



Florida Department of Environmental Protection

CITIZEN SUPPORT ORGANIZATION
2014 REPORT

IMPLEMENTATION OF COMMITTEE SUBSTITUTE SENATE BILL 1194

Citizen Support Organization (CSO) Name: Natural Bridge Historical Society, Inc.

Mailing Address: 815 East 7th Avenue, Tallahassee, Florida 32303

Telephone Number: 850-222-6192

Website Address (if applicable): <http://www.nbhscso.com>

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission:

Pursuant to the Bylaws, which are on file with the Florida Department of Environmental Protection, the purpose of Natural Bridge Historical Society, Inc. is to act as a non-profit corporation which will function as a Citizen Support Organization, as such organization is defined and regulated by the Florida Department of Environmental Protection or other agency which comes to substitute it, in order to generate and deploy additional resources in support of and in the best interests of the Natural Bridge Battlefield Historic State Park with special emphasis on capital improvements to preserve, maintain, enhance, and expand the historical attributes and physical facilities of the park.

Brief Description of the CSO's Results Obtained:

- Fund and host the annual reenactment of the Battle of Natural Bridge.
- Funded and installed stone monument honoring the Confederate and Union soldiers killed during the Civil War battle of Natural Bridge.
- Supported the acquisition of additional segments of the original battle field (Rakestraw property) including facilitation of the funding of closing costs by the Civil War Trust.
- Awarded, administered, and provided matching services for the Natural Bridge Battlefield Historic State Park Survey: Phase I Grant No. S1013, Division of Historical Resources, Florida Department of State.
- Competitive selection and oversight of the archaeological company performing the Phase I archaeological survey including review of their final report.
- Recruited, orchestrated, and coordinated volunteer activities during the metal detecting phase of the Phase I archaeological survey.
- Recipient of the Civil War Preservation Trust's 2009 Brian C. Pohanka Preservation Organization of the Year Award.
- Recipient of the Florida Archaeological Council's 2010 Stewards of Heritage Preservation Award.
- Funded the purchase of an electro-mechanical wheel chair lift to provide ADA access to the Park's interpretive center (Rakestraw House).
- Supported the acquisition of additional segments of the original battle field (Gerrall Plantation).
- Entered into a memorandum of understanding for mutual support with the John G. Riley Center/Museum for African American History & Culture, Inc. (Riley House Museum) and the Tallahassee Historic Society.
- Funded and retained professional services to make needed masonry repairs to the Natural Bridge Battlefield monument.

Brief Description of the CSO's Plans for Next Three Fiscal Years:

- Planning for the 150th anniversary and 38th annual reenactment of the Battle of Natural Bridge on March 7 & 8, 2015 and subsequent annual reenactments.
- Provide matching funds for the restoration of the eagle sculpture on the Natural Bridge Battlefield monument.
- Seek additional grant funding to support, advertise, and market the annual reenactment of the Battle of Natural Bridge and support additional capital improvements at the Park.
- Conduct an additional archaeological metal detecting survey of recent additions to the Park (Gerrall Plantation and Rakestraw Property).
- Identify and implement the steps necessary to provide ADA access to the Park's interpretive center (Rakestraw House), including installation of the wheel chair lift which remains in storage in its unopened shipping container at the facility.

X Copy of the CSO's Code of Ethics attached (*Model provided; see CSO 2014 instructions*)

X Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement

NATURAL BRIDGE HISTORICAL SOCIETY, INC.

CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Natural Bridge Historical Society, Inc. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Natural Bridge Historical Society, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

**Financial Report - Florida Park Service - Citizen Support Organization
Natural Bridge Historical Society, Inc. - 2013
Statement of Assets & Liabilities Resulting from Cash Transactions**

	Year Ending	
	2013	2012
<u>Assets</u>		
Cash:		
Petty Cash	\$132.70	\$685.76
Paypal	\$81.31	\$81.31
Hancock Checking	\$884.09	\$1,139.09
Hancock Savings	\$2,512.19	\$2,511.91
Centennial Checking	\$1,365.14	\$1,494.17
Centennial Savings	\$13,672.45	\$11,498.14
Investments:		
Wakulla Certificate of Deposit (1)	\$10,263.34	\$10,229.92
Wakulla Certificate of Deposit (2)	\$10,263.34	\$10,229.92
Total Cash & Invested Assets	\$39,174.56	\$37,870.22
Fixed Assets, at cost:		
Equipment	\$1,072.32	\$1,072.32
Total Assets	\$40,246.88	\$38,942.54

