

**ATTACHMENT B
GRANT PAYMENT/MATCH REQUEST**

_____ MV _____ CVA _____
Grantee Name

DEP Program: **Clean Vessel Act Grant Program**

If Department payment is being requested, an invoice on your letterhead must accompany this form.

	TOTAL PROJECT (100% of costs)
Permits	\$ _____
Site Preparation	\$ _____
Renovation	\$ _____
Equipment Purchase	\$ _____
Equipment Installation	\$ _____
Operations of Equipment	\$ _____
Maintenance and Repair	\$ _____
Sewage Hauling	\$ _____
Pumpout Signage	\$ _____
Education and Instructional Materials	\$ _____
TOTAL PROJECT	\$ _____
25% Grantee match	\$ _____
75% reimbursable to Grantee	\$ _____

All match shall meet the federal requirements established in 2 CFR §200.306 and other federal statutory requirements, as applicable. The final payment will not be processed until the match requirement has been met. Documentation for match claims must meet the same requirements as those expenditures for reimbursement.

GRANTEE CERTIFICATION

Complete the Grantee's Certification of Payment/Match Request on Page 2 to certify that the amount being requested for reimbursement above was for items that were charged to and utilized only for the above cited grant activities.

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GRANT PAYMENT/MATCH REQUEST**

I, _____, on behalf of

(Print name of Grantee's Grant Manager designated in the Agreement)

_____, do hereby certify for

(Print name of Grantee/Recipient)

DEP Agreement No. _____ and Payment Request No. _____

that:

- The disbursement amount requested is for allowable costs for the project described in **Attachment A** of the Agreement.
- All costs included in the amount requested have been satisfactorily purchased, performed, received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation as required in the Agreement.
- The Grantee has paid such costs under the terms and provisions of contracts relating directly to the project; and the Grantee is not in default of any terms or provisions of the contracts.

Check all that apply below:

- All permits and approvals required for the construction, which is underway, have been obtained.
- Construction up to the point of this disbursement is in compliance with the construction plans and permits.
- The Grantee's Grant Manager relied on certifications from the following professionals that provided services for this project during the time period covered by this Certification of Payment Request, and such certifications are included:

Professional Service Provider (Name / License No.)	Period of Service (mm/dd/yy – mm/dd/yy)

I attest that documentation has been and will be maintained as required by this Agreement to support the amounts reported above and is available for audit upon request. I attest that all expenditures prior to this request have been made and are true and accurate and are only for the purposes as described in Clean Vessel Act Grant Project Agreement No. MV____. I further attest, that _____ {Grantee} has complied with the terms and conditions of this Agreement.

Grantee's Project Manager Signature

Date

Print Name and Title