Florida Department of Environmental Protection
Pretreatment Program
Chapter 62-625, F.A.C.

Completeness Checklist

Program Name: _____
Submission Date: _____
Permit Number: _____

Two copies of each of the following items (in some form) are required for a program submission according to Subsection 62-625.500(4), F.A.C., and related rules referenced in Subsection 62-625.500(2), F.A.C. Indicate only the presence or absence (Y/N/date) of these items to document the completeness of the particular program submission.

Submission Requirements	Requirement Status (Y or N/Date)
1. Industrial User Survey, *Subparagraph 62-625.500(2)(b)1 and Paragraph 62-625.500(2)(e), F.A.C.*	
a) A survey of the industrial users which might be subject to the pretreatment program in accordance with the requirements of Subparagraph 62-625.500(2)(b)1-3 and Paragraph 62-625.500(2)(e), F.A.C., including a list of users that meet the criteria for a significant industrial user and indicate whether a determination has been made that such a user should not be considered significant in accordance with Paragraph 62-625.200(20)(c), F.A.C.	
2. Program Implementation Procedures, Subsections 62-625.500(2) and (4), F.A.C.	
a) Identification of how the control authority will implement the requirements in Subsection 62-625.500(2), F.A.C.	
b) A description of the organization which will administer the program including delineation/coordination of responsibilities of separate agencies in accordance with Subparagraph 62-625.500(4)(a)3, F.A.C.	
c) Information on funding levels for implementation, including personnel/program manpower and costs as required by Subparagraph 62-625.500(4)(a)4, F.A.C.	
d) An enforcement response plan indicting the escalating procedures to be applied to bring an industrial user into compliance in accordance with Paragraph 62-625.500(2)(d), F.A.C.	
3. Technical Information, Subparagraph 62-625.500(2)(b)2 and Paragraph 62-625.500(2)(c), F.A.C.	
a) Technical information on toxic pollutant analyses, pass through and interference, and sludge disposal methods as necessary for local limit evaluation as required by Subparagraph 62-625.500(2)(b)2, F.A.C.	

Submission Requirements	Requirement Status (Y or N/Date)
b) A list of local discharge limitations to be applied to industrial wastewater contributed to the wastewater facility, in accordance with Subsection 62-625.400(3), F.A.C., or provide demonstration that they are not necessary as required by Paragraph 62-625.500(2)(c), F.A.C.	
4. Legal Authority, Paragraph 62-625.500(2)(a) and (4)(a), F.A.C.	
a) A copy of the document(s) establishing legal authority to apply and enforce the requirements of Subparagraph 62-625.500(4)(a)2, F.A.C. including any multijurisdictional agreements.	
b) Attorney/Solicitor Statement, Subparagraph 62-625.500(4)(a)1, F.A.C.	

Notes:

Based upon this review, I have found the program submission to be:

☐Adequate ☐inadequate ☐Adequate, contingent on addressing comments

Date: _____ Reviewed by: _____