Hurricane Restoration Reimbursement Grant Program Portal

Office of Resilience and Coastal Protection
Florida Department of Environmental Protection
The application is divided into four steps. These steps are designed to help you understand your eligibility as well as ensure completeness of the application to expedite processing. Failure to accurately complete this information can result in your grant application being found incomplete. To further assist applicants with this process, DEP has created a Frequently Asked Questions document to clarify criteria and application requirements.

<table>
<thead>
<tr>
<th>Section of Application</th>
<th>Information Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1</td>
<td>Home ownership questions to determine if eligible applicant and eligible property</td>
</tr>
<tr>
<td>Step 2</td>
<td>Project questions to determine if eligible project</td>
</tr>
<tr>
<td>Step 3</td>
<td>Costs questions to determine if you have incurred eligible costs for reimbursement</td>
</tr>
<tr>
<td>Step 4</td>
<td>Submittal requirements (documents needed for reimbursement)</td>
</tr>
</tbody>
</table>
Applications can be submitted beginning Feb. 1, 2023, at 9 a.m. via the grant portal.

To submit a grant application, you must first set up a user account in the grant portal. A link to the new grant portal will be available on February 1, 2023, at 9 a.m. at: FloridaDEP.gov/hurricane

Applicants must sign up for a user account at the portal in order to apply (instructions online).

If an applicant is not eligible, they will not be able to submit the grant application.
Click "Register as a DEP Grants User" to begin

The Florida Department of Environmental Protection (DEP) is the state’s lead agency for environmental management and stewardship, protecting our air, water and land.

As part of this charge, DEP’s Office of Resilience and Coastal Protection will be implementing several initiatives resulting from Chapter 2022-272 Laws of Florida which passed during the December 2022 Special Legislative Session. Among other provisions, this legislation created the Hurricane Restoration Reimbursement Grant Program which will distribute up to $50 million to qualifying coastal homeowners to help remedy the damages from coastal erosion sustained from Hurricane Ian or Hurricane Nicole.

In order to apply for a grant, view application status or submit documentation, you must be a registered user.

This page will help you register to apply for the Hurricane Restoration Reimbursement Grant Program for beachfront homeowners to help remedy the damages from coastal erosion impacts from Hurricanes Ian or Nicole.

1. You must first register as a FDEP Grants User and then click on "Hurricane Restoration" Register as a DEP Grants User

   After you have registered and signed in, click on HHR in the navigation box and select:

   2. From the navigation bar, click on "HRR Home" to read more about the grant process
   3. From the navigation bar, click on "HRR Application" if you are ready to complete your application.

If you are here for any other grant programs, select the navigation pane to go to the correct homepage for that grant program.
Create an account to submit an HRR grant application

Select Hurricane Restoration to create an account for submitting a Hurricane Restoration Reimbursement Grant Application
Enter your contact information for the HRR Grant Portal

Enter your name, email, and phone number. The email address will be used to send a verification email that will allow you to set up a password for your account.
Verify your email account for the HRR grant portal

Once you have submitted your new account information, you will receive an email like this one. Use this personalized link to finalize your account setup.
Set a password for your HRR Grant portal account

The email link will open a form to create a unique password for your new account.
Select HRR HOME from the HRR menu to review information about the application process.
Select HHR APPLICATION from the HRR menu to begin your application.
In Step 1, you will enter information about you and your property, such as its address, location, and ownership information.

*Financial assistance grants may only be provided to mitigate damage to property located in Brevard, Broward, Charlotte, Collier, Duval, Flagler, Indian River, Lee, Manatee, Martin, Nassau, Palm Beach, Saint Johns, Saint Lucie, Sarasota, and Volusia Counties*
Continue to enter the requested information to complete Step 1.

