**DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**Resilient Florida Program**

Progress Report Form

Exhibit A

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| DEP Agreement No.: | Agreement No. | | |
| Project Title: |  | | |
| Grantee Name: |  | | |
| Grantee Address: |  | | |
| Grantee’s Grant Manager: |  | Telephone No.: |  |
| Reporting Period: | (MM/DD/YYYY – MM/DD/YYYY) | | |
| **INSTRUCTIONS:** Provide the following information for **all tasks and deliverables identified in Attachment 3, Grant Work Plan:** Description of the work performed during the reporting period, problems encountered, problem resolutions, scheduled updates, proposed work for the next reporting period, and percentage of the work that has been completed to date.  **NOTE:** Use as many pages as necessary to cover all tasks in the Grant Work Plan.  The following format should be followed:  Task 1:  Progress for this reporting period:  Identify any delays or problems encountered:  Percentage of task completed: | | | |
| Task 2:  Progress for this reporting period:  Identify any delays or problems encountered:  Percentage of task completed: | | | |
| Task 3:  Progress for this reporting period:  Identify any delays or problems encountered:  Percentage of task completed: | | | |
| Task 4:  Progress for this reporting period:  Identify any delays or problems encountered:  Percentage of task completed: | | | |

This report is submitted in accordance with the reporting requirements of the above DEP Agreement No. and accurately reflects the activities associated with the project.

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| Signature of Grantee’s Grant Manager (or successor) |  | Date |