Florida Department of Environmental Protection Division of Air Resource Management

Electronic Permit Submittal and Processing for Non-Title V Permits

Applicant's Documentation

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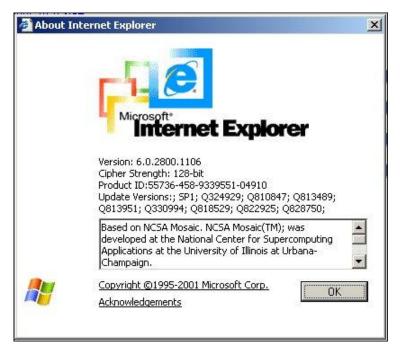
Version History

Date	Author Name	Version	Description
7/20/2011	Brandon Porter	2006-2n	Updated email screen shot
8/11/2011	Elizabeth Walker	2006-2n	Updated text for "Owner/Authorized Representative Submittal"

Getting Started

Welcome to the Electronic Permit Submittal and Processing (EPSAP) application. This web based application is designed to save work for the applicant while helping the department maintain an accurate database of permitted facilities. This is accomplished by allowing the currently stored information required for the completion of the application to be imported from the department's Air Resources Management System (ARMS) database into EPSAP. Once the import is complete, the applicant needs only to correct any inaccuracies that are found.

Electronic Permit Submittal and Processing site is best viewed using Microsoft Internet Explorer 5.5® with service pack 2 or higher. To check whether your version is 5.5 with service pack 2 or higher, select **Help** from the tool bar. Then select **About Internet Explorer** from the pull down menu.



Web Address: http://www.dep.state.fl.us/air/emission/epsap/.

DARM Application Support Desk Information:

Contact the DARM Application Support Desk at (850) 717-9000 or <u>DARM.Helpdesk@DEP.STATE.FL.US</u> to notify the Department regarding any problems with EPSAP or its supporting documentation.

Logging In



To begin a Permit Application in EPSAP the user must first log in. The EPSAP Login security box is separated into five sections, the *Username/Password/Form*, the *New Users to the System*, *Registered Users*, and the *Forget Your Password* sections.

New Users to the System

	quires one of the following operating systems: Windows XP or Windows 7. The Division of Air Resource n on the Windows Vista operating system. This application also requires Microsoft Internet Explorer 5.5 or
Version Information	
DEP DIVISION OF AIR	RESOURCE MANAGEMENT: USER ACCOUNT
This user account registration is unique to the individual a print and sign the DARM Electronic Signature Agreement/	CGLDSTRATION DARM Application Support Desk and is not transferrable. Individuals that will use an electronic signature will need to also Email: DARM.HelpDesk@dep.state.fl.us PIN Request Form. Fields with asterisks (**) are required to register the user account. Phone: 850-717-9000 Fax: 850-717-9001
** User Login Name:	Enter up to 30 characters (letters or numbers) with no embedded spaces.
** First Name:	
** Last Name:	
** Job Title:	
** Name of Organization/Firm:	
** Telephone:	ext.
FAX:	
** Email Address:	Your password will be e-mailed to you.
	Mailing Address:
** Street:	
** City:	
** State:	Select a State
** Zip:	
Security Question:	Select a Security Question
** Answer:	
	m a Professional Engineer licensed in Florida. prida PE #
	m not a Professional Engineer.
	da PE license is not required to register an account or to receive a PIN.
Note	Please remember that your user account represents you as an individual and can be
used for	rease remember that you use account represents you an information and can be to both EPSAP and AOR Electronic Signature. Please do NOT create separate accounts SAP and AOR Electronic Signature! You should use the same username, password and
PIN for	r all secure Division of Air Resource Management electronic forms. A link to print the
	quest Form will be available upon successful completion of your account registration, om within EPSAP and EAOR.
Subr	nit Cancel
300	

Set Up An Account:

To set up an account with EPSAP, click on the "*Click here to register an account*" hyperlink on the EPSAP Login page.

- 1. Choose a username. **Note:** Enter up to 30 characters (letters or numbers) with no embedded spaces.
- Enter your <u>First name</u>, <u>Last name</u>, <u>Job Title</u>, <u>Name of Organization or</u> <u>Firm</u>, <u>Telephone number</u>, and <u>Mailing address</u> in the fields provided. **Note:** Fax Number is optional.
- 3. Enter a valid <u>E-mail address</u>. **Note:** Your password will be e-mailed to this address.
- For users that are Professional Engineers, enter your valid Florida <u>PE</u> <u>number</u> in the PE number field. **Note:** Certain permit applications require a Professional Engineer's signature. In such case the PE will need a Personal Identification Number (PIN) to submit the application.

- 5. Enter your mother's maiden name. **Note:** This will be used for security reasons if you need to call our help desk to assist us in verifying your identity.
- 6. Click the "Submit" button to save or "Cancel" to abandon.

Help for New User Account Setup

🤌 New User Account Help - Windows Internet Explorer
Help for DEP Division of Air Resource Management User Account Registration
User Account Registration
The DEP Division of Air Resource Management employs an account registration process for users to create an account with username and password to be used for logging into our secure electronic forms. Currently, these secure forms include EPSAP and AOR Electronic Signature.
EPSAP users must login before creating and editing AIR Permit Applications. To submit an air permit application, the required signatories must obtain a user account and request a Personal Identification Number (PIN) with a signed PIN Request Form. The user account you create represents you as an individual. In addition, the process of entering your username, password, and PIN while submitting an EPSAP Air Permit Application holds the same weight as the user's wet-ink signature as applied to the hard-copy application forms.
The AOR Electronic Signature requires Owner/Authorized Representatives to obtain a user account and PIN in order to electronically sign their AOR. The process of entering a username, password, and PIN to electronically sign an AOR holds the same weight as the user's wet-ink signature as applied to the hard-copy signature forms.
Therefore: • Do not share account information with others.
• Do not update user account information with the information for a different individual.
Contact the Division of Air Resource Management at (850) 488-0114 for more information on the consequences of spurious submittals of air permit applications.
Note: Please remember that your user account represents you as an individual and can be used for both EPSAP and AOR Electronic Signature. Please do NOT create separate accounts for EPSAP and AOR Electronic Signature! You should use the same username, password and PIN for all secure Division of Air Resource Management electronic forms. A link to print the PIN Request Form will be available upon successful completion of your account registration, and from within EPSAP and EAOR.
Inactive Account
User Accounts may be inactivated by the Florida Department of Environmental Protection if a duplicate Account is detected. EPSAP applications that had been previously submitted under the inactivated user account will be available to view, but no application will be able to be created, edited or submitted. AOR Electronic Signatures cannot be submitted using an inactive account. If you received a message stating the account has been inactivated please Email: <u>DARM HelpDesk@dep.state.fl.us</u> or phone: 850-921-9557 to determine if the account should be reactivated.
Multiple Accounts

EPSAP PIN Request Form

Congratulations! Your Account Registration Was Successful. Your password will be e-mailed to the following address with further directions: judy.howes@dep.state.fl.us

If you do not receive your password right away, please call the DARM Application Support Desk: 850-921-9557 or Fax: 850-922-6979

ATTENTION! IMPORTANT INFORMATION:

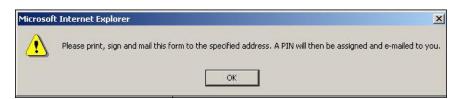
If you are a PE, Responsible Official, or Owner/Auth. Rep., you must have a PIN to submit EPSAP applications. If you are an Owner/Authorized Representative, you must have a PIN to electronically sign your AOR.

You must submit a PIN Request Form in order to have a PIN assigned by the department. This form must be printed, signed and mailed to the address shown on the form.

Download the PIN Request Form

Return to Login

If you are a PE or Owner/Auth. Rep., you may submit a Non-Title V application using an assigned Personal Identification Number (PIN). Click the link labeled, "Download the PIN Request Form".



Verify message by clicking the OK button to open the EPSAP PIN Request Form.

Print this F	orm
Division of Air Resou	
Electronic Signature Agreen	nent / PIN Request Form
This electronic signature agreement serves as the mechanism use as an Electronic Signature on automated Florida Departn Resource Management (DARM) forms. The PIN is unique to th Engineer Number is subject to verification with the issuing auto and mail to the address below.	nent of Environmental Protection (FDEP) Division of A nis individual and is not transferrable. The Professional
<u>Mail To:</u> DARM Application Support Desk Department of Environmental Protection 2600 Blair Stone Rd, MS: 5500 Tallahassee, FL 32399-2400	
User Login Name:	HOWES J
First Name:	_
Last Name:	HOWES
Job Title:	Programmer/Analyst
Name of Organization/Firm:	BISI
	850 - 309 - 0201 ext. 1234
	850 - 890 - 6787
	judyh@brandtinfo.com
Florida Professional Engineer #:	654545
	Mailing Address:
Street	1112 S. MAGNOLIA DRIVE
	TALLAHASSEE
State:	
Zip:	32301 - 5435
I understand that this Electronic Signature Device is an equiva submitted forms to the FDEP.	lent of my handwritten signature on electronically
Signature:	Date:

The EPSAP PIN Request Form has information captured from the Account Setup page. Print the form by clicking the "Print this Form" button, sign and mail to DARM Application Support Desk Department of Environmental Protection 2600 Blair Stone Rd, MS 5500 Tallahassee, FL 32399-2400. **Note:** Your Personal Identification Number represents your signature for both Non-Title V and Long Form EPSAP applications.

User Login Name/ Password



To Login, enter your username and password, then click **Submit**. **Note:** If you have registered in EPSAP Long Form application, your username and password are the same for EPSAP Non-Title V Form.

Registered Users

The Registered Users section is for those users who have already registered in EPSAP and need to update their password. **Note:** If you registered using the Long Form Application you do not have to register again. Also when you change personal information in Non-Title V, it is changed in the Long Form application as well.

Change DEP Division of Air Password

Change Password	
User Name:	
Old Password:	
New Password:	
Repeat New Password:	
	Submit Cancel

To change your EPSAP password, click the *"Click here to change your password"* hyperlink.

- 1. Fill in your <u>Username</u>, <u>Old Password</u>, <u>New Password</u> and the repeat of your New Password.
- 2. Click the **Submit** button to save or **Cancel** to abandon.

Once the submit button is press, a confirmation message that your password has been successfully changed appears. Click the **OK** button to continue. Note: this option is available on the EPSAP Main Menu as well.



Forget Your Password



If you forget your password you have the option to either call the DARM Application Support Desk at 850-717-9000 or send an email by clicking the email address provided. By clicking the email link, an email opens using your email provider with pre-filled information needed for DARM Application Support Desk to reset your password. **Note:** When emailing your request allow 24 hours for it to be reset. If your request is on a Saturday or Sunday, your password will be reset on the next business day.

EPSAP Buttons and Menu

Add New	This button is used to add new information.
Continue	This button is used to continue to the next page.
Cancel	This button is used to cancel out of that particular screen.
Submit	This button is used to submit your information.
Update	This button is used to update your information.
•	This button is used to continue to the next page.
>	This button is for navigating to the next page within the same frame
<	This button is for navigating to the previous page within the same frame
>>	This button is for navigating to the last record.
<<	This button is for navigating to the first record.
C	This is a radio button. Click inside circle to indicate choice.
	This is a check box. Click inside box to check the box.

How to use EPSAP for Non-Title V Permit Applications

	Welcome to the Electronic Permit Submittal and Processing System (EPSAP)
	For Non-Title V Air Permitting Applications
	Version Information
Choose an Option Below:	
Update Your User	Account Information
Select a Current A Continue work on an un	Application submitted application or one returned to you by the permitting authority.
Select a Submitte View and print a previou	d Application usly submitted application
Start a Non-Title N Begin work on a New A	/ Application pplication for Air Permit: Non-Title V Source
	/ Renewal Application ral Application for Air Permit: Non-Title V Source
Note: To use EPSAP,	uest a PIN for Application Submittal Professional Engineers and Owner/Authorized Representatives MUST submit applications using an assigned and mailing the official signature forms.
Logoff EPSAP	

Welcome Menu

Choose an Option Below:

Update Your EPSAP Account Info	Allows user to update their personal information. Note: this information will be changed in the Long Form application as well.
Select a Current Application	Allows user to navigate to an application that has already been started by the user or has been returned back to the application owners by DEP.
Select a Submitted Application	Allows user to select an application that has been submitted to the Department.
Start a Non-Title V Application	Allows user to download facility information from the division of Air Resource Management database (ARMS) or create a new facility and begin working on a New Non Title V Permit Application for this facility.
Start a Non-Title V Renewal Application	Allows user to download facility information from the division of Air Resource Management database (ARMS) or create a new facility and create a New Non Title V Permit Renewal Application for this facility.
Print Form to Request a PIN for Application Submittal	This option navigates to the Personal Identification request form. The Professional Engineer, Responsible Official, and Owner/Authorized Representative must have a PIN if submitting electronically. Note: This option is also located on the main page.
Log Off EPSAP	Exits the Electronic Permit Submittal and Processing System.

Select a Current Application

			Current A	pplications	
				m the List Below to Select It Find a Specific Application	
		Sea	rch Can	cel	
Cho	· · · · · · · · · · · · · · · · · · ·	identify your search criter			
	. # C App. Name	C App. Type C	Facility ID	C Facility Site Name	C Facility Owner/Company
	. # 🔿 App. Name Application Name	C App. Type C Application Type		 Facility Site Name Facility Site Name 	 Facility Owner/Company Facility Owner/Company
с Арр Арр. # 232-1					
Арр. #	Application Name	Application Type	Facility ID	Facility Site Name	Facility Owner/Company
App. # 232-1	Application Name CALUMET 0210090	Application Type NON-TITLE V NON-TITLE V	Facility ID 0210090	Facility Site Name NORTH BEAR ISLAND	Facility Owner/Company CALUMET FLORIDA, INC. AVIATION MANAGEMENT
Арр. # 232-1 285-1	Application Name CALUMET 0210090 AMS RENEWAL	Application Type NON-TITLE ∨ NON-TITLE ∨ RENEWAL	Facility ID 0210090 0951220	Facility Site Name NORTH BEAR ISLAND AMS-ORLANDO BOC GASES	Facility Owner/Company CALUMET FLORIDA, INC. AVIATION MANAGEMENT SYSTEMS

To review or work on a **current application**, click on the "Select a Current Application" option on the EPSAP Welcome Page. If you are working on an application, all current applications you are working on will be listed. To select an application you are working on, click on that record. If your application is not listed, follow the instructions for *"To search the list of unsubmitted applications."*

Search for unsubmitted applications:

- 1. Select the search criteria radio button to indicate which value to query on.
- 2. Fill in the application information to be searched.
- 3. Click on the **Search** button to search the list of existing applications (or **Cancel** to return).

Select a Submitted Application

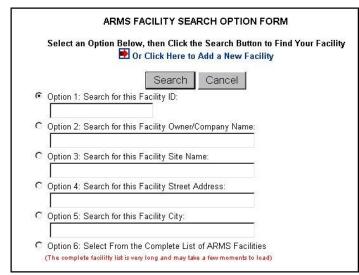


To review or work on a **submitted application**, click on the "Select a Submitted Application" option on the EPSAP Welcome Page. This will display a list of submitted applications. Select the application from the list that appears on the **Submitted Applications** page by clicking on that record. If your application is not listed, enter your search criteria in the field provided.

Search for submitted applications

- 1. Select the search criteria radio button to indicate which value to query on
- 2. Go to the field above it and enter the criteria in the search box
- 3. Click on the "Search" button to search the list of existing applications or "Cancel" to return.

Start a Non-Title V Application



ARMS Facility Search Option Form

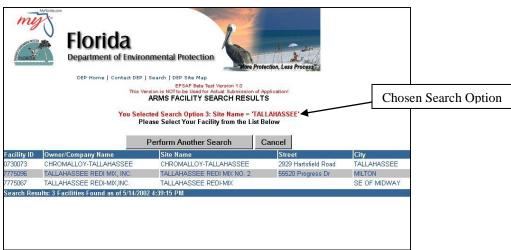
To start a new Non-TitleV Permit Application, click the text that says "*or Click Here to Add a New facility*" link next to the arrow or use one of the 6 search options to select the facility. **Note:** Option 6 may take a while to download because it is searching through the entire Air Resource Management System (ARMS) database. **Note:** The red and blue arrow help you navigate through the application.

Option 1: Search for this Facility ID:	Enter the facility ID number.
Option 2: Search for this Facility Owner/Company Name:	Enter the Owner/Company name of the facility.
Option 3: Search for this Facility Site Name:	Enter the Site Name of the facility.
Option 4: Search for this Facility Street Address:	Enter the street address where the facility is located.
Option 5: Search for this Facility City:	Enter the city where the facility is located
Option 6: Select From the Complete List of ARMS Facilities.	This option searches the entire list of Non-TitleV facilities in the Air Resource Management System database.

To search using the option radio buttons:

- 1. Click on the radio button associated with your chosen search option. Enter the search criteria next to the search option field.
- 2. Click the "Search" button to display a list of facilities meeting the search criteria.

ARMS Facility Search Results Page



To Download a Facility:

To download a facility, click on the desired facility hyperlink. A message will be displayed to verify that the correct facility was chosen. Click "OK" and the facility will be downloaded.

Microso	ift Internet Explorer	×
?	You selected Facility ID = '0730073'. Your application is about to be prefilled with existing ARMS data from this facility. Click 'OK' to proceed with the prefill, then please wait until you are prompted to continue.	
	OK Cancel	

If your facility is not shown you have the option to perform another search by clicking the "Perform Another Search" button or Cancel by clicking the "Cancel" button.

