



FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

NOTICE OF INTENT TO USE S. 403.9327, F.S., GENERAL PERMIT FOR MANGROVE TRIMMING OR APPLICATION FOR S. 403.9328, F.S., INDIVIDUAL PERMIT TO TRIM OR ALTER MANGROVES

This application form may be used to provide notice to the Department of your intent to use a general permit to trim mangroves pursuant to Section 403.9327, Florida Statutes (F.S.), or to apply for an individual permit to alter or trim mangroves pursuant to Section 403.9328, F.S. Applications to trim or alter mangroves are not required to be submitted on this form. This form is being provided as a service to the public to clarify what information the department needs to process an application. Submitting all of the necessary information initially will reduce the permit application processing time.

Local Delegation

The Mangrove Trimming and Preservation Act has been delegated to the local governments in [Broward County](#), [City of Sanibel](#), [Hillsborough County](#), [Town of Jupiter Island](#), [Miami-Dade County](#), [Pinellas County](#), and parts of [Sarasota County](#). Please contact the above entities directly to apply for trimming or alteration activities within their delegated areas.

Definitions

Mangrove trimming - means to cut mangrove branches, twigs, limbs, and foliage, but does not mean to remove, defoliate or destroy the mangroves. Trimming does not include the cutting of prop/aerial roots.

Mangrove alteration - means anything other than trimming of mangroves.

Instructions

- Please submit all documents electronically to your local [FDEP District Office](#) using the appropriate email address provided in the table below. Once the application is received, the FDEP local office will provide the necessary information to submit payment online.

FDEP District Office	FDEP District Email
South District	SD_ERP_Permit@dep.state.fl.us
Southeast District	SED_Permitting@dep.state.fl.us
Southwest District	SW_ERP@dep.state.fl.us
Central District	DEP_CD@dep.state.fl.us
Northeast District	DEP_NED@dep.state.fl.us
Northwest District	NWD_ERP_Applications@dep.state.fl.us

- If providing notice of intent to use a General Permit for Mangrove Trimming pursuant to S. 403.9327, F. S., please complete sections 1, 2, 3, 4, 5 & 7 of this application.
- If requesting an Individual Permit to Alter or Trim Mangroves pursuant to S. 403.9328, F. S., please complete sections 1, 2, 3, 4, 6, & 7 of this application.

SECTION 1: CONTACT INFORMATION (Include Sections 1 and 2 for all project types.)

Applicant Information:

Applicant/Riparian Owners Name: _____

Mailing Address: _____

Email: _____ Telephone (Day): _____

Agent Information:

Name of Applicants Agent, if applicable: _____

Company Name: _____

Business Address: _____

Email: _____ Telephone (Day): _____

SECTION 2: APPLICATION TYPE AND PROCESSING FEE (check the appropriate boxes below)

New Permit Application

S. 403.9327 - General Permit (GP) for Trimming

Navigational Trimming (\$250)

Trimming Riparian Property under a General Permit (\$250)

S. 403.9328 - Individual Permit for Mangrove Alteration or Trimming

(1-19 mangroves \$420)

(20 or more mangroves \$830)

Modification of Permit

Modification to FDEP Permit Number:

Request to Modify a S. 403.9328 Individual Permit for Mangrove Alteration or Trimming (\$250)

Request for Time Extension (\$90)

Request to Transfer Authorization to New Owner (\$90)

Provide a brief description of mangrove trimming or alteration activities proposed:

SECTION 3: SITE LOCATION INFORMATION (Include for all project types.)

(Please attach a vicinity map with clear directions to the proposed site using county, state, and U.S. highway names and route numbers. The vicinity map should clearly identify the project site so that a person unfamiliar with the area can locate the project site.)

Name of Waterway at Location of the Proposed Activity: _____

County and Municipality in Which the Proposed Activity is Located: _____

Physical Address: _____

(Street address, road, or other descriptive location)

Section Township Range

Parcel ID #: _____

Latitude: _____ Longitude: _____

SECTION 4: PROJECT SITE INFORMATION (Include for all project types.)

