



# Conservation Management Plan

This management plan form is intended for Board of Trustees leases and subleases of conservation properties that are 160 acres or less. It is intended to address the requirements of Chapter 253.034, 259.032, 259.105, and rule 18-2.021. Attachments to, or expansion of this form are welcome, if the space provided below is not sufficient. Please answer all of the items below and number all attachments and reference them in the appropriate location below. You are under no obligation to use this form. Any plan format is acceptable, provided it includes all of the appropriate items from the above mentioned statutes and rule. This form is available in electronic format upon request. For additional information pertaining to management plans, please visit the Division of State Lands Stewardship page on the web at <https://floridadep.gov/lands/environmental-services/content/land-stewardship>.

## **A. General Information**

1. Common Name of the Property: \_\_\_\_\_

2. Lease Number: \_\_\_\_\_

3. Acres: \_\_\_\_\_

4. Managing Agency: \_\_\_\_\_

5. Provide an executive summary/description of this property that includes a brief description of the resources, uses and proposed uses, outstanding features etc.

6. Attach a map showing the location and boundaries of the property including:
- a) The location and type of structures or improvements currently on the property.
  - b) The location and type of proposed improvements. Appendix \_\_\_\_\_
7. Attach a map showing the proximity of this managed area to other conservation areas within 10 miles. Appendix \_\_\_\_\_
8. Please attach a legal description of the property. Appendix \_\_\_\_\_
9. Provide a physical description of the land including a quantitative data description of the land which includes an inventory of forest and other natural resource, exotic and invasive plants, hydrologic features, infrastructure including recreational facilities, and other significant land, cultural or historical features.

10. A brief description of soil types, attaching USDA maps when available.

11. Is the property adjacent to an aquatic preserve or designated area of critical state concern? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please identify:

12. Was the property acquired by a conservation land acquisition program? If YES, please identify.

13. Do any agency-specific statute requirements or legislative/executive directives constrain the use of the property? (These restrictions can frequently be found in the lease) YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please identify

14. Are there any reservations or encumbrances on the property?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please identify:

**B. Natural and Cultural Resources**

15. Are there any archeological or historical sites on this property? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES,

A) How do you plan to locate, protect and preserve these resources?

B) Please describe the actions the agency plans to take to locate and identify unknown Resources such as surveys of unknown archeological or historical sites.

16. Are there any buildings on the property that are fifty or more years old?

YES \_\_\_\_\_ NO \_\_\_\_\_ If YES,

A) Please Identify:

B) Have these buildings been evaluated by a historian or historic architect to determine their historical and/or architectural significance. If YES, please identify both the building(s) and the evaluators(s):

C) Please state whether any such buildings are listed in the Florida Master Site File, National Register of Historic Places or a local register of historic places and identify such buildings.

By law, the managing agency must consult with the Division of Historical Resources with regard to any proposed land clearing or ground disturbing activities or with regard to any proposed rehabilitation, restoration or demolition of structures 50 or more years old. Please contact the Division of Historic Resources if you would like to obtain information on archeological/historical sites.

Division of Historical Resources  
Florida Department of State  
R.A. Gray Building, MS-8  
Tallahassee, Florida 32399  
(850) 245-6312

17. Please identify natural resources on the property that are listed in the Florida Natural Areas Inventory.

18. Are any imperiled natural communities, unique natural features, or any State and federally listed endangered or threatened plant or animal species, on site?

YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please provide a specific description of how you plan to identify, locate, protect and preserve these species.

If you would like further information regarding natural resources or endangered species please contact the Florida Natural Areas Inventory (FNAI).

Florida Natural Areas Inventory  
1018 Thomasville Road, Suite 200-C  
Tallahassee, Florida 32303  
(850) 224-8207

19. Please identify the water resources including swamps, marshes or other wetlands, on the property including the water quality classification for each water body and if the water body has been designated “Outstanding Florida Waters”.

20. Are any known mineral resources, such as oil, gas and phosphates, or any unique natural features, such as coral reefs, beaches, dunes, natural springs, caverns, large sinkholes, virgin timber stands, scenic vistas, and natural rivers and streams, and outstanding native landscapes containing relatively unaltered flora, fauna, and geological features on site? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, Please identify and provide locations of these resources on a map.  
Appendix

21. Are there fish or wildlife resources (both game and non-game) on the property?  
YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, please describe:

**C. Use of the Property**

22. Please provide a statement of the purpose for which the lands were acquired, the projected use or uses as defined in Chapter 253.034, Florida Statutes, and the statutory authority you have for such uses.

