

CLEAN VESSEL ACT GRANT PROGRAM: QUARTERLY REPORTS





CLEAN VESSEL ACT (CVA) GRANT AGREEMENT

Once an agreement is reached, the grantee will sign first, followed by the DEP supervisor. The DEP supervisor's signature on the second page will establish the agreement's start date. The expiration date will be listed in the first page.

Only the agreed upon work, within the agreement period, will be eligible for reimbursement.

Grant work should start only after the agreement is fully executed.

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION Standard Grant Agreement			
This Agreement is entered into between the Parties named below, pursuant to Section 215.971, Florida Statutes:			
1. Project Title (Project): "Clean Vessel Act Grant; CVA22-004, The Dry Slips at Osprey Harbor Village Condominium Association, Inc.		Agreement Number: MV436	
2. Parties: State of Florida Department of Environmental Protection 3900 Commonwealth Boulevard Tallahassee, Florida 32399-3000 (Department)			
Grantee Name: The Dry Slips at Osprey Harbor Village Condominium Association, Inc.		Entity Type: Private	
Grantee Address: 2848 Proctor Road, Sarasota, Florida 34231-6444		FEID: 20-5123325 (Grantee)	
3. Agreement Begin Date: Upon Execution		Date of Expiration: September 21, 2023	
4. Project Number: CVA22-004		Project Location(s): 570 Blackburn Point Road, Osprey, Florida, 34229	
Project Description: for the installation of replacement pumpout equipment, operations, and signage.			
5. Total Amount of Funding: \$28,462.67		Funding Source? <input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Grantee Match	
		Award # 's or Line Item Appropriations: CVC19	
		Amount per Source(s): \$28,462.67 \$9,487.56	
Total Amount of Funding + Grantee Match: \$37,950.23			
6. Department's Grant Manager Name: Marylynn Carey or successor		Grantee's Grant Manager Name: James Keitchen or successor	

Grantee Name	
By  (Authorized Signature)	4/27/2022
Date Signed	
James Keitchen VP HOA	
Print Name and Title of Person Signing	
State of Florida Department of Environmental Protection DEPARTMENT	
By  Secretary or Designee	4/28/2022
Date Signed	
Brenda Leonard Program Administrator	
Print Name and Title of Person Signing	
<input type="checkbox"/> Additional signatures attached on separate page.	



QUARTERLY REPORTS

When applying for a CVA grant, it is important to know that quarterly report deliverables will be expected from the grantee. This is to ensure transparency and that the project is on track for completion before the agreement end-date. These reports will also be used when submitting invoices.

- Quarterly Progress Report.
- Quarterly Pumpout Log.
- Quarterly Pumpout Gallon Reporting.

Quarter	From	To
1	Jul 1	Sep 30
2	Oct 1	Dec 31
3	Jan 1	Mar 31
4	Apr 1	Jun 30



QUARTERLY PROGRESS REPORT FORM — EXHIBIT A

All Clean Vessel Act grantees are required to submit a progress report for each quarter of the grant award period, until the project is complete, as outlined in the agreement.

The [Quarterly Progress Report Form](#) is Exhibit A of the grant agreement.

EXHIBIT A
QUARTERLY PROGRESS REPORT FORM

Project Number:

Agreement Number:

Grantee Name:

Reporting Period: Year - Quarter -

Provide a summary of the project's accomplishments to date.

Provide an update on the estimated time for completion of the project, and an explanation if there are any anticipated delays.

Identify below, and attach copies of any relevant work being submitted for this project for the reporting period (e.g. copies of permits, photographs, etc.)

This report is submitted in accordance with the reporting requirements of Clean Vessel Act Project Agreement No. and accurately reflects the activities and costs associated with the approved project.

Signature of Grantee's Grant Manager Date



The [pumpout log](#) would need to be submitted with invoices or upon request.