1. Please provide scaled or dimensioned site plans showing an overhead (plan view) and profile (cross-section) drawings clearly delineating and identifying the areas to be trimmed or altered. The overhead and profile drawings should include the following information:
 - a. Graphic scale, and all principal dimensions and extent of proposed trimming or alteration; Include the depth of the mangrove area(s) as measured waterward from the trunk of the most landward mangrove tree in a direction perpendicular to the shoreline to the trunk of the most waterward mangrove tree;
 - b. The extent of the mangrove canopy, the existing height of the mangroves, and the proposed height after trimming or alteration;
 - c. The location of the proposed trimming or alteration in relation to permanent features such as docks, seawalls, fences, etc.. The profile drawing should show the portions of the trees that are proposed to be trimmed or altered in annual stages, such that the tallest trees are trimmed first, i.e., each trimming event will be limited to the lowest height the tallest tree(s) may be trimmed down to for that year;

Please be aware that not all mangroves may legally be trimmed down to six (6) feet from the ground surface. Notice where the lowest leaves are located on the trees. A trimming event that removes most of the leaves may be classified as "defoliation," which is not authorized under a "trimming" authorization. S. 403.9325(8), F.S. defines "trim" as "to cut mangrove branches, twigs, limbs, and foliage, but does not mean to remove, defoliate, or destroy the mangroves." Arborists recommend not removing more than 25% of the foliage annually to maintain a healthy tree. In the Mangrove Act this 25% limit on annual removal of foliage is referred to as "staged trimming." See S.403.9326(1)(b)3, F.S. Trees 16 ft. and taller must be staged trimmed.

Section 4: Continued.

- d. Include the approximate location and species of all mangrove trees at the project site, or if this is not practical, show the area covered by the tree canopy and indicate the dominant tree species present;
 - e. Include the approximate shape and dimensions of the lot or parcel of land and the existing shoreline as determined using Rule 62-340, F.A.C. (approximate wetland or surface water/upland line) and the approximate location of the mean high water line, which is generally the waterward property boundary line; and
 - f. North arrow and a legend that explains all symbols and patterns used in the drawings.
2. Please provide recent color photographs that clearly depict the existing conditions within the area of the proposed trimming or alteration. Mark on the photographs the heights or configurations that are proposed to be attained. Include some reference features in the photographs that can be used to judge the existing and proposed dimensions, heights, and configurations of the trees.

SECTION 5: INFORMATION FOR GENERAL PERMIT APPLICATIONS (Include for general permits only)
Do not complete this section if requesting an Individual Permit – SEE Section 6 (below).

Applicants for a General Permit must provide sufficient information to enable the Department to determine the scope of the proposed trimming and whether the activity will comply with the conditions of Section 403.9327, (F.S.) [S. 403.9327(4), F.S.].

Professional Mangrove Trimmer (PMT) Information

All trimming under a General Permit pursuant to Section 403.9327, (F.S.), must be performed by a PMT. This application must be signed by the PMT who will perform the trimming, and the individual who owns or controls the property.

Full Name of PMT: _____
(Must match professional certification)

Mailing Address: _____
(Street Address, City, Zip Code)

Email: _____ Telephone(Day): _____

Certification Type: _____ Certification Number: _____

If qualified by being a member of one of the professional groups listed in Subsection [403.9329\(1\)](#), (F.S.), provide documentation of your membership. If qualified by the Department pursuant to Subsection 403.9327(2), (F.S.), a copy of the Notice of Professional Mangrove Trimmer Status must be submitted with this application.

PMT Signature

Date

Section 5: Continued.

General Mangrove Permit Information

1. Are the mangroves that are proposed to be trimmed located on lands owned or controlled by the professional mangrove trimmer listed above, or by the person contracting with the professional mangrove trimmer, or on sovereign submerged lands (state owned submerged lands) immediately waterward and perpendicular to such lands? [S. 403.9326(1)(a), (b), (c), 403.9327, F.S.]

Yes No

Explain: _____

Name of riparian owner: _____

2. Have mangroves on the parcel of property where this project is proposed, been trimmed in the past under a General Permit authorized by Section 403.9327(1), (F.S.)? [S. 403.9327(3)(a), F.S.]

Yes No

General Permit to Trim Mangroves for Riparian Property Owners Information (S. 403.9327(1)(a), F.S.)

3. What percentage of the mangroves aerial extent along the shoreline will be trimmed? _____%

Only the area of Mangroves as defined in S. 403.9325(3), F.S. (i.e. Red Mangroves (*Rhizophora mangle*), Black Mangroves (*Avicennia germinans*), and White Mangroves (*Languncularia racemosa*)), growing along the shoreline should be included in the percentage and area calculations. Areas occupied by other species, including Buttonwood or Brazilian pepper, should not be included.

Total Mangrove Area (sq. ft./acres): _____

Proposed Trim Area(sq. ft./acres): _____

Remaining Area (sq. ft./acres): _____

4. Please show how the mangroves will be trimmed to ensure that no more than 25 % of the foliage will be removed annually until the final height is achieved. Make allowances for regrowth. For staged trimming only the tallest trees may be trimmed initially such that each annual staged trim occurs only to a specific height above the substrate, to enable someone to follow the schedule and scope of the trimming. Please provide a schedule of trimming that includes, at a minimum, the anticipated beginning and ending dates of the trimming project (attach additional sheets if necessary). [S. 403.9327(1)(a), 403.9328(2)(a), F.S.]

