

Florida Department of Environmental Protection

CITIZEN SUPPORT ORGANIZATION 2015 REPORT (pursuant to Florida Statute 20.058)

Citizen Support Organization (CSO) Name: Fort Mose Historical Society: African American Community of Freedom, Inc.

Mailing Address: 15 Fort Mose Trail, St Augustine, fl. 32084

Telephone Number: 904-823-2232

Website Address (if applicable): www.fortmose.org

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission:

The mission of the Fort Mose Historical Society is to support the Florida Park Service in its efforts to preserve, protect and interpret Fort Mose Historical State Park, the site of the first free Black legally sanctioned settlement in continental USA, and its significance as the birth place of freedom in American for present and future generations. Currently in its inhabitants are seamlessly woven into the tapestry of American history.

Brief Description of the CSO's Results Obtained: January 2015 thru June 2015

From its inception, the Fort Mose Historical Society has ben instrumental in the development, organization, funding and implementation of projects, events, outreach programs, educational activities, interpretative programs and fundraising events in support of its mission statement.

. Flight to Freedom was the first event of the year held in February and was very successful increase over 2014 .Fundraising Golf tournament held in June another successful event had great participation over last year .Bloody Battle of Mose also held in June busy month with good successful and great attentance public and volunteers

Brief Description of the CSO's Plans for Next Three Fiscal Years:

The Society's plans for the next three years Include:

.Fund raising for the recreation of the bastion wall of the first Fort Mose built in 1738 along with interactive interpretative and educational exhibits

. Further strengthening and development of the Experience Fort Mose – the Birth Place of Freedom Program Series, particular the annual flight to Freedom Program (February) and the Battle of Bloody Mose Program (June).

.Securing grant funds to support the living history and other programs ant the Park.

. Expanding the number of living history and other volunteers at the Park; and

.Increasing the Park's visitation through educational and other promotions, programs and activities to increase local, state, national and international awareness of the site's historical significance in America's struggle for freedom and equality.

Copy of the CSO's Code of Ethics attached (Model provided; see CSO 2014 instructions)

Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement

FORT MOSE HISTORICAL SOCIETY – AFRICAN AMERICAN COMMUNITY OF FREEDOM INC CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of the Fort Mose Historical Society African American Community of Freedom Inc. (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of the Fort Mose Historical Society African American Community of Freedom Inc.'s board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

Model CSO Code of Ethics - June 2014

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

ATTACHMENT ONE

The Fort Mose Historical Society – African American Community of Freedom Inc.'s Code of Ethics as a CSO for Fort Mose Historic State Park is further supported and reinforced in Article VI – Officers, Section 9.0 – Conflict of Interests which is as follows.

"<u>Section 9.0:</u> Conflicts of Interests. Officers and Directors of the Corporation are to act and carry out their duties and responsibilities solely in the interests of the Corporation and the State's Department of Environmental Protection without regard to personal, financial or political interest or gain. Whenever an Officer or Director has a personal, financial or political interest, whether actual or the appearance of, in any matter coming before the Board of Directors, the Board shall ensure that:

(a) The nature of the interest of such Officer or Director is fully disclosed to the Board of Directors.

(b) Any transaction in which an Officer or Director has a personal, financial or political interest shall be duly approved by the members of the Board of Directors not so interested or connected as being in the best interests of the Corporation and the State's Department of Environmental Protection.

(c) No interested Officer or Director may discuss, lobby or vote on the matter or be counted in determining the existence of a quorum at the meeting of the Board of Directors at which such a matter is voted upon. Any matter involving a conflict of interest shall be approved only when a majority of disinterested Officers and Directors determine that it is in the best interest of the Corporation and the State's Department of Environmental Protection to do so.

(d) Any payment or compensation to the interested Officer or Director as a result of action taken by a majority of disinterested Officers and Directors shall be reasonable and shall not exceed fair market value.

(e) The minutes of the meeting at which such votes are taken shall record such disclosure, abstention and rationale for approval."