Create a new facility



1. To create a new facility, click on the red arrow or the text that says "Click Here to Add a New Facility."

	Facility Identifica	
** Owner/Company Name:		
Site Name:		
Description of Location:		*
** Street Address:		
** City:		
** County:	Select a County	
** Zip:		
Relocatable?	C Yes No	
** Facility Status:	Select a Status 💌	
Facility Comment:		4

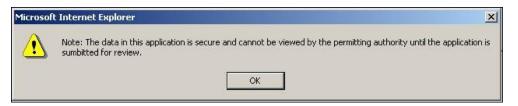
2. This navigates to a blank "Facility Identification Form." The user must update all indicated facility information then click the "Insert" button to save or "Cancel" button to abandon. **Note:** double asterisks indicate required fields.

Non-Title V Application Purpose

Facility: CHROMALLOY-TALLAHASSEE (#0: Application: #269-1	730073)
Non-Tit	tle V Application Purpose
	in the box below. Try to assign a meaningful name that you will is to help you identify your application from a list when you return to
Check a Purpose below if you are applyin	ng for an Air Operation Permit:
$ \begin{array}{c} C \text{Initial Non-Title } \forall \text{ air operation permit for } \\ C \text{Non-Title } \forall \text{ air operation permit revision to} \\ \text{units.} \end{array} $	
Check a Purpose below if you are applyin	ng for an Air Construction Permit:
C Air construction permit to construct or mit C Air construction permit to make federally one or more existing, permitted emissions un C Air construction permit for one or more ex C Not Applicable.	enforceable an assumed restriction on the potential emissions of nits.
	Continue

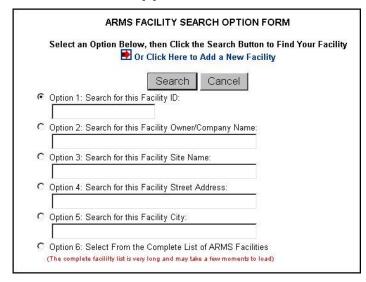
Once the information is inserted, the "Non-Title V Application Purpose" form will be displayed.

3. Give the application a unique name, click the radio button beside the purpose of your application, and then click the "Continue" button.



4. When the Continue button is clicked the warning box "Note: The data in this application is secure and cannot be viewed by the permitting authority until the application is submitted for review" box appears. Click "Ok" to verify message and be taken to the EPSAP Main Menu.

Start a Non-Title V Renewal Application



To search using the option radio buttons:

- 1. Click on the radio button associated with your chosen search option. Enter the search criteria next to the search option field.
- 2. Click the "Search" button to display a list of facilities meeting the search criteria.

Unique Application Name

NOT-THE V REI	ewal Application
Please Enter a Unique Application Name in the box below. purpose of this unique name is to help you identify your applicati continue your work.	

3. Enter a Unique Application Name then click "Continue" button. Note: for more instructions on searching see "ARMS Facility Search Option Form" in the previous section.

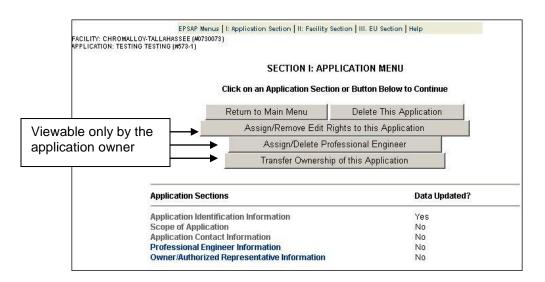
EPSAP Main Menu

The EPSAP Main Menu screen allows the user to navigate to the section of the application that they wish to work on which includes Application Menu, Facility Menu, Emissions Unit List, Edit for Sufficiency, Print Application Information, and Print Required Forms.

EPSAP MAIN MENU
Choose An Option Below to Continue Your Application
Application Menu - Section I of Application View/edit/add general application information.
Facility Menu - Section II of Application View/edit/add facility information.
Emissions Unit List/Search - Section III of Application Select an emissions unit to view/edit or add a new emissions unit.
Submit This Application Submit your completed application to the Air permitting office.
Upload Menu Upload electronic documents.
Application Detail Report Print your detailed application information. (Note: this printed copy is for your records only and is not intended to replace the electronic submission.)
Attachments Report Generate report of facility and EU additional attachments.
Print Fee Calculation Page This page should be mailed to DEP, along with applicable fees.
Print Form to Request a PIN for Application Submittal The Professional Engineer and Owner/Authorized Representative must have a PIN for Application Submittal.
Update Your User Account Information
Change Your Password

Application Menu Section I of Application	This option navigates to the general Application Information for the facility. This is usually referred to as Section 1 of the application.
Facility Menu Section II of Application	This option navigates to the facility information, such as contact information, requested emission cap, etc.
Emission Unit List/Search Section III of Application	This option navigates to the emission unit information.
Edit for Sufficiency	This option will perform a check of the application for sufficiency. Note: this option changes to Submit this Application if you are the Professional Engineer, Responsible Official or Owner/Authorized Rep.
Application Detail Report	This option generates a report that allows you to print your application detailed information. Note: this printed copy is for your records only and is not intended to replace the electronic submission.
Print Form to Request a PIN For Application Submittal	This option navigates to the Personal Identification request form. The Professional Engineer, Responsible Official, and Owner/Authorized Representative must have a PIN if submitting electronically. Note: This option is also located on the main page.
Print Required Signature Forms and Fee Form	This option navigates to the Signature and Fee form page. This form must be signed and mailed to the permitting office, if you chose not to submit using a PIN.
Update Your EPSAP User Account Info	Allows user to update their personal information. Note: this information will be changed in on Long Form application as well.

Section I: Application Menu



Return to Main Menu	Navigates back to the EPSAP Main Menu.
Delete This Application	Will delete the current application.
Assign/Remove Edit Rights to this Application	Allows the user to determine who should have edit rights to the application. This button displays a list of currently registered EPSAP users.
Assign/Delete Professional Engineer	As the application must be submitted by a professional engineer, this function allows the user to assign the professional engineer account who will be submitting the application.
Transfer Ownership of this Application	The applicant owner is the user that created the application. This function allows the owner to transfer ownership to another user. This will relinquish the owner's edit rights to the application permanently unless he is also assigned as a signatory on the application.

Application Sections	Data Updated?
Application Identification Information	No
Scope of Application	No
Application Contact Information	No
Professional Engineer Information	No
Owner/Authorized Representative Information	No

Application Sections:

The Application Sections column displays the following links. **Note:** Section I: Application links are accessible on the EPSAP menu bar throughout the application.

Application Identification Information:	Describes the Application purpose and construction information, if applicable.
Scope of Application:	Define the Emission Units covered by this application, enter the Permit Type and view fee information.
Application Contact Information:	Enter or Edit the Application Contact information.
Professional Engineer Information:	Enter or Edit the PE Information for this application.
Owner/Authorized Representative Information:	Enter or Edit the Owner/Authorized Representative information for this application.

The **Data Updated** column displays a <u>No</u> value if the corresponding section hasn't been updated. If the section has been updated, it will display a <u>Yes</u> value.

Assign/Remove Edit Rights to this Application



This option allows the owner of the current application to assign other EPSAP users rights to edit the current application before it is submitted to the Department's permitting authority.

		EPSAP USER LIST / S	EARCH PAGE
		Click on a User to Assi OR Enter Search Criteria to I	
	Search	Return to Application Menu	Cancel
Choose one of th	e following to identify your searc	ch criteria and sort order:	
 Last Name 	C First N	lame C E	EPSAP User Login Name C Company Name
Last Name	First Name	EPSAP User Login Name	Company Name
AGAIN	ME	MEAGAIN	BISI
ALEXANDER	WENDY	WSALEXAND	DEP
ALEXANDER	WENDY	WENDY	DEP
ALSOP	PENNY	ALSOP_P	DEP
BULL	BOBBY	BOBBYBETA	BULL, INC.
CAMPBELL	ROBERT	CAMPBELL_R	BRANDT
CAMPBELL	ROBERT	CAMPBELL_RAC	BISI
CAMPBELL	ROBERT	CAMPBELL_D	BISI
CARNES	DAVID	DAVEC	BRANDT INFORMATION SERVICES, INC.
EGYPT	CAIRO	ABC300	UIOI
ENGINEER	PERMIT	PERMITENGINEER	DEP
ENGINEER	PROFESSIONAL	PE_SUBMIT	PE INC
EVER	WHAT	WHATEVER	BISI
GARCIE	TEST	GARCIE	BISI
GREEN	CHRIS	CHRIS_T5	DEP
GREEN	CHRIS	GREENC	ENV, INC.

Use the scroll bar to view all possible usernames and click on the appropriate one. To select more than one user to assign edit rights for this application, hold down the **CTRL** key and click on the usernames, and then click the **Update** button to save the changes. **Note:** The users assigned will be displayed in the "Other Users with Edit Rights" list.

Assign/Delete Professional Engineer



This option allows the owner of the current application to assign a Professional Engineer. In order to submit an application to the department, a professional engineer must be assigned to the application and the application must be submitted from that account.

The professional Engineer must first create an EPSAP account (see Creating An Account).

- First select a username from the Professional Engineer list.
- 2. Click on the Update button to save the changes.
- 3. This will navigate to a new form to allow edit of the information first captured on the registration forms.

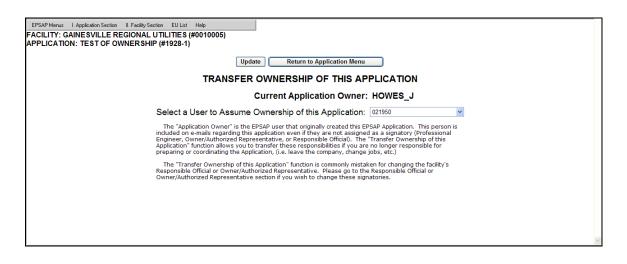
This Form Was Pre-fi	lled From the Professional Engineer User Account Information.
	nal Engineer to Update their User Account Information if Necessary
Click Here to	Delete this Professional Engineer and Assign Another One
PF User Name:	EL BUNCETON
Registration Number:	
** First Name:	SYLVIA
** Last Name:	LIVINGSTON
Job Title:	Tester
** Name of Organization/Firm:	FDEP
** Telephone:	850 - 921 - 9557 ext:
Fax:	
** E-mail:	SYLVIA.LIVINGSTON@DEP.STATE.FL.US
	Mailing Address:
** Street:	1235
** City:	
	TALLAHASSEE

Note: Information marked with two red **asterisks are required information.

4. Click "Return to Application Menu" button when finished.

The information for the professional engineer will now be considered updated in the EPSAP Database.

Transfer Ownership of this Application



The Transfer Ownership option allows the owner of the current application to transfer responsibility for this application to another registered EPSAP user.

- 1. To select a user to resume ownership of the application click on the drop down box and select a username.
- 2. Press the Update button to save the changes.

After the transfer of ownership, the application will no longer be accessible to the original owner unless the original owner is also assigned as a signatory on the application. The new owner will have edit rights to the application.

Application Sections

SECTION I: APP	PLICATION MENU	
Click on an Application Secti	on or Button Below to Continue	
Return to Main Menu	Delete This Application	
Assign/Remove Edit F	Rights to this Application	
Assign/Delete Professional Engineer	Transfer Ownership of this Application	
Application Sections	Data Updated?	
Application Sections Application Identification Information		
Application Identification Information	Data Updated?	
Application Identification Information Scope of Application	Data Updated?	
	Data Updated? No No	

Application Identification Form

The Application Identification Information is designed to display the purpose of the application. This area can be used by the applicant to declare a multi- unit or facility wide emission Cap, although the pollutants and the units covered by the cap are designated in the Facility Section of the application.

DEP Home Contact DEP Search	рен эке мар
EPSAP Menus I. Application	n Section II. Facility Section III. EU Section Help
Up	udate Cancel
Application	Identification Form
	DNSTRUCTION PERMIT TO CONSTRUCT OR MODIFY ONE OR EMISSIONS UNITS.
Description of Proposed Project/Alterations:	e z
Construction Commencement Date:	MM/DD/YYYY
Projected Construction Completion Date:	MM/DD/YYYY
Application Comment:	
	*

	EPSAP Menus I. Application Section II. Facility Section III. EU Section Help
	Update Cancel
	Application Identification Form
	INITIAL NON-TITLE V AIR OPERATION PERMIT FOR ONE OR MORE EXISTING, BUT PREVIOUSLY UNPERMITTED, EMISSIONS UNITS.
Application Comment:	X
Are you requesting a m	ulti-unit or facility-wide emissions cap for one or more pollutants? 🤇 Yes 🧟 No

Operating Permit Request

- 1. Enter the applicable information on this form and click on the **Update** button to save the information.
- 2. Once the update is successful, a "**Return to Application Menu**" button will be displayed. Click on this to be returned to the Application Menu to continue working with the application.

Scope of Application

	re Currently No EU(s) in the Scope of this Application	
	Update Cancel	
	Click Here to Include All EU(s) in this Facility in the Scope of this Application OR Check the Boxes Below to Include Specific EU(s) in the Scope of this Application then, Click the 'Update' Button After Checking the Desired EU(s).	
EU ID	aga a se a da d	ope of Application?
001	1 SECONDARY BLAST FURNACE (60 TON) & A SLAG FURNACE	
004	BAGHOUSE FOR SLAG/LEAD TAP BLAST FURNACE-SLAG TAP SLAGGING F	
008	SODA ASH SILO	v
009	Facility Grounds and Miscellaneous Operations	V
011	Four, 4.2 MMBtu/hr kettles (Process fugitive sources)	V
013	Kettle firing exhaust stacks (products of combustion)	V
014	Soda Ash Silo - SO2 injection system for blast furnace	

The Scope of Application page is for the identification of the Emission Units (EU) to be included in the permit request.

To Add EU's to the scope:

- 1. Add Emission Units to the Scope of Application by clicking in the check box beside the desired emission units.
- 2. Click on the Update button. A new web page will appear that displays the emission units included in the scope.

	Return to Application Menu		
	The Selected EU(s) Were Added to the Scope of this Application Click on the EU(s) in the List Below to Add or Edit the Permit Type		
	Click on an EU below to View or Edit Permit Type Or Click here to Remove EU(s) from the Scope of this Application		
EU ID	Description	Permit Type	Data Updated?
001	1 SECONDARY BLAST FURNACE (60 TON) & A SLAG FURNACE		YES
004	BAGHOUSE FOR SLAG/LEAD TAP BLAST FURNACE-SLAG TAP SLAGGING F		YES
800	SODA ASH SILO		YES
009	Facility Grounds and Miscellaneous Operations		YES
011	Four; 4.2 MMBtu/hr kettles (Process fugitive sources)		YES
013	Kettle firing exhaust stacks (products of combustion)		YES
014	Soda Ash Silo - SO2 injection system for blast furnace		YES

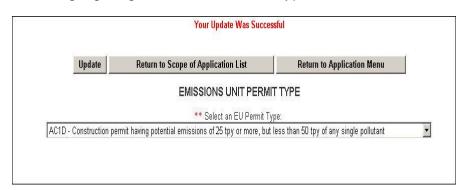
3. Click on an emission unit to navigate to the Permit Type page.

Emission Unit Fee and Permit Type Form

Update Cancel	
EMISSIONS UNIT FEE AND PERMIT TYPE FORM	
 *** Select an EU Permit Type:	

After the selection of the emission unit that has been defined in the scope of application has been made you will be navigated to the **Emissions Unit Permit Type Form**.

1. Select a Permit Type from the List of Permit Types by clicking on the list box and highlighting the desired Permit Type.



- 2. Click on the **Update Button** to save the information. A web page will display that indicates that the update was successful.
- Click the Return to Scope of Application List to return to the list of Emission Units included in the scope to add Permit Types to other emission units.

	Return to Application Menu		
	Click on an EU below to View or Edit Permit Type Click here to Remove EU(s) from the Scope of this Application		
EU ID	Description	Permit Type	Data Update
001	1 SECONDARY BLAST FURNACE (60 TON) & A SLAG FURNACE	AC1E	YES
004	BAGHOUSE FOR SLAG/LEAD TAP BLAST FURNACE-SLAG TAP SLAGGING F	AC1D	YES
008	SODA ASH SILO		YES
009	Facility Grounds and Miscellaneous Operations		YES
011	Four; 4.2 MMBtu/hr kettles (Process fugitive sources)		YES
013	Kettle firing exhaust stacks (products of combustion)		YES
014	Soda Ash Silo - SO2 injection system for blast furnace		YES

4. Continue Selecting Emission Units and entering Permit Types.

	oplication Contact Information
** First Name:	Darlene
*** Last Name:	Long
Job Title:	Supervisor
** Name of Organization/Firm:	DEP
** Street Address:	2600 Blair Stone Road
*** City:	Tallahassee
*** State:	FLORIDA
** Zip:	32301 -
** Telephone:	850 - 488 - 0114 ext:
Fax:	

5. Click **Cancel** to return to the Application Menu to continue filling out the Application section.

Application Contact Information

From the Application Menu, click on the Application Contact Information to provide the name, address, phone, fax and Email for the primary contact for the current application. Information marked with two red **asterisks are required information.

- 1. Enter the required information in the fields.
- 2. Click the Update button to save changes. A new page will display the new information.
- 3. Click on the Return to Application Menu button to return to the application menu and continue the application.

Professional Engineer Information

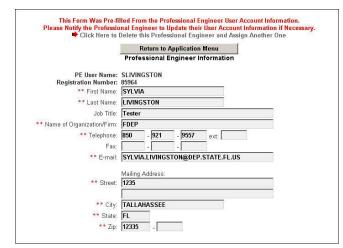
Clicking on Professional Engineer (P.E.) Information option on the Application Menu will navigate to a series of forms that allow assignment or edit of a professional engineer. This can also be done with the "Assign/Delete Professional Engineer" button on the Application Menu page.



1. If no PE has been assigned, the above page will be displayed. Click on the "Click here" message to navigate to the Professional Engineer Assignment page.



2. Select the username for the desired P.E. and click Update. **Note:** If the P.E. has not registered with EPSAP, go to the "Create an Account" section.



