

Florida Department of Environmental Protection

CITIZEN SUPPORT ORGANIZATION 2019 LEGISLATIVE REPORT

(pursuant to Section 20.058 Florida Statutes)

Citizen Support Organization (CSO) Name: Friends of the Islamorada Area State Parks
Mailing Address: 77200 Overseas Highway, Islamorada, FL 33036
Telephone Number:305-664-4339Website Address (if applicable):n/a
Statutory Authority: Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department prope audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed to the Department.
Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

CSO's Mission: Consistent with Articles and Bylaws The Friends of the Islamorada Area State Parks, Inc. is a volunteer, non-profit, citizen's support organization created to generate public awareness, education, financial support, preservation, and maintenance of our local State parks.

Description of the CSO's Results Obtained: Expand section as necessary to be complete We continue to promote our State parks by holding events, enhancing the public's enjoyment while visiting our parks, and working closely with our three park managers to assist them in reaching their goals. We supplied lunches at Park cleanups; provided lunch for exotic vegetation removal volunteers, and use social media and emails for member and public outreach. We are members of the local Chambers of Commerce. We provide supplies for the park's interpretive programs enhancing visitors' experiences at the parks, including trail guides. We work with multiple groups and agencies to accomplish tasks including shoreline cleanups including a designated area along the Overseas Highway on Indian Key fill.

Description of the CSO's Plans for the Next Three Fiscal Years: Expand section as necessary to be complete Park events (Lignumvitae/Indian Key and Long Key State Park) have been severely impacted by Hurricane Irma in the fall of 2017. After dock repairs/replacements are made, access will then be available at these parks, and events will again be scheduled. Expansion of Park events will occur; participation in community events has increased, promoting our parks and our organization; expand our membership; continue to support and work with our Park managers to promote their/our parks and asset them in any projects they endorse; increase books sales

X CSO's Code of Ethics is attached, and if the CSO has a website the code of ethics is posted conspicuously.

X CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N receipt. If filing the 990-N the Department requires the 990 or 990-EZ as a worksheet. All IRS Form 990's must be complete with Part III Program Service and all appropriate Schedules (See attached instructions).

FRIENDS OF THE ISLAMORADA AREA STATE PARKS, INC CODE OF ETHICS JUNE 2019

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of the Islamorada Area State Parks, Inc. (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of the Islamorada Area State Parks, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Form 990-EZ

Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2018

OMB No. 1545-1150

Department of the Treasury Internal Revenue Service ▶ Do not enter social security numbers on this form as it may be made public.
 ▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public Inspection

AF	or the	2018 calenda	ar year, or tax year beginning JANUARY 1 , 2018, and ending	DECEMBE	R 31 , 20 18					
B	Check if a	pplicable:	D Employer identification number							
	Address	change	FRIENDS OF THE ISLAMORADA AREA STATE PARKS INC	65-002895						
	Name cha	ange	Number and street (or P.O. box, if mail is not delivered to street address)	E Telephone number						
	Initial retu		PO Box 236	305-394-2105						
=	Final retu Amended	m/terminated	City or town, state or province, country, and ZIP or foreign postal code	Group Exe	emption					
=		on pending	ISLAMORADA, FL 33036	Number ▶ 😰						
		ting Method:	✓ Cash		if the organization is not					
	Vebsite				tach Schedule B					
		1074			0-EZ, or 990-PF).					
_			✓ Corporation ☐ Trust ☐ Association ☐ Other							
			7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total as	sets						
			500,000 or more, file Form 990 instead of Form 990-EZ		32,950					
_	art I		e, Expenses, and Changes in Net Assets or Fund Balances (see the ins	- 4						
	arti		the organization used Schedule O to respond to any question in this Part I.							
?"	1		ns, gifts, grants, and similar amounts received	· 1						
5.	2		ervice revenue including government fees and contracts	. 2	778					
2"	3		p dues and assessments	3	0					
3.	4	Investment		4	2395					
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	5a			0						
	b		or other basis and sales expenses	0						
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	6	-	d fundraising events:							
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5			00)							
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ď			aising events reported on line 1) (attach Schedule G if the h gross income and contributions exceeds \$15,000) 6b							
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	b		of goods sold	984						
	C		t or (loss) from sales of inventory (Subtract line 7b from line 7a)		3,227					
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	15		blications, postage, and shipping		0					
	16		nses (describe in Schedule O) 🛂		535					
	17		nses. Add lines 10 through 16		7.441					
ts.	18		deficit) for the year (Subtract line 17 from line 9)		31					
S	19		or fund balances at beginning of year (from line 27, column (A)) (must agree w							
Net Assets			r figure reported on prior year's return)		32.919					
Vet	20		ges in net assets or fund balances (explain in Schedule O)		0					
~	21	Net assets	or fund balances at end of year. Combine lines 18 through 20	▶ 21	32.950					

