



# FLORIDA DEPARTMENT OF Environmental Protection

Ron DeSantis  
Governor

Jeanette Nuñez  
Lt. Governor

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Secretary

Central District  
3319 Maguire Boulevard, Suite 232  
Orlando, Florida 32803-3767

## REQUEST FOR INFORMAL DETERMINATION OF WETLAND AND OTHER SURFACE WATERS

An Informal Wetland and Other Surface Waters Determination is provided as a public service; we will make every effort to complete it in a target of 8 weeks upon receipt of all required information. Please contact Central District at 407-897-4100 or by email at [DEP\\_CD@FloridaDEP.gov](mailto:DEP_CD@FloridaDEP.gov) if you have any questions before requesting an Informal Wetland and Other Surface Waters Determination. Incomplete information will further delay the process. There is a \$100 fee for the first acre reviewed, with an additional \$50 fee for each additional acre, up to a maximum fee of \$500. Pursuant to Florida Statute 373.109, an informal determination is not an application for a permit and is not subject to the permit review timeframes established in chapter 120, nor does it constitute final agency action.

Please submit the required information by email to: [DEP\\_CD@FloridaDEP.gov](mailto:DEP_CD@FloridaDEP.gov). The payment can be mailed to the District office to the address in the header of this form or made electronically through the FDEP Business Portal at: <https://www.fldepportal.com/go/>.

If the intended use of this property is agriculture, commercial, industrial or multi-family use, please do not submit this form and instead contact the appropriate Water Management District (WMD). (A link to the WMD map and e-permitting portal can be found here: <http://www.flwaterpermits.com/>.)

Select which type of informal determination you would like:

- a.  Determination of the **potential** existence of wetlands and other surface waters on the property.
- b.  Verification of wetland and other surface water boundaries previously delineated (**with flags**) by a third party.

### REQUESTOR CONTACT INFORMATION

Requestor:			
Address:			
City:	State	Zip	
e-mail:		Phone:	

### SITE INFORMATION

County:	Parcel ID:	Alt Key or Account#:	
Property address:		City:	Zip:
Subdivision or area:		Number of acres:	

## **ACCESS PERMISSION AND CHECK LIST**

### **ACCESS PERMISSION:**

I **own** the property described in this request, **OR I have legal authority** (proof of legal authority such as a dated & signed contract with valid feasibility clause or a letter of authorization from the property owner must be included with this request).

I, \_\_\_\_\_, consent to any visit on the property by agents or personnel from the Dept. of Environmental Protection necessary for the wetlands determination. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection.

I have also read the checklist below, and the required items were performed and requested documents are attached.

_____	_____
<b>Property Owner or Authorized Agent (PRINTED)</b>	<b>SIGNATURE</b>
_____	
<b>DATE</b>	

### **CHECKLIST:**

#### **THESE ADDITIONAL ITEMS ARE REQUIRED TO BE SUBMITTED**

- Proof of ownership or proof of legal authority such as a dated and signed contract with a valid feasibility clause or a letter of authorization from the property owner.
- Mark the physical property corners.
- Provide an aerial photo with the property boundary lines highlighted or the smaller area of the property to be investigated.
- Fee: The payment can be made by check and mailed to the District office to the address in the header of this form or made electronically through the FDEP Business Portal at: <https://www.fldepportal.com/go/>. The Department will send you an email with a file number after submittal; you will need this file number to pay the fee online.

#### **Additional items for the verification of a flagged wetland and other surface waters only:**

- Wetland and Other Surface Water Boundaries have been flagged on site in accordance with Florida Administrative Code Rule 62-340, F.A.C.
- Copy of the Consultant's or Requestor's Wetland and Other Surface Water Determination report and map.
- Provide contact information of parties who will be present during the Department's field visit. Please note that the consultant who established the flagged line should be present on site during the field visit in order to discuss any concerns regarding the flag locations.