

Florida Department of Environmental Protection

CITIZEN SUPPORT ORGANIZATION 2016 REPORT (pursuant to Florida Statute 20.058)

Citizen Support Organization (CSO) Name: Friends of Ichetucknee Springs State Park, Inc.

Mailing Address: 12087 SW US Highway 27 Fort White, FL 32038

Telephone Number: (386) 935-2453 Website Address: sites.google.com/site/friendsoftheichetucknee/

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission: To conduct programs and activities; raise funds; request and receive grants, gifts and bequests of money; acquire, receive, hold, invest and administer, in its own name, securities, funds, objects of value or other property, real or personal; and make expenditures to or for the direct or indirect benefit of the Ichetucknee Springs State Park or the Florida State Park system.

Brief Description of the CSO's Results Obtained: During the past year, we have increased membership; helped the park with its long standing events; assisted with new park events such as Iche-Nippy-Dip Day, Breakfast with a Ranger and the O'leno Chili Cook-off along with other interpretive programs; developed and maintain a website; and continue to purchase items for the park.

Brief Description of the CSO's Plans for Next Three Fiscal Years: Support various park events; continue to recruit volunteers; raise funds; continue to schedule workdays and projects; create an SSL PayPal account for online membership purchases from the CSO website; pursue grants; initiate a marketing committee and develop targeted marketing strategies; continue to assist park management in the maintenance and improvement of the park; work with park management to build strong community partnerships.

Copy of the CSO's Code of Ethics attached (Model provided; see CSO 2014 instructions)

Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement

Friends of Ichetucknee Springs CSO Code of Ethics

FRIENDS OF ICHETUCKNEE SPRINGS STATE PARK CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of Ichetucknee Springs State Park (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of Ichetucknee Springs State Park board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

	0		Short Form				OMB No. 1545-1150
F	orm 🖁	90-EZ	Return of Organization Exempt From Incor	ne [·]	Тах		
			Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except p	rivate	founda	itions)	2015
			Do not enter social security numbers on this form as it may be ma	de pu	blic.		Open to Public
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			an wook on town to show the stars to st		m990.		
		f applicable:	C Name of organization , 2015, and enc	ling	D 5		, 20 dentification number
	Addres	is change	Friends of Ichetucknee Springs State Park, Inc		U Emp		
	Name o	change	Number and street (or P.O. box, if mail is not delivered to street address) Room/s	ulte	E Telep	hone	5-3480044
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H	i	turn/terminated ed return	City or town, state or province, country, and ZIP or foreign postal code		E Cro		36-935-2453
			Fort White, FL 32038			זµ בx∈ שיים וber	mption
G	Accou	inting Method:	✓ Cash Accrual Other (specify) ►				if the organization is no
	Websi		ends77@aol.com				ach Schedule B
<u>J</u>	Tax-exe	empt status (che	ck only one) — 📝 501(c)(3) 🔲 501(c) () ◀ (insert no.) 🗌 4947(a)(1) or 🔲 527				0-EZ, or 990-PF).
К	Form of	of organization:	Corporation Trust Association Other				
L	Add lin	es 5b, 6c, and 7	7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or i	f total	assets		
(٢	art II, co	blumn (B) below) are \$500,000 or more, file Form 990 Instead of Form 990-EZ			► s	
F	Part I	Revenue	e, Expenses, and Changes in Net Assets or Fund Balances (see	the i	nstruc	tions	for Part I)
		Check if t	the organization used Schedule O to respond to any question in this P	art I			
	1	Contribution	ns, gifts, grants, and similar amounts received			1	3088.20
	2	Program se	rvice revenue including government fees and contracts		[2	0000120
	3		o dues and assessments		[3	850
	4	Investment			[4	000
	5a	Gross amou	int from sale of assets other than inventory				
	b	Less: cost o	or other basis and sales expenses				
	° c	Gain or (loss	s) from sale of assets other than inventory (Subtract line 5b from line 5a)	•]	5c	
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	d	Net income	or (loss) from gaming and fundraising events				
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	7a	•		• •		<u>6d</u>	
	b	Less: cost of	f goods sold				
	с		or (loss) from sales of inventory (Subtract line 7b from line 7a)		<u></u> §		
	8	Other revenu	le (describe in Schedule O)	· ·	• –	7c	
	9	Total revenu	Ie. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	•••	: F	8	
	10	Grants and s	imilar amounts paid (list in Schedule O)	· ·		9 10	3938.20
	11	Benefits paid	to or for members	• •	· -	11	
S	12	Salaries, othe	er compensation, and employee benefits	• •	· –	12	
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Expenses	14	Occupancy, I	rent, utilities, and maintenance	•••	· -	14	
മ	15	Printing, publ	lications, postage, and shipping	• •	·	15	
	16	Other expense	ses (describe in Schedule O)			16	2444 40
	17	Total expens	ses. Add lines 10 through 16			17	<u>2441.18</u> 2441.18
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ž		end-of-year fi	igure reported on prior year's return)		. 1	9	
2	20	Other change	es in net assets or fund balances (explain in Schedule O)			20	
	21	Net assets or	fund balances at end of year. Combine lines 18 through 20	••	> 2	1	1497.02
or F	Paperw	vork Reduction	Act Notice, see the separate instructions. Cat. No. 106421				Form 990-EZ (2015)

