



**Florida Department of Environmental Protection
CITIZEN SUPPORT ORGANIZATION
2021 LEGISLATIVE REPORT
(pursuant to Section 20.058 Florida Statutes)**

Citizen Support Organization (CSO) Name: Supporters of Del-Nor Wiggins Park, Inc. dba Friends of Delnor-Wiggins Pass State Park

Mailing Address: 11135 Gulf Shore Dr. N., Naples, Florida 34108

Telephone Number: 239-597-6196

Website Address (*required if applicable*): www.delnorwiggins.org

Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:

CSO's Mission: *Consistent with your Articles and Bylaws*

To promote community awareness, use and enjoyment of the Park.

To offer educational experiences and opportunities for volunteers and visitors to learn about the native environment of this Park and others in the Florida Park system.

To assist the Park staff with maintenance, resource management, recycling, programs and special projects.

To improve Park facilities by providing amenities through fund raising and volunteer activities.

To assist in protecting, preserving and restoring the natural resources of this Park.

Describe Last Calendar Year's Results Obtained: *Brag! List or discuss the past calendar year's accomplishments and contributions. Cite specific support from last calendar year's Annual Program Plan.*

During FY 2020 the Friends accomplished the following:

Continued to broaden our liaison efforts with park management & staff.

Continued to support facility through the use of prepared budget and debit card.

Supported park staff by providing luncheon several times during pandemic.

Held our 22st annual Wildlife & Wildlands Art Show in January showcasing the work of twenty local artists which raised funds for our general account.

Held our seventh annual Children's Art Show in February highlighting nature art by local elementary school children.

Sponsored "Sea Shells and Santa" educational program for local children.

Sponsored Yoga on the Beach.

Maintained our website. Visit <http://www.delnorwiggins.org>
Expanded the highly successful “Adopt-a-Critter” program.
Presented educational programs at our meetings and utilized Rangers for same.
Supported the Beach Steward program.
Updated Dellora’s Garden with a new in-ground sprinkler system.
Recycled all our aluminum cans.
Participated in outreach events to promote our Friends group.
Provided numerous hours of clean up after holidays and on work days.
Helped at entry gate selling Florida Park Service annual passes.
Participated and funded the annual Volunteer Appreciation luncheon.
Continued planning for our dream project – Boardwalk through the Mangroves.

Describe the CSO’s Plans for the Next Three Calendar Years:

Summary of goals for upcoming three fiscal years:

During FY 2021 and beyond the Friends plan the following:

Develop annual Park “wish list” with Park management.
Continue to broaden our liaison efforts with Park management to coordinate and potentially reduce the workload of Park staff.
Continue to support facility through the use of prepared budget and debit card.
Our Wildlife & Wildlands Art Show in January 2021 showcasing the work of approximately twenty local artists to raise funds for our general account was cancelled due to the pandemic. Hopefully we can resume in 2022.
Our annual Children’s Art Show in February 2021 for local elementary kids was cancelled due to the pandemic. Hopefully we can resume in 2022.
Hold our third annual Sea Shells & Santa Christmas program.
Work with the park staff on the October Nature Festival geared to the children of Collier County if the pandemic conditions allow.
Expand our successful “Adopt-a-Turtle” fund raising program to “Adopt-a-Critter” which includes three new animal selections.
Enhance our efforts to retain and increase membership and encourage greater participation by casual members.
Investigate more corporate involvement and enhanced fund raising.
Explore and identify grant opportunities and apply for same.
Identify new fund raising ideas.
Continue with help at the gate by selling Florida Park Service annual passes.
Participate in annual statewide CSO meeting and Volunteer Appreciation Day.
Investigate a new event to increase park visitation.
Continue our outreach at local events.
Continue with Sunset Yoga on the Beach.
Maintain and update the Friends website. Visit <http://www.delnorwiggins.org>.
Maintain and publicize our Facebook page.
Continue support of environmental education and interpretive programming.
Expand our efforts to procure quality speakers to address members at meetings.
Plan for one to two field trips.
Continue to promote and support our aluminum recycling program.
Provide clean up after holidays and local clean-up days.
Continue supporting the Beach Steward program.

Maintain and add more native plants to Dellora's Garden and add irrigation.
Provide funding for hurricane preparedness.
Investigate and establish an "Adopt-a-turtle-nest" program.
Investigate a guided Mangrove Walk.
Continue planning for our PIP project - the Boardwalk through the Mangroves.

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership: 144

Total Number of Board of Directors: 9

Total Volunteer Hours for the Board of Directors (*Hours from VSys. Work with your parks' volunteer manager*): 1387

PARK & CSO RELATIONSHIP:

Keep the summary simple. Save time. Don't duplicate by describing accomplishments and contributions in the summary. Brag in the above Results Obtained. Describe the relationship here.

