1) **Inflation-Factor Adjusting Estimate:**
   a. Only pages 1 and 2 must be completed and submitted.
   b. Page 1 needs to be filled completely, as appropriate.
   c. The Part III(a) box must be checked.
   d. The “This adjustment is based on … estimate dated: __________” date is the date of the engineer or owner/operator signature on the previously submitted estimate.
   e. Inflation factors are available from [https://FloridaDEP.gov/waste/permitting-compliance-assistance/content/solid-waste-financial-assurance](https://FloridaDEP.gov/waste/permitting-compliance-assistance/content/solid-waste-financial-assurance)
   f. The form may be signed by either an engineer or the owner/operator.

2) **Recalculating Estimates:**
   a. Pages 1-9 must be completed.
   b. Page 1 needs to be filled completely, as appropriate.
   c. Page 2 is left blank except for the Part III(b) box which must be checked.
   d. An engineer must certify the estimates on page 9.
   e. The owner/operator must sign on page 9.
   f. Some permitting offices allow for the submission of only the relevant parts (e.g., leaving off Part IV if the entire facility is Certified Closed Department Accepted and is in long-term care or leaving off Part V if the facility type does not require long-term care).

3) **Using both Inflation-Factor Adjusting and Recalculating Estimates:**
   a. This is when either closing or long-term care is inflation-factor adjusted and the other is recalculated.
   b. Complete all 9 pages.
   c. Check both Part III(a) and Part III(b) boxes.
   d. Complete the appropriate part of Part III(a), including a signature for owner/operator or engineer.
   e. Complete either Part IV or Part V, as appropriate. A note on the unused part, “See inflation-factor adjusting,” may be helpful.
   f. Engineer and owner must both sign on page 9.

4) **For assistance with the cost estimating form, contact your permitting office.**

5) **Send the completed cost estimating form**
   a. to your permitting office for evaluation and approval/acceptance.
   b. We request you also send a copy to the Financial.Assurance.Working.Group@FloridaDEP.gov or to the address identified below.

6) **Financial Assurance documents (mechanisms, riders, amendments, etc.)**
   All financial assurance documents associated with the facility should be sent to:
   
   Financial Assurance Working Group (or Solid Waste Financial Coordinator)
   Florida Department of Environmental Protection
   2600 Blair Stone Road, MS 4548
   Tallahassee, Florida 32399-2400

   Visit the Solid Waste Financial Assurance web pages for assistance with financial documents: [https://FloridaDEP.gov/waste/permitting-compliance-assistance/content/solid-waste-financial-assurance](https://FloridaDEP.gov/waste/permitting-compliance-assistance/content/solid-waste-financial-assurance)