



## Annual Public Used Oil Collection Centers

Report Due June 30, 2026

This is a reminder that the 2026 Public Used Oil Collection Centers (PUOCCs) reports, covering activities from January through December 2025, are due no later than **June 30, 2026**.

### Reporting Requirements:

In accordance with [subsection 62-710.510\(6\), Florida Administrative Code](#), regarding recordkeeping and reporting requirements, PUOCCs are **required** to register their activities annually with the Florida Department of Environmental Protection (DEP) no later than June 30 for the previous calendar year.

Facilities are encouraged to create an account on DEP's [Business Portal](#) to submit reports electronically. Through this system, facility coordinators have access to add a facility, edit a facility, associate a facility with an existing corporation, close a facility, or reopen a closed facility. To edit a closed facility, it must first be reopened before changes can be made.

### Instructions for the PUOCC Online Registration:

- **New users:** Click *Register* in upper right corner of the Business Portal homepage. Complete the required fields, then click *Register*. An email will be sent to the address entered on the registration page and will include a computer-generated password. Click on the link in the email. Click on *Apply* or *Submit* and then *Get Licensed* or *Annual Report*. Click on *Public Used Oil Collection Center Notification* and *Annual Report*. For username, enter your email address. Enter your password. If you **have not** logged in since you initially registered to use the portal, you will be prompted to change your password.
- Enter an application name, which can be used only once (i.e., PUOCC Name\_2022). Click *Save* and *Go to Next Step*. Continue the online registration process.
- You can exit the portal at any time, and your progress will be saved. When ready to continue the registration process, sign back into the DEP Business Portal and click on *Home* to select *Continue a Work in Progress*.

If you have any questions or need assistance, contact Janet Ashwood, Used Oil Coordinator, at 850-245-8789 or [Janet.Ashwood@FloridaDEP.gov](mailto:Janet.Ashwood@FloridaDEP.gov).