3. This form is pre-filled from the initial user account information. The fields marked with red ** are required to save the record. Click the "Return to Application Menu" button. **Note**: If information is incorrect on this page, you must go to the "Update User Account Information.

Owner/Authorized Representative Information

Upc	late Return to Application Menu
Owner/Au	uthorized Representative Information
** First Name:	SYLVIA
*** Last Name:	LIVINGSTON
Job Title:	OWNER
* Name of Organization/Firm:	LIVINGSTON POWER
** Street Address:	123 WRITER'S ROAD
** City:	MILWAUKEE
*** State:	WISCONSIN
*** Zip:	45678 -
*** Telephone:	850 - 921 - 9557 ext:
Fax:	
E-mail:	SYLVIA.LIVINGSTON@DEP.STATE.FL.US

From the Application Menu, click on the Owner/Authorized Representative Information to provide the name, address, phone, fax and Email for the Owner or the Authorized Representative for the current application. Fields marked with a red ** are required to save the information.

- 1. Enter the required information in the fields.
- 2. Click the Update button to save changes. A new page will display the new information.
- 3. Click on the **Return to Application Menu** button to return to the application menu and continue the application.

Section II: Facility Menu

Click on a Facility Section or I	Button Below to Continue	
Return to Main Menu		
Facility Sections	Data Updated?	
Facility Identification Information	No	
Facility Location and Type	No	
Facility Contact	No	
Facility Regulatory Classifications	No	
Rule Applicability Analysis	No	
Facility Pollutants	No	
Facility Supplemental Information	No	

The EPSAP **Facility Menu** also outlines Section two of the Air Permit Application forms, which describes the facility level information for the application. The list under Facility Sections displays a link to each page of the Facility Section. The Data Updated column displays a No value if the corresponding section hasn't been updated. If the section has been updated, it will display a Yes value.

Facility Identification Information	Contains the name and address of the facility.
Facility Location and Type	Contains the UTM and/or Lat/Long information and SIC codes for the facility.
Facility Contact	Contains the name, address, phone and email of Enter the name and title of the person to be contacted regarding day-to-day operations of the air pollutant emissions units at the facility.
Facility Regulatory Classifications	Contains the Regulatory classification information for the facility, such as whether the facility is a Synthetic Non-Title V facility, subject to NSPS, or NESHAP standard.
Rule Applicability Analysis	A brief, narrative analysis of the rules applicable to the facility as a whole and to each proposed new or modified emissions unit addressed in the application.
Facility Pollutants	The facility level pollutant information, including requested emission caps.
Facility Supplemental Information	Applicable supplemental information that is attached in electronic format at the time of submittal or mailed separately after submission to the department with fees and signature pages.

Facility Identification Information

Your Update Was Successful			
	Update Retu	um to Facility Menu	
	Facility Iden	tification Forn	1
** Owner/Company Name:	SYLVIA LIVINGSTON C	ORPORATION	
Site Name:	LIVINGSTON PLANT		
Description of Location:	9500 75TH AVENUE	SOUTH 🗾	
** Street Address:	9500 75TH AVENUE SC	DUTH	
<mark>≉≉</mark> City:	TAMPA		
** County:	HILLSBOROUGH (29)		
*** Zip:	33615 _		
Relocatable?	No		
** Facility Status:	A - ACTIVE]	
Facility Comment:		а 19	

The facility identification form provides information on the facility's name, location and status.

- 1. Enter or edit the information for the facility. Fields marked with red ** are required to save the information.
- 2. Click on the Update button. A new page will be displayed with the updated information.
- 3. Click on the "Return to Facility Menu" to go back to the facility menu and continue working on the application.

Facility Location and Type

	FACILITY LOC	ATION AND TYP	E	
Facility UTM Coordinates:				
Zone: 17	East (km):	362.08	North (km):	3089.06
Facility Latitude:				
Degrees: 27	Minutes:	55	Seconds:	15
Facility Longitude:				
Degrees: 82	Minutes:	24	Seconds:	6
Facility SIC Codes:				
Primary: 7359 Edit Clear	Secondary:	0131 Edit Clear	Tertiary:	Add

Enter or change the coordinates of the location of the facility, the facility SIC (Standard Industrial Classification) Codes, and the Governmental Facility Codes in the Facility Location and Type page.

- 1. Enter or change the Facility UTM Coordinates, Facility Latitude, and Facility Longitude.
- 2. Enter **Primary, Secondary or Tertiary Facility SIC Codes** by clicking on the **Add** button. Change them by clicking on the **Edit** button.

(PPLIC	ATION: AC 0570027 (#351-1)	0027)			
		ARMS FACIL	ITY SIC CODES		
			ode For Your Facility ind a Primary SIC Co		
			Search Cancel	[
Ch	noose one of the following to identify yo	our search criteria ar	nd sort order:		
c Co	ode C Descrip	tion 1	C Description 2	C Description 3	
	C Dooolip	tion	C Description 2	C Description 5	
Code	Description 1	Description 2	C Description 2	Description 3	
Code 0111			() Description 2		
decres .	Description 1 AGRICULTURAL PRODUCTION-	Description 2	() Description 2	Description 3	

This will navigate to a page that will list all possible SIC codes. Search the codes by entering the desired search information and selecting the appropriate radio button. Once the desired SIC Code is displayed, click on the record to select. It will insert the value in the appropriate SIC Code field and return to the **Facility Location and Type** page.

- 3. Enter or **Change the Governmental Facility Code** or the **Facility Major Group SIC** by clicking in the list box and selecting the desired value.
- 4. Save any changes to this page by clicking on the **Update** button.
- 5. Click Return to the Facility Menu to continue working on the application.

Facility Contact

	Update	Re	eturn to Fac	ility Menu
1000	Faci	lity Co	ntact Info	rmation
** First Name:	Sylvia			
** Last Name:	Livingst	on		
Job Title:	MANAGE	R		
* Name of Organization/Firm:	Livingst	on Plan	t	
** Telephone:	850	- 921	- 9557	ext:
Fax:		-	_	
E-mail:	sylvia.liv	/ingstor	@dep.state	e.fl.us
	Mailing A	ddress:		
** Street:			ne	
** City:	Tallahas	see		
** State:	FLORIDA	A (FL)		•
** 7in-	32301			

Facility Contact information is downloaded from ARMS Database. If information on page is incorrect, make the correction then click **Update**. Click **Return to Facility Menu** to return. **Note:** Information marked with two red **asterisks are required information.

Facility Regulatory Classifications

Define the facility's regulatory classifications as provided in the official application instructions.

	Update	Cancel
Check all that apply:		
C Small Business Stationary Source?	C Unknown	Not Applicable
27466331777777777777777777777777777777777		
Synthetic Non-Title V Source?	1,220,000,000,000,000,000	
-	Other than Hazar	dous Air Pollutants (HAPs)?
□ Synthetic Non-Title ∨ Source?	Other than Hazar	rdous Air Pollutants (HAPs)?
□ Synthetic Non-Title ∨ Source? □ Synthetic Minor Source of Pollutants C		dous Air Pollutants (HAPs)?
□ Synthetic Non-Title ∨ Source? □ Synthetic Minor Source of Pollutants C □ Synthetic Minor Source of HAPs?	o NSPS?	55523753283462465 - 5552245556385525584883654354583654555
☐ Synthetic Non-Title ∨ Source? ☐ Synthetic Minor Source of Pollutants C ☐ Synthetic Minor Source of HAPs? ✔ One or More Emission Units Subject to	o NSPS?	55523753283462465 - 5552245556385525584883654354583654555

If the facility is a Small Business Stationary Source, click on the radio button to the left of the "**Small Business Stationary Source**" field.

- 1. In the check boxes provided, click in the box to select the regulatory classifications that apply to the facility.
- 2. In the **"Regulatory Classifications Comment"** field, enter any comments regarding the responses on this form.
- 3. Click on the **Update** button to save any changes.
- 4. Click on the **Return to Facility Menu** button to return to the Facility Menu and continue the application.

Rule Applicability Analysis

	Update Cancel	
	Rule Applicability Analysis	
-	Enter Narrative Analysis:	
		X

For a construction permit application, complete this part of the form by providing a brief, narrative analysis of the rules applicable to the facility as a whole and to each proposed new or modified emissions unit addressed in the application.

- 1. Enter the analysis in the field provided and click on the **Update** button.
- 2. Click on the "**Return to Facility Menu**" to go back to the facility menu and continue the application.

Facility Pollutants

FACILITY POLLUTANTS Click on a Facility Pollutant from the List Below to See More Detailed Information OR Enter Search Criteria to Find a Specific Facility Pollutant OR Click the 'Add New Pollutant' Button to Add a New Facility Pollutant							
		Search Add New Pollutant	Return to Facility Menu				
Choose one of th	ne following to identify you	ur search criteria and sort order:					
 Pollutant Code 		C Classification	C Pollutant De	scription			
Pollutant Code	Classification	Pollutant Description		Data Updated?			
CO	A	Carbon Monoxide		NO			
H015	C	Arsenic Compounds (inorganic in	cluding arsine)	NO			
H017	C	Benzene (including benzene from	gasoline)	NO			
H021	C	Beryllium Compounds		NO			
H027	C	Cadmium Compounds		NO			
H046	C	Chromium Compounds		NO			
H047	C	Cobalt Compounds NO					
H095	C	Formaldehyde NO					
H096	C	Glycol ethers		NO			
H104	С	Hexane		NO			
H110	C	Lead Compounds		NO			
H113	С	Manganese Compounds		NO			
H114	C	Mercury Compounds		NO			
H132	C	Naphthalene		NO			
H133	C	Nickel Compounds		NO			
H169	C	Toluene		NO			
NOX	в	Nitrogen Oxides		NO			
PB	В	Lead - Total (elemental lead and I	lead compounds)	NO			
PM	в	Particulate Matter - Total		NO			
PM10	B	Particulate Matter - PM10		NO			
S02	A	Sulfur Dioxide		NO			
VOC	A	Volatile Organic Compounds		NO			

Clicking on **Facility Pollutants** from the Facility Menu navigates to the **Facility Pollutant List**.

Search the list by entering the pollutant code, the pollutant classification, or the pollutant description and clicking the **Search** button.

To Add a New Pollutant:

Add a new pollutant by clicking on the **Add New Pollutant** button.

To Select a Pollutant:

1. Click on the desired pollutant from the list. A page will display the details of that pollutant such as the Pollutant code and description, and pollutant classification.

Note: If applicable, a facility Emissions Cap Information may be included on this page.

- 2. Enter the cap in lbs/hr and/or tons/year.
- 3. Use the list box to enter the Basis for the Emissions Cap.
- 4. There are two options for defining the emission cap:

Option 1: Includes all EU's that emit this pollutant in this emission cap. This option does not require specifying the emission units in the box below.

Option 2: Select EU's below to "include" or "exclude" in the Facility Emissions Cap. When using this option to define the emission units covered in the Emissions Cap for this pollutant, the date isn't saved until the Update button is clicked.

- 5. Press the Update button to save changes.
- 6. Press the Return to Facility Menu to go back to the Facility Menu to continue the application.

Update	Add New Pollutant	Return to Pollut	ant List	Return to Facility Men		
	FACILITY	POLLUTANT INFO	RMATION FO	ORM		
	allutant Code: CO					
	ant Description: Carbon Mo	moxide				
	Classification: B - Regulated Pollutant, not major or synthetic minor 💌					
	Eacilit	Pollutant Emissions C	an Information			
Requested	Emissions Cap:	h/hour		sívear		
				s 1 c o		
		Basis for Emissions	Cap:			
Sele	t a Basis for Emissions Ca	p Code		•		
		Check Option 1, 2 or 3	Below:			
lption 1: C This Pollutant Is or	Would Be Subject to a Fac	ility-Wide Emissions Ca	p.			
ption 2: C This Pollutant Is or			Select EU(s) Belo	W.		
Iption 3: ④ This Pollutant Is N	ot Subject to an Emissions	Cap.				
(For Option 2 abov	e, Select EU's Below to Inc	lude' or 'Exclude' in the N	Aulti-Unit Emissio	ns Cap.)		
	For Option 2, press 'CTRL' Key NOTE: Click the Upda	+ Click to select multiple EU's te button at the top of this pag				
		re Currently Excluded those that you want to				
		Y BLAST FURNACE (60 naust stacks (products of		FURNACE		
	013 - Nettre ming ext	iaust stacks (products of	Compassiony			
		Pollutant Commer	vi:			
			*			

Facility Supplemental Information

Update	Go to Upload Menu	Return to Facility Menu		
FA	CILITY SUPPLEMENTAL	REQUIREMENTS LIST		
		a comment, then click the 'Update' butto ew, edit or add attachment information.	n,	
Supplemental Item Description		Applicable?	Waiver Requested?	Attachment?
AREA MAP SHOWING FACILITY LOCATION				No
FACILITY PLOT PLAN				No
PRECAUTIONS TO PREVENT EMISSIONS OF UNCONFI	NED PARTICULATE MATTER			No
PROCESS FLOW DIAGRAM				No
SUPPLEMENTAL INFORMATION FOR CONSTRUCTION	PERMIT APPLICATION			No
Supplemental Information Comment:				

The Facility Supplemental Requirements List outlines information that is required to be submitted with the application, whether it is submitted via an electronic attachment or in hard copy with the Signature Pages and the fees. When attaching documents, there is a 4MB limit per upload and there may be limitation to the types of files that the permitting office can view. Files created with newer versions of Autocad for example may not be viewable by the permitting office. If you have any questions about the files you are uploading, call the permitting office or the DARM Application Support Desk to discuss submittal options.

To indicate the source of the supplemental information, click on the item in the Supplemental Item Description List. This will navigate to a separate form that provides more detail.

	Facility Supplemental Attachment Form Supplemental Item: 'AREA MAP SHOWING FACILITY LOCATION'
Ple	ease Select an Option Below to Describe your Attachment for this Supplemental Iten Note: You will be prompted to upload electronic files after you submit your application. Other hard-copy documents and files should be mailed to the permitting authority.
	Option 1: Electronic File to be Uploaded (Maximum file size allowed to upload is 4 Megabytes (MB). Larger files must be mailed.)
	Option 2: Hard-Copy Document or File to be Mailed
	Attachment Description or Comment:

1. There are two options for providing the information. Select one of the options

Option 1: Electronic file to be uploaded. Selecting this option will provide a prompt upon submittal of the application to upload these files. More information on this is included in the "Submit Application" section of this document.

Option 2: Hard-Copy Document or file to be mailed. Selecting this option will require hard-copies of the documents to be sent to the Department's permitting authority upon submittal of the application.

2. Enter a comment providing details of the documents submitted.

- 3. Click **Update** to save information. Click on **Return to Supplemental List** to enter other supplemental items. Repeat until all supplemental items are addressed.
- 4. Click **Return to Facility Menu** to continue the application.

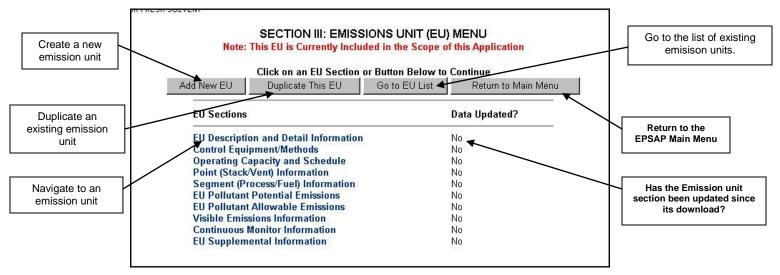
Section III Application: Emission Unit List/Search

			EMISSIONS UN	IT (EU) LIST/SEARCH		
			OR Enter Search Cr	elow to See More Detailed Ir iteria to Find a Specific EU v EU' Button to Add a New E		
		Search	Add New EU	Return to Main Menu		
(Choose one of the following t	o identify your search crite	ria and sort order:			
⊙ E	EU ID	C	EU Description		C Status	
eu id	EU Description				Status	In Scope of Application?
001	1 SECONDARY BLAST F	URNACE (60 TON) & A S	AG FURNACE		ACTIVE	YES
004 BAGHOUSE FOR SLAG/LEAD TAP BLAST FURNACE-SLAG TAP SLAGGING F				ACTIVE	YES	
800	SODA ASH SILO				ACTIVE	YES
009	Facility Grounds and Mise	cellaneous Operations			ACTIVE	YES
011				ACTIVE	YES	
)13					ACTIVE	YES
014	Soda Ash Silo - SO2 injec	ction system for blast furna	се		CONSTRUCTION	YES
Emi	issions Units Found as of 1	2/8/2005 12:55:44 PM				

- Search for an emission unit associated with this facility from the emission unit list/search. Initially all emission units will be displayed on the list. Narrow down the list of emission units by selecting the EU ID, EU Description, or Status to search. In the field provided, enter the search criteria and press Search.
- 2. Choose an emission unit by clicking on the desired Emission Unit record. This will navigate to the **Emission Unit Menu**.

At the Top Left of the web browser window, EPSAP displays the Facility, Application, and the Emission Unit that is currently being presented.

Emission Unit Menu



The Emission Unit Menu provides several functions. Navigate to different sections of the Emission unit portion of the permit Application, or use the buttons at the top to add a new emission unit, duplicate an emission unit or return to the main menu. To navigate to this page, select the desired emissions unit by clicking on it.

Button Options:

Add New EU Duplicate This EU	This button allows the user to add a new emissions unit. This button is for the duplication of the emissions unit the user is working on. Note:
	This prevents the user from retyping similar emissions unit information.
Delete This EU	This button will delete the current emissions unit information from the database. Note: you can only delete added EU's.
Go to EU List	This button returns the user to the emissions unit list.
Return to Main Menu	This button returns the user to the Main Menu.

