**These schedules are a good faith effort by the Department to inform systems of their sampling requirements. Any error in the schedule does not relieve the system of their sampling requirements. All systems must sample in accordance with** [**62-550 Florida Administrative Code**](https://flrules.org/gateway/ChapterHome.asp?Chapter=62-550)**.**

The Department recommends that samples are collected early to allow time for resampling during the monitoring period if needed and to avoid missed monitoring violations. Contact the Department by email if you have specific questions about your monitoring schedule.

The following table describes each column in the spreadsheet. The last page of this document is a blank Monitoring Schedule form you can complete and use to ensure monitoring is completed during 2021.

|  |  |
| --- | --- |
| **Spreadsheet Column Heading** | **Details** |
| PWS ID | Assigned Identification Number |
| System Name | Name for the public water system as captured in Department Records. Contact your inspector if updates are needed. |
| Type | * Community (Small) indicates community water systems under 3,300 population. * Community (Large) indicates community water systems over 3,300 population. * Non-Transient Non-Community |
| Population | The value indicted is based on our current records. Should you need to update population, please contact your inspector. |
| Contaminant Group | * Inorganics – total of 16 contaminants (Asbestos is separate) * Secondaries – Total of 14 contaminants * Volatile Organics – Total of 21 contaminants * Synthetic Organics – Total of 29 contaminants   + Waivers will *not* be an option for sampling required 2020-2022. All systems must conduction sampling. * Radiologicals – Total of 3 contaminants * Disinfection Byproducts – includes Total Trihalomethanes and Total Haloacetic Acids |
| Contaminant Code | This is the code used to identify the specific contaminant on laboratory reports |
| Contaminant Name | “Full Set” indicates the full group of contaminants are due for monitoring.  Individual contaminants may be required on a quarterly or annual basis. You will see the specific contaminant name required. |
| Frequency  Frequency (cont’d) | * Annually – once a year   + Individual contaminants (VOCs or SOCs) on annual monitoring following a detection and 4 consecutive quarters of sampling, must be sampled during the quarter with the highest result. The required quarter is designated in the “Quarterly Timeframe Samples Due” column. * Biannually – Specific to lead and copper tap sampling, means two 6-month sets of sampling must be conducted before a reduction can be considered. * Triennially – Every 3 years   + For lead and copper, sample during June – September. * Every 6 years or Every 9 years – Specific to Radiologicals |
| Samples Due | This is the year the next sampling will be required. |
| Location Description or Plant Number | Indicates where samples should be taken.  Location is indicated as Entry Point for most systems with single plants. Systems with multiple water plants, this field indicates the number (WTP1, 001) or shortened name for the plant.  DBP monitoring - this will indicate the sampling location, typically a physical address, as identified in the approved sampling plan. Any changes to DBP monitoring locations must be requested and submitted to DEP for approval before sampling is conducted. |
| Quarterly Timeframe Samples Due | For quarterly monitoring, this field indicates the timeframe the samples must be sampled.  Systems on annual or triennial monitoring for DBPs are required to conduct monitoring during the quarter the highest historical levels. The quarter has already been selected and is indicated here. |
| DBP Monitoring – Required Month Samples Due | Systems on annual or triennial monitoring are required to specify which *month* samples must be completed. Samples conducted outside the specified month will *not* be accepted for compliance and the system will receive violations (requiring public notification and potentially leading to penalties). |
| DBP QUARTERLY MONITORING - REQUIRED MONTH SAMPLING DUE | Systems on Quarterly monitoring for DBPs are required to sample during a specified *month and week* during each calendar quarter. This field indicates the months sampling is required. |
| DBP QUARTERLY MONITORING - REQUIRED WEEK SAMPLING DUE | Systems on Quarterly monitoring for DBPs are required to sample during a specified month and week during each calendar quarter. This field indicates the week within the designated month that sampling is required. |

**All Lead and Copper Tap Sampling and DBPs** must be sampling in accordance with approved plan. Plans can be found in OCULUS under the profile *Sampling* and the document type *Monitoring Related or Disinfection Byproducts Related or Lead and Copper Related.* Contact your inspector if you cannot locate a sampling plan.

As you review the monitoring schedules spreadsheet, you can use the below table to document the information into an easy-to-post format.

PWS ID No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PWS Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Chemical Monitoring** | | | | | |
| Date Scheduled | Date Sampled | Contaminant | **Frequency** | **Next Due** | Location & Comments |
|  |  | Nitrate & Nitrite | Annually | 2021 | Sample at each Point of Entry to the distribution (Raw/Well samples will not be accepted for compliance) |
|  |  | Primary Inorganics |  |  |
|  |  | Secondary Contaminants |  |  |
|  |  | Volatile Organics (VOCs) |  |  |
|  |  | Radionuclides |  |  |
|  |  | Asbestos | Every 9 years |  | Sample within distribution or certification if no asbestos pipes within the system, use [Form 62-555.900(10)](https://floridadep.gov/water/source-drinking-water/forms/asbestos-free-certification-or-asbestos-sampling-plan-pwss) for Asbestos Free Certification or Asbestos Sampling Plan |
|  |  | Synthetic Organics (SOCs) |  |  | Sample at each Point of Entry to the distribution (Population >3,300 must take 2 quarterly samples, can request to waive 2nd set of samples using [Form 62-560.545(2)](https://floridadep.gov/water/source-drinking-water/forms/reduced-monitoring-application-questionnaire-synthetic-organic)\*; Population under 3,300 ***waivers are not available during 2021 and 2022****)* |
|  |  | Stage 2 Disinfection Byproducts (S2 DBPs) |  |  | Sample at pre-approved sample plan sites |
|  |  | Lead and Copper (tap samples) |  | Note: Annual or Triennial samples must be conducted in Jun-Sep. | Sample at pre-approved sample plan sites |