



Florida Green School Designation Program

Green Apple Designation Application



The Florida Department of Environmental Protection (DEP) applauds your decision to participate in the Florida *Green School Designation* Program, illustrating your commitment to protecting and conserving Florida’s environment. For assistance completing this application, please visit the Program website.

To complete the Florida *Green School Designation* process, you must complete and submit the Green Apple Designation Application and meet all the requirements to achieve Green Apple status.

For assistance, see [Best Management Practices](#) and [Technical Assistance](#).

This application can be completed electronically. Input the required data into the fields and use the check boxes where applicable. Once completed, save a copy as a .pdf and submit it, along with any required documentation, to GreenSchool.Designation@dep.state.fl.us.

Thank you for your interest in the Florida *Green School Designation* Program. We look forward to working with you to protect Florida’s environment and conserve our natural resources for generations to come.

All requirements must be met and environmental practices implemented prior to submitting this application.

TERMS AND CONDITIONS

The [Terms and Conditions](#) apply to both the Florida *Green School Designation* website and participation in the Program.

Please read carefully before proceeding with this application.

SCHOOL PROFILE

Name of School:			
Address:			
City:		Zip:	
Main Phone:		Web Address:	
Principal:		Phone:	
Email Address:			
Green Champion:		Title:	
Phone:		Email:	



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COMMUNICATION AND EDUCATION

At a minimum, at least three of the following communication efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

1.	Make available your school's Environmental Self-Assessment and Planning Checklist to the public upon request.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Communicate your school's environmental initiatives to students, parents and staff.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <i>Submit samples of communication. Submissions can be pictures or digital files.</i> 	
3.	Establish an environmental task force or "Green Team" and meet quarterly, at a minimum, to evaluate and improve environmental initiatives.	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Discuss green practices and policies at student, parent and staff meetings.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <i>Submit meeting dates, number of attendees and green topics for meetings.</i> 	
5.	Provide a survey, suggestion box or online evaluation for students and teachers to allow feedback on your school's environmental practices.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> <i>Submit a survey example, picture of suggestion box or link to online evaluation.</i> 	
	<ul style="list-style-type: none"> Link: _____ 	

WASTE REDUCTION, REUSE AND RECYCLING

At a minimum, at least three of the following waste efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

1.	Track waste usage.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Provide an opportunity to recycle the following materials, if generated and if service is available in your area. Indicate materials your school currently recycles: <input type="checkbox"/> Plastic Bottles <input type="checkbox"/> Aluminum Cans <input type="checkbox"/> Steel Cans <input type="checkbox"/> Glass <input type="checkbox"/> Office Paper <input type="checkbox"/> Carboard <input type="checkbox"/> Newspapers <input type="checkbox"/> Magazines <input type="checkbox"/> Batteries <input type="checkbox"/> Ink Cartridges <input type="checkbox"/> Fluorescent Bulbs <input type="checkbox"/> Electronics	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> Location of recycle receptacles: _____ 	
3.	School or School District, has a policy about purchasing materials with recycled content and/or a waste reduction plan.	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Provide compost bins for organic/native gardens.	YES <input type="checkbox"/> NO <input type="checkbox"/>



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WATER CONSERVATION

At a minimum, at least three of the following water efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

1.	Track water and wastewater usage.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Use a preventative maintenance schedule to find and repair leaky faucets, toilets and pipes.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> • <i>Submit current schedule.</i> 	
3.	Use low-flow faucets, 1.5 gallons or less per minute, in restrooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> • Manufacturer: _____ • Product Number: _____ 	
4.	Use low-flow toilet, 1.6 gallons or less per flush, in restrooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> • Manufacturer: _____ • Product Number: _____ 	
5.	Use low-flow showerheads, 2.0 gallons or less per minute, in locker rooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> • Manufacturer: _____ • Product Number: _____ 	
6.	Use automatic faucets and toilets in restrooms.	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.	Have a water assessment conducted by a local utility company, local water management district or other appropriate organization.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> • Assessment Date: _____ • Conducted By: _____ 	