Add New Emission Unit

	Unders Determine Material Manage
-	Update Return to Main Menu NTER EMISSIONS UNIT DESCRIPTION AND DETAIL INFORMATION
-	INTER EMISSIONS ONLY DESCRIPTION AND DETAIL INFORMATION
** Type of Emissions Unit (EU) Addressed	
C This EU Information Section addresse has at least one definable emission point (s, as a single emissions unit, a single process or production unit, or activity, which produces one or more air pollutants and which stack or vent).
C This EU Information Section addresse (stack or vent) but may also produce fugitiv	s, as a single emissions unit, a group of process or production units and activities which has at least one definable emission point e emissions.
C This EU Information Section addresse	s, as a single emissions unit, one or more process or production units and activities which produce fugitive emissions only.
** EU Description:	
And a second	Select a Status
Initial Startup Date:	MM/DD/YYYY
** EU Major Group SIC:	Select a Major Group SIC Code 📃 💌
Package Unit Manufacturer:	
Package Unit Model #	
Generator Nameplate Rating:	MW
Incinerator Dwell Temp:	Fahrenheit
Incinerator Dwell Time:	seconds
Incinerator Afterburner Temp:	Fahrenheit
EU Comment:	A N

ENTER EMISSIONS UNIT DESCRIPTION AND DETAIL INFORMATION:

Select the type of emissions unit (EU) addressed in this section by clicking on the radio box that best describes the EU to be added.

Fill in and update the following information: Note: The boxes with the two asterisks have to be filled in order to add the emission unit.

EU Description:	Enter the Emission Unit Description.
EU Status:	Click the down arrow and select the Emission Unit
	Status (Active, Inactive or Construction).
Initial Startup Date:	Enter the initial startup date of the Emission Unit
-	(MM/DD/YYY).
EU Major Group SIC:	Enter the Emission Unit SIC Code. Click the down arrow
	for a list of codes if a change is needed.
Package Unit Manufacturer:	Enter the package unit manufacturer.
Package Unit Model #:	Enter the package unit model number.
Generator Nameplate Rating:	Enter the generator nameplate rating using megawatts.
Incinerator Dwell Temp:	Enter the Incinerator Dwell Temperature using
	Fahrenheit.
Incinerator Dwell Time:	Enter the Incinerator Dwell Time in seconds.
Incinerator Afterburner Temp:	Enter the Incinerator Afterburner Temperature using
	Fahrenheit.
EU Comment:	Enter additional information regarding the Emission Unit.

Click the Update button when all fields have been entered.

Delete Emissions Unit

		Click on an EU from the List Be OR Enter Search Cri	EMISSIONS UNIT (EU) LIST/SEARCH Click on an EU from the List Below to See More Detailed Information OR Enter Search Criteria to Find a Specific EU OR Click the 'Add New EU' Button to Add a New EU			
	Choose	Search Add New EU	Return to Main N	Menu		
•	EU ID	C EU Description		C Status		
EU	ID	EU Description	Status	In Scope of Application?		
001		CREMATORY MODEL IE43-M94	ACTIVE	YES		
002		CREMATORY #2 IE43-PPII	ACTIVE	YES		
003		Testin EU	ACTIVE	YES		
New	1	New EU	ACTIVE	YES		
i Er	nissions	Units Found as of 12/13/2005 11:39:06 AM				

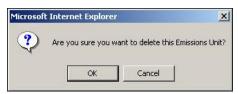
To delete added emission unit, click the Emissions Unit to be deleted. **Note:** you can only delete added EU's.

	Click on a	in EU Section or Buttor	n Below to Continue.	
Add New EU	Duplicate Data	Delete This EU	Go to EU List	Return to Main Men
	EU Sections		Data Upd	ated?
	EU Description and Detail Information		Yes	
	Control Equipment/Met	hods	No	
	Operating Capacity and	I Schedule	No	
	Point (Stack/Vent) Infor	mation	No	
	Segment (Process/Fuel) Information	No	
	EU Pollutant Potential I	Emissions	No No	
	EU Pollutant Allowable	Emissions		
	Visible Emissions Inform	nation	No	
	Continuous Monitor Info	rmation	No	
	EU Supplemental Infor		No	

Click "Delete This EU" button.



Click the "Delete" button.



Click "OK" to verify the deletion.

	The Emissions Unit Was Successfully Deleted EMISSIONS UNIT (EU) LIST/SEARCH							
		Click on an EU from the List Below to See More Detailed Information OR Enter Search Criteria to Find a Specific EU OR Click the 'Add New EU' Button to Add a New EU						
2		Search	Add New EU	Return to Main I	Menu			
Choos	se one of the following to identify yo	ur search crite	ria and sort order:					
EU ID		0	EU Description		C Status			
eu id	EU Description			Status	In Scope of Application?			
001	CREMATORY MODEL IE43-M9	4		ACTIVE	YES			
002	CREMATORY #2 IE43-PPII			ACTIVE	YES			
003	Testin EU			ACTIVE	YES			
3 Emission	ns Units Found as of 12/12/2005 4:	35:59 PM			0-9-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0			

Duplicate Emission Unit

Emissions unit records that contain similar data can be duplicated to save data entry time. The duplicate emissions unit selection allows for the duplication of emissions unit's data either as an additional emission unit, or by replacing existing emissions unit information. Once this task is performed simply update the information in the unit that is different from the duplicated unit.

Option 1: Create a New EU that is a Duplicate of this EU

1. Select the desired Emissions Unit from the "Emissions Unit List/Search" page.

	Click on an EU Section	on or Button Below 1	to Continue.
Add New EU	Duplicate Data	Go to EU List	Return to Main Menu
EU Sections			Data Updated?
EU Descripti	on and Detail Informa	tion	No
Control Equ	ipment/Methods		No
Operating C	apacity and Schedule		No
Point (Stack	Vent) Information		No
Segment (P	rocess/Fuel) Informatio	n	No
EU Pollutan	Potential Emissions		No
EU Pollutan	Allowable Emissions		No
Visible Emis	sions Information		No
Continuous	Monitor Information		No
Ell Sunnler	ental Information		No

2. Click "Duplicate Data" button.

EMISSION	Continue Cancel UNIT DUPLICATE OR REPLACE OPTIONS
EMISSION	Please Select an Option Below
Optio	n 1: Create a New EU that is a Duplicate of this EU
En	ter a Description for the New EU for Option 1:
New E	
Option 2: Sel	ect an EU from the List Below to Replace the Data in this EU
	2 - CREMATORY #2 IE43-PPII V

3. Click "Option 1" radio button and enter a description for the new emissions unit then click "Continue."

Note:	SECTION III: EMI This EU is Currently Inc Click on an EU Sectio	luded in the Scope	of this Application.
Add New EU	Duplicate Data	Go to EU List	Return to Main Men
EU Sections			Data Updated?
EU Descripti	on and Detail Informat	ion	No
Control Equipment/Methods		No	
Operating Capacity and Schedule			No
	Vent) Information		No
Segment (Pr	rocess/Fuel) Informatio	n	No
EU Pollutant	Potential Émissions		No
EU Pollutant	Allowable Emissions		No
Visible Emis	sions Information		No
Continuous	Monitor Information		No
Ell Sunnlom	ental Information		No

4. This step created a duplicate emissions unit. **Note:** if the duplicate emissions unit is not included in the scope of application, it will automatically be added when you change or add information.

Replace Emissions Unit

The Emissions Unit Replace option has added functionality that allows a review of similar data during the replacement of one emission unit's data into another. For instance, if you have added a new emissions unit in your facility that has the same type of smoke stack and same times of emissions you are able to use the information from your old stack for your new stack without

Option 2: Select an EU from the List Below to Replace the Data in this EU

E	Continue Cancel MISSION UNIT DUPLICATE OR REPLACE OPTIONS Please Select an Option Below
	Option 1: Create a New EU that is a Duplicate of this EU
	Enter a Description for the New EU for Option 1:
@ 0µ	ption 2 : Select an EU from the List Below to Replace the Data in this EU
22	2 - CREMATORY #2 IE43-PPII V

- 1. After selecting the desired Emissions Unit from the "Emissions Unit List/Search" page, click "Option 2" radio button.
- 2. Select an existing emission unit to replace by clicking the drop down arrow and selecting the desired emissions unit then click "Continue" button.



3. Click "Ok" to continue with the replace EU function. **Note:** This step may be started on one date or time and finished at a later date or time as long as it's done before you submit.

Replace Point Descriptions

	Repl	lace Point Desc	riptions		
			Hide Instructions	Hio	de Instructions
This page is used to choose which whose data is being changed. Clic column and drop them on the items drag an item over the items in the permitted. (Hint: You do not need you are dragging; the edges merel	k and hold any mo s in the right-hanc right-hand column to completely cove	ouse button to dra I column which you I, the title bar of e er the items in the	g items from the left-hand u wish to have replaced. As you ach item will light up if a match is	5	
When you release the mouse butto on which it was dropped, or it will r					
You may grab the items in the midd column, or you may drop them any					
The buttons at the top of the middl	le column perform	the following:			
 Replace Data button will commit Data from the middle column. Data items in the right-hand Any Items remaining in the le If there are no items in the m the left-hand column will be a replacement cycle will be mar Postpone this step allows you t Important Note: The application until the replacement 	will replace the da column that have ft-hand column wi iddle column, the added to the "Rep ked as complete. to temporarily skip e away from this p	ata for the corresp not been replaced II be added to the "Replaced EU" dat laced EU," and this this step, and ret page at any time, l	onding items in the right-hand I will stay intact. data of the "Replaced EU." ta will stay intact, any items in s step in the Emission Unit um to it at a later time.	t	
	Replace Data	Postpone this Step			
Data from the EU being copied (EU # 2) Point 1 pt 002 1 Point 2 pt 002 2	atched Items		desc 001 2	-	

Instructions are available on the Replacing Descriptions page to help with accomplishing the task of replacing EU data. Note: These instructions can be hidden by clicking the "Hide Instructions" hyperlink. To re-open them, click "Show Instructions" hyperlink.

Replace Point Descriptions <u>Show Instructions</u>				
	Replace Data	Postpone this Step		
Data from the EU being copied (EU # 2) Point 1 pt 002 1 Point 2 pt 002 2	Matched Items		Data from the EU being replaced (EU # 1) Point 1 desc 001 1 Point 2 desc 001 2 Point 3 desc 001 3	

To copy EU information from one EU to the other, click and hold any mouse button and drag items from the left-hand column to the right-hand column. This will drop the copied EU into the EU being replaced column. **Note:** As you drag an item over the items in the right-hand column, the title bar of each item will light up if a match is permitted.

	Replace Point Descriptions Show Instructions			
	Replace Data	Postpone this Step		
Data from the EU being copied (EU # 2) Point 2 pt 002 2	Matched Items		Data from the EU being replaced (EU # 1) Point 1 desc 001 1	
	pt 002 1	Point 1	Point 2 desc 001 2	
			Point 3 desc 001 3	

When the copied EU information is accepted as a replacement the replaced information is listed in the Matched Items column next to the replaced EU data.

Click the "Replace Data" button to continue.

Results of the replacement of point descriptions 1 record replaced 1 record added.	
Current Data:	
Description	
desc 001 1	
pt 002 1	
desc 001 3	
pt 002 2	
4 records found, as of 12/15/2005 5:24:42 PM	
There are further data replacement steps required.	Continue to Replacement of Pollutant Allowables

Click the "Continue to Replacement of Pollutant Allowables" button to continue. **Note:** this step can be completed at a later date and/or time.

Replace Pollutant Allowables

	Replace Po	ollutant Allowables
		Show Instructions
	Replace Data	Postpone this Step
Data from the EU being copied (EU # 2)	Matched items	Data from the EU being replaced (EU # 1)
Carbon Monoxide 🕢 🕢		Carbon Monoxide
100 PARTS PER MILLION DRY GAS VOLUME @ 7% O2		100 PARTS PER MILLION DRY GAS VOLUME @ 7% O2
Equivalent: lb/hour tons/year		Equivalent: lb/hour tons/year
PM		PM
Particulate Matter - Total 🕢 🕒		Particulate Matter - Total 🕢 🕒
0.08 GRAINS PER DRY STANDARD CUBIC FOOT @ 7% O2		0.08 GRAINS PER DRY STANDARD CUBIC FOOT @ 7% O2
Equivalent: lb/hour tons/year		Equivalent: lb/hour tons/year

Click and hold any mouse button and drag items from the left-hand column to the right-hand column.

Data from the EU being copied (EU # 2)	Matched items		Data from the EU being replaced (EU # 1)	
		CO		CC
	Carbon Monoxide	۲	Carbon Monoxide	(
	100 PARTS PER MILLION DRY GAS VOLUME @ 100 PARTS PER MILLION DRY GAS VOLUME @ 7% O2			
	Equivalent: lb/hour to	ons/year	Equivalent: Ib/hour	tons/year
	Basis for Allowable Emissions Code:	RULE - required by rule specified in regulation	Basis for Allowable Emissions Code:	RULE - required by rule specified in regulation
	Future Effective Date of Allowable Emissions:		Future Effective Date of Allowable Emissions:	
	Allowable Emissions:	100	Allowable Emissions:	100
	Allowable Emissions Units:	PARTS PER MILLION DRY GAS VOLUME @ 7% O2	Allowable Emissions Units:	PARTS PER MILLION DRY GAS VOLUME @ 7% O2
	Equivalent Allowable Emissions:	lb/hour tons/year	Equivalent Allowable Emissions:	lb/hour tons/year
	Method of Compliance:	EPA Method 10 and EPA Method 3 (O2)	Method of Compliance:	EPA Method 10 with EPA Method 3 (O2)
	Allowable Emissions Comment (Description of Operating Method):		Allowable Emissions Comment (Description of Operating Method):	can demonstrate compliance with identical unit test report less than years old
		РМ		P. Total
	Particulate Matter - To		Particulate Matter -	lo e e e e
	0.08 GRAINS PER DRY 5 @ 7% O2	STANDARD CUBIC FOOT	0.08 GRAINS PER DR @ 7% O2	Y STANDARD CUBIC FOOT
	Equivalent: lb/hour to		Equivalent: lb/hour	1000000000

To view Pollutant Allowable information, click the down arrow next to that pollutant. Click the arrow again to collapse information.

ement of pollutant allowables	
Pollutant Description	Basis for Allowable Emissions Code
Carbon Monoxide	RULE
Particulate Matter - Total	RULE
2/16/2005 2:44:07 PM	
replacement steps required.	Continue to Replacement of Continuous Monitors
	Carbon Monoxide

Click "Continue to Replacement of Continuous Monitors" button to continue. **Note:** this step can be completed at a later date and/or time.

Replace Continuous Monitors

	Replace Con	tinuous Monitors <u>Show In</u>	structions
Data from the EU being copied (EU # 2)	Replace Data	Postpone this Ste	Data from the EU being replaced (EU # 1)
	TEMP - Flue	Gas Temperature	TEMP - Flue Gas Temperature

To view Continuous Monitors information, click the down arrow next to that monitor. Click the arrow again to collapse information.

Results of the replacement of continuous main 1 record replaced 0 records added.	onitors	
Current Data:		
Parameter Code	Manufacturer	Status
TEMP		Active
1 record found, as of 12/16/2005		
The data replacement is complete for this EU.	Return to EU Menu	

Click "Return to EU Menu" button to navigate back to the Emissions Unit Menu, thus completing the replace function.

EU Sections

Note.	This EU is Currently Includ	ed in the Scope	of this Application
	Click on an EU Section o	r Button Below to	o Continue
Add New EU	Duplicate This EU	Go to EU List	Return to Main Menu
EU Sections			Data Updated?
EU Descriptio	on and Detail Information		No
Control Equi	pment/Methods		No
Operating Ca	apacity and Schedule		No
Point (Stack/Vent) Information			No
	ocess/Fuel) Information		No
EU Pollutant	EU Pollutant Potential Emissions		No
EU Pollutant Allowable Emissions		No	
Visible Emissions Information			No
Continuous I	Monitor Information		No
Ell Sunnlom	ental Information		No

EU Description and Detail Information	This section describes the Emission Unit Addressed. This is the based form and all subsequent forms describe the Emissions Unit in this form.
Control Equipment/Methods	This section identifies the control devices or method codes for the emissions unit.
Operating Capacity and Schedule	This section has the Operating Capacity and Schedule for the Emission Unit.
Point (Stack/Vent) Information	This section is for the entering the Point (Stack/Vent) Information.
Segment (Process/Fuel) Information	This section is for entering the Segment (Process/Fuel) Information.
EU Pollutant Potential Emissions	This section is for entering the EU Pollutant Potential Emissions information.
EU Pollutant Allowable Emissions	This section is for entering the EU Pollutant Allowable Emissions information.
Visible Emissions Information	This section is for entering the Visible Emissions information.
Continuous Monitor Information	This section is for entering the Continuous Monitor information.
EU Supplemental Information	This section is for marking EU Supplemental Information for the purpose of uploading an electronic file.

Emissions Unit Description and Detail Information

	Update Return to EU Menu EMISSIONS UNIT DESCRIPTION AND DETAI EU Permit Type: ACTE Click Here to Select a Different Permit		EU Permit Type
** Type of Emissions Unit (EU) Addresse C This EU Information Section addresse has at least one definable emission point (s, as a single emissions unit, a single process or production u	it, or activity, which produces one or more air p	ollutants and which
C This EU Information Section addresse stack or vent) but may also produce fugiti	s, as a single emissions unit, a group of process or production	units and activities which has at least one defir	able emission point
	s, as a single emissions unit, one or more process or production	n units and activities which produce fugitive err	issions only
	1 SECONDARY BLAST FURNACE (60 TON) & A SLAG FURN	ACE	
	A - ACTIVE		
Initial Startup Date:	MM/DD/YYYY		
** EU Major Group SIC:	33 (PRIMARY METAL INDUSTRIES)	_	
Package Unit Manufacturer:			
Package Unit Model #			
Generator Nameplate Rating:	MVV		
Incinerator Dwell Temp:	Fahrenheit		
Incinerator Dwell Time:	seconds		
Incinerator Afterburner Temp:	Fahrenheit		
EU Comment:			

Select the type of emissions unit (EU) addressed in this section by clicking on the radio box that best describes the Emission Unit. To select a different permit type, click the "Click Here to Select a Different Permit Type" text next to the red right arrow at the top of page.

