



## **INSTRUCTIONS FOR PREPARING THE 8700-12FL FLORIDA NOTIFICATION OF REGULATED WASTE ACTIVITY (Form 62-730.900(1)(b))**

### **What is the purpose of this form?**

This form is used to notify the Florida Department of Environmental Protection (FDEP) of regulated waste activities taking place at sites located in Florida. It is designed to help generators, transporters and processors of hazardous waste, universal waste and used oil meet both the federal and state notification requirements. It is also used to update information previously supplied to FDEP, and to notify FDEP when the facility closes, goes out of business, and other changes.

### **Who must fill out this form?**

The Florida hazardous waste rules require that certain information be submitted by any site that generates hazardous waste, transports hazardous waste, or operates a treatment/storage/disposal facility (TSDF) for hazardous waste. Included are facilities that manage, in any month, over 100 kilograms (kg) [220 pounds (lbs.)] of hazardous waste regulated under the Resource Conservation and Recovery Act (RCRA), or 1 kg of acute RCRA hazardous waste; or 5,000 kg (11,000 lbs.) or more of combined universal waste on-site at any one time. Sites that manage, transport and/or process used oil must notify; generators of used oil destined for recycling do not need to notify. This form should also be used to notify FDEP of changes in previously submitted information, including status of hazardous waste generators.

An EPA identification number must be obtained before beginning hazardous waste activities, except for, Very Small Quantity Generators (VSQGs) who are exempted from the regulations under Title 40 Code of Federal Regulations (262.14). VSQGs generate no more than 100 kg (220 lbs.) of hazardous waste in any month.

Temporary/Emergency identification numbers are handled by the FDEP district offices. If you need a Temporary/Emergency identification number for a one-time generation of hazardous waste or for an emergency clean-up, contact the district office handling the county in which your hazardous waste generation will occur.

See the attached FDEP Regulatory District Map for contact information (<https://floridadep.gov/districts>).

### **Where can I get help filling out this form?**

**In addition to reading these instructions, you can obtain further guidance in filling out this form by:**

- Visiting our website where you will find an electronic version of this document and additional notification information at: <https://floridadep.gov/waste/permitting-compliance-assistance/forms/8700-12fl-florida-notification-regulated-waste-activity>.
- Completing the form electronically via the DEP Business Portal: <https://www.fldepportal.com/DepPortal/go/home>

- Calling us at 850-245-8707 from 8 a.m. to 5 p.m., Monday through Friday. We can help you.

**Where do I send this form once completed?**

Please mail signed form and any related correspondence to:

EPA ID Notification Coordinator  
Hazardous Waste Program MS 4560  
Department of Environmental Protection  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

**After I submit this form, will I hear back from you?** After we have entered your information into our database, you should receive a confirmation letter from us within two weeks. If you do not receive a confirmation letter stating that we received your notification form within 30 days of sending it to us, please call the hazardous waste program at (850) 245-8707.

To start filling out this form, please place any Environmental Protection Agency (EPA) identification number that was previously assigned to your site address in the box in the upper left-hand corner of the notification form. If you are not sure whether your site already has an identification number, please contact the district office serving your county for assistance in searching our database (<https://floridadep.gov/districts>). If, to your knowledge, your site has never been assigned a number, please leave the box blank and we will provide you with a new number. **Please continue through each item on this form to supply us with the necessary information to assign a number for your site.**

**Item 1.** Choose the correct box to indicate the **reason for submittal**.

**New EPA ID Number:** Mark an “X” in this box if this is (as far as you know) the first time a notification form has been submitted for this site address.

**Update Status:** Mark an “X” in this box if this form is to update or change information that was previously supplied on a notification form. Provide updated status and facility identification information in pertinent sections of the form.

**Final Notification:** Mark an “X” in this box if this facility has closed or moved and this is the last notification form for *this site address*. **Note:** all applicable items of this form must be completed even if the facility has closed or moved.

**Electronic Manifest Broker:** Mark an “X” in this box if the facility is (as far as you know) the first time a notification form has been submitted for this site.

**Part A for Permitted Facility:** Mark an “X” in this box if the facility is submitting as part of new or revised Part A Permit Application.

**FL Registration(s):** Mark an “X” in this box if this facility is a UW Mercury, HW Transporter and/or Used Oil.

## Item 2. Facility or Business Name

Provide the legal company name of your facility as it will appear on your manifests. If the company is doing business under another name (d/b/a), include this information on this line and indicate which name will appear on the manifest

## Item 3. Facility Physical Location Information

Provide the complete location address (number, street name, city, and county) of the site. This must be a physical address, not a post office box or rural route number. If the facility cannot be assigned a street name and number, attach a legal description of the property and its parcel number as assigned by the county Property Appraiser. If the mailing address (Item 4) and facility operator (Item 8) address are the same, check the same box and indicate which item number it matches. **Note: A new EPA Identification Number is required if your site location changes.**

## Item 4. Facility or Business Mailing Address

Provide the mailing address of the facility. If the mailing address (Item 4) and the physical location (Item 3) and/or facility operator (Item 8) address are the same, **check the same box and indicate which item number it matches.**

## Item 5. Facility North American Industry Classification System (NAICS) Code(s):

**Box A** Provide the North American Industry Classification System (NAICS) code that best describes the primary products or services provided by your facility.