[illegible]



QUARTERLY PUMPOUT GALLON REPORTING

For CVA equipment purchase or operations and maintenance funded agreements, the facility needs to submit a [quarterly pumpout report](#).

- For equipment purchase agreements, the facility will be required to report for five years following the project completion date of the grant agreement.
- For operations and maintenance agreements, the facility will be required to report during the grant award period only.

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
CLEAN VESSEL ACT PUMPOUT GRANT PROGRAM
QUARTERLY PUMPOUT SUBMISSION

Grant Application Number: CVA:	Marina Facility Name:			
Grant Agreement Number: MV:	Marina Facility Address:			
	Marina Facility email address:			
	Contact Name:			
	Contact Phone:			
	Contact Email:			
Year 2021	Jan, Feb, March	April, May, June	July, Aug, Sept	Oct, Nov, Dec
Vessels Pumped				
Gallons Pumped				
Out of State Vessels				
Fees Collected				
Maintenance Cost				
Year 2022	Jan, Feb, March	April, May, June	July, Aug, Sept	Oct, Nov, Dec
Vessels Pumped				
Gallons Pumped				
Out of State Vessels				
Fees Collected				
Maintenance Cost				
Year 2023	Jan, Feb, March	April, May, June	July, Aug, Sept	Oct, Nov, Dec
Vessels Pumped				
Gallons Pumped				
Out of State Vessels				
Fees Collected				
Maintenance Cost				
Year 2024	Jan, Feb, March	April, May, June	July, Aug, Sept	Oct, Nov, Dec
Vessels Pumped				
Gallons Pumped				
Out of State Vessels				
Fees Collected				
Maintenance Cost				
Year 2025	Jan, Feb, March	April, May, June	July, Aug, Sept	Oct, Nov, Dec
Vessels Pumped				
Gallons Pumped				
Out of State Vessels				
Fees Collected				
Maintenance Cost				



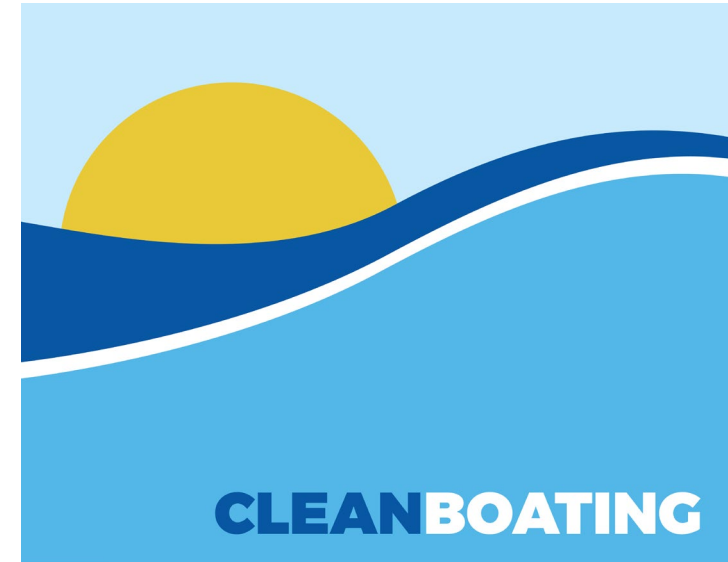
CLEAN BOATING PROGRAMS

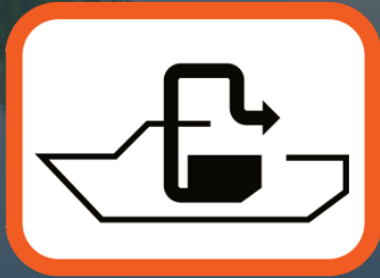
[Florida Clean Vessel Act Program](#)

[Clean Boater Program](#)

[Florida Clean Marina Program](#)

[Clean and Resilient Marina](#)





THANK YOU

Clean Boating Programs
Office of Resilience and Coastal Protection
Florida Department of Environmental Protection