Florida Department of Environmental Protection
Pretreatment Program
Chapter 62-625, F.A.C.

Best Management Practices Checklist

Program Name: _____
Submission Date: _____
Permit Number: _____
Name of BMP _____

Submission Requirements	**Y or comment number**	**Document reference and page #**
A. Is the term best management practice (BMP) defined in the sewer use ordinance (SUO)? *[Rule 62-625.200(2), F.A.C.]*		
B. Does the CA provide specific notice to IUs of requirements and enforceability? [This notice, provided through the CA's SUO and/or individual or general control mechanisms, should make clear which IUs are subject to the BMPs, and what affected IUs must do to comply with their requirements.]		
C. BMPs may include the following suggested elements [FR/Vol. 70 No. 198/pg. 60149-60150]:		
1. Installation of treatment. (The CA should provide criteria or specifications that the equipment must satisfy. For example, a requirement for use of oil/ water separators at auto repair facilities may include sizing or design criteria. The EPA cautions CAs to avoid endorsing the use of specific brands or vendors.)		
2. Requirements for or prohibitions on certain practices, activities, or discharges. [The CA should include specific requirements or prohibitions where necessary to ensure that the use of such BMPs is protective. For example, the CA may impose a prohibition on discharges of tetrachloroethene from dry cleaning facilities.]		
3. Requirements for operation and maintenance (O&M) of treatment units. [The CA should specify their O&M expectations to ensure that treatment systems continue to perform as designed and installed. For example, restaurants may be required to have grease interceptors cleaned out at a specified frequency.]		
4. Timeframes associated with key activities. [The CA should provide timeframes for when management practices must be implemented, or when required treatment must be installed and fully operational. Other milestones should be added to the schedule where necessary to facilitate the CA's oversight of BMP implementation.]		
5. Compliance Certification. [The CA should establish specific procedures or requirements that will enable the CA to verify whether required equipment has been installed, or whether required maintenance has been performed at the specified frequency.]		
6. Reporting Requirements. [Rule 62-625.600(4)(a) and 62-625.600 (7)(a), F.A.C.]		

Submission Requirements	Y or comment number	Document reference and page #
7. IU records retention timeframe (3 years for SIUs) [Rule 62-625.600(14)(b)		
8. Provision for re-opening or revoking the BMP conditions. [As with numeric limits, the CA should include language in the SUO and/or individual or general control mechanisms that enables them to revoke the control mechanism at any time to include modified numeric limits or BMPs. For example, the CA may find it necessary to revoke an IU's control mechanism where the CA determines that the IU has not complied with applicable BMPs (in order to impose more frequent monitoring or reporting conditions), or where the CA determines that it is more effective to determine compliance with a numeric limit.]		
9. Other requirements as determined by the CA		
10. Does the BMP appear to contain effective requirements and is there an appropriate rationale for the use of this BMP? (i.e., will it be effective using your best professional judgment)		
D. Comply with applicable public participation requirements:		
1. Is the implementation of this best management practice a substantial program modification? *[Rule 62-625.540. F.A.C.]*		

Notes:

Based upon this review, I have found the program submission to be:

☐Adequate ☐inadequate ☐Adequate, contingent on addressing comments

Date: _____ Reviewed by: _____

Note: This review is a preliminary determination and is not necessarily the final determination by the Department.