



**Florida Department of Environmental Protection
CITIZEN SUPPORT ORGANIZATION
2021 LEGISLATIVE REPORT
(pursuant to Section 20.058 Florida Statutes)**

Citizen Support Organization (CSO) Name: Friends of Lake Griffin State Park

Mailing Address: 3089 US Hwy. 441-27 Fruitland Park, Florida 34731

Telephone Number: 352-360-6760

Website Address (*required if applicable*): www.flgsp.org

Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:

CSO's Mission:

To support the preservation, interpretation and restoration of the natural and cultural resources of Lake Griffin State Park.

Describe Last Calendar Year's Results Obtained:

Continued Guided Interpretative Paddle Tours. Continue to supply / sell firewood to campers. Recruited new Park Volunteers and Guides. Supported the Annual Kids' Fishing Clinic that was canceled due to covid-19. Attended the annual state park CSO meeting. Updated our By-Laws. Revised Financial Policies. Purchased additional Mobi-Mat for Kayak area. Funded improvements to Kayak area. Purchased a 9 station FitTrail. Purchased 3 new Kayaks. Purchased new Frig, clothes washer and dryer for volunteers use. Established new web site with Wild Apricot.

Describe the CSO's Plans for the Next Three Calendar Years:

Continue to provide / sell firewood. Recruit new members and officers for board. Send monthly newsletter. Recruit and continue to train Kayak guides. Fund repair or replacement of Kayaks. Attend and participate in community events. Attend annual park service CSO meeting. Support annual fishing clinic and other park activities and interpretive programs. Fund and support needs of the park requested by park manager.

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership: 36

Total Number of Board of Directors: 9

Total Volunteer Hours for the Board of Directors: 625

PARK & CSO RELATIONSHIP:

The CSO and park staff and management work well together and have been able to make several improvements in the park.

Park Manager's Comments on the CSO & Park Relationship and Support:

The relationship with the CSO continues to be very good.

- *The CSO works well with park management.*
- *The CSO has funded and supported the park in making improvement and adding activities.*
- *The CSO president and board have always produced an annual plan that is reasonable and obtainable.*
- *The park continues to work with the CSO to expand their involvement in the park.*

CSO President's Comments on the CSO & Park Relationship and Support:

As President I have found the relationship between the park and the CSO to be positive. Park Management has been helpful and keeps the CSO informed of park activities and needs.

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, SPECIFIC PARK(S) SUPPORT:

Program Service Expenses are costs related to providing your organization's programs or services in accordance with your mission. For CSO's provide expenses that directly support the park(s). For established nonprofit organizations, program service expenses generally represent most of the overall expense of the organization. For the last calendar year provide totals \$ for each that apply.

Building improvement, construction or renovations	\$6,000.00
Cultural resources (e.g., historic structure restoration/ renovation)	\$
Natural resources (e.g., native plants, natural lands restoration)	\$
Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws)	\$1,643.00
Other facilities and landscape maintenance	\$1,159.00
Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.)	\$
Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.)	\$4,845.00
Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition)	\$100.00
Big ticket visitor center exhibits or interpretation updates	\$
Park exhibits, displays, signage	\$
Park publications, brochures, maps, etc.	\$819.00
Programing/interpretation support material purchases	\$141.00
Other program services	\$1,478.00
Total Program Service Expenses	\$16,185.00

Total Operating Expenses (Overhead including fees, memberships, postage, rent, utilities, etc.) **\$298.00**

Visitor Services Revenue



Visitor Services Revenue

	Park gift shops, craft stores and concession sales	\$
	Merchandise sales (e.g., plants, firewood, ice, t-shirts, hats, etc.)	\$3,865.00
	Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.)	\$
	Vending (e.g., drink machines, penny press, laundry, Wifi, etc.)	\$63.00
	Rentals (e.g., bikes, canoe, kayak, SUPs, etc.)	\$
	In-park donation boxes	\$1,942.00
	Other visitor services revenue	\$2373.00
	Total Visitor Services Revenue	\$8,243.00
	Net Assets	\$12,853.00

CSO AUDIT:

Total of Last Calendar Year's Expenses (including grants) \$16,483.00

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards ([U.S. GAO Yellow Book](#)) when the CSOs annual expenses are \$300,000 including grants. The audit is **due by September 1** (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes			
Title	Name	Signature	Date
CSO President	Karl Langlois		03/23/2021
Park Manager	Mark Knapke		03/23/2021

- CSO's Code of Ethics is attached
- CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N Receipt. All IRS Form 990's must be *complete* with Part III Program Service and *all* appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent 990 and schedules.

Friends of Lake Griffin State Park CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of Lake Griffin State Park (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of Lake Griffin State Park board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Friends Of Lake Griffin State Park

EIN: 45-1060685 | Fruitland Park, FL, United States

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

> Tax Year 2020 Form 990-N (e-Postcard)

Tax Period:

2020 (01/01/2020 - 12/31/2020)

EIN:

45-1060685

Legal Name (Doing Business as):

Friends Of Lake Griffin State Park

Mailing Address:

3089 US Hwy 441-27
Fruitland Park, FL 34731
United States

Principal Officer's Name and Address:

Karl Langlois
2286 Pawleys Island Path
Fruitland Park, FL 34731
United States

Gross receipts not greater than:

\$50,000

Organization has terminated:

No

Website URL: