## How to pay your asbestos project fee online...

• Go to DEP Business Portal (https://www.fldepportal.com/DepPortal/go/home) and sign in (located at the top right of the page). If you do not have a DEP account, you will need to create one by clicking on the "Register" link and filling out the required information. Once you register, a verification email will be sent to your email address with a link. Use this link to create a password for your login.

## • From the Home Page of the DEP Portal follow these steps

Select "Pay"

I would like to:		
To build, repair, operate, discharge, see more.	<b>Pay</b> For fees, invoices, park reservations, see more.	<b>Sign Up</b> For subscriptions, newsletters, notifications, see more.
View Maps, data, reports, see more.	Applications for grants and rebates, AGP Admin. Correction, leave feedback, see more.	A partially completed business transaction or reprint a receipt for a previous transaction.

Select "Invoices"



• Select "Asbestos Program Invoices"

I want to pay invoices for:	
Asbestos Program Invoices	Drinking Water Annual Operating License Fees
OSP Permit Online Payments	Reprint a Receipt for an On-Line Payment
State Lands Fees	State Revolving Fund (SRF) Loan Repayments
Wastewater & Stormwater Regulatory Fees	

• This will take you to the introduction screen. Proceed by clicking on the "Go to Next Step" button.

Totroduction	Your Session will time out in 059 minute	s.
Coareb for a Natification Number	nullit Process	
View Detaile	Introduction	
Payment of Fees	Warning: This process requires payment. Per FDEP policy: FDEP employees are not permitted to complete payments for this flow in ESSA. Employees will not be permitted to complete an application submission as payment must be received in order to process this application.	
	You are processing : Asbestos Program Invoice	
	Which is defined as : Fees for Asbestos Renovation or Demoition	
	Florida Administrative Code Rule 52-257	
	Go to Next Step	

• Enter your notification number from the invoice and click the "Search and Continue" button.

Proces	55	Help	About
Sea	rch for a Notification Number		
Yo	u are searching by Notification Number. You must enter the number exactly as it appears on your invoice. It is listed as the "Asbestos Notification ID #".		
Ple	ease enter a Notification Number : *		
	Search and Continue		

• Verify the information given to ensure you are paying the intended invoice. If all information looks correct, click the "Save and Go to Next Step" button.

Process		Help About
View Details		
Please confirm that this is the Notification you wish to pay:		
Notification ID :	104353	
Facility Name :	CLOE'S GOVERNMENT BUILDING	
Facility Address :	123 MAIN STREET LADY LAKE, FL 32159	
Site :	GOVERNMENT BUILDING	
Amount Due :	\$200.00	
Project Start :	06/15/2023	
Project End :	07/07/2023	
If you have any questions regarding your statement, please contact the Ast	bestos Program representative at (850) 717-9000 or send email to FL Asbestos@dep.state.fl.us.	
	Go Back to Previous Step Save and Go to Next Step	

• Verify that the amount being invoiced is correct and click the "Continue with Payment" button.

Process	Н	Ip About
Paymer	ant of Fees	
The tota	Ial fee for the selected Notification is \$200.00.	
For fur	urther assistance, please refer to the DEP Payment System instructions.	
	Go Back to Previous Step Continue with Payment	

• Select the payment type to be used and click "Next."

1	Payment Type 2 Customer Info 3	Payment Information	4 Su	bmit Payment
Tran	saction Detail			
SKU	Description	Unit Price	Quantity	Amount
-	Asbestos Renovation/Demolition Notification Fees	\$200.00	1	\$200.00
Total				\$200.00
Payr	nent			
Pay	ment Type			
	Payment Type *			
	Select One	0 ~		
	Payment Type is missing.			
				Next >

• Verify that the Customer Information is correct and click "Next."

Customer Information	
	Complete all required fields [*]
Country *	
United States 🗸 🗸	
First Name *	Last Name *
CLOE'S	GOVERNMENT BUILDING
Address *	
123 MAIN STREET	
Address 2	
City *	State *
LADY LAKE	FL - Florida 🗸 🗸
ZIP/Postal Code *	
32159	
Phone Number	
	Next >

- Fill out remaining payment information and click "Next."
  - For Credit/Debit payments screen will look like this:

Payment Information	
	Complete all required fields [ * ]
Credit Card Number * 🍘	Credit Card Type
0	<b>VISA</b>
Credit Card Number is missing.	
Expiration Month *	Expiration Year *
Select a Month	Select a Year ① ~
Expiration Month is missing.	Expiration Year is missing.
Security Code * 🍘	
0	
Security Code is missing.	
Name on Credit Card *	
Name on Credit Card is missing.	
Country *	
Eirst Name *	Last Name *
First name is missing.	Last name is missing.
Address *	
	0
Address is missing.	
Address 2	
	~
City *	State *
	State
City is missing.	State is missing.
7IP/Postal Code *	
( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )	
ZIP/Postal Code is missing.	
	Next >

• For Electronic Check transactions screen will look like this:

Payment Information	
	Complete all required fields [*]
Name on Account *	
This is a business account.	
Routing Number *	Account Number * 🥐
	Re-enter Account Number. *
Pay	
	• Checking Savings
012345678 01234567890 Routing Number Account Number	
Payment Address is the same as Customer Information	ition *
Country *	
United States 🗸 🗸	
First Name *	Last Name *
0	0
First name is missing.	Last name is missing.
Address *	
Address is missing	0
Address 5 missing.	
	•
City*	State *
City is missing.	State is missing.
ZIP/Postal Code *	
0	
ZIP/Postal Code is missing.	
	Next >

• Verify all information one more time and if correct click "Submit Payment"

	Payment Type	2 Customer Info	3 Paymer	nt Information	4 Sut	omit Payment
Tran	Transaction Detail					
SKU	Description			Unit Price	Quantity	Amount
-	Asbestos Renovation/Demolition Notification Fees		\$200.00	1	\$200.00	
Total	Total		\$200.00			

## Payment

Payment Type		~
	Credit/Debit Card	Edit
Customer Information		~
Address CLOE'S GOVERNMENT BUILDING 123 MAIN STREET LADY LAKE, FL 32159 Country United States	Email Address	Edit
Payment Information		~
<b>Credit Card</b> Visa ****1837 Exp. 02/2028	<b>Name on Credit Card</b> Joshua Eaton	Edit
Cancel	Su	ubmit Payment