Fill in and update the following information: Note: The boxes with the two asterisks have to be filled in order to add the emission unit.

EU Description:	Verify the Emission Unit Description.
EU Status:	Verify the Emission Unit Status. Click the down arrow
	and select the Emission Unit Status (Active, Inactive or
	Construction) if incorrect.
Initial Startup Date:	Enter the initial startup date of the Emission Unit
·	(MM/DD/YYYY).
EU Major Group SIC:	Verify the Emission Unit SIC Code. Click the down
	arrow for a list of codes if a change is needed.
Package Unit Manufacturer:	Enter the package unit manufacturer.
Package Unit Model #:	Enter the package unit model number.
Generator Nameplate Rating:	Enter the generator nameplate rating using megawatts.
Incinerator Dwell Temp:	Enter the Incinerator Dwell Temperature using
•	Fahrenheit.
Incinerator Dwell Time:	Enter the Incinerator Dwell Time in seconds.
Incinerator Afterburner Temp:	Enter the Incinerator Afterburner Temperature using
•	Fahrenheit.
EU Comment:	Enter additional information regarding the Emission Unit.

To select a different permit type, click the "Click Here to Select a Different Permit Type" text next to the red right arrow at the top of page.

Click the "Update" button when all fields are entered.

Emission Unit Fee and Permit Information

Update	Return to EU Description and Detail Form	
	** Select an EU Permit Type:	
Select a Permit Type		
AC1C - Construction permit having potential AC1D - Construction permit having potential AC1E - Construction permit having potential AC1F - Construction permit having potential ACM1 - Minor revision to construction permi ACM2 - Minor revision to construction permi	sions of 100 tpy or more of any single pollutant and not subject to PSD or NAA review emissions of 50 tpy or more, but less than 100 tpy of any single pollutant emissions of 25 tpy or more, but less than 50 tpy of any single pollutant emissions of 5 tpy or more, but less than 25 tpy of any single pollutant emissions less than 5 tpy of each pollutant t	

Select the appropriate Emission Unit Permit type by clicking the down arrow to view the list of EU Permit types.

- AC1A Construction permit for emissions unit subject to PSD or NAA review.
- AC1B Const. Permit having potential emissions of 100 tpy or more of any single pollutant and not subject to PSD or NAA review
- AC1C Construction permit having potential emissions of 50 tpy or more but less than 100 tpy of any single pollutant
- AC1D Construction permit having potential emissions of 25 tpy or more, but less than 50 tpy of any single pollutant
- AC1E Construction permit having potential emissions of 5 tpy or more, but less than 25 tpy of any single pollutant
- AC1F Construction permit having potential emissions less tan 5 tpy of each pollutant
- ACM1 Minor revision to construction permit
- ACM2 Minor revision to construction permit for which the permit fee is less than \$300
- AF2A Federally enforceable state operation permit required to measure actual emissions by stack sampling
- **AF2B** Fed. Enforceable state oper. Permit required to measure actual emissions by any method other tan stack sampling
- AF2C Federally enforceable state operation permit not required to measure actual emissions
- AFMM Minor revision to federally enforceable state operation permits
- AO2A State operation permit required to measure emissions by stack sampling
- AO2B State operation permit required to measure emissions by any any method other than stack sampling
- AO2C State operation permit not required to measure actual emissions
- AOMM Minor revision to state operation permit
- **OTHR** Other (Including Similar Source, etc.)

Click the **Update** button when all fields are entered.

Control Equipment/ Methods



Choose a Control Equipment/Method from the list below to view more detailed information by clicking on the text or enter search criteria and click the Search button or click the **Add New** Button to add a Control Equipment/Method. **Note:** to sort, click the radio button that you would like to sort by then click **Search**

pdate Add New	Return to Control Equipment List	Return to EU Menu
EU CO	DNTROL EQUIPMENT / METHOD F	ORM
		(400E)
Control Equipment/Method:	FABRIC FILTER MEDIUM TEMPERATURE	(180F
Description:		
Description.	·	1
Description.	<u> </u>]

This page allows the user to update or add the chosen **Emission Unit Control Equipment/Method** form.

2	ARMS CONTROL EQUIPMENT / METHODS Click on a Control Equipment/Method From the List Below to Add to this EU OR Enter Search Criteria to Find a Specific Control Equipment/Method				
	Search Return to Control Equipment List Return to EU Menu				
	Choose one of the following to identify your search criteria and sort order:				
œ	Code C Description				
Code	Description				
0	NO CONTROL EQUIPMENT				
1	WET SCRUBBER HIGH EFFICIENCY (95.0-99.9%)				
2	WET SCRUBBER MED EFFICIENCY (80.0-94.9%)				
3	WET SCRUBBER LOW EFFICIENCY (LESS THAN 80%)				
4	GRAVITY COLLECTOR HIGH EFFICIENCY (95.0-99.9%)				
5	GRAVITY COLLECTOR MED EFFICIENCY (80.0-94.9%)				
6	GRAVITY COLLECTOR LOW EFFICIENCY (LESS THAN 80%)				
7	CENTRIFUGAL COLLECTOR HIGH EFFICIENCY (95.0-99.9%)				
8	CENTRIFUGAL COLLECTOR MED EFFICIENCY (80.0-94.9%)				
9	CENTRIFUGAL COLLECTOR LOW EFFICIENCY (LESS THAN 80%)				
10	ELECTROSTATIC PRECIPITATOR HIGH EFFICIENCY (95.0-99.9%)				
11	ELECTROSTATIC PRECIPITATOR MED EFFICIENCY (80.0-94.0%)				

Click on a Control Equipment/Method from the list below to **Add** to this emission unit or enter search criteria to find a specific Control Equipment/Method. **Note:** to sort, click the radio button that you would like to sort by then click "Search."

Operating Capacity and Schedule

Update EU OPERATING CAP		
Maximum Heat Input Rate:		mmBtu/hr
Maximum Incineration Rate:		lb/hr
		tons/day
Maximum Process or Throughput Rate:		Units:
Maximum Production Rate:		Units:
Requested Maximum Operating Schedule:	24	hours/day
	7	 days/week
	52	weeks/year
	8760	hours/year
Comment:		i k

Enter the Emissions Unit Operating Capacity describing each emissions unit addressed using this form.

Maximum Heat Input Rate:	Enter the Maximum Heat Input Rate in
	mmBtu/hour.
Maximum Incineration Rate:	Enter Maximum Incineration Rate in lbs/hour and tons/day, if applicable.
Maximum Process or Throughput Rate:	Enter Maximum Process or Throughput Rate, if applicable
Maximum Production Rate:	Enter Maximum Production Rate, if applicable.
Requested Maximum Operating Schedule:	Enter an Operating Capacity Comment, if necessary.
Comment:	Enter an Operating Capacity Comment, if necessary.

Click the "Update" button when all fields are entered.

Point Stack/Vent Information

	Update Cancel	
EUPOINT	(STACK/VENT) INFORMATION FORM	
	Descriptions of Emissions Point Comprising this EU for VE Tracking	
Identifica	ation of Point on Plot Plan or Flow Diagram?	
1		
	Emission Point Type Code:	
3 - A configuration of mu	nultiple emissions points serving a single emissions unit 🔄	
	Discharge Type Code:	
V - A stack with an unobstruct	cted opening discharging in a vertical, or nearly vertical direction 💌	
Stack Height:	10 feet	
Exit Diameter:	feet	
Exit Temperature:	Fahrenheit	
Actual Volumetric Flow Rate:	acfm	
Water Vapor:	%	
Maximum Dry Standard Flow Rate:	dscfm	
Nonstack Emission Point Height:	feet	
Emission Point UTM Coordinates:		
Zone:	: 5 East(km): 5 North(km): 5	
Emission Point Comment:	N N	

Enter the Identification of Point on Plot Plan or Flow Diagram.

Enter the Emission Point Type Code. Click on the down arrow to under this field to select an Emissions Point Type Code.

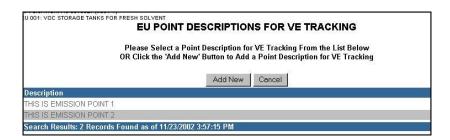
Enter the Discharge Type Code. Click on the down arrow under this field to select a discharge type code.

Fill in and update the following information:

Stack Height: Exit Diameter: Exit Temperature: Actual Volumetric Flow Rate: Water Vapor: Maximum Dry Standard Flow Rate: Nonstack Emission Point Height:	Enter the Stack Height Enter the Exit Diameter Enter the Exit Temperature Enter the Actual Volumetric Flow Rate Enter the Water Vapor percentage Enter the Maximum Dry Standard Flow, if applicable Enter the Nonstack Emission Point Height, if applicable
Maximum Dry Standard Flow Rate:	Enter the Maximum Dry Standard Flow, if applicable
Nonstack Emission Point Height:	Enter the Nonstack Emission Point Height, if applicable
Emission Point UTM Coordinates:	Enter the Emission Point Universal Transverse Mercator
	Coordinates (Zone, East and North)
Emission Point Comment:	Enter Emission Point Comment pertaining to Emission
	Point (Stack/Vent) Information, if needed.

Click "Update" to save.

"Click here to View/Edit/Add Descriptions of Emissions Point Comprising this EU for VE tracking" only appears when EU type 3 (A configuration for multiple emissions points serving a single emissions unit) is selected. This allows the user to view, edit or add descriptions of Emissions Point.



When the user click the "Click here to View/Edit/Add Descriptions of Emissions Point Comprising this EU for VE tracking" the EU Point Descriptions for VE Tracking screen appears. To add a new emission point description, click the "Add New" button.

Update	Add New	Return to Point Information	Return to EU Menu
E	U POINT D	ESCRIPTION FOR VE TRA	ACKING FORM
E	inter a Descriptio	on of Emission Points Comprising this	EU for VE Tracking:
E	inter a Descriptio	on of Emission Points Comprising this (limit to 100 characters)	EU for VE Tracking:

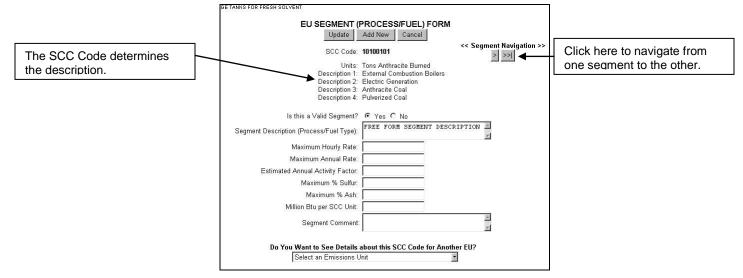
Enter the description of emission points comprising this EU fro VE tracking in the space provided. Click "Update" to save.

To return to the Point Information page, click "Return to Point Information" button.

Segment (Process/Fuel) Information

EU SEGMENT	PROCESS/FUEL)	IST	
Click on a Segment From the OR Click the 'Add New Seg			n
Add New	Segment Cancel		
Segment Description	SCC Code	Valid?	Data Updated?
FREE FORM SEGMENT DESCRIPTION	10100101	YES	YES
	40703697	YES	NO
	40703698	YES	NO

Select the desired Segment Description by clicking on the name of the Segment. If a new Segment is needed, click the "Add New Segment" button.



Fill in and update the following information:

Is this a Valid Segment?	Click the Yes or No radio button to answer whether this is a valid segment. If yes, enter an explanation in the Segment Comment box.
Segment Description (Process/Fuel Type):	Enter the Segment Description
Maximum Hourly Rate:	Enter the Maximum Hourly Rate
Maximum Annual Rate:	Enter the Maximum Annual Rate
Estimated Annual Activity Factor:	Enter the Estimated Annual Activity Factor when applicable.
Maximum % Sulfur:	Enter the Maximum Percent Sulfur when applicable.
Maximum % Ash:	Enter the Maximum Percent Ash when applicable.
Million Btu per SCC Unit:	Enter the Million Btu per SCC Unit when applicable.
Segment Comment:	Enter Segment Comment about the Segment (Process/Fuel) Information, if necessary.

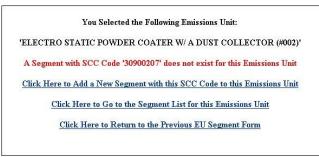
To continue entering additional segments, click the **Segment Navigation** button at the top of screen to navigate to the other Segments. After the information is updated, click the **Update** button.

Do You Want to See Details about this SCC Code for Another EU?

-

Select an Emissions Unit

To view details about this SCC Code for another EU while working on current EU, click on the down arrow.



According to the message above a segment with selected SCC Code does not exist for this Emission Unit. If the selected SCC Code did exist, that EU will appear. To navigate from this page, click on any of the hyperlinks listed. **Pollutant Potential Emissions**

	Search	Add New Pollutant	Doturn to	EU Menu	
haaca one of the followin	iq to identify your search criteria and s		Treturn to	LO Menta	
 Pollutant Code 	C Pollutant De				
	Check "Malid" Flage Pal	ow, then Click Here to Update	AU 1	Update Valid Flags	
Pollutant Code	Pollutant Description	ow, then click here to optiate		Valid?	Data Entered?
co	Carbon Monoxide			⊙ Yes C No	NO
H015	Arsenic Compounds (inorganic incl	luding arsine)		● Yes ○ No	NO
H046	Chromium Compounds			⊙ Yes ⊂ No	NO
H047	Cobalt Compounds			• Yes O No	NO
H096	Glycol ethers			€ Yes € No	NO
H113	Manganese Compounds			Yes C No	NO
H114	Mercury Compounds			C Yes @ No	NO
H132	Naphthalene			C Yes 🖲 No	NO
H133	Nickel Compounds			C Yes @ No	NO
H169	Toluene			C Yes 🖲 No	NO
NOX	Nitrogen Oxides			C Yes 🖲 No	NO
PB	Lead - Total (elemental lead and lead compounds)			⊙ Yes € No	NO
PM	Particulate Matter - Total			⊙ Yes C No	NO
PM10	10 Particulate Matter - PM10			● Yes ○ No	NO
S02	Sulfur Dioxide				NO
VOC	Volatile Organic Compounds			• Yes C No	NO

Select the desired Pollutant by clicking on the name of the Pollutant. **Note:** Initially all pollutants will be listed. Narrow down the list of pollutants by selecting the *pollutant code*, or *pollutant description* to search. In the field provided, enter the search criteria and press **Search**.

If a new pollutant is needed, click the "Add New Pollutant" button. If pollutant listed is not a valid pollutant, click the radio button beside that pollutant then click "Update Validity Flags."

EU Pollutant Potential Emissions Form

Pollutant Code:	VOC	<< Pollutant Navigation>> << <	
Pollutant Description: Is this a Valid Pollutant? Include in the Facility Emissions Cap?			
Pollutant Regulatory Code:	EL - Emissions-limited pollutant Click Here to Add a Control Device to this EL		
Primary Control Device:	Select a Primary Control Device	-	
Secondary Control Device:	Select a Secondary Control Device	×	
Total % Efficiency of Control:			
Potential Emissions:	0.03 lb/hour 0.117	tons/year	
Synthetically Limited?	C Yes @ No		
Emission Factor:			
Emission Factor Units:	PPMVD @ 8% 02 (046)	×	
Emission Factor Reference:			
Emissions Method Code:	3 - CALCULATED USING EMISSION FA	CTOR FROM AP-42/FIRE SYSTEM.	
Calculation of Emissions:	TANKS 2.0 PROGRAM	N N	
Comment:		× *	

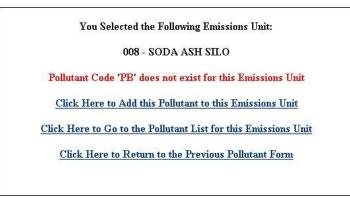
Enter the pollutant information for the emissions unit addressed on the Emissions Unit Pollutant Potential Emissions forms. There can be multiple pollutants for each emissions unit addressed.

Is this a Valid Pollutant?	Confirm that this is a valid Pollutant by clicking the Yes or No radio box.
Include in the Facility Emissions Cap?	Confirm that this emission unit is included in the Facility Emissions Cap by clicking the Yes or No radio button.
Pollutant Regulatory Code:	Click the down arrow to select from the list of pollutant regulatory codes.
Primary Control Device:	Click the down arrow to select from the list of control devices available.
Secondary Control Device:	Click the down arrow to select from the list of control devices available.
Total % Efficiency of Control:	Enter the Total Percent Efficiency Control, if applicable.
Potential Emissions:	Enter Potential Emissions in lbs/hour and tons/yr.
Synthetically Limited?	Click the Yes if the Emission Unit is Synthetically Limited, otherwise check No . If Yes is checked, give a reason in the Comment box.
Emission Factor:	Enter the Emission Factor.
Emission Factor Units:	Enter the Emission Factor Units
Emission Factor Reference:	Enter the Reference for the factor used.
Emissions Method Code:	Enter the Emissions Method Code. Click the down arrow to view a list of Emissions Method codes.
Calculation of Emissions:	Enter the Calculation of Emissions in the box provided.
Comment:	If necessary, enter a comment a comment.

To continue entering additional pollutants, click the **Pollutant Navigation** button at the top of screen to navigate to the other pollutants. After the information is updated, click the **Update** button.

Do you want to see details about this pollutant for Another EU?

To view details about this Pollutant for another EU while working on current EU, click on the down arrow and select that EU. Note: This function is used to



According to the message above the selected Pollutant Code does not exist for this Emission Unit. If the selected Pollutant Code did exist, that EU will appear. To navigate from this page, click on any of the hyperlinks listed.



