



**Florida Department of Environmental Protection
CITIZEN SUPPORT ORGANIZATION
2021 LEGISLATIVE REPORT
(pursuant to Section 20.058 Florida Statutes)**

Citizen Support Organization (CSO) Name: FRIENDS OF GRAYTON BEACH & DEER LAKE STATE PARKS, INC.

Mailing Address: 357 Main Park Road, Santa Rosa Beach, FL

Telephone Number: 229.308.9245

Website Address (*required if applicable*): <https://friendsofgrayton.org/>

Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:

CSO's Mission: Maintain, enhance, expand Grayton Beach State Park & Deer Lake State Park services to the public.

Describe Last Calendar Year's Results Obtained: We completed the construction of the Kayak/paddle board rental boathouse and moved the rental operation to the lake area to improve access and revenue to the rental program. We have hired staff to operate the program and purchase additional equipment. We are now are open on a daily basis with expanded rental opportunities.

We supported the park during the pandemic as they hosted responders and others during the time it was closed.

We purchased additional equipment to enable the park to continue its quality service to the public.

We continued to provide materials and supplies for maintenance, trail improvements, interpretation and resource activities.

We continue to pursue the plans and the approval process for the construction of a laundry/storage facility in the cabin area.

Describe the CSO's Plans for the Next Three Calendar Years:

Continue to extend the park capabilities, provide ongoing support for park activities, and refine our current revenue generation program through merchandise and supplies sales.

Expand our rental program at the boathouse with additional equipment and longer hours.

Build the laundry/storage building in the cabin area.

Continue to upgrade the cabin environment through furniture purchases and interior design.

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership: non

Total Number of Board of Directors: 12

Total Volunteer Hours for the Board of Directors (*Hours from VSys. Work with your parks' volunteer manager*): 642.3

PARK & CSO RELATIONSHIP:

Having completed twenty one years of service in the support of the mission of the Florida Park Service at Grayton Beach State Park and Deer Lake State Park, I believe the Friends continues to expand our work as we provide needed services for campers and visitors. We also endeavor to provide support for any park activities that are scheduled within the parks.

During this past year our goals were to purchase equipment and materials for park operations, improve facilities, expand recreational opportunities, and expand interpretive enhancements.

We have provided equipment, furniture, and interpretive materials to enhance the office area and cabin area. We have completed the construction of the boathouse at the lake parking for Kayak/paddle board rental. Additionally, we have purchased utility vehicles to aid the park in it's ongoing service to the public. We continue to pursue the approval of our plans for the construction of the laundry/storage facility in the cabin area and hope to begin construction soon.

We will continue to provide expanded paddling opportunities, firewood, ice, merchandise and laundry facilities for the park visitors.

In 2020 The Friends of Grayton and Deer Lake State Parks membership was twelve board members, and speaking for each member of the board, we are so pleased to be a part of the Grayton Beach and Deer Lake State Park's family and aid in it's noble work.

Park Manager's Comments on the CSO & Park Relationship and Support:

Provide your perspective on

Grayton and Deer Lake State Park are in an area of tremendous growth and the Friends of Grayton and Deer Lake are an asset to the Park supporting the park and its growing needs. The friends are very effective in their support of the Park and the Unit Management Plan and the Florida Parks mission.

The Friends seem to do a good job in completing their Annual Program Plan.

Working with the Friends is a pleasure, David the new President is going through some growing pains but doing a great job. I am confident that David and the Friends will continue to grow and be a benefit to Grayton, Deer Lake and the Florida Park Service.

CSO President’s Comments on the CSO & Park Relationship and Support:

Last year was a challenge to the system, requiring adaptations to continue our service. As a new President, I look forward to aiding the park in their endeavors. Grayton Beach and Deer Lake now receive heavy traffic year round and they will require higher maintenance and services to keep the parks in their present condition and as inviting destinations on the gulf coast. We will absolutely support the park in every way possible as they work to meet their directives.

