
4. The Department may rely on the Notice Address provided unless it receives a designation of alternative address by certified mail from Owner.
5. The Owner, if a business entity, has approved the authority of Signatory through any and all appropriate resolutions, designations or delegations.
6. All representations in this Application are true, correct and complete.
7. This Agreement shall be deemed executed, valid, enforceable and binding upon the Owner once signed in handwriting or by any electronic means and may be delivered by facsimile or electronic transmission.

The application is divided into four steps. These steps are that are designed to help you understand your eligibility as well as ensure completeness of the application to expedite processing. Failure to accurately complete this information can result in your grant application being found incomplete.

In Step 1, you will answer questions relating to your homeownership to determine if you are an **eligible applicant** with an **eligible residential property**.

In Step 2, you will answer questions to determine whether the project for which you are seeking reimbursement is an **eligible project**.

In Step 3, you will answer questions to determine whether you have incurred **eligible costs** for which reimbursement may be made.

Finally, in step 4 you will be asked to submit **Required Submittals for Reimbursement**.

**Step 1: Eligible Applicant and Eligible Residential Property**

*First, let us determine whether you and the property are eligible. To be eligible for this grant, you, the applicant, must be an **eligible applicant** with an **eligible residential property**. Specifically, we are asking about the parcel you are seeking to complete a project on.*

- 1. Have you previously applied for and received any reimbursement under this grant? (multiple applications may be submitted for new expenses up to the reimbursement limit of \$300,000 per parcel)**

- Yes
- No

- 2. What is the parcel number from the county property appraiser’s office for the property associated with the project?**

\_\_\_\_\_

- 3. Please provide the street address for the eligible residential property associated with the project.**

Property Street

\_\_\_\_\_

Property City

\_\_\_\_\_

Property Zip Code

\_\_\_\_\_

Property Address County

\_\_\_\_\_

[Only the following counties are eligible: Brevard, Broward, Charlotte, Collier, Duval, Flagler, Indian River, Lee, Manatee, Martin, Nassau, Palm Beach, Saint Johns, Saint Lucie, Sarasota, and Volusia. If your county is not listed, your property is not in an eligible county.]

- 4. Is your property a coastal property located directly on the beach?**

- Yes
- No

5. ***Are you the real property holder (landowner) on the recorded deed for the parcel upon which you have completed work for reimbursement or were you the landowner on or after September 23, 2022?***

Property Owner Relationship

- Yes, I am currently the property owner, or was on or after Sept. 23, 2022
- Yes, I am submitting an application for the landowner with his, her, or its permission and on his, her, or its behalf.
- No, I do not own the property (e.g., renter, lessee).

6. ***Enter name of the property owner who will be the "Applicant"?***

- 
7. ***Looking at the property appraiser's website for your address, does the property appraiser's website (1) accurately display the above-named owner as the record owner and (2) for single-family or multi-family homeowners, indicate that, yes, there is homestead exemption for the property?*** You should also confirm your parcel ID number. If no, you will have to provide evidence of ownership of the property and/or evidence of homestead exemption.

- Yes
- No

8. ***What kind of property is this? Select one.***

Property Type Definitions

- A single-family, site-built, residential property or a multi-family, site-built, residential property, not to exceed four units, on the beach for which there is a homestead exemption under chapter 196, Florida Statutes. If you don't know if there is a homestead exemption, you can check with your local property appraiser's office.
- A residential condominium, on the beach, as defined in chapter 718, Florida Statutes. A residential condominium means "a condominium consisting of two or more units, any of which are intended for use as a private temporary or permanent residence, except that a condominium is not a residential condominium if the use for which the units are intended is primarily commercial or industrial and not more than three units are intended to be used for private residence, and are intended to be used as housing for maintenance, managerial, janitorial, or other operational staff of the condominium. With respect to a condominium that is not a timeshare condominium, a residential unit includes a unit intended as a private temporary or permanent residence as well as a unit not intended for commercial or industrial use. With respect to a timeshare condominium, the timeshare instrument as defined in s. 721.05(35) shall govern the intended use of each unit in the condominium. If a condominium is a residential condominium but contains units intended to be used for commercial or industrial purposes, then, with respect to those units which are not intended for or used as private residences, the condominium is not a residential condominium. A condominium which contains both commercial and residential units is a mixed-use condominium and is subject to the requirements of s. 718.404."

- A cooperative, on the beach, as defined in chapter 719, Florida Statutes. "Cooperative" means that form of ownership of real property wherein legal title is vested in a corporation or other entity and the beneficial use is evidenced by an ownership interest in the association and a lease or other muniment of title or possession granted by the association as the owner of all the cooperative property.
- A single-family, site-built, residential property on the beach for which there is a homestead exemption under chapter 196, Florida Statutes.
- A multi-family, site-built, residential property, not to exceed four units on the beach for which there is a homestead exemption under chapter 196, Florida Statutes.
- A residential condominium, on the beach, as defined in chapter 718, Florida Statutes.
- A cooperative, on the beach, as defined in chapter 719, Florida Statutes.