Electronic Notice (e-Postcard) for ້າວ ອີນດາກ່າງນັບກັນນັບເອັນອີຊີລາວ ເວັດ ອີນດີ

For Electronic Filing Only DO NOT MAIL -- e-POSTCARD WILL BE SENT FOR YOU

Small tax-exempt organization with gross receipts of \$50,000 or less is required to use this form per enactment of the Pension Protection Act of 2006 (PPA)

For calendar year 2013, or tax year Jul 1 , 2013, ending Jun 30 ,

2014

Part I - Identifying Information

beginning

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Name of Organization	FORT MOSE. HISTO	RICAL SOCIETY, INC
Address		
Room/Suite		
City		
State	FL	
ZIP Code	32085-4230	
		14.
Employer Identification Number	31-1516528	

Part II - Required Information

A X Check this box to verify that organization's annual receipts are normally \$50,000 or less Note: Not eligible to file Form 990-N if gross receipts are more than \$50,000

B Other Names Organization is Doing Business As

Principal Officer of the Organization

 Person
 X
 Business
 >

 Address
 P
 O
 BOX
 4230

 City
 ST
 AUGUSTINE

Foreign Country

Check this box if organization is going out of business

Form 990-N, also known as the e-Postcard, must be filed electronically with the Internal Revenue Service. There will be no paper form accepted by the Internal Revenue Service.

. THOMAS J JACKSON

State . FL

ZIP Code. . 32085-4230

Do Not mail this form to the Internal Revenue Service.

TEEA6001.SCR 02/07/14

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E

Website: . .

PEC. 51.2014

2013

Fort Mose Historical Society, Inc.

Financial Statement Disclosures

June 30, 2014

 Fort Mose Historical Society, Inc. ("the Organization') is a not-for-profit corporation organized under the laws of the State of Florida. It is exempt from Federal income taxes under Sec. 501(c)3 of the Internal Revenue Code. It was established to preserve and promote the site of the first free black colony in the United States.

- 2. Summary of Significant Accounting Policies:
 - a. Basis of Accounting The accompanying financial statements have been prepared on the basis of accounting the organization uses for income tax purposes. This is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.
 - b. Net Assets Net assets are presented in the financial statements as unrestricted, temporarily restricted, or permanently restricted based on restrictions imposed by the donors. The organization had no temporarily or permanently restricted assets for the years ended June 30, 2014 and 2013.
- 3. Fixed Assets Fixed assets consist primarily of equipment used at the organization's visitor center. The cost is being deprecated over lives ranging from 5 to 7 years.

	ear Ended	2014	2013
Assets			
Cash:			
Checking Account Savings Account		15,887	10,882
Capital Campaign Fund		300	
Investments, at cost: (Note 3) Stocks		9 K	
Bonds			
Mutual Funds CDs			
Inventories, at cost			
Fixed assets, at cost:	12		
Property			
Other		17,385	17,385
Less accumulated depreciation	n	17,385 (15,235)	17,385 (14,252)
Net fixed assets		2,150	3,133
Deposits			
Total Assets	_	18,337	14,015
Liabilities and Net Assets			
Liabilities			
Accounts Payable	•	300	300
Total Liabilities		300	300
Net Assets			
Unrestricted: Available for operations Designated for long term inves	fment	18,037	13,715
Total Unrestricted		18,037	13,715
Temporarily restricted net assets			
Permanently restricted net asset Fotal Restricted Assets	s		
Total Net Assets		÷	
Total Liabilities & Net Assets		18,337	14,015

Fort Mose Historical Society, Inc. Statement of Assets & Liabilities Resulting from Cash Transactions Years Ended June 30, 2014 & June 30, 2013

Fort Mose Historical Society, Inc Statement of Financial Position June 30, 2014

		Assets	· · .			
Current Assets Cash-Checking-Ameris Bank Cash-Cap Campaign Fund			\$	15,887.35 		
Total Current Assets				-	\$	16,187.35
Fixed Assets					ž	
Equipment Exhibits Accumulated Depreciation				15,909.09 1,475.75 (15,234.70)		
Total Fixed Assets						
Total Fixed Assets						2,150.14
Other Assets	P.					
Total Assets					\$	18,337.49
	4	Liabilities and No	et Assets			÷.,
Current Liabilities						
Accounts Payable	E.		\$	300.00		
Total Current Liabilities					\$	300.00
Long Term Liabilities Net Assets					÷.	
Net Assets Change in Net Assets	7	e.		13,715.57 <u>4,321.92</u>		
Total Net Assets						18,037.49
Total Liabilities & N	et Assets				\$	18,337,49

Fort Mose Historical Society, Inc Statement of Activities For the Period Ended June 30, 2014