Liabilities and Net Assets

Liabilities

Debt	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00

Net Assets

Unrestricted:		
Available for Operations	\$18,647.88	\$17,410.38
Designated for Long Term Investment	\$0.00	\$0.00
Total Unrestricted	\$18,647.88	\$17,410.38
Temporarily restricted net assets (3)	\$20,526.68	\$20,459.84
Permanently restricted net assets	\$0.00	\$0.00
Total Restricted Assets	\$20,526.68	\$20,459.84
Total Net Assets	\$39,174.56	\$37,870.22
Total Liabilities & Net Assets	\$40,246.88	\$38,942.54

(1) 12 Month Certificate of Deposit - Centennial Bank maturing 4/30/2014

(2) 12 Month Certificate of Deposit - Centennial Bank@ maturing 4/30/2014

(3) Committed to short term investment for land acquisition activities and capital improvements.

**Financial Report – Florida Park Service – Citizen Support Organization
Natural Bridge Historical Society, Inc. – 2012
Statement of Cash Receipts, Expenditures, and Scholarships Paid**

	Unrestricted Net Assets			Restricted Net Assets		Totals	
	Operations	Designated for Long Term Investment	Total Unrestricted Net Assets	Temporarily Restricted	Permanently Restricted	2013	2012
				Net Assets	Net Assets		
<u>Receipts and other support</u>							
Contributions	\$4,253.05	\$0.00	\$4,253.05	\$0.00	\$0.00	\$4,253.05	\$2,720.52
Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Membership Dues	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$1,640.00
Special Events & Program Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Less Expenses Incurred for Special Events	\$1,304.87	\$0.00	\$1,304.87	\$0.00	\$0.00	\$1,304.87	(\$935.91)
Net Special Events & Program Revenue	(\$1,304.87)	\$0.00	(\$1,304.87)	\$0.00	\$0.00	(\$1,304.87)	(\$935.91)
Concession Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Less Cost-of-Goods Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Concession Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-concession sales	\$320.25	\$0.00	\$320.25	\$0.00	\$0.00	\$320.25	\$241.40
Less Cost-of-Goods Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$192.26)
Net Non-concession Sales	\$320.25	\$0.00	\$320.25	\$0.00	\$0.00	\$320.25	\$49.14
Value of Contributed Services	\$64,344.00	\$0.00	\$64,344.00	\$0.00	\$0.00	\$64,344.00	\$39,352.00
Government Support (1)	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$8,002.00
Non-government Support (1)	\$58,344.00	\$0.00	\$58,344.00	\$0.00	\$0.00	\$58,344.00	\$31,350.00
Investments and Dividends	\$76.25	\$0.00	\$76.25	\$0.00	\$0.00	\$76.25	\$473.72
Dividends and Interest Income	\$76.25	\$0.00	\$76.25	\$0.00	\$0.00	\$76.25	\$473.72
Gain on Sale of Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
Net Assets Released From Restrictions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Receipts and other support	\$69,088.68	\$0.00	\$69,088.68	\$0.00	\$0.00	\$69,088.68	\$43,319.47
<u>Dispersements</u>							
Program Services	\$66,668.74	\$0.00	\$66,668.74	\$0.00	\$0.00	\$66,668.74	\$39,456.85
Management and general	\$764.15	\$0.00	\$764.15	\$0.00	\$0.00	\$764.15	\$0.88
Fundraising	\$244.66	\$0.00	\$244.66	\$0.00	\$0.00	\$244.66	\$39.71
Membership-Development	\$106.79	\$0.00	\$106.79	\$0.00	\$0.00	\$106.79	\$777.19
Total Dispersements	\$67,784.34	\$0.00	\$67,784.34	\$0.00	\$0.00	\$67,784.34	\$40,274.63
Change in net assets	\$1,304.34	\$0.00	\$1,304.34	\$0.00	\$0.00	\$1,304.34	\$3,044.84
Net assets at beginning of year	\$38,942.54	\$0.00	\$38,942.54	\$0.00	\$0.00	\$38,942.54	\$35,897.70
Fixed Capital Additions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net assets at the end of the year	\$40,246.88	\$0.00	\$40,246.88	\$0.00	\$0.00	\$40,246.88	\$38,942.54

