



# Florida Department of Environmental Protection

## Florida Green School Designation Program

### Green Apple Designation - Minimum Requirements Checklist



Certain green practices will be required of all schools seeking Green Apple designation. These core activities have been selected to provide some continuity between all designated members of the Florida *Green School Designation* Program.

The core activities represent a minimum set of Best Management Practices (BMPs) in the following areas, that all designated members are required to implement:

1. Communication and Education
2. Waste Reduction, Reuse and Recycling
3. Water Conservation
4. Energy Efficiency
5. Air Quality

**All requirements must be met, and environmental practices implemented prior to submitting the Green Apple application.**

**COMMUNICATION AND EDUCATION**: At a minimum, at least three (3) of the following communication efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time.

1.	Make available your school's <i>Environmental Self-Assessment and Planning Checklist</i> to the public upon request.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Communicate your school's environmental initiatives to students, parents and staff.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• <i>Submit samples of communication. Submissions can be pictures or digital files.</i></li> </ul>	
3.	Establish an environmental task force or "Green Team" and meet quarterly, at a minimum, to evaluate and improve environmental initiatives.	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Discuss green practices and policies at student, parent and staff meetings.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• <i>Submit meeting dates, number of attendees and green topics for meetings.</i></li> </ul>	
5.	Provide a survey, suggestion box or online evaluation for students and teachers to allow feedback on your school's environmental practices.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• <i>Submit a survey example, picture of suggestion box or link to online evaluation.</i></li> </ul>	
	<ul style="list-style-type: none"> <li>• Link: _____</li> </ul>	



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**WASTE REDUCTION, REUSE AND RECYCLING:** At a minimum, at least three (3) of the following waste efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time.

1.	Track waste usage.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Provide an opportunity to recycle the following materials, if generated and if service is available in your area. Indicate materials your school currently recycles: <input type="checkbox"/> Plastic Bottles <input type="checkbox"/> Aluminum Cans <input type="checkbox"/> Steel Cans <input type="checkbox"/> Glass <input type="checkbox"/> Office Paper <input type="checkbox"/> Carboard <input type="checkbox"/> Newspapers <input type="checkbox"/> Magazines <input type="checkbox"/> Batteries <input type="checkbox"/> Ink Cartridges <input type="checkbox"/> Fluorescent Bulbs <input type="checkbox"/> Electronics	YES <input type="checkbox"/> NO <input type="checkbox"/>
	• Location of recycle receptacles: _____	
3.	School or School District has a policy about purchasing materials with recycled content and/or a waste reduction plan.	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Provide compost bins for organic/native gardens.	YES <input type="checkbox"/> NO <input type="checkbox"/>

**WATER CONSERVATION:** At a minimum, at least three (3) of the following communication efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time.

1.	Track water and wastewater usage.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Use a preventative maintenance schedule to find and repair leaky faucets, toilets and pipes.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	• <i>Submit current schedule.</i>	
3.	Use low-flow faucets, 1.5 gallons or less per minute, in restrooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	• Manufacturer: _____	
4.	Use low-flow toilet, 1.6 gallons or less per flush, in restrooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	• Manufacturer: _____	
5.	Use low-flow showerheads, 2.0 gallons or less per minute, in locker rooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	• Manufacturer: _____	
6.	Use automatic faucets and toilets in restrooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.	Have a water assessment conducted by a local utility company, local water management district or other appropriate organization.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	• Assessment Date: _____	
	• Conducted By: _____	



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**ENERGY EFFICIENCY**: At a minimum, at least three (3) of the following communication efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time.

1.	Track energy usage.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Use a preventative maintenance schedule to maximize efficiency in appliances.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <li><i>Submit current schedule.</i></li> </ul>	
3.	Use energy efficient lighting (compact fluorescent bulbs, LEDs, and/or T-8 fluorescent tubes).	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Use ENERGY STAR® rated equipment other than lighting.	YES <input type="checkbox"/> NO <input type="checkbox"/>
5.	Use programmable thermostats.	YES <input type="checkbox"/> NO <input type="checkbox"/>
6.	Use timer or sensor lighting indoor/outdoor.	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.	Use a computerized Energy Management System.	YES <input type="checkbox"/> NO <input type="checkbox"/>
8.	Support green power. Use on-site renewable energy power source (solar panels, solar hot water heater, other).	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Type Used: _____</li> </ul>	

**AIR QUALITY and TRANSPORTATION**: At a minimum, at least three (3) of the following air efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

1.	Use at least two environmentally preferable cleaners that are biodegradable <b>and</b> do not contain NTA (nitrilotriacetic acid), chlorine bleach or phosphate <b>or</b> two cleaners that have a third-party green cleaning certification.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Enter Products and Brands: _____</li> </ul>	
2.	Use high efficiency air filters with a Minimum Efficiency Reporting Value (MERV) 8 or higher.	YES <input type="checkbox"/> NO <input type="checkbox"/>
3.	Clean air handler units and coils at least annually. Keep and follow a preventative maintenance schedule and record of activities.	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Properly label and store all chemicals.	YES <input type="checkbox"/> NO <input type="checkbox"/>
5.	No visible mold or mildew is present.	YES <input type="checkbox"/> NO <input type="checkbox"/>
6.	School building and grounds are 100 percent smoke-free.	YES <input type="checkbox"/> NO <input type="checkbox"/>



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**TRANSPORTATION**

At a minimum, at least two (2) of the following air efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

7.	Promote walking or biking to school for students living in the area.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
8.	School buses follow a 'No Idling' Policy in the morning and afternoon.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
9.	Cars waiting for students follow a 'No Idling' Policy in the morning and afternoon.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
10.	School vehicles are 100 percent smoke-free.	YES <input type="checkbox"/>	NO <input type="checkbox"/>