23. Please state the desired outcome for this property, and key management activities necessary to achieve the desired outcome, including public access.

24. Please state the single or multiple uses currently made of the property and if the property is single use, please provide an analysis of its potential for multiple-use.

Single \_\_\_\_\_ Multiple \_\_\_\_\_ use/s is/are:

25. Were multiple uses considered but not adopted? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please describe why:

26. Please provide an analysis of the potential use of private land managers to facilitate the restoration or management of these lands.

27. Please provide an analysis of the potential of the property to generate revenues to enhance the management of the property.

28. Describe the projected, current and recent past uses of the property, and any unauthorized uses, if known.

29. Do the planned uses impact renewable and non-renewable resources on the property?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please describe what specific activities will be taken to protect or enhance and conserve those resources and to compensate/mitigate the damage that is caused by the impacting use.

30. Should any parcels of land within or adjacent to the property be purchased because they are essential to management of the property? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please attach a map of this area. Appendix

31. Are there any portions of this property no longer needed for your use?

YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, please attach a map of this area.

32. Please describe what public uses and public access that would be consistent with the purpose for which this property was acquired.

33. Assess the feasibility of managing the lands >40 contiguous acres as a recipient site for gopher tortoises consistent with rules of the Fish and Wildlife Conservation Commission, as prepared by the agency or cooperatively with a Fish and Wildlife Conservation Commission wildlife biologist.

34. Economic feasibility of establishing a gopher tortoise recipient site, including the initial cost, recurring management costs and the revenue projections.

**D. Management Activities**

35. If more than one agency manages this property, describe the management responsibilities of each agency and how such responsibilities will be coordinated.

36. Please discuss management needs and problems on the property including conservation of soil and water resources and control and prevention of soil erosion and water and soil contamination.



37. Identify adjacent land uses that will conflict with the planned use of this property, if any.

38. Please describe measures used to prevent/control invasive, non-native plants.

39. Was there any public or local government involvement / participation in the development of this plan? YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, please describe:

40. If an arthropod control plan has been established for this property, please include it as an attachment. (Attachment \_\_\_\_\_) If one does not exist, provide a statement as to what arrangement exists between the local mosquito control district and the managing agency. See Chapter 388.4111 regarding mosquito control on public lands.

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41. Management Goals – **The following 8 goals may not all be applicable to your site. Write N/A where appropriate. Also, please add as many goals, objectives, and measures as you wish.**

Core Objectives	Measure	Timeframe 2 yrs = Short Term 10 yrs = Long Term	Expenses and Manpower Budget
<b>1. <u>Habitat restoration and improvement (Description):</u></b>			
Prescribe burn _____ acres per year	_____ acres burned per year	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
Maintain _____ acres per year within target fire return interval.	_____ acres within fire return interval target	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Person \$ _____
Conduct habitat/natural community improvement on _____ acres	_____ acres with restoration underway	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Person \$ _____
Conduct habitat/natural community restoration activities on _____ acres.	_____ acres restored	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
Conduct timber harvest for the purposes of habitat restoration on _____ acres	_____ acres harvested	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____

<b>2</b>	<b><u>Public access and recreational opportunities (Description):</u></b>			
Maintain public access and recreational opportunities to allow for a recreational carrying capacity of _____ visitors per day	_____ visitor opportunities/day	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____	
Develop additional public access and recreational opportunities to allow for a carrying capacity of _____ visitors/day	_____ visitor opportunities/day	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____	
Continue to provide interpretive/education programs	_____ interpretive/education programs	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____	
Develop _____ new interpretive/education programs	_____ interpretive/education programs	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____	
<b>3</b>	<b><u>Hydrological preservation and restoration (Description):</u></b>			
Conduct or obtain a site assessment/study to identify potential hydrology restoration needs	Assessment conducted? Y _____ N _____	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____	
Restore natural hydrologic condition and functions to _____ acres on site	_____ acres for which hydrologic restoration is underway (planning, grant writing, earth moving, etc.)	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____	

