



# FLORIDA DEPARTMENT OF Environmental Protection

Bob Martinez Center  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

**Ron DeSantis**  
Governor

**Jeanette Nuñez**  
Lt. Governor

**Shawn Hamilton**  
Secretary

## Memorandum

**TO:** Kelly Crain, Environmental Manager,  
Brownfields & CERCLA Administration, [Kelly.Crain@dep.state.fl.us](mailto:Kelly.Crain@dep.state.fl.us)

**THROUGH:** <Name>, <Title>  
<Section>, <District (as applicable)>

**FROM:** <Name>, <Title>  
<Section>, <District (as applicable)>

**SUBJECT:** CERCLA Site Screening Request  
<Site Name>  
<Site Address>  
<Site City>, <Site County>  
<Parcel ID #>  
COMET Site ID#: <COM\_>  
<Other Site ID #s:>  
<OGC #>

**DATE:** <Date>

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<Include a brief description of the site and attach figures depicting the contamination, release, or suspected release at the site, if available>.

The site is being referred to CERCLA Site Screening (CSS) for the following reason(s).  
<Check applicable boxes>

### Reasons:

- No known viable potential responsible party (PRP)
- PRP not responsive
- Citizen complaint
- Municipal well(s) contaminated
- Drums or tanks or other containers exist

### Site Conditions:

- Monitoring well(s) contaminated
- Soil contamination exists
- School/Day Care nearby
- Surface water nearby
- Release/suspected release
- List contaminants of concern if known:

Date

- Existing file data too old for enforcement
- Site needs to be evaluated for state-funded cleanup

**PRP Information (if known):**

PRP Name:  
PRP Address:  
PRP Telephone #:

OGC PRP Determination Made?  Yes (attach determination memorandum)  
 No (request PRP determination)

**Notes:**

**1:** All State Funded Cleanup referral sites must be screened by CSSS prior to acceptance.

**2:** Sites referred for CSS are subject to EPA's approval and may not be worked on right away due to budget constraints.

**3:** Exclusions from CERCLA Response Action:

- a. Petroleum and a limited category of radioactive materials are excluded by CERCLA rule section 101(14) & (33) and section 101(22), respectively.
- b. Active RCRA corrective action sites are excluded because CERCLA was intended to address regulatory gaps left by RCRA.

ec:

Jennifer Farrell, DEP Waste Cleanup Program – [Jennifer.A.Farrell@FloridaDEP.gov](mailto:Jennifer.A.Farrell@FloridaDEP.gov)

DEP Site Manager – Title - email

Other Manager -Title - email