	990-EZ	D. I	/ 11 1	D 110				Page 2
Pa	art II		(see the instructions f			Don't II		
		Check if the orga	nization used Schedule	O to respond to a	ny question in this	(A) Beginning of year	Ė	(B) End of year
22	Cas	h savings and inve	estments			32.919	22	32.950
23							23	32.930
24			in Schedule O)			0		
25						32.919		
26			pe in Schedule O)			32.919	1	32.950
27			ances (line 27 of column			32.919	27	32.950
Pai	rt III	Statement of Pro	ogram Service Accom	plishments (see th	e instructions for	Part III)		
			nization used Schedule	O to respond to a	ny question in this	Part III		Expenses
Wha	at is the	organization's prim	ary exempt purpose?					equired for section 1(c)(3) and 501(c)(4)
Des	cribe th	ne organization's pro	ogram service accomplis	shments for each o	f its three largest	orogram services,	org	ganizations; optional for
			a clear and concise m		e services provide	d, the number of	oth	ners.)
pers	sons be	nefited, and other re	elevant information for ea	ch program title.				
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	Part					
_		instructions for Part V.) Check if the organization used Schedule O to respond to any question in thi	s Part	Yes	No	
;	33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	162	NO	
?'	34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions				7
;	35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business	34		~	
		activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		~	
	c	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35b		V	
3	36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		~	21
3	37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a	-			100
	b	Did the organization file Form 1120-POL for this year?	37b		1	
3	38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee <b>or</b> were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? .	38a	1,1	V	3.
	b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b				
3	39	Section 501(c)(7) organizations. Enter:				
	а	Initiation fees and capital contributions included on line 9				
_	b l0a	Gross receipts, included on line 9, for public use of club facilities				
	roa .	section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶				
	b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b			
	С	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed	700	24	Ť	?
		on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958	111 12	9		
	d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization				
	е	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	811	V	
	11	List the states with which a copy of this return is filed >				
4	2a	The organization's books are in care of ▶ Telephone no. ▶				
	b	Located at ► ZIP + 4 ► At any time during the calendar year, did the organization have an interest in or a signature or other authority over	T	Yes	Na	
		a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b	162	V	
		If "Yes," enter the name of the foreign country				
		See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
	C	At any time during the calendar year, did the organization maintain an office outside the United States?  If "Yes," enter the name of the foreign country	42c		_	
4	3	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here		. )		
				Yes	No	
4	4a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		V	
	b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	He	,	
	С	Did the organization receive any payments for indoor tanning services during the year?	44c		V	
	d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d		,	
4	5a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		V	
		Did the organization receive any payment from or engage in any transaction with a controlled entity within the	118			
		meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of	451			
		Form 990-EZ. See instructions	45b		V	