Financial Notes:

(1) Estimate provided by Tallahassee-St Marks Area Parks management

**Financial Report – Florida Park Service – Citizen Support Organization
Natural Bridge Historical Society – 2013
Statement of Functional Expenses**

	Program Services		Total	Supporting Services			Total	Totals	
	Public Education	Capital Projects	Program Services	Management & General	Fundraising	Membership Development	Supporting Services	2013	2012
Personnel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$638.40	\$638.40	\$638.40	\$638.40
Direct Expenses (1)	\$69.07	\$2,255.67	\$2,324.74	\$125.75	\$267.00	\$106.79	\$499.54	\$2,824.28	\$123.95
Printed materials and supplies	\$40.00	\$0.00	\$40.00	\$19.11	\$200.00	\$40.00	\$259.11	\$299.11	\$0.00
Postage and shipping	\$0.00	\$0.92	\$0.92	\$0.00	\$14.71	\$37.72	\$52.43	\$53.35	\$0.44
Fees	\$29.07	\$0.00	\$29.07	\$0.00	\$29.95	\$29.07	\$59.02	\$88.09	\$2.53
Program Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Support	\$0.00	\$2,254.75	\$2,254.75	\$106.64	\$0.00	\$0.00	\$106.64	\$2,361.39	\$102.88
Sales Tax Paid	\$0.00	\$0.00	\$0.00		\$22.34	\$0.00	\$22.34	\$22.34	\$18.10
Total expenses before depreciation	\$69.07	\$2,255.67	\$2,324.74	\$125.75	\$267.00	\$745.19	\$1,137.94	\$3,462.68	\$762.35
Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total expenses after depreciation	\$69.07	\$2,255.67	\$2,324.74	\$125.75	\$267.00	\$745.19	\$1,137.94	\$3,462.68	\$762.35
Total Expenses beginning of year	\$33.95	\$0.00	\$33.95	\$0.00	\$56.05	\$672.35	\$728.40	\$762.35	\$9,564.85
Total Expenses end of year	\$69.07	\$2,255.67	\$2,324.74	\$125.75	\$267.00	\$745.19	\$1,137.94	\$3,462.68	\$762.35

Financial Notes:

(1) In 2013, the \$61.25 filing fee associated with the NBHS, Inc.'s Uniform Business Report filed with the Department of State, Division of Corporations was waived by the Florida Park Service.

2013 NBHS Financial Report - Worksheet

31-Dec-13 Account Balances	<u>\$39,174.57</u>
Petty Cash	\$132.71
Paypal	\$81.31
Hancock Checking	\$884.09
Hancock Savings	\$2,512.19
Centennial Checking	\$1,365.14
Centennial Savings	\$13,672.45
Centennial CD 1	\$10,263.34
Centennial CD 2	\$10,263.34

2010 - Beginning Cash Assets	\$37,870.22
2011 - Net Income	\$1,304.35
2011 - Ending Cash Assets	\$39,174.57

Reconciliation Difference \$0.00

Income **\$6,049.55**

Donations **\$4,253.05**
 See Quicken F20 \$4,253.05

Membership Dues **\$1,400.00**
 See Quicken F66 \$1,400.00

Merchandise See Quicken **\$320.25**
 Merchandise (Quicken F79) \$320.25

Interest Income **\$76.25**
 See Quicken F8 \$2.95
 See Quicken F74 \$73.30

Total Expenses **(\$4,745.20)**

2013 Battle of Natural Bridge **(\$1,282.53)**
 22-Feb-13 Propane (Quicken F125+F126) **(\$33.53)**
 Artillery Powder (Quicken F127) **(\$340.00)**
 Clement Lindsey-Pyro Service (Quicken F123) **(\$350.00)**
 Panhandle String Band (Quicken F128) **(\$450.00)**
 UDC Meal Tickets Quicken F129) **(\$54.00)**
 Starting Cash Reimbursement (Quicken F130) **(\$55.00)**

