



Florida Department of Environmental Protection

**CITIZEN SUPPORT ORGANIZATION
2014 REPORT**

IMPLEMENTATION OF COMMITTEE SUBSTITUTE SENATE BILL 1194

Citizen Support Organization (CSO) Name: FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC.

Mailing Address: 33 GULF BEACH DRIVE, SANTA ROSA BEACH, FL 32459

Telephone Number: 850-231-0162 Website Address (if applicable): N/A

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission:

Maintain, enhance, and expand the Grayton Beach State Park and Deer Lake State Park services to the public.

Brief Description of the CSO's Results Obtained:

We have provided special programs, events, equipment, educational and communication activities, interpretive programs, and sought additional funds to augment the park. We have maintained active membership for 15 years funding over \$60,000.00 of projects and services in that time.

Brief Description of the CSO's Plans for Next Three Fiscal Years:

Continue to extend the park capabilities, provide ongoing support for park activities, and refine our current revenue generation program.

- Copy of the CSO's Code of Ethics attached** (*Model provided; see CSO 2014 instructions*)
- Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement**

**FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC.
CODE OF ETHICS**

PREAMBLE

- (1) It is essential to the proper conduct and operation of FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Organization's Name: Friends of Grayton Beach & Deer Lake Park – CSO

Fiscal Year: 07/01/2012 thru 06/30/2013

Statement of Assets & Liabilities Resulting from Cash Transactions

Year Ended	2012	2013
Assets		
Cash:		
Checking Account	17,931.74	16,009.40
Savings Account		
Money Market Account		
Prepaid Visa Card	139.97	168.38
Investments, at cost: (Note 3)		
Stocks		
Bonds		
Mutual Funds		
CDs		
Inventory, at cost	2,382.90	331.60
Fixed Assets, at cost:		
Property		
Other	102.00	102.00
Total Assets	<u>20,556.61</u>	<u>16,611.38</u>
Liabilities and Net Assets		
Liabilities		
Accounts Payable	743.75	338.75
Sales Tax Payable	613.62	557.39
Total Liabilities	<u>1,357.37</u>	<u>896.14</u>
Net Assets		
Unrestricted:		
Available for operations	19,013.24	15,529.24
Designated for long term investment	186.00	186.00
Total Unrestricted	<u>19,199.24</u>	<u>15,715.24</u>
Temporarily restricted net assets		
Permanently restricted net assets		
Total Restricted Assets	<u>.00</u>	<u>.00</u>
Total Net Assets	19,199.24	15,715.24
Total Liabilities & Net Assets	<u>20,556.61</u>	<u>16,611.38</u>

FRIENDS OF GRAYTON BEACH DEER LAKE PARK STATE RECREATION AREA
YEAR COMPARISON 2012-2013

INCOME STATEMENT	FY YEAR 2012	FY YEAR 2013
REVENUES		
Recycling Income	\$337.50	\$121.00
Donations	\$570.50	\$1,154.55
Ice & Wood Sales	\$14,839.00	\$12,991.50
Bike Rentals	\$1,369.00	\$824.00
Washer & Dryer	\$2,264.75	\$2,713.75
Volunteer Washer & Dryer Fund	\$122.92	\$98.50
TOTAL REVENUES	\$19,503.67	\$17,903.30
COST OF GOODS SOLD		
	ICE	\$4,946.65
	WOOD	\$3,010.25
TOTAL COST OF GOODS	\$4,896.00	\$2,392.00
	\$9,842.65	\$5,402.25
GROSS PROFIT	\$9,661.02	\$12,501.05
OPERATING EXPENSES		
Contribution - Volunteer Day (Food/Etc.)	\$220.04	\$250.00
Contribution - Volunteer Gift Card (Thank You)	\$50.00	\$0.00
Contribution - Flotation Cushions	\$112.98	\$0.00
Contribution - GPS for Rangers	\$119.99	\$0.00
Contribution - Hydraulic Lift	\$3,445.00	\$0.00
Contribution - Prepaid Visa Card (Misc. Ranger Expenses)	\$15.97	\$311.88
Contribution - Jr. Ranger Program	\$0.00	\$225.45
Contribution - Canoe Paddles & Vests	\$0.00	\$100.62
Contribution - Park Entrance Improvement	\$0.00	\$407.15
Contribution - Mobi Mat	\$0.00	\$4,920.98
Contribution - Retirement Ceremony/Appreciation	\$0.00	\$290.54
Contribution - New Laundry Shelter Materials	\$0.00	\$1,098.44
Contribution - Interpretive Items (Animal Prints)	\$0.00	\$186.40
Contribution - Trail Sign Replacement	\$0.00	\$4,260.00
Bank Charges	\$0.00	\$21.88
PO Box Rental	\$58.00	\$60.00
Sales Tax	\$1,208.37	\$1,134.87
TOTAL EXPENSE	\$5,230.35	\$13,268.21
TOTAL OPERATING EXPENSES	\$5,230.35	\$13,268.21
INTEREST INCOME	\$21.25	\$17.42
NET INCOME	\$4,451.92	(\$749.74)
Contributions to Park	\$3,963.98	\$12,051.46
Amount to Retained Earnings	\$14,561.32	\$16,278.98

Statement of Accomplishments and Goals

Fiscal year 2012-2013

Name of Citizen Support Organization Friends of Grayton Beach State Recreation Area

Address 33 Gulf Breeze Drive

City, State, Zip Santa Rosa Beach, FL 32459

Estimated Volunteer Hours 175 **Total Membership** 9

Please attach a current list of Citizen Support Organization Board Members.

(Include name, address, phone, and email address)

Name	Address	Phone	E-mail
Jim Perry	33 Gulf Breeze Dr. Santa Rosa Bch FL 32459	850-231-0162	jimperrysrb@usa.net
Bonnie McQuestion	14 Alligator Cove, Santa Rosa Bch FL 32459	850-231-1469	hal7m@aolo.com
Tom Patton	504 Ricker Ave. Santat Rosa Bch FL 32459	850-231-4599	tpatton@legendaryinc.com
Marianne Croze-Perry	33 Gulf Breeze Dr. Santa Rosa Bch FL 32459	850-231-0162	mperry@usa.net
Tom Wolfe	80 Dolphin Loop, Panama City FL 32413	205-960-0211	tomatseacrest@yahoo.com
Mary Wolfe	81 Dolphin Loop, Panama City FL 32413	205-960-0211	maryinbham@aol.com
Jan Rieveshal	70 Gulf Ridge Dr. Santa Rosa Bch FL 32459	850-231-5485	jrieve5374@aol.com

Summary of accomplishments.

(Accomplishments based on previous year's goals: short term and long term)

Mobi mat
 Trail Interpretive sign replacements
 Cannoe paddles and PPE
 Junior Ranger program and interpretive materials
 John Boat
 Laundry facility in old campground
 Native plants to inhance Park Sign

Summary of goals for the upcoming year. (Attach additional pages as needed)

(Goals based on reporting year's accomplishments and identified short and long term goals)

Continue to extend park capabilities.
 Provide onging support for park activities.
 Expand our current revenue generation programs.