



**Florida Department of Environmental Protection
CITIZEN SUPPORT ORGANIZATION
2023 LEGISLATIVE REPORT
(pursuant to Section 20.058 Florida Statutes)**

Friends of Lake Louisa State Park

Citizen Support Organization (CSO) Name: _____

Mailing Address: 7305 US Hwy 27, Clermont, FL 34714

Telephone Number: (352-250-4499 Christy) 394-3969

Website Address (required if applicable): www.FLLSP.org

Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program’s operational parameters, CSO’s operational parameters, and donor recognition.

YOUR MISSION AND LAST CALENDAR YEAR’S PROGRAM ACCOMPLISHMENTS:

CSO’s Mission: (Consistent with your Articles and Bylaws)

The Friends of Lake Louisa State Park, Inc. is a 501(c)(3) Citizen Support Organization whose mission is to provide support for the preservation, interpretation, and promotion of Lake Louisa State Park through events, activities, fundraising, and outreach.

Describe Last Calendar Year’s Results Obtained: Brag! (List or discuss the past calendar year’s accomplishments and contributions. Cite specific support from last calendar year’s Annual Program Plan.)

Haunted Hike Fundraiser that allowed guests to experience a 3/4 mile hike at night with many creepy scary encounters.
 Poochpalooza event to encourage people to experience the park with their canine friends in a respectful and safe way.
 Nature Fest event spotlights some of the great opportunities the community has to get outside and experience the real Florida while learning how to be environmentally responsible and have fun.
 Disney Volunteer event is a way for Cast Members to celebrate Earth Day while giving back to the State Park in their own backyard.
 Raising money to build a fishing pier at Dixie Lake that will allow people of all abilities to enjoy fishing.
 Being awarded a \$5,000 grant from the Florida State Parks Foundation to help with the Dixie Lake Fishing Pier.
 FLLSP was reprinted at the Lake County Conservation Group Symposium.

Describe the CSO’s Plans for the Next Three Calendar Years:

Finance the Dixie Lake Fishing Pier.
 Continue to raise money for the LLSP Pavilion.
 Fund educational displays including history of LLSP, conservation, species found in the park, and the need for controlled burns.
 Continue to support LLSP financially as the need arises.
 To get new people involved to have new ideas and leadership.

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership:

Total Number of Board of Directors:

Total Volunteer Hours for the Board of Directors (From VSys - Work with your parks' volunteer manager):

PARK & CSO RELATIONSHIP:

Do not duplicate by describing accomplishments and contributions in the summary. Brag in the above Results Obtained. Below, describe the relationship.

Park Manager's Comments on the CSO & Park Relationship and Support:

Provide your perspective on

- Changing developments of the park provided by the CSO.
- Effectiveness of the organization in fulfilling their purpose to support the park(s).
- Effectiveness of the Board of Directors in completing their Annual Program Plan.
- The relationship between the park and CSO. What went well? Are there areas of improvement?

I have had the pleasure of working with the current board over the past year and continue to be impressed with the level of dedication, professionalism and positivity the board has shown. The positions they hold are more than titles, and their actions while instated in those positions are a testament to the love they have for Lake Louisa State Park. During the past year the board and it s members have racked up an impressive number of accomplishments including:

- Haunted Hike
- Do it your way 5k
- Poochapolozza
- Naturefest
- Increasing public awareness of the CSO through public outreach at several events.

These events have been successful in the face of challenges such as unexpected departures of board members, changes in insurance requirements and busy schedules. The CSO continues to be responsive to park needs and I continue to look forward to working with this dedicated and able group of volunteers for the next year. I'm honored to be a part of such an awesome and hardworking team!

CSO President's Comments on the CSO & Park Relationship and Support:

Provide your perspective on the relationship between the park and CSO. What went well? Are there areas of improvement?