Sales Tax **(\$22.34)** 0.00 0.00 0.00 0.00 22.34 0.00 22.34
 See Quicken (F137) **(\$22.34)** 0.00 0.00 0.00 0.00 22.34 0.00 22.34

		Public Education	Capital Projects	Total Program Services	Management & General	Fund Raising	Membership Development	Total Supporting Service	
		\$69.07	\$2,255.67	\$2,324.74	\$764.15	\$244.66	\$106.79	\$1,115.59	
<u>Program Expense</u>		(\$2,660.50)							
22-Aug-13	Summer BOD Meeting - Food (Quicken F94)	40.00	2,254.75	2,294.75	125.75	200.00	40.00	365.75	2,660.50
		(\$56.64)	0.00	0.00	56.64	0.00	0.00	56.64	
3-Mar-13	UDC Fence Donation Refund (Quicken F102)	0.00	2,254.75	2,254.75	0.00	0.00	0.00	0.00	
		(\$2,254.75)	0.00	0.00	0.00	0.00	0.00	0.00	
26-Mar-13	CWT (Quicken F103)	0.00	0.00	0.00	50.00	0.00		50.00	
		(\$50.00)	0.00	0.00	50.00	0.00		50.00	
3-Sep-13	Printer Ink (Quicken F120 + F124)	40.00	0.00	40.00	19.11	200.00	40.00	259.11	
		(\$299.11)	40.00	0.00	19.11	200.00	40.00	259.11	
<u>Fees</u>		\$0.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
		\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Insurance</u>		(\$638.40)	<u>0.00</u>	<u>0.00</u>	<u>638.40</u>	<u>0.00</u>	<u>0.00</u>	<u>638.40</u>	
3-Feb-13	Tapco Underwriters (Quicken F99)	(\$638.40)	0.00	0.00	638.40	0.00	0.00	638.40	
<u>Website</u>		(\$88.08)	<u>29.07</u>	<u>0.00</u>	<u>29.07</u>	<u>0.00</u>	<u>29.95</u>	<u>59.01</u>	88.08
	See Quicken F145	(\$88.08)	29.07	0.00	29.07	0.00	29.95	59.01	
<u>Postage</u>	(See Quicken F108-113)	(\$53.35)	<u>0.00</u>	<u>0.92</u>	<u>0.92</u>	<u>0.00</u>	<u>14.71</u>	<u>37.72</u>	53.35
6-Jan-13	Sales Tax Filing	(\$0.45)	0.00	0.00	0.00	0.45	0.00	0.45	
30-Jan-13	81 Membership Letters	(\$37.26)	0.00	0.00	0.00	0.00	37.26	37.26	
5-Feb-13	30 Corporate Solicitation Return Envelopes	(\$13.80)	0.00	0.00	0.00	13.80	0.00	13.80	
22-Feb-13	Thigpen Replacement Membership Cards	(\$0.46)	0.00	0.00	0.00	0.00	0.46	0.46	
7-Apr-13	Scott Payne	(\$0.46)	0.00	0.46	0.46	0.00	0.00	0.00	
22-Jul-13	1-6 2013 NBHS Sales Tax	(\$0.46)	0.00	0.00	0.00	0.46	0.00	0.46	
1-Sep-13	Rakestraw ADA Letter (Quicken F153)	(\$0.46)	0.00	0.46	0.46	0.00	0.00	0.00	

INCOME

		Interest		
3/29/2013	NBHS Hancock Savings	DEP	Interest Income	\$0.10
1/31/2013	NBHS Wakulla Savings	DEP	Interest Income	\$0.98
2/28/2013	NBHS Wakulla Savings	DEP	Interest Income	\$0.87
3/31/2013	NBHS Wakulla Savings	DEP	Interest Income	\$1.00

TOTAL Interest ----- \$2.95

NBHS -- Income
Donations

2/21/2013	NBHS Wakulla Checking	DEP	Deposit	Gulf Coast Lumber & Supply Inc.	\$25.00
				Riverside Cafe on the River	\$50.00
				IOOF Leon Lodge #5, Inc.	\$500.00
3/6/2013	NBHS Wakulla Savings	DEP	2013 Battle Of Natural Bridge	Gate	\$2,095.70
				CSO Tent	\$232.35
3/27/2013	NBHS Wakulla Savings	DEP	Deposit	IOOF	\$1,000.00
5/4/2013	NBHS Wakulla Savings	DEP	Deposit	Tallahassee Lodge #937 BPOE	\$350.00

