



FLORIDA DEPARTMENT OF Environmental Protection

Bob Martinez Center
2600 Blair Stone Road
Tallahassee, FL 32399-2400

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Alexis A. Lambert
Secretary

PETROLEUM RESTORATION PROGRAM INSTRUCTIONS FOR LOW-SCORED SITE INITIATIVE APPLICATION & CONTRACTOR SELECTION SHEET

The Low-Scored Site Initiative (LSSI) Applicant responsible for the eligible petroleum discharge(s) may use this 3-page application to select a qualified Contractor pursuant to Chapter 62-772, F.A.C., Procurement Procedures for the Department of Environmental Protection's (FDEP) Petroleum Restoration Program (PRP) to implement a LSSI assessment and/or remediation at the site referenced below, provided that the PRP determines that such activities are appropriate. If the applicant is not the real property owner, a copy of the responsible party agreement or other documentation demonstrating the Applicant's responsible party status must be submitted with this application.

In order for this application to be accepted for review by the FDEP, the LSSI Applicant must provide the following three (3) components in order for the Low-Scored Site Initiative application package to be considered complete:

1. Completed Low-Scored Site Initiative Application & Contractor Selection Sheet;
2. Low-Scored Site Initiative cost proposal from the selected contractor including recommended assessment, remediation and/or monitoring activities. *Note that cost proposals are only required if a Petroleum Restoration Program Qualified Contractor is selected by the applicant in Part 4 of the Low-Scored Site Initiative Application & Contractor Selection Sheet.;*
3. Completed Petroleum Restoration Program Site Access Agreement (short or long form). *If a Site Access Agreement has previously been executed by the current real property owner of the facility being applied for in Part I, please include a copy of the agreement in the application package.;*

Copies of required forms and guidance related to completing the application process can be found on the Departments [Low-Scored Site Initiative \(LSSI\)](#) webpage.

<https://floridadep.gov/waste/petroleum-restoration/content/low-scored-site-initiative-ssii>

[Low-Scored Site Initiative Application & Contractor Selection Sheet](#)

Low-Scored Site Initiative Cost Proposals:

- [LSSI Procedural & Technical Guidance](#),
- [LSSI Proposal Checklist](#) and
- [LSSI Work Order Template](#)

Petroleum Restoration Program Site Access Agreements (SAA):

- [SAA Instructions](#)
- [SAA Long Form](#) and [Short Form](#)

Florida Department of Transportation Indemnification Agreement:

- [Private Party](#) version and [Local Government](#) version

Completed application packages should be sent via email DWM.PRP.Contractor.Recommendations@dep.state.fl.us or to the letterhead address, Mail Station 4580, Attention: Rob Perlowski. If you would like to discuss the LSSI



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program with an FDEP representative, please call Graham Witt at 850-222-6446 x5001 or Joel Johnson at 850-877-1133 x3701.



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PETROLEUM RESTORATION PROGRAM LOW-SCORED SITE INITIATIVE APPLICATION & CONTRACTOR SELECTION SHEET

Part 1. FDEP Facility Name and Identification # (required)

- a. Name of Facility/Site: _____
b. FDEP Facility Identification #: _____

Part 2. Real Property Identification and Current Ownership Verification (required): This information must match that listed in the applicable County Property Appraiser's Office or provide updated information by submitting a copy of the latest deed recorded with the County records.

- a. Real Property Street Address of Record: _____

- b. Parcel # or Property Identification # of Record: _____
- c. Legal Property Description of Record (may attach legible copy): _____

- d. Name of Current Real Property Owner(s) of Record: _____

Mailing Address (required): _____
Telephone # (required): _____
E-Mail Address: _____
- e. If There is Any Reason Why the Property Appraiser's Records May Not Be Accurate, Provide an Explanation and Attach Documentation:

Part 3. Entity Applying for LSSI (required)

- a. Name of the Entity Applying for LSSI (if business, include name/title of representative):

- b. (Check One): Current Real Property Owner **Or** Other Responsible Party
- c. Contact Information of the LSSI Applicant:
Mailing Address (required): _____
Telephone # (required): _____
E-Mail Address: _____



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Part 4. LSSI Contractor Selection (required): Please check one of the options below. You may request that the FDEP select the cleanup contractor or you may select a specific cleanup contractor.

Who is selecting the contractor? Current Real Property Owner o r Other Responsible Party

Select only one of the contractor options listed below:

- A PRP Agency Term Contractor: Co. Name: _____ DEP Contractor ID # : _____
- A qualified PRP Contractor, provided that pricing levels & conditions can be negotiated on the best terms to the DEP:
Co. Name : _____ DEP Contractor ID# : _____
Rep. Name & Title : _____
Rep. Phone # : _____
Rep. E-mail : _____
- Allow the DEP to assign an Agency Term Contractor through the Contractor Assignment Process.

The Owner authorizes the Department and the Contractor to act as its authorized representative in signing all required forms and documents necessary for obtaining applicable permits related to environmental infrastructure improvements including well construction, repair, maintenance, modification, and abandonment pursuant to Chapter 373, F.S.”

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Part 5. Real Property Owner Affidavit (required): This certificate must be completed and signed by the current real property owner in the presence of a witness if participating in the Petroleum Restoration Program’s Low-Scored Site Initiative. No work will be authorized on your site until this sheet is accepted by the Department. The contractor selection option chosen above cannot be changed once this LSSI Application and Contractor Selection Sheet has been approved by the PRP unless poor performance by the contractor is affirmatively demonstrated. The name in Part 5.a. must match that listed in Part 2.d.

- a. I, _____ hereby certify that:
(Current Real Property Owner)
- b. If I selected a contractor, that the contractor selected in Part 4 of this form is authorized to perform work in the Petroleum Restoration Program’s Low-Scored Site Initiative on the real property identified in Parts 1 and 2 of this form.
- c. That the contractor I selected, if applicable, has not offered any remuneration in cash or in kind directly or indirectly in exchange for selecting them as my contractor.
- d. If applicable, that I have not solicited or accepted remuneration in cash or in kind directly or indirectly from the contractor in exchange for selecting them as my contractor.
- e. That I acknowledge that soliciting or accepting remuneration in cash or in kind directly or indirectly in exchange for selection of a contractor is prohibited pursuant to Section 376.3071(6), F.S., and may result in the loss of eligibility for State funded petroleum contamination cleanup assistance at this site.
- f. That I have read and understand the site closure endpoints and the contractor selection options available under LSSI and that I agree to accept a LSSI No Further Action closure if the criteria specified in paragraph 376.3071(12)(b), Florida Statutes are met.
- g. That I understand if an indemnification agreement between the real property owner of the source property listed in Part 2 of this application and the Florida Department of Transportation is required should the criteria specified in Section 376.3071(12)(b)(4)(d)(II) be satisfied and is necessary for the FDEP to issue a Low-Scored Site Initiative No Further Action pursuant to Section 376.3071(12)(b)(2), that I agree to sign such an agreement.
- h. **I acknowledge that if site closure endpoints are not achieved under the Low-Scored Site Initiative then applicable deductibles and cost share requirements will apply for subsequent state funded work.**
- i. That the information listed above is true and correct to the best of my knowledge.

Signature of the Current Real Property Owner	Date
Print Current Real Property Owner Name and, if property owner is a corporation, LLC or other entity, title	
Signature of Witness to the Owner’s Signature	Date
Print Witness Name	
Witness email address	Witness phone number