**If you are/were the property owner (or acting on the owner's behalf) and the property is a coastal property located directly on the beach in an eligible county and is an eligible property type, please proceed to step 2 to determine if you have an eligible project.**

**Step 2. Eligible Project**

*If you are an eligible applicant with an eligible residential property, let us now see if you have an **eligible project**.*

**9. *Has the project been permitted, is it exempt from permitting requirements, or is it otherwise authorized by law?***

- The project has been permitted
- The project is exempt from permitting requirements
- The project is otherwise authorized by law
- I do not yet have a required permit for this project

**10. *For what type of project do you seek reimbursement? You may select all that apply. If your project does not meet one of the below three descriptions, unfortunately you are not eligible for this grant program.***

- Sand placement
- Temporary coastal armoring
- Permanent coastal armoring (including repairs, replacement or new armoring)

**11. *Does the project address coastal beach erosion incurred as a result of preparation for or damage sustained from Hurricane Ian or Hurricane Nicole after September 23, 2022? If not, your project is unfortunately not eligible for this grant program.***

- Hurricane Ian
- Hurricane Nicole
- Hurricanes Ian and Nicole
- Proposed project does not address coastal beach erosion caused by Hurricanes Ian or Nicole.

If this project has been permitted, is exempt from permitting requirements, or is otherwise authorized by law; and you selected an eligible project type that addresses coastal beach erosion incurred as a result of preparation for or damage sustained from Hurricane Ian or Hurricane Nicole after September 23, 2022, please proceed to step 3 to determine if you have an eligible reimbursement.

**Step 3: Eligible Costs**

*If you are an eligible applicant with an eligible residential property and an eligible project, let us make sure you have **eligible costs**.*

*12. Are the costs you wish to have reimbursed construction costs associated with execution of the eligible project? This may include design, engineering, construction-related monitoring required by permit or contract, surveys, materials, labor, contractors, and construction oversight.*

- Yes
- No

*13. Have you incurred eligible costs for which you have evidence of a paid invoice or other proof of payment? If not, unfortunately, you're not eligible for this grant program at this time. Please apply once you have evidence of a paid invoice or other proof of payment.*

- Yes
- No

*14. Do you seek to apply as a low-income or moderate-income household? See Form 3, available at [FloridaDEP.gov/hurricane](http://FloridaDEP.gov/hurricane).*

- Yes. I have completed Form 3
- No

*If you have incurred construction costs associated with execution of the eligible project as indicated in the above questions, please proceed to step 4 Required Submittals for Reimbursement.*

**Step 4: Required Submittals for Reimbursement**

*The questions in this application are designed to help you determine eligibility. To complete the application, you must additionally include the following information and supporting documents. The Department will review your application to make a final determination of award. This includes verification of the information submitted in this application as well as all related documentation.*

**15. Social Security Number/Tax Identification Number:**

\_\_\_\_\_

**16. Name of all owners on the deed to which the check will:**

\_\_\_\_\_

**17. Address to which you want a check mailed:**

Mailing Address Street

\_\_\_\_\_

Mailing Address City

\_\_\_\_\_

Mailing Address State

\_\_\_\_\_

Mailing Address Zip

\_\_\_\_\_

**18. Is the address above the same as the street address for the eligible project? If no, you will be asked to provide a copy of a driver's license or other proof of identity.**

Yes

No

**19. Total expenditure on the eligible project**

\$ \_\_\_\_\_

**20. Reimbursement amount requested from the state. This may be no more than \$300,000 per parcel and may not exceed 50% of total expenditure:**

\$ \_\_\_\_\_

**21. Does the invoice provided with the application cover work conducted on more than one parcel for an eligible multi-family dwelling? If yes, additional documentation will be required.**

Yes

No

**22. Are you in compliance with any issued permit issued under Ch. 161, F.S., including any requirement that work be completed by a licensed professional or contractor?**

- Yes
- No

***Submit Files***

***Submit the following supporting documents:***

- A copy of any issued permit (e.g., issued under Ch. 161, F.S.) or applicable statutory exemption or other authorization
- If applicable, Form 3, Affidavit of Low-Income or Moderate-Income Persons
- Photos of the completed project (e.g., completed projects must show the project and the house/property)
- Paid invoices, receipts and associated documentation. The documentation must provide:
  - Description of work completed
  - The dates of work
  - The invoice, receipts and paid amounts
  - The paid amount covers the request for reimbursement and the homeowner match. The Department will not process a reimbursement for more than 50% of the total paid invoice(s) submitted as documentation of eligible cost.
  - If invoices cover work conducted on more than one parcel, include documentation justifying what portion of each invoice is for this application/parcel.
- If applicable, a valid driver's license showing your address or other documentation showing both name of the Applicant and address to which you are requesting payment be mailed (e.g., a utility bill).
- If applicable, for properties where the property appraiser's website does not reflect the owner or homestead status, alternative documentation proving ownership of eligible property or homestead exemption

By submitting this application, you are signing an agreement that the above information is true and accurate and that you accept the Terms and Conditions set forth in rule. If the Department approves this application, you will have entered into a Grant Agreement with the Department upon such approval, subject to those Terms and Conditions.