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, SPECIFIC PARK(S) SUPPORT:

Program Service Expenses are costs related to providing your organization's programs or services in accordance with your mission. For CSO's provide expenses that directly support the park(s). For established nonprofit organizations, program service expenses generally represent most of the overall expense of the organization. For the last calendar year provide totals \$ for each that apply.

Building improvement, construction or renovations	\$ 65,253.97
Cultural resources (e.g., historic structure restoration/ renovation)	\$ 0
Natural resources (e.g., native plants, natural lands restoration)	\$ 65.07
Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws)	\$ 0
Other facilities and landscape maintenance	\$ 2499.07
Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.)	\$ 0
Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.)	\$ 0
Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition)	\$ 644.54
Big ticket visitor center exhibits or interpretation updates	\$ 0
Park exhibits, displays, signage	\$ 369.67
Park publications, brochures, maps, etc.	\$ 0
Programing/interpretation support material purchases	\$ 0
Other program services	\$ 2,190.56
Total Program Service Expenses	\$ 71,022.88

Total Operating Expenses (Overhead including fees, memberships, postage, rent, utilities, etc.) **\$ 6,284.00**



Visitor Services Revenue

Park gift shops, craft stores and concession sales	\$ 0
Merchandise sales (e.g., plants, firewood, ice, t-shirts, hats, etc.)	\$ 20,311.74
Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.)	\$ 0
Vending (e.g., drink machines, penny press, laundry, Wifi, etc.)	\$ 5,769.73
Rentals (e.g., bikes, canoe, kayak, SUPs, etc.)	\$ 3,478.47
In-park donation boxes	\$ 4,007.40
Other visitor services revenue	\$ 140.19
Total Visitor Services Revenue	\$ 33,707.53
Net Assets	\$ 280,587.17

CSO AUDIT:

Total of Last Calendar Year’s Expenses (including grants) \$

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards ([U.S. GAO Yellow Book](#)) when the CSOs annual expenses are \$300,000 including grants. The audit is **due by September 1** (9 months

Title	Name	Signature	Date
CSO President	David H. Moseley	David H. Moseley 	06/08/2021
Park Manager			6/8/2021

X CSO's Code of Ethics is attached

X CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N Receipt. All IRS Form 990's must be *complete* with Part III Program Service and *all* appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent 990 and schedules.

Code of Ethics - 2014

FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC. CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC. (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK, INC. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

Code of Ethics - 2014

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

1/14/21

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2020

Open to Public Inspection

A For the 2020 Calendar year, or tax year beginning 2020-01-01 and ending 2020-12-31

B Check if available

- Terminated for Business
 Gross receipts are normally \$50,000 or less

C Name of Organization: FRIENDS OF GRAYTON BEACH

STATE PARK & DEER LAKE STATE PARK INC

P O BOX 1869, SANTA ROSA

BEACH, FL, US, 32489

D Employee Identification

Number 31-1716757

E Website:

F Name of Principal Officer: BONNIE MCQUISTON

P O BOX 1869, SANTA ROSA

BEACH, FL, US, 32489

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

Filed 5/14/21



Contact Information

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[Organization Details](#)

[Contact Information](#)

[Confirmation](#)

Electronic Notice-Form 990-N (e-Postcard)

Organization Address and Principal Officer Information

Organization's legal name: **FRIENDS OF GRAYTON BEACH STATE PARK & DEER LAKE STATE PARK INC**

If your organization conducts business using another name (DBA), enter other name:

* = required field

Organization:

DBA Name

DBA Name - continued

ENTER ADDITIONAL DBA NAMES

Country*

US - United States



Number and Street (or PO Box)*

P O BOX 1869

City or Town*

SANTA ROSA BEACH

State*

FL - Florida



Zip Code*

32459

Organization's website address, if applicable

Principal Officer:

Type of Name*

Person



Person Name*

BONNIE MCQUISTON

Country*

US - United States

Number and Street (or PO Box)*

P O BOX 1869

City or Town*

SANTA ROSA BEACH

State*

FL - Florida

Zip Code*

32459

PREVIOUS

CANCEL FILING

SAVE FILING

SUBMIT FILING