		_____ acres for which natural hydrologic conditions and function are restored	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
<b>4</b>	<b><u>Sustainable forest management (Description):</u></b>			
	Prepare & implement a silviculture management plan including reforestation, harvesting, prescribed burning, restoration, and timber stand improvement activities and goals.	Silviculture management plan complete? Y__N__  _____ acres treated	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
	Develop and implement a process for conducting stand descriptions and forest inventory including a GIS database containing forest stands, roads & other attributes ( including but not limited to: threatened & endangered species, archeological resources, exotic species locations, historical areas)	Complete GIS database and re-inventory all attributes every 3-5 years or as needed.	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
		_____ acres of forest inventoried annually	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
<b>5</b>	<b><u>Exotic and invasive species maintenance and control (Description):</u></b>			

	Annually treat _____ acres of EPPC Category I and Category II invasive exotic plant species.	_____ acres treated	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
	Implement control measures on exotic and nuisance animal species	_____ nuisance and exotic species for which control measures are implemented	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
<b>6</b>	<b><u>Capital facilities and infrastructure (Description:</u></b>			
	To maintain _____ facilities, _____ miles of roads, and _____ miles of trails existing on site (as applicable)	_____ facilities, _____ miles roads, _____ miles trails maintained	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
	To construct _____ facilities. _____ miles of roads, and _____ miles of trails (as applicable)	_____ facilities, _____ miles roads, _____ miles trails constructed	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
	To improve or repair _____ facilities. _____ miles of roads, and _____ miles of trails existing on site (as applicable)	_____ facilities, _____ miles roads, _____ miles trails improved or repaired	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
<b>7</b>	<b><u>Cultural and Historical resources (Description:</u></b>			
	Ensure all known sites are recorded in the FL Division of Historical Resources Master Site file	_____ of recorded sites	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____
	Monitor _____ recorded sites and send updates to DHR Master Site file as needed	_____ of sites monitored	Within 2 yrs ____ Within 10 yrs ____	Expense \$ _____ Personnel \$ _____

	Bring ___ of ___ recorded sites/cultural resources into good condition	_____ of sites in good condition	Within 2 yrs ___ Within 10 yrs ___	Expense \$ _____ Personnel \$ _____
8	<b><u>Imperiled species habitat maintenance, enhancement, restoration, or population restoration</u></b> <b><u>(Description:</u></b>			
	Develop baseline imperiled species occurrence inventory list	Baseline imperiled species occurrence inventory list complete Y___N___	Within 2 yrs ___ Within 10 yrs ___	Expense \$ _____ Personnel \$ _____
	Develop monitoring protocols for _____ selected imperiled species	_____ imperiled species for which monitoring protocols are developed	Within 2 yrs ___ Within 10 yrs ___	Expense \$ _____ Personnel \$ _____
	Implement monitoring protocols for _____ imperiled species	_____ species for which monitoring is ongoing	Within 2 yrs ___ Within 10 yrs ___	Expense \$ _____ Personnel \$ _____
	[If applicable, provide additional measurable objective(s) for new or ongoing species-specific management activities for each of the priority species such as population augmentation, translocations, nest box projects, etc.]	Examples: Project-specific quantity, _____ of nest boxes, # of individuals introduced or trans-located, etc.	Within 2 yrs ___ Within 10 yrs ___	Expense \$ _____ Personnel \$ _____

42. Costs

Activity	Yearly Estimated Cost		
	Priority Cost	Other Management Cost	Cost Effective Methods
<u>Resource Management</u>			
<u>Administration</u>			
<u>Support</u>			

<u>Capital Improvements</u>			
<u>Recreation Visitor Services</u>			
<u>Law Enforcement Activities</u>			

43. A finding regarding whether each planned use conforms to the appropriate policies and guidelines of the State Lands Management Plan is required. The Plan can be found at <https://floridadep.gov/lands/environmental-services/content/land-stewardship>, by writing to the State of Florida Department of Environmental Protection, Division of State Lands, Office of Environmental Services, 3900 Commonwealth Boulevard, Mail Station 140, Tallahassee, Florida 32399-3000, or by calling (850) 245-2784. Does this plan conform to the State Lands Management Plan?

YES \_\_\_\_\_ NO \_\_\_\_\_

44. Please provide the following contact information below:

Name:	
Managing Agency:	
Address:	
Phone:	
Email Address:	

Date Management Plan Prepared: \_\_\_\_\_

Please send this completed form and attachments to:

[james.parker@dep.state.fl.us](mailto:james.parker@dep.state.fl.us), Or  
to: Division of State Lands  
D.E.P. M.S. 140  
3900 Commonwealth Blvd.  
Tallahassee Fl. 32399-3000  
850-245-3045