



Florida Department of Environmental Protection Statement of Agency Organization and Operation

Agency Organization

The Department of Environmental Protection (Department) is established in accordance with Section 20.255, Florida Statutes (F.S.). It is the mission of the Department to protect, conserve, and manage Florida's natural resources and enforce the State of Florida's environmental laws. The head of the Department is the Secretary, who is appointed by the Governor and confirmed by the Senate. The Secretary serves at the pleasure of the Governor. The Secretary oversees all the functions of the Department.

The Department is organized into the following units, under section 20.255, F.S., outlined in the chart below. A current organizational chart can be accessed at our website: <https://floridadep.gov/org-chart>.

Division	Duties and Responsibilities
Office of the Secretary	Oversees Florida's environmental regulatory programs and the acquisition and management of public lands, including Florida's state parks.
Division of Administrative Services	Provides centralized administrative support the Department and its employees.
Division of Air Resource Management	Handles the protection and management of Florida's air resources including: air quality monitoring, permitting, ensuring compliance of emission sources, and implementing the Siting Acts.
Division of Water Resource Management	Responsible for the protection of the quality of Florida's drinking water, ground water, rivers, lakes, estuaries and wetlands; reclamation of mined lands; and the preservation of the State's beach and dune systems.
Division of Environmental Assessment and Restoration	Responsible for monitoring and assessing Florida's surface water and groundwater quality; identifying, verifying and prioritizing pollution problems; developing strategies to resolve problems; and implementing those strategies through comprehensive restoration actions in partnership with local stakeholders.
Division of Waste Management	Oversees cleanup of contaminated sites and regulation of pollutant storage systems, and works closely with the Department's district offices to implement state and federal laws to protect the environment from the improper handling and disposal of solid and hazardous waste.

Division	Duties and Responsibilities
Division of Recreation and Parks	Responsible for managing and preserving the State's parks system, through resource-based recreational opportunities, interpretation and education of the State's natural resources.
Division of State Lands	Provides oversight for the management of activities on State lands, assists landowners who want to sell land to the State, buy land from the State or gain access to public lands.
Division of Water Restoration Assistance	Provides loans and grants to local governments, utilities and sometimes other agencies for projects that improve the quality and quantity of the State's water resources while providing a significant benefit to the State's environment and local communities.

All publications, documents, forms, applications for licenses, permits and other similar certifications or rights granted by the Department are available on our website: <https://floridadep.gov/>.

Agency Operation

Agency Clerk

The Agency Clerk is responsible for accepting service of process and other filings on behalf of the Board, filing and assisting the public in accessing final orders issued by the Board, certifying the index and the record on appeal of a final order issued by the Board, and appointing deputy clerks, as needed. Her contact information is as follows:

Lea Crandall, Agency Clerk
Office of General Counsel
3900 Commonwealth Boulevard, MS 35
Tallahassee, Florida 32399
Phone: (850) 245-2242
Fax: (850) 245-2298
Email: Lea.Crandall@FloridaDEP.gov

Filings

Documents shall be filed with the Agency Clerk at the above contact information or via email at Agency_Clerk@FloridaDEP.gov. The filing date for a document transmitted by electronic mail or by facsimile shall be the date the agency receives the complete document. Any document received by the office of the agency clerk after 5:00 p.m. shall be filed as of 8:00 a.m. on the next regular business day. A document shall be filed via only one delivery method: e-filing, facsimile, courier, hand-delivery, or U.S. mail. A duplicate filing will not be docketed and will be destroyed.

Variances and Waivers of Agency Rules

A petition for variance from or waiver of a Department rule may be filed with the Agency Clerk at the address listed above. The petition must include information specified in section 120.542, F.S. and

Chapter 28-104, F.A.C, or must contain the information required by section 403.201, F.S., and Chapter 62-110, F.A.C.

Final Orders

An index of the Department's final orders can be accessed at the following website:

<https://floridadep.gov/ogc/ogc/content/final-orders>.