Park Manager's Comments on the CSO & Park Relationship and Support:

Provide your perspective on

- *Changing developments of the park provided by the CSO.*
- *Effectiveness of the organization in fulfilling their purpose to support the park(s).*
- *Effectiveness of the Board of Directors in completing their Annual Program Plan.*
- * *The relationship between the park and CSO What went well? Are there areas of improvement?*

"This year has been very difficult due to the COVID-19 pandemic causing the park to cancel its programs and events including some of the Friends' meetings. Throughout these difficult times; the Friends have been very supportive and adaptive. The board was quick to change its operations by adopting the FPS social distancing and safety policies. The board adopted new technologies to conduct membership meetings and initiated a new fundraiser to replace the cancelled events. The Friends has been very effective in fulfilling its purpose. The Friends have helped plan, organize, and operate the new Adopt-A-Nest Programs. The Friends started an Amazon Wishlist which has provided the park with needed supplies. The Friends have provided funds to make vehicle and boardwalk repairs. The Friends' Board has continued to complete their Annual Program Plan on time. The relationship between the park and CSO has never been better."

Terrance Torvund, Mgr. Delnor-Wiggins Pass State Park

CSO President's Comments on the CSO & Park Relationship and Support:

Provide your perspective on the relationship between the park and CSO. What went well? Are there areas of improvement?

"The relationship with our Park is one of collaboration and mutual respect. I would say we have an especially great working relationship. Our Park Manager is always available to me and the Board of Directors. He is supportive of our various ideas and /or gives reasons why something might need adaptation to take place. I really like that he assigned various Rangers to work with Friends on various Par/Friends projects."

Kathy Foster, President, Friends of Delnor-Wiggins Pass State Park

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, SPECIFIC PARK(S) SUPPORT:

Program Service Expenses are costs related to providing your organization's programs or services in accordance with your mission. For CSO's provide expenses that directly support the park(s). For established nonprofit organizations, program service expenses generally represent most of the overall expense of the organization. For the last calendar year provide totals \$ for each that apply.

Building improvement, construction or renovations	\$ 0
Cultural resources (e.g., historic structure restoration/ renovation)	\$ 0
Natural resources (e.g., native plants, natural lands restoration)	\$ 1,375.00
Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws)	\$ 31.48
Other facilities and landscape maintenance	\$ 0
Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.)	\$ 5,284.78
Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.)	\$ 0
Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition)	\$ 0
Big ticket visitor center exhibits or interpretation updates	\$ 0
Park exhibits, displays, signage	\$ 0
Park publications, brochures, maps, etc.	\$ 0
Programing/interpretation support material purchases	\$ 855.49
Other program services	\$ 3,110.60
Total Program Service Expenses	\$ 10,657.35
Total Operating Expenses (Overhead including fees, memberships, postage, rent, utilities, etc.)	\$ 3,330.22


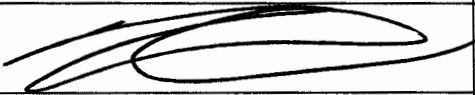
Visitor Services Revenue

Park gift shops, craft stores and concession sales	\$ 0
Merchandise sales (e.g., plants, firewood, ice, t-shirts, hats, etc.)	\$ 0
Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.)	\$ 9,575.20
Vending (e.g., drink machines, penny press, laundry, Wifi, etc.)	\$ 0
Rentals (e.g., bikes, canoe, kayak, SUPs, etc.)	\$ 0
In-park donation boxes	\$ 2,211.95
Other visitor services revenue	\$ 24,696.76
Total Visitor Services Revenue	\$ 36,483.91
Net Assets	\$ 143,373.58

CSO AUDIT:

Total of Last Calendar Year's Expenses (including grants) \$ 13,987.57 Note: No CPA audit required

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards (U.S. GAO Yellow Book) when the CSOs annual expenses are \$300,000 including grants. The audit is due by September 1 (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes			
Title	Name	Signature	Date
CSO President	Kathryn B. Foster		3/31/2021
Park Manager	TERENCE TORRILL		3/30/21

CSO's Code of Ethics is attached

CSO Code of Ethics – June 2014

FRIENDS OF DELNOR-WIGGINS PASS STATE PARK CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of the Friends of Delnor-Wiggins Pass State Park (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of the Friends of Delnor-Wiggins Pass State Park board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

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Model CSO Code of Ethics – June 2014

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

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CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N Receipt. All IRS Form 990's must be *complete* with Part III Program Service and *all* appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent 990 and schedules.

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

Tax Year 2020 Form 990-N (e-Postcard)

Tax Period:

2020 (01/01/2020 - 12/31/2020)

EIN:

65-0013222

Legal Name (Doing Business as):

Supporters Of Del Nor Wiggins Park Inc

Mailing Address:

11135 Gulf Shore Dr N

Naples, FL 34108

United States

Principal Officer's Name and Address:

Kathy Foster

608 El Camino Real Apt 201

Naples, FL 34108

United States