TOTAL Donations ----- \$4,253.05

Dues

2/25/2013	NBHS Hancock Checking	DEP	Deposit		\$95.00
1/28/2013	NBHS Wakulla Checking	DEP	Deposit		\$150.00
2/21/2013	NBHS Wakulla Checking	DEP	Deposit	Cooper	\$20.00
				Dean	\$20.00
				Fletcher	\$20.00
				Lewis	\$20.00
				Murphy	\$20.00
				Parrish	\$20.00
				Perryman	\$20.00
				Boger	\$25.00
				Findley	\$25.00
				Gifford	\$25.00
				Hegener	\$25.00
				Mills	\$25.00
				Stiles	\$25.00

			Torbert	\$25.00
			Trapp, Stanley	\$25.00
			Willenbrink	\$25.00
			Williams	\$25.00
			Bowman	\$50.00
			Clark	\$50.00
			SCV Camp #1614	\$100.00
3/6/2013	NBHS Wakulla Savings	DEP	2013 Battle Of Natural Bridge	
			Karen Wheeler	\$25.00
			Ernest Toole	\$20.00
			Terry Jordan	\$20.00
			Mike DeVaney	\$20.00
			Drew Bell	\$20.00
			Richard Witcher	\$20.00
			Chris Ellrich	\$20.00
			Bill & Lucretia Pfeil	\$25.00
			Glen & Mary Berman	\$25.00
			Carrie Green	\$25.00
			Jason & Patricia Dehart	\$25.00
			Forrest & Judy Wise	\$25.00
			Daryl & Vera Fowler	\$25.00
3/12/2013	NBHS Wakulla Savings	DEP	Deposit	
			Annette Harrell	\$20.00
			Willie Evans	\$20.00
			Gary Alexander	\$25.00
3/19/2013	NBHS Wakulla Savings	DEP	Deposit	\$100.00
3/27/2013	NBHS Wakulla Savings	DEP	Deposit	\$65.00
5/4/2013	NBHS Wakulla Savings	DEP	Deposit	
			Mixon	\$20.00
			Tsardoulis	\$20.00

			TOTAL Dues	\$1,400.00
			Interest	
12/31/2013	NBHS Hancock Savings	DEP	Interest Income	April thru December 2013
				\$0.18
12/31/2013	NBHS Wakulla CD 2327	DEP	Interest Income	
				\$33.42
12/31/2013	NBHS Wakulla CD 2340	DEP	Interest Income	
				\$33.42
12/31/2013	NBHS Wakulla Savings	DEP	Interest Income	April thru December 2013
				\$6.28

			TOTAL Interest	\$73.30

3/6/2013 NBHS Wakulla Savings	DEP	Merchandise 2013 Battle Of Natural Bridge	Merchandise including Sales Tax Collected	\$320.25
		TOTAL Merchandise		----- \$320.25
		TOTAL NBHS -- Income		----- \$6,046.60
		TOTAL INCOME		----- \$6,049.55
		EXPENSES		
		NBHS		
		Food		
8/22/2013 NBHS Petty Cash	228	Sonny's BBQ	2013 Summer Board of Directors Meeting	(\$54.00)
8/22/2013 NBHS Petty Cash	229	Publix	2013 Summer Board of Directors Meeting	(\$7.64)
8/22/2013 NBHS Petty Cash	DEP	Rob Lacy	Meal Reimbersement	\$5.00
		TOTAL Food		----- (\$56.64)
		Insurance		
2/3/2013 NBHS Wakulla Checking	219	Tapco Underwriters, Inc.		(\$638.40)
		TOTAL Insurance		----- (\$638.40)
		Other		
3/3/2013 NBHS Wakulla Checking	220	Anna Jackson UDC	Fence Donation Refund	(\$2,254.75)
3/26/2013 NBHS Wakulla Checking	221	CWT	Annual Membership Donation	(\$50.00)
		TOTAL Other		----- (\$2,304.75)
		Postage		
1/6/2013 NBHS Petty Cash	216	Postage	Sales Tax Filing	(\$0.45)
1/30/2013 NBHS Petty Cash	217	Postage	81 Membership Letters	(\$37.26)
2/5/2013 NBHS Petty Cash	218	Postage	30 Corporate Solicitation Return Envelopes	(\$13.80)
2/22/2013 NBHS Petty Cash	220	Postage	Thigpen Replacement Membership Cards	(\$0.46)