	_	12 Months Ended Jun. <u>30,</u> 2014	Pct	 12 Months Ended Jun. 30, 2014	Pct
			•		
Support and Revenue					12
Revenue-Memberships	\$	3,275.00	25.15	\$ 3,275.00	25.15
Revenue-Donations		445.00	. 3.42	445.00	3.42
Revenue-Grants		1,300.00	9.98	1,300.00	9.98
Revenue-Merchandise		619.80	4.76	619.80	4.76
Battle of Bloody Mose-Expense		(4,134.03)	(31.74)	(4,134.03)	(31:74)
Flight to Freedom-Expense		(921.09)	(7.07)	(921.09)	(7.07)
Revenue-Golf Tournament		19,976.00	153.39	19,976.00	153.39
Expense-Golf Tournament		(7,163.44)	(55.01)	(7,163.44)	(55.01)
Revenue-Annual Meeting		810.00	6.22	810.00	6.22
Expense-Annual Meeting		(1,184.00)	(9.09)	(1,184.00)	<u>(9.09</u>)
Total Support and Revenue		13,023.24	100.00	13,023.24	100.00
		67N	e 9		
Expenses					
Repairs & Maintenance		127.68 4	0.98	127.68	0.98
Utilities		209.48	1.61	209.48	1.61
Promotional Expenses		275.00 7	2.11	275.00	2.11
Lecture Fees		1,900.00 8	14.59	1,900.00	14.59
Donations		100.00 7	0.77	100.00	0.77
Meetings		386.35 3	2.97	386.35	2.97
Travel		75.00 5	0.58	75.00	0.58
Insurance		306.77 6	2.36	306.77	2.36
Postage & Shipping		619.57 4	4:76	619.57	4.76
Printing & Publications		412.86 2	3.17	412.86	3.17
Web Site	126	150.00 7	1.15	150.00	1.15
Advertising		492.107	3.78	492.10	3.78
Supplies	1.00	1,213.50 /	9.32	1,213.50	9.32
Taxes, Licenses, Permits		150.01 9	1.15	150.01	1.15
Depreciation		983.00 10	7.55	983.00	7.55
Professional Fees		1,300.00 8	<u> </u>	1,300.00	9.98
Total Expenses			66.81	8,701.32	66.81
Change in Net Assets		4,321.92	33,19	4,321.92	33.19
Total Other Income		Ó.00	0.00	0.00	0.00
Change in Net Assets	\$	4,321.92	<u>33.19</u>	\$ 4,321.92	<u>33.19</u>

Fort Mose Historical Society, Inc. Statement of Cash Receipts, Expenditures, and Scholarships Paid Years Ended June 30, 2014 & June 30, 2013.

		Tota	ls
	_	2014	2013
Receipts and other support			
Contributions ,		445	260
Grants		1,300	7,200
Membership dues		3,275	950
Merchandise sales		619	289
Golf Tournament Revenue		19,976	0
Golf Tournament Expense		(7,164)	0
Flight to Freedom Revenue			0
Flight to Freedom Expenses		(921)	(2,141)
Battle of Bloody Mose-Revenue			0
Battle of Bloody Mose-Expense		(4,134)	o
Annual Meeting Revenue		810	0
Annual Meeting Expense		(1,184)	0
Value of Contributed Services:		Total a	
Governmental support	×.,		
Non governmental support			
Investment and dividends:			
Dividends and Interest income			0
Gain on sale of investments			
Other			
Net assets released from restrictions	-		········
Total Receipts and other support		13,022	6,558
Disbursements			
Scholarship			
Park Requests			
Program services		6,302-	6,265
Management and general		1,482	1,851
Fundraising		917	246
Membership-Development			+
Total Disbursements	-	8,701	8,362
Change in net assets		4,321	(1,804)
Net assets at beginning of year		13,716	15,520
Net assets at the end of the year	7.040 A	18,037	13,716

Fort Mose Historical Society, Inc. Statement of Functional Expenses Years Ended June 30, 2014 & June 30, 2013

	2014	2013
Personnel expenses	200.00	
Payroll taxes & employee benefits		
Total salaries & related expense		
Contracted services		
Construction & design		
Landscape		
Other		
Total Contracted Services		
Direct expenses		
Materials, supplies, equipment & rentals	1,550	2,308
Printing & publications	413	0
Conferences, conventions & meetings	386	400
Postage, shipping & messenger	620	136
Food, entertainment & meals		
Purchase for re-sale		
Travel	75	0
Insurance	307	241
Staff support		
Cost of park facilities		
Cost of park revenues		
Advertising	1,017	246
Professional fees, trainers & demonstrators	3,200	2,466
Office expenses	150	574
Miscellaneous (including park petty cash)		
Interest		
Telephone		
Research Equipment & Supplies		
Total direct expenses	7,718	6,371
Total expenses before depreciation	7,718	6,371
Depreciation _	983	1,991
Total expenses after depreciation	8,701	8,362