5. How will the cut mangrove material be removed and where will the cut material be disposed?

Section 5: Continued.

6. Are the mangroves proposed to be trimmed located within a conservation easement?

- Yes No (If yes, attach a copy of the conservation easement).

7. Is the proposed trimming to occur on property developed for multifamily residential use?

- Yes No

If yes, how will the trimming be equitably distributed so that each owner's riparian view is similarly affected (S. 403.93271(1), F.S.).

Information for a General Permit to conduct limited Navigational Trimming (S. 403.9327(1)(b), F.S.)

8. Please show how the mangroves will be trimmed to ensure that no more than 25 % of the foliage will be removed annually. Trimming is limited to those portions of branches or trunks of mangroves which extend into the navigation channel beyond a vertical plane of the most waterward prop root or root system. Trimming of aerial roots requires an individual permit to trim or alter mangroves (See Section 6 below). Please provide a schedule of trimming that includes, at a minimum, the anticipated beginning and ending dates of the trimming project (attach additional sheets if necessary).

SECTION 6: INFORMATION FOR AN INDIVIDUAL PERMIT TO ALTER OR TRIM MANGROVES

Do not complete this section if requesting a General Permit – See Section 5 (above).

Applicants for an Individual Permit to Alter or Trim Mangroves must provide sufficient information to enable the Department to determine the scope and impacts of the proposed project [S. 403.9328(2)(a), F.S.]

If a proposed mangrove alteration or trimming project does not qualify for an exemption under Section 403.9326, (F.S.), or a General Permit under Section 403.9327, (F.S.), an Alteration or Trimming Permit under Section 403.9328, (F.S.), must be obtained prior to conducting the proposed activities.

1. The proposed activities involve mangrove (check the appropriate box):

- Alteration Trimming

2. Is the proposed alteration or trimming part of a dredge and fill project that is exempt under Section 403.813, (F.S.), or permitted under Part IV of Chapter 373, (F.S.)?

- Yes No

Section 6: Continued.

3. The purpose of the project is to provide (check appropriate box):

- View Access Other

If other, explain: _____

4. Are the mangroves proposed to be trimmed located within a conservation easement or an area that has been created, enhanced, restored or preserved as mitigation for a dredge & fill permit, MSSW permit, or an Environmental Resource Permit?

- Yes No

If yes, attach a copy of the conservation easement and/or the permit.

5. Provide the name(s) and contact for the entity (entities) who is (are) riparian to the mangroves to be affected. [Riparian ownership implies ownership waterward to the mean high water line.]

6. Please describe the alteration or trimming techniques to be used (attach additional sheets if necessary):

a. How will the mangroves be altered or trimmed?

b. Who will perform the alteration or trimming?

c. How will the cut mangrove material be removed, and where will the cut material be disposed?

7. Please describe any additional alteration or trimming details (attach an additional sheet if necessary).

Section 6: Continued.

Applications for activities authorized under S. 403.9328 are subject to review under Ss. 373.414(1) & (8), F.S.

8. Please describe measures proposed to reduce or eliminate adverse impacts to resources.
9. How will adverse impacts associated with the proposed mangrove trimming or alteration activities be mitigated for?

SECTION 7: CERTIFICATION

Application is hereby made for a permit or permits to authorize the activities described herein.

I hereby certify that: (please check the appropriate box)

- I am the **record owner**, **lessee**, or **the record easement holder** of the property described in Section 3 of this application.

- I am **not** **the record owner, lessee, or record easement holder** of the property described in Section 3 of this application.

I understand I may be required to provide additional information/data necessary to demonstrate reasonable assurance or evidence that the proposed activities will comply with the applicable State Water Quality Standards and other environmental requirements.

I agree to provide entry to the project site for inspectors with proper identification or documents as required by law from the environmental agencies for the purpose of inspecting the site. Further, I agree to provide entry to the project site for such inspectors to monitor permitted work if a permit is granted.

I am familiar with the information contained in this application and that to the best of my knowledge and belief, such information is true, complete and accurate. I further certify that I possess the authority to undertake the proposed activities or am acting as the duly authorized agent of the applicant. I understand that knowingly making any false statement or representation in this application is a violation of Section 403.161, (F.S.), and Chapter 837, (F.S.).

Name of Applicant/Agent

Signature of Applicant/Agent

Date

Corporate Title if Applicable

An Agent May Sign Above Only if the Applicant Completes the Following:

I am the **record owner**, **lessee**, or **the record easement holder** of the property described in Section 3 of this application.

I hereby designate and authorize the agent listed above to act on my behalf as my agent in the processing of this permit application and to furnish, on request, supplemental information in support of the application.

Name of Applicant/Agent

Signature of Applicant/Agent

Date