4/7/2013 NBHS Petty Cash	224 Postage	Scott Payne	(\$0.46)
7/22/2013 NBHS Petty Cash	227 Postage	1-6 2013 NBHS Sales Tax	(\$0.46)
	TOTAL Postage		----- (\$52.89)
	Printing & Copying		
9/3/2013 NBHS Petty Cash	232 Sams	Printer Ink	(\$149.96)
	TOTAL Printing & Copying		----- (\$149.96)
	Program Expense		
12/15/2013 NBHS Hancock Checking	186 Clement Lindsey	2014 Battle of Natural Bridge - Pyro Powder	(\$350.00)
2/5/2013 NBHS Petty Cash	219 Sams	Printer Ink	(\$149.15)
2/22/2013 NBHS Petty Cash	221 WalMart	8 Propane Bottles - BNB lanterns	(\$23.09)
3/6/2013 NBHS Petty Cash	222 Ace Hardware - Woodville	Propane Tank Refill	(\$10.44)
3/6/2013 NBHS Wakulla Savings	DEP 2013 Battle Of Natural Bridge	Artillery	(\$340.00)
		Panhandle String Band	(\$450.00)
		UDC Meal Tickets	(\$54.00)
		Starting Cash Reimbursement	(\$55.00)
	TOTAL Program Expense		----- (\$1,431.68)
	Sales Tax		
7/22/2013 NBHS Petty Cash	226 Florida Department of Revenue	1-6 2013 NBHS Sales Tax	(\$22.34)
	TOTAL Sales Tax		----- (\$22.34)
	Website		
4/1/2013 NBHS Petty Cash	223 IX Web Hosting	4-6/2013 Webhosting Service	(\$23.85)
6/30/2013 NBHS Petty Cash	225 IX Web Hosting	7-9/2013 Webhosting Service	(\$23.85)
9/1/2013 NBHS Petty Cash	231 IX Web Hosting	Domain Renewal	(\$12.95)
10/4/2013 NBHS Petty Cash	233 IX Web Hosting	10-12/2013 Webhosting Service	(\$27.43)
	TOTAL Website		----- (\$88.08)
	TOTAL NBHS		----- (\$4,744.74)

9/1/2013 NBHS Petty Cash	NBHS -- Petty Cash Postage 230 Postage	Rakestraw ADA Letter	(\$0.46)

	TOTAL Postage		(\$0.46)

	TOTAL NBHS -- Petty Cash		(\$0.46)

	TOTAL EXPENSES		(\$4,745.20)
	TRANSFERS		
2/25/2013 NBHS Wakulla Savings	NBHS Wakulla Checking TXFR Transfer To Checking		(\$1,499.12)

	TOTAL NBHS Wakulla Checking		(\$1,499.12)

2/25/2013 NBHS Wakulla Checking	NBHS Wakulla Savings Transfer To Checking		\$1,499.12

	TOTAL NBHS Wakulla Savings		\$1,499.12

	TOTAL TRANSFERS		\$0.00

	OVERALL TOTAL		\$1,304.35

Financial Report – Florida Park Service – Citizen Support Organization
Natural Bridge Historical Society, Inc. – 2013

Financial Statement Disclosure

(1) Organization

The Natural Bridge Historical Society, Inc. (NBHS) is a not for profit Citizen Support Organization (CSO) incorporated under the laws of the State of Florida and is a tax exempt organization under the Internal Revenue Code.

(2) Summary of Significant Accounting Policies

(A) Accounting Methodology

The accompanying financial statements have been prepared on the modified cash basis of accounting. Under this method, revenues are recognized when collected rather than when earned, and expenses, generally, are recognized when paid rather than when incurred. This basic approach is modified to include, where applicable, inventory, value of contributed services, fixed assets and related depreciation.