When the user click the "Click here to View/Edit/Add Allowable Emissions Information for this Pollutant" the EU Pollutant Allowable Emissions screen appears. To add a new allowable emission, click the **Add New** button.

Update Ret	urn to Pollutant Allowable List	Return to EU Menu
EUPO	LLUTANT ALLOWABLE EMIS	SIONS FORM
	Pollutant Code: H046 Pollutant Description: Chromium C	23
Select a Basis for Allowab	Basis for Allowable Emissions Co le Emissions Code	de:
uture Effective Date of Allowable Emissions:	MM/DD/YYYY	
Requested Allowable Emissions:		
Requested Allowable Emissions Units:	Select Units for Allowable Emissions	
Equivalent Allowable Emissions:	lb/hour	tons/year
Method of Compliance:		
Comment/Description of Operating Method:		

Note: Allowable Emissions are explained in the next section.

Pollutant Allowable Emissions



Select the desired Pollutant by clicking on the name of the Pollutant. **Note:** Initially all pollutants will be listed. Narrow down the list of pollutants by selecting the *pollutant code*, *pollutant description or basis for allowable emissions code* to search. In the field provided, enter the search criteria and press "Search."

If a new pollutant is needed, click the "Add New" button.

	Update Add	New	Cancel		
EU POLL	UTANT ALLOW	ABLE	MISSIONS FO	DRM	
E Click here to Vie	ew/Edit Potential E	missions	Information for	this Pollutant	
Pollutant Code:	со		<< Allowable E	missions Navigation>>	
Pollutant Description:	Carbon Monoxide				
	Basis for Allowable	90 N N	0.1		
ESCRACT - Requested by app				nente	
Future Effective Date of Allowable Emissions:					
	-	MM/DD/YY	ΥΥ		
Requested Allowable Emissions:					
Requested Allowable Emissions Units:	PERCENT REDU	CTION IN	EMISSIONS (13)	8	
Equivalent Allowable Emissions:		lb/hour		tons/year	
Method of Compliance:					

The current Facility Number and its description, and also the current emissions unit and the pollutant information appear at the top of the screen to ensure accuracy.

Basis for Allowable Emission Code:	Enter the Basis for Allowable Emissions Code.
	Click the down arrow to select from the list of
	codes provided.
Future Effective Date of Allowable Emissions:	Enter the Future Effective Date of Allowable
	Emissions. (MM/DD/YYYY)
Requested Allowable Emissions Units:	Enter the Requested Allowable Emissions and
	the Units
Equivalent Allowable Emissions:	Enter the Equivalent Allowable Emissions in
	lbs/hour and tons/yr.
Method of Compliance:	Enter the Method of Compliance.
Comment/Description of Operating Method:	Enter a Pollutant Allowable Emissions
	Comment if necessary.

Click the "Update" button to save Pollutant information.

EU Pollutant Allowable Emissions from Potential Pollutant Section



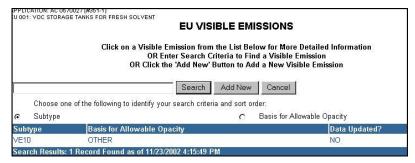
To navigate to EU Pollutant Allowable Emissions from the Potential Pollutant section, click on the "Click here to View/Edit/Add Allowable Emissions Information for this Pollutant" hyperlink.

	7 (#351-1) ANKS FOR FRESH SOLVENT			
	EU POL	LUTANT ALLOWABLE EN	MISSIONS	
		Pollutant: Carbon Monoxide (C	:0)	
Cli	OR Enter Search (able Emission from the List Bel Criteria to Find an EU Pollutant v' Button to Add a New EU Pollu	Allowable Emission	1
Choose one of th	e following to identify your sear	Search Add New Cance	el	
Choose one of th				Allowable Emissions Code
		rch criteria and sort order:	C Basis for	Allowable Emissions Code Data Updated?
🕫 Pollutant Code	C F	rch criteria and sort order: Pollutant Description	C Basis for	
 Pollutant Code Pollutant Code 	C F	rch criteria and sort order: Pollutant Description Basis for Allowable Emis	C Basis for	Data Updated?

Select the desired Pollutant by clicking on the name of the Pollutant. **Note:** Initially all pollutants will be listed. Narrow down the list of pollutants by selecting the *pollutant code*, *pollutant description or basis for allowable emissions code* to search. In the field provided, enter the search criteria and press **Search**.

Now you are able to complete the EU Pollutant Potential Emissions form as instructed from the EU Pollutant Potential Emissions Page.

Visible Emissions Form



Select the desired Visual Emission Subtype by clicking on the name of the Subtype. **Note:** Initially all Visual Emission Subtypes will be listed. Narrow down the list of subtypes by selecting the *subtype* or *basis for allowable opacity* to search. In the field provided, enter the search criteria and press **Search**.

If a new pollutant is needed, click the "Add New" button.

Update	Add New	Return to Visible Em	issions Lis	st	Return t	o EU Men
-		EU VISIBLE EMIS	SIONS	FORM		
	** V	isible Emissions Subtype:	VE10		•	
	Ba	asis for Allowable Opacity:	OTHER			•
	Reques	sted Allowable Opacity	10 20			- 12
		Normal Conditions:	10	%		
		Exceptional Conditions:		%		
	Max. Period of	Excess Opacity Allowed:	<u> </u>	 min/hour		
	Continuo	us Opacity Monitor Used?	C Yes	No		
	Co	ompliance Test Method(s):	EPA MET	THOD 22		
	Test Method(s) by Se Key + Click to select o	electing From this Box or deselect methods	EPA ME	TERNATE M THOD 9 THOD 22	IETHOD 1	
	Vis	ible Emissions Comment:	THIS IS	5 THE VE	COMMENT	FIFLD

Enter Visible Emissions Information relevant to the emissions unit addressed in this section on this form. Multiple visual emissions may be entered foe achy emissions type. Enter the Requested Allowable Opacity under each of the two conditions.

Visible Emissions Subtype:	Enter the Visible Emissions Subtype. Note: The visible emissions subtype code is simply the letters VE followed immediately by two digits representing the opacity standard. (ex: VE20 is the appropriate visible emissions subtype code for an opacity limitation of 20)
Basis for Allowable Opacity:	Check whether the Basis for Allowable Opacity is by Rule or other.
Requested Allowable Opacity:	Enter the Requested Allowable Opacity conditions.
Normal Conditions:	Enter the Requested Allowable Opacity for Normal Conditions.
Exceptional Conditions:	Enter the Requested Allowable Opacity for
-	Exceptional Conditions.
Max. Period of Excess Opacity Allowed:	Enter the Maximum Period of Excess Opacity Allowed in minutes per hour.

Continuous Opacity Monitor Used?	Click the Yes or No radio button to answer whether the Continuous Opacity Monitor was used.
Compliance Test Method(s):	Edit compliance Test Method(s) by selecting the appropriate test method used. Note: For multiple methods, press and hold the Ctrl key then click the selected methods.
Visual Emission Comment:	Enter a Visible Emissions Comment, if necessary.

Click the **Update** button to save Pollutant information. To return to previous page to insert additional VE, click the "Return to Visible Emissions" button and repeat this step.

Continuous Monitor Information

		MONITOR LIST	
0	Continuous Monitoring System from th OR Enter Search Criteria to Find a IR Click the 'Add New' Button to Add Search Add Ne	Continuous Monitori a Continuous Monit ew Cancel	ng System
 Parameter Code 	o identify your search criteria and sort o Manufacturer		C Status
	Manufacturer	Status	Data Undated2
Parameter Code	Manufacturer	Status ACTIVE	Data Updated?
• Parameter Code Parameter Code EM EM	Manufacturer	Status ACTIVE ACTIVE	Data Updated? NO NO

Select the desired Parameter Code by clicking on the name of the Parameter Code. **Note:** Initially all Visual Emission Subtypes will be listed. Narrow down the list of subtypes by selecting the *parameter code, manufacturer, or status* to search. In the field provided, enter the search criteria and press **Search**.

If a new pollutant is needed, click the "Add New" button.

Continuous Monitor Form

	Update Add New Cancel EU CONTINUOUS MONITOR FORM
** Parameter Code:	EM - EMISSION
For Parameter Code 'EM' Select Pollutants Monitored:	Prest "CTRL" Key + Click to select multiple pollutants or to deselect a pollutant in the boxes below These Pollutant(s) Are Currently Monitored. Please Select Those You Want to Remove from Monitoring: CO - Carbon Monoxide
	These Pollutant(s) Are Currently NOT Being Monitored. Please Select Those You Want to Monitor: H119 - Methyl chloroform (1,1,1-Trichloroethane) H167 - Tetrachloroethylene (Perchloroethylene) H165 - Yolenee H165 - Yolenee (somers and mixtures) VOC - Volatile Organic Compounds
CMS Requirement:	Select a CMS Requirement 🗾
Monitor Manufacturer:	
Monitor Model #	
Monitor Serial #	
Installation Date:	MM/DD/YYYY
Performance Specification Test Date: ** Status:	
Continuous Monitor Comment:	

Enter Continuous Monitor Information on this form for each emissions unit addressed in the emissions unit section. Multiple Continuous Monitor Information for each Emission Unit addressed, may be entered. Note: To ensure the entry of the information for the correct facility and the correct emissions unit, Continuous Monitor Information will appear at the bottom of the window.

Parameter Code:	Enter the Parameter Code and, if the Parameter Code is EM, the Pollutant, click on the View button to enter or view a list of the Monitored pollutants. Click the OK button.
For Parameter Code "EM":	
Selected Pollutants Monitored:	Select the Pollutants Monitored.
These Pollutant(s) Are Currently Not Being	Monitored.
Please select those you want to monitor.	To add listed pollutants, click the pollutants.
	Note: this block only appears if there are
	pollutants that are listed but not chosen.
CMS Requirement:	Enter the CMS Requirement whether it is
	required by Rule or Other
Monitor Manufacturer:	Enter the name of the Monitor Manufacturer.
Monitor Model:	Enter the Model Number.
Monitor Serial:	Enter the Serial Number.
Installation Date:	Enter the Installation Date (MM/DD/YYYY).
Performance Specification Test Date:	Enter the Performance Specification Test Date if
	performance testing is required (MM/DD/YYYY).
Status:	Tell whether the Status of the Emission Unit is
	Active or Inactive.
Continuous Monitoring Comment:	Enter any Continuous Monitoring Comment.

Click the "Update" button to save Continuous Monitoring information.

Emission Unit Supplemental Information

EU SUPPLEMENTAL REQUIF Check the appropriate boxes below and enter a com OR Click on a supplemental item below to view, et	ment, then c	lick the 'Upda		
Supplemental Item Description			aiver Requested	l? Attachmen
COMPLIANCE TEST REPORT Previously submitted? 🗖 Submittal Date	MM/DD/YYYY			No
DESCRIPTION OF STACK SAMPLING FACILITIES		Γ		No
DETAILED DESCRIPTION OF CONTROL EQUIPMENT				No
UEL ANALYSIS OR SPECIFICATION				No
DPERATION AND MAINTENANCE PLAN				No
THER INFORMATION REQUIRED BY RULE OR STATUTE				No
PROCEDURES FOR STARTUP AND SHUTDOWN				No
PROCESS FLOW DIAGRAM				No
SUPPLEMENTAL INFORMATION FOR CONSTRUCTION PERMIT APPLICATIO	N	Γ		No

Check the appropriate boxes and enter a comment.

Compliance Test Report: Description of Stack Sampling Facilities:	Click the Previously Submitted box if this application was previously submitted and the Submittal Date (MM/DD/YYYY). Check the box(es) if the description of stack sampling facilities is Applicable and if a Waiver was Requested.
Detailed Description of Control Equipment:	Check the box(es) if the detailed description of Control Equipment is Applicable and if a Waiver was Requested.
Fuel Analysis or Specification:	Check the box(es) if the Fuel Analysis or Specification is Applicable and if a Waiver was Requested.
Operation and Maintenance Plan:	Check the box(es) if the Operation and Maintenance Plan is Applicable and if a Waiver was Requested.
Other Information Required by Rule or Statute:	Check the box(es) if other information required by rule or statue is Applicable and if a Waiver was Requested.
Procedures for Startup and Shutdown:	Check the box(es) if the procedures for startup and shutdown is Applicable and if a Waiver was Requested.
Process Flow Diagram:	Check the box(es) if the Process Flow Diagram is Applicable and if a Waiver was Requested.
Supplemental Information for Construction Perm	• •
	Check the box(es) if the Supplemental information for Construction Permit Application is Applicable and if a Waiver was Requested.
Supplemental Information Comment:	Enter any Supplemental Information Comment.

EU Supplemental Attachment Form

When attaching documents, there is a 4MB limit per upload and there may be limitation to the types of files that the permitting office can view. Files created with newer versions of Autocad for example may not be viewable by the permitting office. If you have any questions about the files you are uploading, call the permitting office or the DARM Application Support Desk to discuss submittal options

ġ.	Update Cancel EU Supplemental Attachment Form
S	upplemental Item: 'DESCRIPTION OF STACK SAMPLING FACILITIES'
Please Sel	lect an Option Below to Describe your Attachment for this Supplemental Item. Note: You will be prompted to upload electronic files after you submit your application. Other hard-copy documents and files should be mailed to the permitting authority.
c	Option 1: Electronic File to be Uploaded (Maximum file size allowed to upload is 4 Megabytes (MB). Larger files must be mailed.)
C	Option 2: Hard-Copy Document or File to be Mailed
	Enter a Description or Comment for this Attachment: Note: If this attachment also applies to other EU(s), you may list the EU(s) in this comment field, or add the attachment separately to each applicable EU.

Click on a Supplemental item to view, edit or add attachment information. **Note:** If there is an attachment associated with the supplemental item, there will be a **Yes** underneath the attachment.

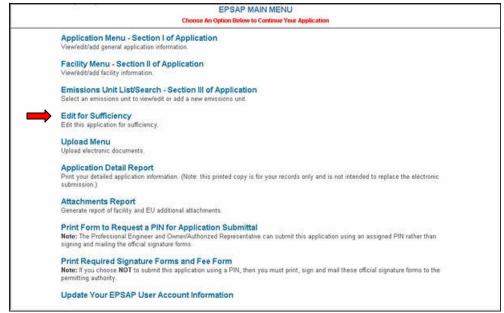
Select Option 1: Electronic File to be Uploaded and enter the description or comment for attachment in the comment box. Note: the maximum file size allowed to upload is 4 Megabytes (MB). Larger files must be mailed.

Select Option 2: Hard-Copy Document or File to be Mailed and enter the description or comment for attachment in the comment box.

Click the "Update" button to save Emission Unit Supplemental Attachment and return to the Emission Supplemental Requirement List. Continue until all the EU Supplemental Requirements information is entered.

Note: You will be prompted to upload electronic files after you submit your application. Also if the attachment applies to other EU(s), you may list the EU(s) in the comment field, or add the attachment separately to each applicable Emission Unit. See "Upload Attachment" sections for further instructions on how to upload electronic files.

Edit for Sufficiency



Click the "Edit for Sufficiency" hyperlink to query missed data.

	Continue	Return to Main Menu	
EU ID	Description		Permit Type
001	1 SECONDARY BLAST FURNACE (60 TON) & A SLAG FURNACE		AC1E
)04	BAGHOUSE FOR SLAG/LEAD TAP BLAST FURNACE-SLAG TAP	SLAGGING F	AC1D
308	SODA ASH SILO		
)09	Facility Grounds and Miscellaneous Operations		
011	Four; 4.2 MMBtu/hr kettles (Process fugitive sources)		
013	Kettle firing exhaust stacks (products of combustion)		
014	Soda Ash Silo - SO2 injection system for blast furnace		

The EU(s) in the scope of the application is listed on this page. You are able to Add or Remove EU(s) from the Scope if needed at this time. Click the "Continue Sufficiency Edit" button to continue.

Microsoft	t Internet Explorer
	Your permit application is about to be edited for sufficiency. You will be prompted to correct any errors or potential problems if found.
	ОК

Verification message appears. Click "OK" to continue the "Sufficiency Edit."

Application Problem List

	APPLICATION PROBLEM LIST			
	Click the 'Suggested Solution' Below to Go to the Appropriate Page for Problem Correction			
EU ID	EU Description	Problem Description	Suggested Solution	
		No Application Contact Specified	Add Application Contact Information	
		Professional Engineer Was Not Specified	Select a Professional Engineer	
		No Owner/Authorized Rep. Specified	Add Owner/Authorized Rep. Information	
009	FACILITY GROUNDS AND MISCELLANEOUS OPERATIONS	No Permit Type Was Selected	Select a Permit Type for this EU	
09	FACILITY GROUNDS AND MISCELLANEOUS OPERATIONS	The Type of EU Addressed in this Section Was Not Selected	Select the Type of EU Addressed in this Section	
09	FACILITY GROUNDS AND MISCELLANEOUS OPERATIONS	No Segments Exist for this EU	Add a Segment to this EU	
011	FOUR; 4.2 MMBTU/HR KETTLES (PROCESS FUGITIVE SOURCES)	No Permit Type Was Selected	Select a Permit Type for this EU	
011	FOUR; 4.2 MMBTU/HR KETTLES (PROCESS FUGITIVE SOURCES)	The Type of EU Addressed in this Section Was Not Selected	Select the Type of EU Addressed in this Section	
013	KETTLE FIRING EXHAUST STACKS (PRODUCTS OF COMBUSTION)	No Permit Type Was Selected	Select a Permit Type for this EU	
013	KETTLE FIRING EXHAUST STACKS (PRODUCTS OF COMBUSTION)	The Type of EU Addressed in this Section Was Not Selected	Select the Type of EU Addressed in this Section	

The Application Problem List appears with potential problems after the **OK** button is pressed. At this time you are able to correct errors that are listed by click the "Suggested Solution" or you could choose not to correct them by pressing the "Cancel" button. **Note:** The application problem screen is here only to make you aware of the areas that were missed. An application can be submitted with these errors but not recommended.