ENERGY EFFICIENCY

At a minimum, at least three of the following energy efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

1.	Track energy usage.	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	Use a preventative maintenance schedule to maximize efficiency in appliances.	YES <input type="checkbox"/> NO <input type="checkbox"/>
	<ul style="list-style-type: none"> • <i>Submit current schedule.</i> 	



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3.	Use energy efficient lighting (compact fluorescent bulbs, LEDs, and/or T-8 fluorescent tubes).	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Use ENERGY STAR® rated equipment other than lighting.	YES <input type="checkbox"/> NO <input type="checkbox"/>
5.	Use programmable thermostats.	YES <input type="checkbox"/> NO <input type="checkbox"/>
6.	Use timer or sensor lighting indoor/outdoor.	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.	Use a computerized Energy Management System.	YES <input type="checkbox"/> NO <input type="checkbox"/>
8.	Support green power. Use on-site renewable energy power source (solar panels, solar hot water heater, other).	YES <input type="checkbox"/> NO <input type="checkbox"/>
<ul style="list-style-type: none"> Type Used: _____ 		

AIR QUALITY AND TRANSPORTATION

At a minimum, at least three of the following air efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

1.	Use at least two environmentally preferable cleaners that are biodegradable and do not contain NTA (nitrilotriacetic acid), chlorine bleach or phosphate or two cleaners that have a third party green cleaning certification.	YES <input type="checkbox"/> NO <input type="checkbox"/>
<ul style="list-style-type: none"> Enter Products and Brands: _____ 		
2.	Use high efficiency air filters with a Minimum Efficiency Reporting Value (MERV) 8 or higher.	YES <input type="checkbox"/> NO <input type="checkbox"/>
<ul style="list-style-type: none"> <i>Submit receipt or proof-of-purchase.</i> 		
3.	Clean air handler units and coils at least annually. Keep and follow a preventative maintenance schedule and record of activities.	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Properly label and store all chemicals.	YES <input type="checkbox"/> NO <input type="checkbox"/>
5.	No visible mold or mildew is present.	YES <input type="checkbox"/> NO <input type="checkbox"/>
6.	School building and grounds are 100 percent smoke-free.	YES <input type="checkbox"/> NO <input type="checkbox"/>

At a minimum, at least two of the following transportation efforts must be implemented. Check **ONLY** if the practice is implemented in at least 50 percent of the school, or at least 50 percent of the time. Documentation will be required to verify practices noted in *italics*.

6.	Promote walking or biking to school for students living in the area.	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.	School buses follow a 'No Idling' Policy in the morning and afternoon.	YES <input type="checkbox"/> NO <input type="checkbox"/>
8.	Cars waiting for students follow a 'No Idling' Policy in the morning and afternoon.	YES <input type="checkbox"/> NO <input type="checkbox"/>



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9.	School vehicles are 100 percent smoke-free.	YES <input type="checkbox"/> NO <input type="checkbox"/>
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VERIFICATION and AUTHORIZATION

Florida *Green School Designation* requires the facility to verify regulatory compliance with the Florida Department of Environmental Protection (DEP) and to authorize posting its environmental practices on the Florida Green School Designation Program website. Please indicate agreement by completing the following:

_____ (School Name) is in compliance with all applicable federal, state and local environmental rules and regulations; allows its environmental practices to be posted on the Florida *Green School Designation* Program website; and makes its practices available to the public, guests and others upon request.

- As authorizing agent for this school, I accept the Terms and Conditions of designation.
- No false or misleading information is presented in this application.
- My school is ready for designation.

Principal's Signature: _____

Date: _____

Green Champion's Signature: _____

Date: _____

Thank you for your commitment to conserving Florida's natural resources through your participation in the Florida *Green School Designation* Program. The Florida *Green School Designation* Program will review your application and documentation, and will notify you of your designation status.

MAKE SURE TO SAVE A COPY OF THIS APPLICATION BEFORE SUBMITTING