



**Florida Department of Environmental Protection
CITIZEN SUPPORT ORGANIZATION
2022 LEGISLATIVE REPORT
(pursuant to Section 20.058 Florida Statutes)**

Citizen Support Organization (CSO) Name:

Mailing Address:

Telephone Number:

Website Address (*required if applicable*):

Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 20.058, F.S., Citizen support and direct-support organizations. In summary, the statute specifies the organizational requirements to submit an annual report each year for each designated CSO and to post that information on the Departments website.

YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:

CSO's Mission: (Consistent with your Articles and Bylaws)

Describe Last Calendar Year's Results Obtained: Brag! (List or discuss the past calendar year's accomplishments and contributions. Cite specific support from last calendar year's Annual Program Plan.)

Describe the CSO's Plans for the Next Three Calendar Years:

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership:

Total Number of Board of Directors:

Total Volunteer Hours for the Board of Directors:

ORCP & CSO RELATIONSHIP:

Do not duplicate by describing accomplishments and contributions in the summary (Brag in the above Results Obtained). Below, describes the relationship.

Manager's Comments on the CSO & ORCP Relationship and Support:

Provide your perspective on

- Changing developments of the managed area provided by the CSO.
- Effectiveness of the organization in fulfilling their purpose to support the managed area(s).
- Effectiveness of the Board of Directors in completing their Annual Program Plan.
- The relationship between ORCP and CSO. What went well? Are there areas of improvement?

CSO President's Comments on the CSO & ORCP Relationship and Support:

Provide your perspective on the relationship between ORCP and CSO. What went well? Are there areas of improvement?

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, DIRECT SUPPORT & REVENUES:

Program Service Expenses are costs related to providing your organization's programs or services in accordance with your mission. Describe and provide expenses that directly support the managed area(s). For established nonprofit organizations, program service expenses generally represent most of the overall expense of the organization. Provide description and total \$ for each that apply.

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| Building improvement, construction, or renovations | \$ |
| Cultural resources (e.g., historic structure restoration/ renovation) | \$ |
| Natural resources (e.g., native plants, natural lands restoration) | \$ |
| Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws) | \$ |
| Other facilities and landscape maintenance | \$ |
| Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.) | \$ |
| Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.) | \$ |
| Employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition) | \$ |
| Big ticket visitor center exhibits or interpretation updates | \$ |

Exhibits, displays, signage \$
 Publications, brochures, maps, etc. \$
 Programing/interpretation support material purchases \$
 Other program services \$
Total Program Service Expenses \$

Visitor Services Revenue

Describe revenues and the sources generated from fundraising on managed area property.

Gift shops, craft stores, and concession sales \$
 Merchandise sales (e.g., plants, firewood, ice, t-shirts, hats, etc.) \$
 Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.) \$
 Vending (e.g., drink machines, penny press, laundry, Wifi, etc.) \$
 Rentals (e.g., bikes, canoe, kayak, SUPs, etc.) \$
 Managed area donation boxes \$
 Other visitor services revenue \$
Total Visitor Services Revenue \$

NET ASSETS: \$

Organizations end of last year's Total Liabilities minus Total Assets. This is not the above's Visitor Service Revenue minus Program Service Expenses.

CSO AUDIT THRESHOLD:

Last Calendar Year's Total Expenses (including grants) \$

Are the CSO's annual total expenses \$300,000 including grants? Then Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards ([U.S. GAO Yellow Book](#)). The audit is **due by September 1** (or 9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

| This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes | | |
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| CSO President | | |
| ORCP Manager | | |

CSO's Code of Ethics is attached

CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N receipt. All IRS Form 990's must be *complete* with Part III Program Service and *all* appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent complete 990 and schedules.