Our greatest successes this year were partnering with the park for Nature Fest in March of 2023 and the "Do it Your Way" 5K in May. It was great to have the Rangers on the tram and driving the tram sharing their passion for the park's natural resources and it's history. The children and adults alike were fasinated by the fire truck and seeing how and why the prescribed burns are accomplished. Park Manager, Rachel Nunlist, was part of the 5K by announcing as the participants came to the finish line. She gave out the awards, posing for photos, which was great having a partnership to support Lake Louisa State Park. I look forward to seeing what 2024 brings towards the success of LLSP.

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, DIRECT PARK(S) SUPPORT & REVENUES:

Program Services are costs related to providing your organizations' programs or services in accordance with your mission. Describe and provide expenses that directly support the park(s). For established nonprofit organizations, program service expenses generally represent most of the overall expenses of the organization. For the last calendar year provide the total \$ for each that apply. Do not use commas.

Building improvement, construction, or renovations	\$ 0
Cultural resources (e.g., historic structure restoration/ renovation)	\$ 0
Natural resources (e.g., native plants, natural lands restoration)	\$ 0
Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws)	\$ 0
Other facilities and landscape maintenance	\$ 0
Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.)	\$ 0
Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.)	\$ 0
Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition)	\$ 0
Big ticket visitor center exhibits or interpretation updates	\$ 0
Park exhibits, displays, signage	\$ 0
Park publications, brochures, maps, etc.	\$ 0
Programing/interpretation support material purchases	\$ 3173.9
Other program services	\$ 1.43
Total Program Service Expenses	\$ 3175.33

Visitor Services Revenue are revenues and the sources generated from fundraising on park property. Do not use commas.

Park gift shops, craft stores, and concession sales	\$ 0
Merchandise sales (e.g., plants, firewood, ice, t-shirts, hats, etc.)	\$ 865.00
Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.)	\$ 9207.00
Vending (e.g., drink machines, penny press, laundry, Wifi, etc.)	\$ 0
Rentals (e.g., bikes, canoe, kayak, SUPs, etc.)	\$ 0
In-park donation boxes	\$ 4863.65
Other visitor services revenue	\$ 0
Total Visitor Services Revenue	\$ 14935.65

NET ASSETS: \$

Organizations end of last year's Total Assets minus Total Liabilities. This is not the above's Visitor Service Revenue minus Program Service Expenses.

CSO AUDIT THRESHOLD:

Last Calendar Year's Total Expenses (including grants) \$

Are the CSO's annual total expenses \$300,000 including grants? Then Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards (U.S. GAO Yellow Book). The audit is **due by September 1** (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

CONFIRM ATTACHMENTS:

Code of Ethics

The most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N receipt. All IRS Form 990's must be **complete** with Part III Program Service and **all** appropriate Schedules (A, O, and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent complete 990 and schedules.

2023 CSO Legislative Report Acknowledgement

This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes

Signature: Christy V Conk

Print name: Christy V Conk, CSO President
Friends of Lake Louisa State Park, Inc.

Date: 05/30/2023

Signature: **Rachel Nunlist** Digitally signed by Rachel Nunlist
Date: 2023.06.14 08:53:41 -04'00'

Print name: Rachel Nunlist, Park Manager

Date: 06/14/2023

Model CSO Code of Ethics – March 2016

Friends of Lake Louisa State Park, Inc. CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of Lake Louisa State Park, Inc. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of Lake Louisa State Park, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

Model CSO Code of Ethics – March 2016

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Friends of Lake Louisa State Park Inc.

EIN: 59-3703043 | Clermont, Florida, United States

Other Names

FRIENDS OF LAKE LOUISA STATE PARK INC

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

Tax Year 2022 Form 990-N (e-Postcard)

Tax Period:

2022 (01/01/2022-12/31/2022)

EIN:

59-3703043

Organization Name (Doing Business as):

FRIENDS OF LAKE LOUISA STATE PARK INC

Mailing Address:

7305 US Highway 27
Clermont, FL 34714
United States

Principal Officer's Name and Address:

Debbie Weber-Small
7305 US Highway 27
Clermont, FL 34714
United States

Gross receipts not greater than:

\$50,000

Organization has terminated:

No

Website URL:

<https://llsp.wildapricot.org/>