Dane	- 4

		,						Yes	No
		organization engage, directly or in						162	140
to		idates for public office? If "Yes," c		, Part I			46		V
art VI	All 50	ection 501(c)(3) Organizations I section 501(c)(3) organizations ) and 51.	s must answer que						es
	Cł	neck if the organization used Sch	nedule O to respond	I to any question in t	this Part VI		. 700 (0		
	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax							Yes	No
-		ganization a school as described in					47		~
		organization make any transfers to	2 4 4 4 4 4 4				49a		V
		" was the related organization a se					49b		
		ete this table for the organization's							d ke
е	employe	ees) who each received more than	\$100,000 of comper	nsation from the orga			enter "N	lone."	
	(a) Na	me and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health contributions benefit plans, compen	to employee (and deferred	e) Estimate other con		
ONE									
									_
									_
we do he de de de de l									
		umber of other employees paid over							
1 0	Comple \$100,00	umber of other employees paid over the this table for the organization' 00 of compensation from the organization and business address of each independent	s five highest compe nization. If there is no	ensated independent			received		tha
1 C \$	Comple \$100,00	ete this table for the organization' 00 of compensation from the orga	s five highest compe nization. If there is no	ensated independent one, enter "None."					tha
1 C \$	Comple \$100,00	ete this table for the organization' 00 of compensation from the orga	s five highest compe nization. If there is no	ensated independent one, enter "None."					tha
1 C \$	Comple \$100,00	ete this table for the organization' 00 of compensation from the orga	s five highest compe nization. If there is no	ensated independent one, enter "None."					tha
1 C \$	Comple \$100,00	ete this table for the organization' 00 of compensation from the orga	s five highest compe nization. If there is no	ensated independent one, enter "None."					tha
1 C \$	Comple \$100,00	ete this table for the organization' 00 of compensation from the orga	s five highest compe nization. If there is no	ensated independent one, enter "None."					thai
i1 C	Comple \$100,00	ete this table for the organization' 00 of compensation from the orga	s five highest compe nization. If there is no	ensated independent one, enter "None."					tha
ONE	Comple \$100,00 (a) Na	ete this table for the organization' 00 of compensation from the organization and business address of each independent	s five highest compenization. If there is not lent contractor	ensated independent one, enter "None." (b) Type of ser	vice				tha
1 C \$	Comples 100,00 (a) Na	ate this table for the organization's compensation from the organization from the organization and business address of each independent contracts organization complete Scheduler organization complete Scheduler contracts or contr	s five highest compenization. If there is not lent contractor	ensated independent one, enter "None."  (b) Type of ser  over \$100,000	vice	(e) C	compensati	ion	
d T	Comples 100,00 (a) Na  Fotal nu Did the complemattes of	umber of other independent contrate organization complete Schedule A	s five highest compenization. If there is not lent contractor  actors each receiving alle A? Note: All sectors, including accompan	over \$100,000	anizations m	ust attach	a ▶ ✓ Yes	ion	No
d T cd T cd T cd C der pen	Comples 100,00 (a) Na  Fotal nu Did the complemattes of	umber of other independent contrate organization complete Schedule A	s five highest compenization. If there is not lent contractor  actors each receiving alle A? Note: All sectors, including accompan	over \$100,000	anizations m	ust attach	a ▶ ✓ Yes	ion	No
d T cder pen e, correct	Comples 100,00 (a) Na  Fotal nu Did the complemattes of	umber of other independent contrate organization complete Schedule A	s five highest compenization. If there is not lent contractor  lent contractor  actors each receiving le A? Note: All security including accompant officer) is based on all info	over \$100,000 ection 501(c)(3) organization of which preparer	anizations m	ust attach	a ▶ ✓ Yes	ion	No
d T cder pen e, correct	Comples 100,00 (a) Na  Fotal nu Did the complemattes of	umber of other independent contrated Schedule A	s five highest compenization. If there is not lent contractor  lent contractor  actors each receiving le A? Note: All security, including accompan officer) is based on all info	over \$100,000	anizations m ents, and to the has any knowled	ust attach	a ▶ ✓ Yes	ion	No
d T C C C C C C C C C C C C C C C C C C	Fotal nu Did the complematties of and cot, and cot and	umber of other independent contrate organization complete Scheduted Schedule A	s five highest compenization. If there is not lent contractor  lent contractor  actors each receiving le A? Note: All security including accompant officer) is based on all info	over \$100,000	anizations m	ust attach	a  Ves wledge and	ion	No
d T c der pen e, correct	Fotal nu Did the complematties of and complematters of an analysis	umber of other independent contrate organization complete Schedule A	s five highest compenization. If there is not lent contractor  lent contractor  actors each receiving le A? Note: All security, including accompan officer) is based on all info	over \$100,000	anizations ments, and to the has any knowled Date	ust attach best of my knodge.	a  Ves wledge and	ion	No

# SCHEDULE O (Form 990 or 990-EZ)

# Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service Name of the organization ► Attach to Form 990 or 990-EZ.

Form 990 for the latest information.

Open to Public Inspection

**Employer identification number** 

FRIENDS OF THE ISLAMORADA AREA STATE PARKS, INC.	65-002895
PART I, 8 OTHER REVENUE:	
COKE COMMISSION \$ 353	
BOOKS, WHOLESALE \$ 717	
TOTAL \$1,070	
PART I, 10. AMOUNTS PAID TO SUPPORT PARKS	
LONG KEY TIKI HUT \$ 4,230	
LONG KEY PALM TREES. \$. 1,500	
LAND BASE RENTAL \$. 426	
CURRY HEMOCK CONCRETE PUMP. \$ 750	
TOTAL \$6,906	
PART I, 16 OTHER EXPENSES	
SALES TAX, PO Box FEES, OFFICE SUPPLIES, DUES. \$535	
PART III OTHER PROGRAM SERVICES \$ 6,906	
SEEN PART 1, 10 INFORMATION ABOVE.	