**Is your property a coastal property located directly on the beach?**

- None -

**Are you the real property holder (landowner) on the recorded deed for the parcel upon which you have completed work for reimbursement or were you the landowner on or after September 23, 2022?**

* Property Owner Relationship

- None -

**Enter name of the property owner who will be the “Applicant”?**

* Property Owner’s Name

**Looking at the property appraiser’s website for your address, does the property appraiser’s website (1) accurately display the above-named owner as the record owner and (2) for single-family homeowners, indicate that, yes, there is homestead exemption for the property? You should also confirm your parcel ID number. If no, you will have to provide evidence of ownership of the property and/or evidence of homestead exemption.**

- None -

**What kind of property is this? Select one.**

- Property Type Definitions

If you are/were the property owner (or acting on the owner’s behalf), the property is a coastal property located directly on the beach in an eligible county and is an eligible property type, please proceed to step 2 to determine if you have an eligible project.
To complete Step 1: Eligible Applicant and Eligible Residential Property, select “Next.”

Any errors in Step 1 of the application will be listed below ‘Validation.’ All errors must be corrected before the application will show Step 2.

Validation
Your property is not in an eligible county.
Your property is not eligible for this program.
Valid

In order to access the rest of the application all fields must be filled in and saved.
In Step 2, you will enter information about the project you conducted.

You must select a ‘project type’ from the box labeled ‘Available’ and then select the arrow to move it to the box labeled ‘Chosen’ to indicate your project type. Only the three project types listed are eligible for this grant program.
Any errors in Step 2 of the application will be listed below ‘Validation.’ All errors must be corrected before the application will show Step 3.

To complete Step 2: Eligible Project, select “Next.”

Select next below to proceed.

Validation
You must select the project permits.
You must select the purpose of the project.
You must which hurricane caused the erosion.
Valid

In order to access the rest of the application all fields must be filled in and saved.
In Step 3, you will provide information about the expenses incurred for the project.

**Step 3: Eligible Costs**

If you are an eligible applicant with an eligible residential property and an eligible project, let us make sure you have eligible costs.

**Are the costs you wish to have reimbursed construction costs associated with execution of the eligible project? This may include design, engineering, construction-related monitoring required by permit or contract, surveys, materials, labor, contractors, and construction oversight.**

- None

Complete this field.

**Have you incurred eligible costs for which you have evidence of a paid invoice or other proof of payment? If not, unfortunately, you're not eligible for this grant program at this time. Please apply once you have evidence of a paid invoice or other proof of payment.**

- None

Complete this field.

**Do you seek to apply as a low-income or moderate-income household? See Form 3, available at FloridaDEP.gov/hurricane.**

- None

Complete this field.

If you have incurred construction costs associated with execution of the eligible project as indicated in the above questions, please proceed to step 4 Required Submittals for Reimbursement.
In Step 4, you will provide information about who will receive approved grant funds and where the funds should be sent.
Continue to enter the requested information to complete Step 4.

Is the address above the same as the street address for the eligible project? If no, you will be asked to provide a copy of a driver's license or other proof of identity.*

---None---

Complete this field.

Total expenditure on the eligible project*

Complete this field.

Reimbursement amount requested from the state. This may be no more than $150,000 per parcel and may not to exceed 50% of total expenditure:* 

Complete this field.

Are you in compliance with any issued permit issued under Ch. 161, F.S., including any requirement that work be completed by a licensed professional or contractor?*

---None---

Complete this field.
To complete Steps 3 & 4: Eligible Costs & Required Submittals for Reimbursement, select “Next.”

Any errors in Step 3 or 4 of the application will be listed below ‘Validation.’ All errors must be corrected before the application can be submitted.

Validation
- You must enter the Owner Social Security Number or Employer Identification Number.
- You must enter the Reenter Owner Social Security Number or Employer Identification Number.
- You must enter the Owner Mailing Address Street.
- You must enter the Owner Mailing Address City.
- You must enter the Owner Mailing Address State.
- You must enter the Owner Mailing Address Zip.
- You must enter if the project address and mailing address are the same.
- You must indicate the total project production costs.
- You must indicate the total project reimbursement costs.
- You must indicate Owners name(s) on the deed.
- You must indicate that you are in compliance with any issued permit issued under Ch. 161, F.S.