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b If "Yes," to line 35a, has the organization filed a Form 990-T for the yea? If "No," provide an explanation in Schedule 0. c Was the organization a section 501(c)(4), 501(c)(50, 501(c)(6)) organization subject to section 6033(e) notice, treporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part II 36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete papicable papicable year? 37a Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ [37a] b Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still cutstanding at the end of the tax year covered by this return? [38a] 39 Section 501(c)(7) organizations. Enter: [39a] 40a Section 501(c)(3) organizations. Enter: [39b] 40a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization during the year under: section 4911 ▶ [section 4911 ▶ 5 Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on the organization in any section 4958 ▶ 5 Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization 4911 ▶ c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by	Form	990-EZ (2015)		,	Page 3
Instructions for Part V (Check if the organization used Schedule O to respond to any question in this 33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O. 34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions) 35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 75, among others)? b II "Yes," to line 35a, has the organization lines 2, 6a, and 750(c)(6) organization subject to sockedule O, err III b Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? II "Nes," complete applicable parts of Schedule N 37a Enter amount of political expenditures, direct or Indirect, as described in the instructions ► [37a] 38b Did the organization in file Form 1120-POL for this year? 37a Enter amount of political expenditures, direct or Indirect, as described in the instructions ► [37a] 38b Did the organization and provy rar and sell outstanding at the end of the fax year overee by this return? 37a Fine remount of political expenditures, there amount of two imposes on the any escion 4958 38cotion 501(c)(3), 501(c)(4), and 50	Par	in the second and personal benefit contract statement requirement	s in th	ne	age
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b II ⁺ Yes, ⁺ to line 35a, has the organization filed a Form 990-17 for the year? If "No," provide an explanation in Schedule 0 Was the organization as section 501(4)(6), 501(5)(5), 5051(5)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . 36 Did the organization applicable parts of Schedule N . 37a Enter amount of pollical expenditures, direct or indirect, as described in the instructions ► [37a] 37b Did the organization for Form 1120-POL for this year? . 37c Solution of the sear 10 ⁻¹ Yes," complete schedule L, Part II and enter the total amount involved . 37a Initiation borow form, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? b If "Yes," complete Schedule L, Part II and enter the total amount involved . 38b J 39 Section 501(6)(7) organizations. Enter: a Initiation fees and capital contributions included on line 9 b Gross receipts, included on line 9, for public use of club facilities . 39a J 39a J 40a Section 501(6)(3) organizations. Enter amount of tax imposed on the organization engage in any soction 4955 b Section 501(6)(3) organizations. Enter amount of tax imposed on the organization engage in any soction 4956 b Section 501(6)(3), 501(6)(4), and 501(6)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under: 40 Section 501(6)(3), 501(6)(4), and 501(6)(29) organizations. Enter amount of tax inposed on organization managers or disqualified persons during the axes benefit transaction in a provide a prohibited tax shelter 41 List the states with which a copy of this return is filed ► 42 Section 501(6)(3), 501(6)(4), and 501(6)(29) organizations. Enter amount of tax on line 42 Are organization socked are in care of ► 43 Cocated at ► 44 Areny time during the calendar year, did the org		activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		
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 Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶; section 4912 ▶; section 4955 ▶ Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-E27 If "Yes," complete Schedule L, Part I Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T			連合 公共進行		
 section 4917 ▶		Gross receipts, included on line 9, for public use of club facilities			
 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-E2? If "Yes," complete Schedule L, Part I c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T. e Located at ▶	tua	section 4911 ► ; section 4912 ► ; section 4955 ►		(jager)	
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meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	b [r	bid the organization receive any payment from or engage in any transaction with a controlled entity within the neaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of	78 197 1955 - 73		

Form 990-EZ (2015)

	Did the second second				******		Yes	Page
46	Did the organization engage, directly or to candidates for public office? If "Yes"	indirectly, in political	campaign activities o	n behalf of or in oppo	sition		Tes	INU
	to bandrade to public officer if Tes,	complete Schedule (C, Part I	· · · · · · · · ·	. 2	16		
Part	A Section Sunch(3) organization	ns only				J		J
	All section 501(c)(3) organizatio	ons must answer qu	estions 47–49b and	52, and complete	the table	s fo	or lin	es
					,			
	Check if the organization used S	chedule O to respon	d to any question in	this Part VI	• • •	•		
47	Did the organization engage in lobbyin year? If "Yes" complete Schedule C. P.	a petivition or hous a					Yes	No
	year? If "Yes," complete Schedule C, Pa	art II	section 501(h) election	on in effect during th	1			
48	Is the organization a school as described			• • • • • • •	· 4			1
49a	bid the organization make any transfers	to an exempt non-ch	aritable related erappi	zation?				1
b	" 103, was the related of datilization a s	Section 527 oroanizati	nn7					- <u>/</u> ,
50		S ING DIADACT COMPAN	the second and a second s				5 20	V d kou
	employees) who each received more that	an \$100,000 of compe	nsation from the orga	nization. If there is no	ne. enter	"Nc	າລ a ງກອ."	JKe
		(b) Average	(c) Reportable	(d) Health benefits.				
	 (a) Name and title of each employee 	hours per week devoted to position	compensation (Forms W-2/1099-MISC)	contributions to employee benefit plans, and deterred	e (e) Estím d other c			
		develop to position	(Forms W-2) 1099-101SC)	compensation		οmp	01340	

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	Total and the first state of the state of th							
f	Total number of other employees paid ov	ver \$100,000	. >					
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