(B) Basis of Presentation

Net Assets, revenues, and expenses (including gains and losses) are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the NBHS and changes therein are classified and reported as follows:

Unrestricted Net Assets – are net assets which have no donor or legal restrictions placed on them and are, thus, available for use at the direction of the Board of Directors to fund the supporting services and program services of the NBHS pursuant to the CSO's goals and objectives.

Temporarily Restricted Net Assets – are net assets accepted by the CSO for which a condition or restriction of either time or purpose has been set by the donor. The Board of Directors may also designate certain otherwise unrestricted net assets as temporarily restricted assets where such assets are to be used for a specific purpose or within a specified time period. Such designation shall be consistent with the goals and objectives of the CSO.

Permanently Restricted Net Assets – are net assets that have been restricted permanently or in perpetuity. These conditions may be set by a donor or the Board of Directors.

At this time, certain funds have been designated as Temporarily restricted Net Assets and have been committed to land acquisition activities and capital improvements at the Natural Bridge Battlefield Historic State Park. These funds have been placed in Certificates of Deposit (CD). All other net assets of the NBHS are classified as Unrestricted Net Assets and may be used, as directed by the Board of Directors, to fund the supporting services and program services of the NBHS pursuant to the CSOs goals and objectives.

(3) Additional financial notes are included on the Statement of Assets & Liabilities Resulting from Cash Transactions; Statement of Cash Receipts, Expenditures, and Scholarships Paid; Statement of Functional Expenses, as applicable.

Statement of Accomplishments and Goals

Fiscal Year: 2013

Name of Citizen Support Organization: Natural Bridge Historical Society, Inc.

Address: 815 East 7th Avenue
Tallahassee, Florida 32303

Estimated Volunteer Hours:

Total Volunteer Hours: 7293 hours

Total Membership: 45, including clubs and other organizations with members

Please attach a list of Citizen Support Organization Board Members.

William (Buzz) Gifford, President
1310 Francisco Drive
Tallahassee, Florida 32303
850-574-3792
bgifford@nbhscso.com

Chris Ellrich, Vice President
3154 Folsom Road
Tallahassee, Florida 32312
(850) 321-0950
cellrich@nbhscso.com

Robert L. Trapp, Secretary Treasurer
815 East 7th Avenue
Tallahassee, Florida 32304
850-222-6192
btrapp@nbhscso.com

John Boger, Director
3101 208th Street
Lake City, Florida 32024
(386) 963-3654
jboger@nbhscso.com

Mark Rominger, Director
8265 Greenmont Avenue
Tallahassee, FL 32308
850-877-1263
mrominger@nbhscso.com

Jim Willenbrink, Director
900 Riggins Road
Apartment 621
Tallahassee, FL 32311
(850) 656-9001
jimsbrink@comcast.net

Drew Bell, Director
7538 N.W. CR.251
Mayo, FL 32066
386-294-2932
dbell657@windstream.net

Provide a summary of accomplishments. (Attach additional pages as needed)

- Provided planning and volunteer services for the 2013 annual reenactment of the Battle of Natural Bridge.

Provide a summary of goals for the upcoming year. (Attach additional pages as needed)

- Restoration and reinstallation of the eagle sculpture atop the Natural Bridge Battlefield monument.
- Develop and implement a plan for future use of the expanded Park properties, including but not limited to: expansion of the annual March reenactment of the Battle of Natural Bridge, installation of the ADA lift in the Rakestraw House to facilitate public use of the facility, and implementation of CSO recommendations for interpretative exhibits, signage, and kiosks based on the ESI survey results.

- Identify and pursue additional grant opportunities with increased commitment, guidance, and active management by the Park Service.
- Continue to work with African American volunteers to encourage their participation in the annual reenactment of the Battle of Natural Bridge to enhance the historical authenticity of the event.
- Seek permission from the new owners of the St Joe properties surrounding the Park for additional parking space for the annual reenactment and other events on site.
- Continue to stress the importance of State negotiations with private land owners to purchase remaining portions of the original battlefield.
- Seek addition sources of funding to support CSO goals and programs for the Park, through individual and corporate solicitations.