When all of the problems are corrected the Application Problem List will say "No Significant Errors or Problems Have Been Found" then press the "Cancel" button to return you to the Edit for Sufficiency main menu. Click "Cancel" again to return to EPSAP Main Menu.

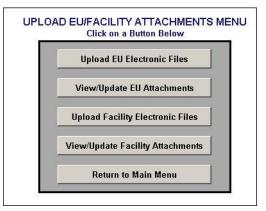
Upload Menu

EPSAP MAIN MENU
Choose An Option Below to Continue Your Application
Application Menu - Section I of Application View/edit/add general application information.
Facility Menu - Section II of Application View/edit/add facility information.
Emissions Unit List/Search - Section III of Application Select an emissions unit to view/edit or add a new emissions unit.
Edit for Sufficiency Edit this application for sufficiency.
Upload Menu Upload electronic documents
Application Detail Report Print your detailed application information. (Note: this printed copy is for your records only and is not intended to replace the electronic submission.)
Attachments Report Generate report of facility and EU additional attachments.
Print Form to Request a PIN for Application Submittal Note: The Professional Engineer and Owner/Authorized Representative can submit this application using an assigned PIN rather than signing and mailing the official signature forms.
Print Required Signature Forms and Fee Form Note: If you choose NOT to submit this application using a PIN, then you must print, sign and mail these official signature forms to the permitting authority.
Update Your EPSAP User Account Information

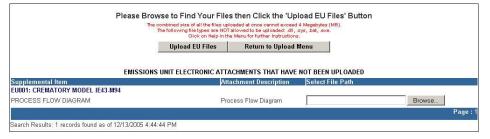
The "Upload Menu" option allows you to upload, view and update Facility and Emissions Unit electronic files. **Note:** Files must be marked on the Facility and Emissions Unit Supplemental pages to enable upload.

Upload Electronic Files

Click the "Upload Menu" hyperlink on the EPSAP Main Menu.



Click the "Upload EU Electronic Files" or "Upload Facility Electronic Files" button where your marked supplemental attachment is located.



Click "Browse" button, navigate to your attachment then click "OK."



Click "Ok" to confirm that you want to upload the electronic file now. **Note:** once the attachment has been uploaded, you are not able to update file. To update file, return to your original file, make corrections then re-upload file to EPSAP.



Click the "Return to Upload Menu" button to return.

View Uploaded Files

	(or) Modify the Electron	ic Flag then Click the Update Button Return to Upload Menu		
	EMISSIONS	UNIT ATTACHMENTS LIST		
Supplemental Item	Attachment Description	File Name/Directory Path	Uploaded?	Electronic
EU001: CREMATORY MODEL IE43-M94		O All		
PROCESS FLOW DIAGRAM	Process Flow Diagram	Common_Applications_Documentation_EPSAP_Applicant documentation_Non-Title V_This is an attachment.doc	Y	V

To view your uploaded file, click on "View/Update EU Attachments" or "View/Update Facility Attachments" button from the Upload Menu. **Note:** this file can also be viewed from the "Attachment Report."

Delete Attachments

To delete an attachment, return to the "Facility Supplemental Information" or "EU Supplemental Information" page.

Update Go to Up	oload Menu	Return to EU Menu		
EU SUPPLEN	IENTAL REQUI	REMENTS LIST		
Check the appropriate boxes belo OR Click on a supplemental iter				
Supplemental Item Description	II DEIGW (O VIEW, E	Applicable?	Waiver Requested?	Attachment?
COMPLIANCE TEST REPORT Previously submitted? 🗖 Submittal Date	MM/DD/111			No
DESCRIPTION OF STACK SAMPLING FACILITIES			Γ	No
DETAILED DESCRIPTION OF CONTROL EQUIPMENT		Г		No
FUEL ANALYSIS OR SPECIFICATION			Γ	No
OPERATION AND MAINTENANCE PLAN		Г		No
OTHER INFORMATION REQUIRED BY RULE OR STATUTE				No
PROCEDURES FOR STARTUP AND SHUTDOWN		Γ		No
PROCESS FLOW DIAGRAM				Yes
SUPPLEMENTAL INFORMATION FOR CONSTRUCTION PERMIT APPLICA	ATION			No
Supplemental Information Comment:	4			

Click the Supplemental Item Description to navigate to the attachment search page.

	Supplemental Ite	em: 'PROCESS FLOW DIAGRAM'	
	OR Enter a Desc	From the List Below for More Detailed Information cription to Find an Attachment ton to Add a New Attachment for this Item	
	Search Add New	Return to EU Supplemental Item List	Return to EU Menu
ttachment Description	Search Add New	Return to EU Supplemental Item List Electronic?	Return to EU Menu

Click on the desired Attachment Description.

Return to EU Supplemental Item List	Return to EU Menu
EU Supplemental Attachr Supplemental Item: 'PROCESS F	
Please Select an Option Below to Describe Your Atta Note: You will be prompted to upload electronic files at Other hard-copy documents and files should be mail	fter you submit your application.
Option 1: Electronic File to be Uploaded (Maximum file size allowed to upload is 4 Megabytes (MB). Larger	2011
 Option 2: Hard-Copy Document or File to be Mailed 	mes must be maneu.)
Enter a Description or Comment for this Attachment: Note: If this attachment also applies to other EU(s), you may list the or add the attachment separately to each applicable EU.	e EU(s) in this comment field,
Process Flow Diagram	

Click the "Delete" button.



Click "OK" to complete the deletion process.

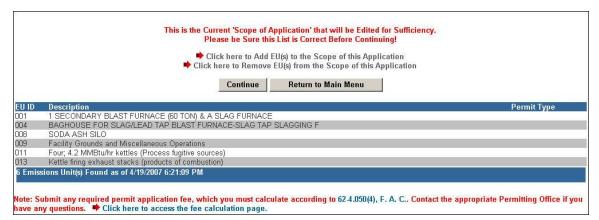
Submit This Application



To submit an Application using EPSAP, the signing party(s) must have a Personal Identification Number (PIN) to represent their signature. To receive a personal identification number, the PIN Request form must be filled out and sent to the DARM Application Support Desk. See **EPSAP PIN Request Form** section of this document.

Note: The Professional Engineer and Owner/Authorize Representative are the only users to see the Submit option.

To submit, click the "Submit This Application" hyperlink. This will take you to the Final Scope of Application page. **Note:** the PE is able to review the application while or after the preparer has completed the application.



If all emission units are listed correctly on the Scope of Application page, click the "Continue" button. If not, click the "Click here to Remove EU(s) from the Scope of this Application" hyperlink to remove EU(s) or click the "Click here to Add EU(s) to Scope of this Application" hyperlink to add an EU(s). **Note:** Submit any required permit application fee, which you must calculate according to 62-4.050(4), F.A.C.

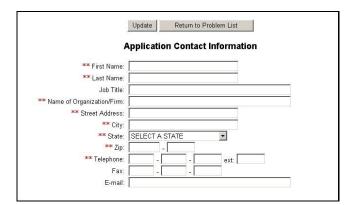
Microsoft	Internet Explorer
	Your permit application is about to be edited for sufficiency. You will be prompted to correct any errors or potential problems found before final submission.
	ОК

When the "Continue Application Submission" button is clicked a message telling you that the permit application is about to be edited for sufficiency appears. Click **OK** to continue.

Application Problem List

	APPLICATION PROBLEM LIST Click the 'Suggested Solution' Below to Go to the Appropriate Page for Problem Correction OR Click 'Continue' to Submit Your Application With No Further Changes					
		Continue Cancel				
eu id	EU Description	Problem Description	Suggested Solution			
		No Application Contact Specified	Add Application Contact Information			
		Facility UTM North Value is Greater than the Allowable Maximum Coordir 3318.1	^{ate of} Edit Facility UTM North Coordinate			
		Facility Latitude Coordinates are Greater than the Allowable Maximum Coordinates of 29 degrees 56 mins 48 secs	Edit Facility Latitude Coordinates			
001	POWDER COATER SHOT BLAST UNIT W/ DUST COLLECTOR	No Permit Type Was Selected	Select a Permit Type for this EU			
001	POWDER COATER SHOT BLAST UNIT W/ DUST COLLECTOR	The Type of EU Addressed in this Section Was Not Selected	Select the Type of EU Addressed in this Section			
002	ELECTRO STATIC POWDER COATER W/ A DUST COLLECTOR	No Permit Type Was Selected	Select a Permit Type for this EU			

The Application Problem List appears with potential problems. At this time you are able to correct the errors that appear on this screen by clicking the problems listed under "Suggested Solution" or you could choose not to correct them by pressing the "Cancel" button. **Note:** The application problem list is here only to make you aware of the areas that were missed in EPSAP. An application can be submitted with these errors but not recommended.



Here we have decided to make a correction to the Application Contact Information by adding the Contact Information that was left off previously. Click "Update" to save then "Return to Problem List."

		APPLICATION PROBLEM LIST	
		ested Solution' Below to Go to the Appropriate Page for Probler ick 'Continue' to Submit Your Application With No Further Chan	
		Continue Cancel	
ÉU ID	EU Description	Problem Description	Suggested Solution
		Facility UTM North Value is Greater than the Allowable Maximum C 3318.1	^{oordinate of} Edit Facility UTM North Coordinate
		Facility Latitude Coordinates are Greater than the Allowable Maximu Coordinates of 29 degrees 56 mins 48 secs	um Edit Facility Latitude Coordinates
001	POWDER COATER SHOT BLAST UNIT W/ DUST COLLECTOR	No Permit Type Was Selected	Select a Permit Type for this EU
001	POWDER COATER SHOT BLAST UNIT W/ DUST COLLECTOR	The Type of EU Addressed in this Section Was Not Selected	Select the Type of EU Addressed in this Section
)02	ELECTRO STATIC POWDER COATER W/ A DUST COLLECTOR	No Permit Type Was Selected	Select a Permit Type for this EU
002	ELECTRO STATIC POWDER COATER W/ A DUST COLLECTOR	The Type of EU Addressed in this Section Was Not Selected	Select the Type of EU Addressed in this Section

Since we updated the information, the Applicant Contact Information section has been removed from the list of potential problems.



When all of the problems are corrected the Application Problem List or if there are not problems, the message "No Significant Errors or Problems Have Been Found" will appear. Click the "Continue" button to navigate to the login screen or "Cancel" to abort.

Professional Engineer Submittal

Professional Engineer Verification

 A DEC DESCRIPTION 	Pi	rofessional Engineer Verification
Important Note! You are re against a previously printed with the old one.	sponsible for verifying the aut PE Signature Document. You	henticity of this application data prior to submittal. Do NOT compare the authentication codes should always print a new PE Signature Document for each verification attempt and dispens
Please Follow the Steps Bel	ow to Complete the Verificatio	on Process:
(Note: the authentication code)	ile Authentication Code shown below s) for the other file(s) shown below a fy whether or not the Final Signature	File Authentication Code shown below matches the one on your PE Signature Document:
The Final Signature File A	uthentication Code shown below doe	actly matches the one on my PE Signature Document. es NOT match the one on my PE Signature Document. de and selected an option above, click the 'Continue' button at the bottom of this page.
The Final Signature File A	uthentication Code shown below doe nal Signature File Authentication Cod	es NOT match the one on my PE Signature Document.
The Final Signature File A	uthentication Code shown below doe nal Signature File Authentication Cod	es NOT match the one on my PE Signature Document. de and selected an option above, click the 'Continue' button at the bottom of this page.
The Final Signature File A	uthentication Code shown below doe nal Signature File Authentication Cod The Authenti File Description	es NOT match the one on my PE Signature Document. de and selected an option above, click the 'Continue' button at the bottom of this page. ication Codes for this Application are as Follows:
The Final Signature File A	uthentication Code shown below doe nal Signature File Authentication Cod The Authenti File Description Submitted Application D	es NOT match the one on my PE Signature Document. de and selected an option above, click the 'Continue' button at the bottom of this page. ication Codes for this Application are as Follows: Authentication Code
The Final Signature File A	uthentication Code shown below doe nal Signature File Authentication Cod The Authenti File Description Submitted Application D This App	es NOT match the one on my PE Signature Document. de and selected an option above, click the 'Continue' button at the bottom of this page. ication Codes for this Application are as Follows: Authentication Code Data 37F6C0E084A2D5BE5DD8857EC0F2E8229B7159A3

1. Print the PE Signature Document by clicking step #1 on the Professional Engineer Verification page.

Professional Engineer Signature Document

2	
	Print Document Close
	Electronic Permit Submittal and Processing System (EPSAP) Professional Engineer Signature Document
	ealed to secure the data in this permit application and any attached files that were submitted electronically as described in Fiorida Department of ulation, Board of Professional Engineers, Procedures for Signing and Sealing Electronically Transmitted Plan, Specifications, Reports or other 3., F.A.C"
EPSAP Application Number: Facility Identification Numbe Facility Owner/Company Nar	ər: 0
Purpose of Application: Air construction permit.	
Signature File Created: 5/2/2	2006 3:10:15 PM
File Description	Authentication Code
Submitted Application Da	ta 37F6C0E084A2D5BE5DD8857EC0F2E8229B7159A3
This Applica	tion Has No Uploaded Facility Documents.
This Application	Has No Uploaded Emissions Unit Documents.
Final Signature File	A0005A5E4D994175889E73D5BA9CC1C81DF8EE1F
Professional Engineer (PE):	SYLVIA LIVINGSTON License No: 12345
PE Signature:	
Date:	
Dato	<u>_</u>

2. Compare the authentication codes on the printed copy to the authentication codes on the screen. **Note**: The PE is responsible for verifying the authenticity of this application data prior to submittal. Do not compare the authentication codes against a previously printed PE Signature Document.

	Pi	rofessional Engineer Verification
Important Note! You are resp against a previously printed I with the old one.	ponsible for verifying the aut PE Signature Document. You	henticity of this application data prior to submittal. Do NOT compare the authentication should always print a new PE Signature Document for each verification attempt and dis
Please Follow the Steps Belo	w to Complete the Verificatio	in Process:
(Note: the authentication code(s)	e Authentication Code shown belov) for the other file(s) shown below a	w against the one on your PE Signature Document. re for referential purposes only.) File Authentication Code shown below matches the one on your PE Signature Document:
The Final Signature File Aut	hentication Code shown below exa	ctly matches the one on my PE Signature Document.
C The Final Signature File Aut	hentication Code shown below doe	es NOT match the one on my PE Signature Document.
4) After you have compared the Fina	al Signature File Authentication Coc	le and selected an option above, click the 'Continue' button at the bottom of this page.
	The Authenti	cation Codes for this Application are as Follows:
	File Description	Authentication Code
	Submitted Application D	ata 37F6C0E084A2D5BE5DD8857EC0F2E8229B7159A3
	This App	lication Has No Uploaded Facility Documents.
	This Applica	tion Has No Uploaded Emissions Unit Documents.
	Final Signature File	A0005A5E4D994175889E73D5BA9CC1C81DF8EE1F
	10000	

3. Choose the option to verify whether or not the Final Signature File Authentication Code shown below matches the one on your PE Signature Document then click "Continue." **Note:** the PE Signature document can be printed from EPSAP Main Menu. As well as the ability to re-verify the Authentication Codes.

Microsoft	: Internet Explorer			×
?		ure your verification	entication Code shown on this page is complete and correct? If so, click rification screen.	
		OK	Cancel	

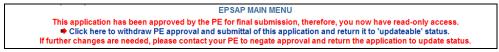
4. Click "OK" to verify Final Signature File Authentication Code. **Note:** If the wrong Final Signature File Authentication Code statement was selected, click "Cancel" to return to the PE Verification page.

Professional Engineer Certification

Please read through the following Professional Engineer Certification Statement and check any applicable boxes, then enter your Username, PIN and Password at the bottom of the page to submit this application for Owner/Authorized Representative review. Following your submitta, the Owner/Authorized Representative will be sent an e-mail notification that the application is now ready for their review. When the Owner/Authorized Representative submits the application, you will be sent an e-mail notify sent in your sealed PE Signature Document. This document must be mailed in to the permitting authority in order to satisfy the statutory requirements of electronically certifying engineering documents, as specified in Rule 61G15-2303, Florida Administrative Code. The application will be deemed incomplete if the PE Signature Document is not received during the initial completeness review time period. Do not send in the PE Signature Document prior to the submitslor by the Owner/Authorized Representative as they may request that you make changes to the application prior to submission. If you do make changes to this version of the application, you will be required to verify the application data again and re-print the PE Signature Document for the application. <u>Only</u> the most recently generated PE Signature Document should be mailed in.
Professional Engineer Certification:
I hereby certify, except as particularly noted herein*, that:
(1) To the best of my knowledge, there is reasonable assurance that the air pollutant emissions unit(s) and the air pollution control equipment described in this Application for Air Permit, when properly operated and maintained, will comply with all applicable standards for control of air pollutant emissions found in the Florida Statutes and rules of the Department of Environmental Protection; and
(2) To the best of my knowledge, any emission estimates reported or relied on in this application are true, accurate, and complete and are either based upon reasonable techniques available for calculating emissions or, for emission estimates of hazardous air pollutants not regulated for an emissions unit addressed in this application, based solely upon the materials, information and calculations submitted with this application.
If the purpose of this application is to obtain an air construction permit for one or more proposed new or modified emissions units (check here, if so), I further certify that the engineering features of each such emissions unit described in this application have been designed or examined by me or individuals under my direct supervision and found to be in conformity with sound engineering principles applicable to the control of emissions of the air pollutants characterized in this application.
If the purpose of this application is to obtain an initial air operation permit or operation permit revision or renewal for one or more newly constructed or modified emissions units (check here [], if so), I further certify that, with the exception of any changes detailed as part of this application, each such emissions unit has been constructed or modified in substantial accordance with the information given in the corresponding application for air construction permit and with all provisions contained in such permit.
* Explain any exception to the certification statement.
Login
PLEASE LOGIN FOR APPLICATION SUBMITTAL
Username:
PIN:
Password: Submit Cancel
© 2001-2002 Brandt Information Services, Inc. Connected to EPSAP Database at: WBTA <u>www.brandtinfo.com</u>

5. The professional engineer (PE) must read the Professional Engineer Certification statement and enter in their Username, PIN (Personal Identification Number) and Password to certify that the information in the application is correct. Click the "Submit" button to submit or the "Cancel" button to cancel. Note: Following the submittal, the Owner/Authorized Representative (AR) will be sent an e-mail notification that the application is now ready for their review. When the AR submits the application, the PE will be sent an e-mail notifying the PE to send in their sealed PE Signature Document. This document must be mailed in to the permitting authority in order to satisfy the statutory requirements of electronically certifying engineering documents, as specified in Rule 61G15-23.003, Florida Administrative Code. If the PE Signature Document is not received in the permitting office, a request will be made for this document with an incompleteness letter soliciting submittal of any items necessary, but not included in the original submittal. Do not send in the PE Signature Document prior to the submittal of the application by the AR as they may request that the PE make changes to the application prior to submission. If the PE does make changes to the current version of the application, the PE will be required to verify the application data again and re-print the PE Signature Document for the application. <u>Only</u> the most recently generated PE Signature Document should be mailed in.