Valid

In order to access the rest of the application all fields must be filled in and saved.
To complete the application, you must upload all required documents.

Upload the following supporting documents:

- A copy of any issued permit (e.g., issued under Ch. 161, P.S.) or applicable statutory exemption or other authorization
- If applicable, Form 3, Affidavit of Low-Income or Moderate-Income Persons
- Photos of the completed project (e.g., completed projects must show the project and the house/property)
- Paid invoices, receipts and associated documentation. The invoice(s) must provide:
  - Description of work completed
  - The dates of work
  - The invoice, receipts and paid amounts
  - The paid amount covers the request for reimbursement and the homeowner match. The Department will not process a reimbursement for more than 50% of the total invoice(s) or receipt submitted as documentation of eligible cost.
- If applicable, a valid driver’s license showing your address or other documentation showing both name of the Applicant and address to which you are requesting payment be mailed (e.g., a utility bill).
- If applicable, for properties where the property appraiser’s website does not reflect the owner or homestead status, alternative documentation proving ownership of eligible property or homestead exemption

For each required document select a category and upload. If you are attempting to upload an unsupported file type, please place the file in a ZIP compressed folder before uploading.
HRR Grant Application
Upload Files: Select File Category & Upload

1. Select the required file category from the dropdown list.

2. Select ‘Upload Files’ and chooses the appropriate files from your computer.

3. Select ‘Done’ when the file has been uploaded.
All successfully uploaded files will be listed under “Upload Files.” The files will be listed in the order uploaded.

<table>
<thead>
<tr>
<th>Name</th>
<th>Category</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>20211202_164944</td>
<td></td>
<td>Jan 31, 2023</td>
</tr>
<tr>
<td>20180626_114635 - Copy</td>
<td></td>
<td>Jan 31, 2023</td>
</tr>
<tr>
<td>Permit file for sand placement</td>
<td></td>
<td>Jan 31, 2023</td>
</tr>
<tr>
<td>Paid Invoice</td>
<td></td>
<td>Jan 31, 2023</td>
</tr>
</tbody>
</table>
Once you have completed each section and attached all required documents, select Submit to finalize your application. Note that once you select Submit, you will NOT be able to edit your application further.
You should see the following message if you have submitted your application successfully.

Thank you for your submission.
Once you have successfully submitted a grant application, you will receive an email like this one. Note that this email is not a notice of award. Someone from the Office of Resilience and Coastal Protection will contact you should additional information be required or once your application has been approved for funding.

HRR Grant Application Submission Notice

Sandbox: Application Submitted

noreply@salesforce.com on behalf of ORCP User <orcp_admin_support@floridapdep.gov>
To: ORCP_Admin_Support

Retention Policy: 5 Year Delete and Allow Recovery (5 years) Expires: 1/29/2028

This email originated outside of DEP. Please use caution when opening attachments, clicking links, or responding to this email.

Ron DeSantis
Governor

Jeanette Núñez
Lt. Governor

Shawn Hamilton
Secretary

FLORIDA DEPARTMENT OF
Environmental Protection

Bob Martinez Center
2600 Blair Stone Road
Tallahassee, FL 32399-2400

Greetings,

The Florida Department of Environmental Protection has received your application for the Hurricane Restoration Reimbursement Grant Program. Our team is currently reviewing applications and you will be notified via email when a determination has been made.

Learn more about the Hurricane Restoration Reimbursement Grant Program, emergency permitting and the storm recovery assistance resources available seaward of a coastal construction control line by visiting floridapdep.gov/hurricane.

Sincerely,

Florida Department of Environmental Protection

Hurricane Restoration Reimbursement Grant Program
850-245-8558
HRRGP@FloridaDEP.gov

This is not a notice of award
THANK YOU

Office of Resilience and Coastal Protection
Florida Department of Environmental Protection

Contact Information:
850-245-8558
HRRGP@FloridaDEP.gov