FORT MOSE HISTORICAL SOCIETY: AFRICAN AMERICAN COMMUNITY OF FREEDOM, INC. FINANCIAL REPORT: 6/30/14 - 7/1/15

	12/2/2014	FINANCIAL REPORT								
LINE#						BUDGET		ACTUAL	P	ROGRESS
100	AMERIS	OPERATING INCOME		1	\$	16,000.00	\$	4,898.09	\$	11,101.91
101	AMERIS	CAPITAL CAMPAIGN FUNDS	GOAL	=	\$	133,000.00	\$	7,980.31	\$	125,019.69
102	CASH	PETTY CASH			\$	100.00	\$	100.00	\$	-
-		TOTALS			\$	149,100.00	\$	12,978.40	\$	136,121.60
	INCOME	100,20		1	Ŷ		- *	12,010.10	Ψ	100,121.00
200	Interne	MEMBERSHIPS	LIFE	5	\$	2,500.00	\$	500.00	\$	2,000.00
201		ANNUAL	YEAR	A STATE A	\$	5,000.00	\$	1,466.00	\$	3,534.00
202		VENDORS&PROGRAM INCOME			\$	1,700.00	\$	1,533.00	\$	167.00
203		SALES&RECIEPTS	tax		\$	350.00	\$	377.00	\$	(27.00
204		GRANTS			\$	5,000.00	\$	-	\$	5,000.00
205	100000	DONATIONS	letter		\$	1,000.00	\$	927.00	\$	73.00
206		DESIGNATED FUNDS	- ioccor		\$	250.00	\$		\$	250.00
207		OTHER INCOME			\$	200.00	\$		\$	200.00
201		TOTALS			\$	16,000.00	\$	4,803.00	\$	11,197.00
	EXPENSES	TOTALO			φ	10,000.00	Ŷ	4,003.00	.φ	11,197.00
301	LA LNOLO	SUPPORT TO STATE PARK			\$	1,600.00	\$	100.69	\$	1,499.31
302		DESIGNATED FUNDS		-	\$	250.00	\$	-	\$	250.00
303		DESIGNATED FONDS			φ	200.00	\$		φ	250.00
400		MEETING EXPENSE			\$	190.00	\$	<u> </u>	\$	190.00
400		STAMPS, STATIONARY, ETC			\$	315.00	\$	11.18	\$	303.82
401		NEWSLETTER			φ \$	300.00	\$	11.10	\$	300.00
402		TRAVEL BUSINESS		-	\$	450.00	\$		\$	450.00
403		INSURANCE			\$	350.00	\$	305.00	ф \$	45.00
404		WEB SITE			\$	150.00	\$	43.13	\$	106.87
405		MEMBERSHIP BENEFITS			\$	400.00	\$	43.13	\$	400.00
400		C.P.A.			\$	750.00	\$		\$	750.00
407		POST OFFICE BOX			\$	140.00	\$	49.00	\$	91.00
400		BANKING EXPENSES			\$	75.00	\$	49.00	\$	75.00
410		AWARDS,ETC			φ \$	300.00	\$	65.00	\$	235.00
500		FUNDRAISER #1: GOLF			\$	600.00	\$	85.00	\$	515.00
501		FLIGHT TO FREEDOM			\$	1,300.00	\$	00.00	\$	1,300.00
502		BLOODY BATTLE OF MOSE			\$	1,800.00	\$	425.00	\$	1,375.00
502		ANNUAL MEETING			\$	2,250.00	\$	2,242.13	\$	7.87
504		LIVING HISTORY PROGRAM			\$	1,400.00	\$	-	\$	1,400.00
505		ADVERTISING & PROMOTION			\$	1,050.00	\$	574.00	\$	476.00
506		FUNDRAISER #2:			\$	600.00	\$	908.00	\$	(308.00
507		RE-ENACTORS (muskets)			\$	1,340.00	\$	3,175.00	\$	(1,835.00
508		IL-ENACIONS (Indaketa)			Ψ	1,040.00	\$	5,175.00	Ψ	(1,050.00)
600		CONTINGENCY/REFUNDS/TAXE	9		\$	300.00	\$	144.00	\$	156.00
601		OTHER PROGRAM EXPENSE			\$	90.00	\$	144.00	\$	90.00
001		TOTALS				16,000.00	\$	0 107 10	\$	
		TOTALS			\$	10,000.00	- P	8,127.13	Þ	7,872.87
	BANK BAL	ANCES:								
			44/04/4					10.001.00		
		STATEMENT BALANCE AS OF	11/04/14	+			\$	12,604.40		
		DEBITS THIS PERIOD					\$			
		INCOME THIS PERIOD					\$	274.00		
		TOTAL BANK BALANCE					\$	12,878.40		
		OUTSTANDING CHECKS					\$	-		