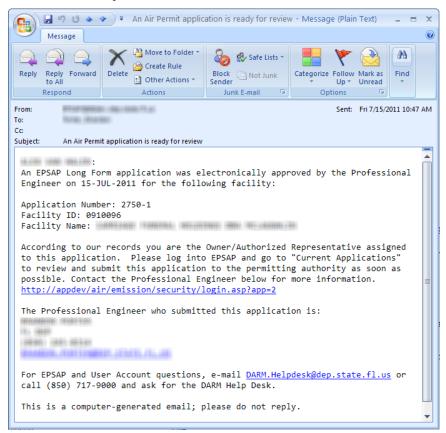
Withdraw PE Approval



Professional Engineer Submittal

To make changes to the application after it has been submitted, the PE can withdraw the application by clicking on the statement "Click here to withdraw PE approval and submittal of this application and return it to 'updateable' status." A notifying email will be sent to the AR that the PE has withdrawn the submitted application.

Owner/Authorized Representative Submittal



When an application has been electronically signed by the PE, an email message similar to the one displayed above is sent to the next signatory (the *Owner/Authorized Representative*) indicating that the application is ready for submittal to the permitting authority.

To perform the final submittal, the signatory will log in to EPSAP and select the "Current Applications" to find and select the application to be submitted. Then follow these steps to submit to the permitting authority:

10	EPSAP MAIN MENU
	Choose An Option Below to Continue Your Application
Application N	Ienu - Section I of Application
Facility Menu	- Section II of Application
Emissions U	nit List/Search - Section III of Application
Submit This	Application
Submit your com	pleted application to the Air permitting office.
Upload Menu	
Upload electronic	documents and/or view electronic documents that have already been uploaded.
Application E	letail Report
Print your curren submission.)	application information. (Note: this printed copy is for your records only and is not intended to replace the electron
Print General	Instructions
Print Attachn	ients Report
Print report of fac	ility and EU additional attachments and view uploaded documents.
Print Fee Cal	culation Page
	be mailed to the Permitting Authority, along with applicable fees.
Print Form to	Request a PIN for Application Submittal
	Engineer, Responsible Official, and Owner/Authorized Representative must have a PIN for Application Submittal.
Update Your	EPSAP User Account Information
Change You	EPSAP Password

To submit the application, click the "Submit This Application" hyperlink.

	This is the	Permitting Authority in this Permit Applica nuing the Submission Process! scope of this Application	tion	
		Continue Application Submission	Return to Main Menu	
EU ID	Description		Permit Type	Processing Fee
001	CONCRETE BATCH PLANT,	2 DUST COLLECTORS SERVING 4 SILOS	Total Processin	g Fee: \$0.00
1 Emis	sions Unit(s) Found as of 6/2/	2004 12:14:57 PM		

Click the "Continue Application Submission" button or the "Return to Main Menu" button to return to the main menu.

proble	ermit application is about to be edited for sufficiency. You will be prompted to correct any errors or potential ms if found.
	OK

	APPLICATION PROBLEM LIST						
	Click the 'Suggested Solution' Below to Go to the Appropriate Page for Problem Correction OR Click 'Continue' to Submit Your Application With No Further Changes						
		Continue	Return to Main Menu				
EU ID	EU Description		Problem Description	Suggested Solution			
	No Application Contact Specified Add Application Contact Information						
001	CONCRETE BATCH PLANT, 2 DUST COLLI	ECTORS SERVING 4 SILC	S No Permit Type Was Selected	Select a Permit Type for this EU			

Click the Continue button to continue with the submittal process or click the Return to Main Menu button to return to the main menu. **Note:** It is not necessary to correct all suggested problems listed on the Application Problem list page to complete the submittal process. If you choose to correct the suggested solutions, click on the problem hyperlink, correct the problem, click update then return to this section.

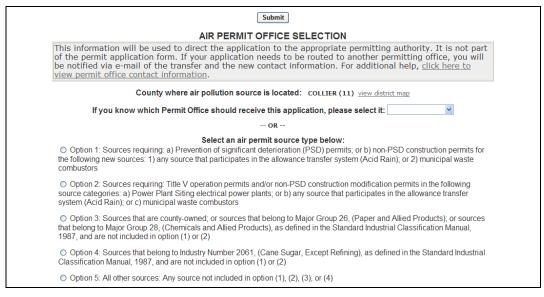
Owner/Authorized Representative Statement

Click "OK."

0 10 11 1	
Owner/Authoriz	ed Representative Statement:
permit applicati statements mad estimates of em emissions. The be operated and found in the stat thereof and all of permit, if grante	PIN below, I certify that I am the owner/authorized representative of the facility addressed in this a on. I hereby certify, based on information and belief formed after reasonable inquiry, that the in this application are true, accurate and complete and that, to the best of my knowledge, any issions reported in this application are based upon reasonable techniques for calculating air pollutant emissions units and air pollution control equipment described in this application will maintained so as to comply with all applicable standards for control of air pollutant emissions utes of the State of Florida and rules of the Department of Environmental Protection and revisions ther requirements identified in this application to which the facility is subject. I understand that a d by the department, cannot be transferred without authorization from the department, and I will he department upon sale or legal transfer of the facility or any permitted emissions unit.
	Login
	PLEASE LOGIN FOR APPLICATION SUBMITTAL
	Usemame:
	Osenane.
	PIN:
	PIN: Password: Cancel

The owner/authorized representative (AR) must read the Owner/Authorized Representative Certification statement and enter in their Username, PIN and Password to certify that the information in the application is correct. Click the "Submit" button to submit or the "Cancel" button to cancel. **Note:** The Personal Identification Number represents the signature.

Air Permit Office Selection

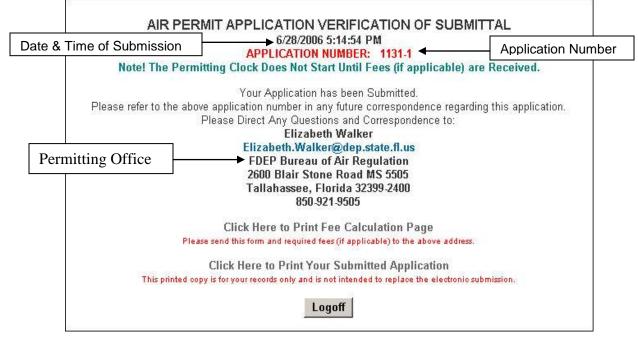


Select a Permit Office from the drop-down selection box or select an Air Permit Source Type by clicking an appropriate radio box. **Note:** the County is pre-filled and read-only; however, Marion County will be required to select one of the following counties: Marion – East of I-75 or Marion – West of I-75.

Microsoft	t Internet Explorer	×
	We recommend that you print this page for your records as a verification of your application su	bmittal.
	ОК	

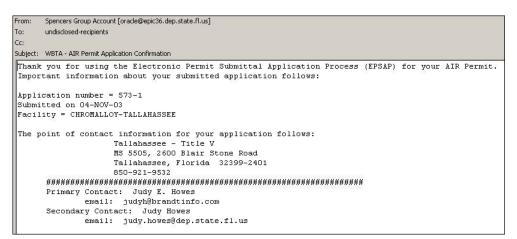
The message "We recommend that you print this page for your records as a verification of your application submittal" appears. Click "OK" to continue the submittal process.

Air Permit Application Verification of Submittal



If you have questions regarding your submitted application, contact the office written on your application Air Permit Application Verification of Submittal page and refer to the application number in your inquiry. **Note:** after submittal you are able to view your certification statement by clicking on the **Application Detail Report** hyperlink.

Confirmation Email



Once your application has been submitted, you will receive an email message confirming that submission. This email also lets you know who to contact if you have any further questions.



Application Detail Report

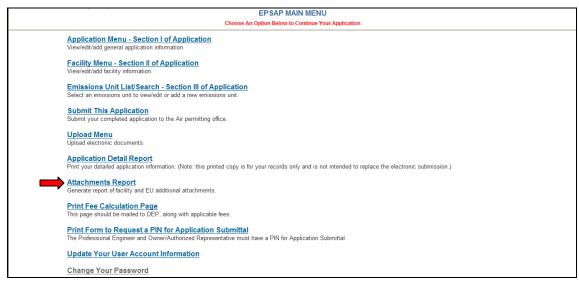


Click the "Application Detail Report" hyperlink on the EPSAP Main Menu to open report. This report lists everything entered in EPSAP for current application. **Note:** this copy is for your records only and is not intended to replace the electronic submission.

🔁 Air Permit Applic	ation #573-1 - Microsoft Internet Explo	rer	_10 ×
	D	epartment of	-
Star Valle		nental Protection	Print Report
FLORIDA		n of Air Resource	Save Report
		lanagement	
		AIR PERMIT - NON-TITLE V (2005 4:50:43 PM	
		Detail Report	
Application subm	itted on: 11/4/2003		
	I. APPLI	CATION SECTION	
APPLICATION I	DENTIFICATION INFORMATION		
		NG TESTING L NON-TITLE V AIR OPERATION PERN ING, BUT PREVIOUSLY UNPERMITTEI	
Are y	1.54	wide emissions cap for one or more	pollutants? NO
SCOPE OF APP	LICATION		
EU ID	Description	Permit	Type
001	JET ENGINE REPAIR SHOP	AC1C	1996.940 Dr.
	ry required permit application fee, v ropriate Permitting Office if you hav	which you must calculate according t re any questions.	o 62-4.050(4), F. A. C.,
APPLICATION C	ONTACT INFORMATION		

Click the "Print Report" button to print or click the "Save Report" button to save. Close the window to close report.

Attachments Report

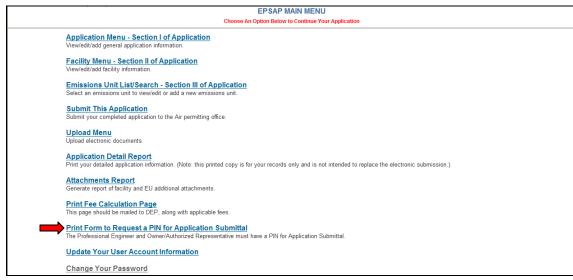


Click the "Attachments Report" hyperlink on the EPSAP Main Menu to open report. This report lists attachments that were marked on the supplemental pages.

	Fa	cility Attachments		
	No Facility Attac	hments Found as of: 12/13/2005 4	1:08:20 PM	
	Emiss	ions Unit Attachme	nts	
	Emissions Unit	: 001 - CREMATORY MODE	L 1E43-M94	
Supplemental Item	Electronic File Name	Attachment Description	Electronic Document?	Date Uploaded
ROCESS FLOW	-	Process Flow Diagram	Yes	Document Not Uploaded
		ompleted as of: 12/13/2005 4:08:20		

Click the "Print Report" button to print or click the "Save Report" button to save. Close the window to close report.

Print Form to Request a PIN for Application Submittal



Click the "Print Form to Request a PIN for Application Submittal" hyperlink located on EPSAP's Main menu page.

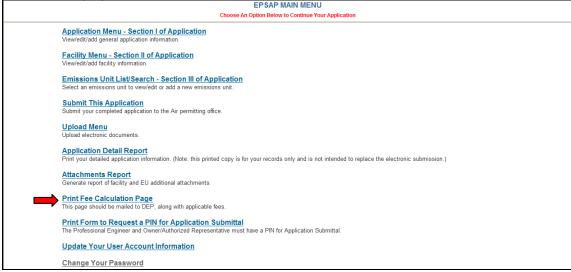
Microsof	t Internet Explorer	×
	Please print, sign and mail this form to the specified address. A PIN will then be assigned and e-mailed	o you.
	OK	

Click "OK" button to confirm message

🖉 PIN Request Form - Windows Internet Explorer 🗧					
Pail To: DARM Application Support Desk Department of Environmental Protection 2600 Blair Stone Rd, MS: 5500 Tallahassee, FL 32399-2400	int this Form				
PIN RE	EQUESTFORM				
Name of Organization/Firm: Telephone: Fax:	JUDY HOWES Programmer Analyst BISI 850 - 309 - 0201 ext. 1234 850 - 890 - 6787 judyh@brandtinfo.com				
City: State:	<u>Mailing Address:</u> 1112 S. MAGNOLIA DRIVE TALLAHASSEE FL 32301 - 5435				
Signature:	Date:				

The EPSAP PIN Request Form has information captured from the Account Setup page. Print form by clicking the "Print this Form" button, sign and mail to DARM Application Support Desk Department of Environmental Protection 2600 Blair Stone Rd, MS 5500 Tallahassee, FL 32399-2400. **Note:** Your Personal Identification Number represents your signature for both Non-Title V and Long Form EPSAP applications.

Print Fee Calculation Page



Click the **Print Fee Calculation Page** hyperlink. **Note:** this page should be mailed to DEP, along with applicable fees.

Microsof	t Internet Explorer
<u>.</u>	This Fee Calculation Page is provided as a tool to help you submit the correct application fee to your permitting office. This page reflects your application data and current scope of application that you have chosen. Do not print this page yet if you intend to modify your data or add or delete emission units from the scope of application prior to submission. When your data and scope of application are final, enter the processing fee for each emission unit, based on the fee schedule found in Rule 62-4.050(4), F.A.C., and then enter the total fee amount. The page can then be printed and submitted to the permitting office along with any required fee. Click the Back button in your browser to return to the previous screen.
	ОК

Click **OK** to acknowledge the Fee Calculation page instructions.

Fill in all appropriate fields. **Note**: Submit any required permit application fee, which you must calculate according to 62-4.050(4), F.A.C. Contact the appropriate Permitting Office if you have any questions. If you have questions regarding rule 62-4.050(4), F.A.C., click the text hyperlink to read the rule.

DEP Forn Effective:	n No. 62-210.900(1) - Form 6/16/03				
		Env	Departmen ironmental P		
		Divisio	n of Air Resources	Management	
			ION FOR AIR PERM PLICATION NUMBI		
			FEE CALCULATION	I PAGE	
Identifica	ation of Facility				
1. Facilit	ty Owner/Company Name:				
PROG 2. Site N	RESS ENERGY FLORIDA, INC.				
U OF I	FL COGEN				
3. Facilit 001000	ty Identification Number:				
4. Facilit Street	ty Location: Address or Other Locator: MOWERY RD AT U C GAINESVILLE County: ALACHUA Zip Code:				
	atable Facility? No 6. Existing Permitted		0		
	20 gd	-			
	ion Contact cation Contact Name:				
r. Appric	cation Contact Name:				
2. Applic	cation Contact Mailing Address:				
	Organization/Firm: Street Address:				
	City: State: Zip	Code:			
3. Applic	cation Contact Telephone Numbers: Teleph	one: Fax:			
4 Annlin	nation: Contact Email Address				
4. Applic	ation Contact Email Address:				
1					
Purpose	of Application				
Air constr	ruction permit.				
Scope of EU ID	Application Description of Emissions Unit		Permit Type	Enter Processing Fee For Each EU	
002	NO.4 STEAM BOILER.TEST				
				,	
	on Processing Fee:				
	ne: C Attached - Enter Total Amount:		Not Applicable		
	bmit any required permit application fee, wh 4), F. A. C., Contact the appropriate Permittin				
	and a second strength for a post-				
			Drive		
			Print		

Click the **Print** button at the bottom of page to print.

To return to EPSAP main menu, click the back button in your browser.

Update Your EPSAP User Account Information



To update your account information, click on Update Your User Account Information hyperlink from either EPSAP Home page or Main Menu page. When you update your PE Number your ability to submit an application will be suspended until you send the DARM Application Support Desk a new PIN Request form. **Note:** Information marked with two red **asterisks are required information.

User Login Name:	SYLVI
** First Name:	SYLVIA
🕶 Last Name:	LIVINGSTON
** Job Title:	RO
Name of Organization/Firm:	TAMPA ELECTRIC
** Telephone:	
FAX:	
** E-Mail:	Kanada da Antonio de Constante de
	Mailing Address:
** Street:	1234 TAMPA AVE.
	SUITE 23
** City:	ТАМРА
** State:	FLORIDA (FL)
** Zip:	12345 - 1254
PE Number:	012 Required for Professional Engineers.
** Mother's Maiden Name:	Note: If you change your PE number you must submit another PIN Request Form before you will be allowed to submit an application. Russ

Click Update to save changes.

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