



Florida Department of Environmental Protection

**CITIZEN SUPPORT ORGANIZATION
2014 REPORT**

IMPLEMENTATION OF COMMITTEE SUBSTITUTE SENATE BILL 1194

Citizen Support Organization (CSO) Name: Bulow Parks Historic Alliance, Inc.
Mailing Address: 3501 Old Kings Road, Flagler Beach, FL 32136
Telephone Number: (386) 437-5338 Website Address (if applicable): N/A

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission:

Promote activities to conserve, enhance, and interpret the cultural, historic, natural, scenic and recreational resources of the Bulow State Parks.

Brief Description of the CSO's Results Obtained:

*Created involvement with Flagler County Schools STEM program, Florida State College-Jacksonville, Florida Public Archaeology Network and Daytona State College, local Boy Scout Troop 404 and Cub Pack 437*Created membership form, newsletter/flyer *Living History programs presented to Cub Scout Pack 437 and the Flagler County Historical Society *Public Outreach: CSO represented at local Chamber of Commerce Echo Tourism meeting, several Tomoka Remembers programs, Tomoka Fest, Book signing by CSO member/author Bill Ryan, CSO represented in the Ormond Bch. Hist. Soc."Plantation Tour, represented at Flagler County Historical Society and Heritage Crossroads, Facebook page created *Joined Friends of Florida State Parks *President attended Basic Interpretive Training (6-2014) to gain resources/ideas to help step up interpretive programs at the Bulow State Parks.

Brief Description of the CSO's Plans for Next Three Fiscal Years:

*Bus Tour being created through Flagler County Public Transportation to provide monthly tours *Annual Seminole Wars Living History reenactments *Turpentine Industry Kiosk being developed *Springhouse cover implementation *Grant research and Implementation *Develop a Coloring Book *Membership Recruitment/Sponsor/Home-Owners Association presentations to support park operations and staffing *Park participation in an annual "Poker Run" during Bike Week for Fundraising *Brochure/Website *Develop on-going fundraising events and activities *Plan and conduct special and living history events that raise awareness of the cultural resources and significance of the site, including the African-American history aspects *Provide interpretive educational materials, exhibits and displays for the various of the parks including Plantation Life, Native American and African- American history *Provide support and funding for stabilization of park ruins. * Effort will be made to be added to the Florida Humanities Council's "Black Heritage Trail" * Big Sugar in South Florida to be approached for support and possible re-creation of a replicated Plantation House/Gift Shop/Educational Center (with appropriate State approval) *Involvement with VivaFlorida 500 activities.

x Copy of the CSO's Code of Ethics attached (Model provided; see CSO 2014 instructions)

- Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement**

BULOW PARKS HISTORIC ALLIANCE, INC.
CODE OF ETHICS
July 19, 2014

PREAMBLE

- (1) It is essential to the proper conduct and operation of BULOW PARKS HISTORIC ALLIANCE, INC. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of BULOW PARKS HISTORIC ALLIANCE, INC. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.