**Boxes B – D** List other NAICS codes that describe the primary products and services provided by your facility.

You can obtain NAICS codes from the following sources:

- ☐ NAICS website at <http://www.naics.com>,
- ☐ Income Tax Form 1120 series,
- ☐ Some libraries, or
- ☐ From our department (by request).

## Item 6. Facility or Business RCRA Contact Person

Enter the name, title, telephone number and extension, e-mail address, and mailing address of the employee who should be contacted regarding this site's hazardous and regulated waste activities. If the mailing address is the same in any of the above items, **check the same box and indicate which item number it matches. A Point of Contact (POC) for hurricane notifications must be selected either in Item 6, Item 8, or both. DO NOT enter the name of your facility's hazardous waste contractor.**

## Item 7. Real Property Owner

For all owners of this site, please provide the following information:

- Legal Owner Name
- Date Became an Owner (mm/dd/yy)
- Complete mailing address

- Phone number
- E-Mail
- Owner Type: Mark an “X” in the box that best describes the owner type. If you have an owner/operator type not listed, please mark an “X” in the “Other” box and write the appropriate owner/operator type in the space provided.

We have provided room for one owner/operator; please list additional owners/operators in the Comments section (Item 18) on page 7 or attach additional sheets.

### **Item 8. Facility Operator**

Enter the name of the facility operator, the “Date Became Operator” (mm/dd/yy), complete mailing address, and put an “X” in the operator-type box that applies to the facility. The operator is the **person** responsible for the overall operation of an RCRA facility. **Note:** Florida Statutes define the term **person** as “any and all persons, natural or artificial, including any individual, firm, or association; any municipal or private corporation organized or existing under the laws of this state or any other state; any county of this state; and any governmental agency of this state or the Federal Government.” The facility operator is the legal entity that controls the RCRA operation rather than the plant or facility manager. This is usually a company or business name, not an individual. ***A Point of Contact (POC) for hurricane notifications must be selected either in Item 6, Item 8, or both.*** List additional operators in the Comments section on page 7.

### **Type of Regulated Waste Activity:**

**Item 9. RCRA Hazardous Waste Activities at this Facility** Mark an “X” in all that apply.

#### **(1) Generator of Hazardous Waste**

##### **a. Large Quantity Generator (LQG)**

Mark an “X” in this box if your site meets any of the following criteria, at least once a year.

- o Generates in any one calendar month 1,000 kg (2,200 lbs) or more of hazardous waste,
- o Generates in any one calendar month or accumulates at any one time, more than 1 kg (2.2 lbs) of acute hazardous waste, or
- o Generates in any one calendar month, or accumulates at any one time, more than 100 kg (220 lbs) of spill cleanup material contaminated with RCRA acute hazardous waste.

##### **b. Small Quantity Generator (SQG)**

Mark an “X” in this box if your site generates in any calendar month more than 100 kg/month but less than 1,000 kg/month (220 lbs to 2,200 lbs) of non-acute hazardous waste, and/or 1 kg (2.2 lbs) or less of acute hazardous waste and/or more than 100 kg (220 lbs) of any acute hazardous spill cleanup material.

**c. Very Small Quantity Generator (VSQG)**

Mark an "X" in this box if your site generates in any one calendar month 100 kg/month or less (220 lbs) of non-acute hazardous waste and/or less than 1 kg (2.2 lbs) of acute hazardous waste, and has not accumulated at any one time more than 1,000 kg of hazardous waste or 1 kg of acute hazardous waste.

**d. Short-Term Generator**

Mark an "X" in this box if your site is a one-time generator and is not considered on-going.

**e. Mixed Waste Generator**

Mark an "X" in the box if you are a generator of mixed waste (waste that is both hazardous and radioactive). RCRA defines "mixed waste" as waste that contains both hazardous waste and source, special nuclear, or by-product material subject to the Atomic Energy Act (AEA).

**f. United States Importer of Hazardous Waste**

Mark an "X" in the box if you import hazardous waste from another country into the United States. Refer to 40 CFR §262.60 for additional information.

**g. LQG Consolidation of VSQG Hazardous Waste**

Mark an "X" in the box if you are an LQG notifying of VSQG Hazardous Waste Under Control of the Same Person pursuant to 40 CFR 262.17 (f). **(Addendum A Required)**.

**h. Episodic Generator**

Mark an "X" in this box if your site has no more than 1 episodic higher quantity waste generation event per year and indicate if this episodic event is an SQG or an LQG quantity. An episodic higher quantity waste generation event is the generation in any one month of the minimum quantity to place the facility into a higher status (100 kg for SQG, 1,000kg or 1 kg of acute waste for LQG). For examples: If your facility generally generates 20 kg/month except for an annual cleanout of 1,200 kg, you would be a VSQG and an Episodic LQG. If the facility generated the 1200 kg twice (or more) a year you would be an LQG and not Episodic. If the 20 kg facility generated 120 kg every 2 or 3 years you would be a VSQG and an Episodic SQG. If your facility generally generates 120 kg/month except for a clean-out every 2 or 3 years of the 1,200 kg, you would be an SQG and an Episodic LQG. **(Addendum B Required)**. Attached is the Episodic SOP link - <https://floridadep.gov/waste/permitting-compliance-assistance/documents/episodic-generation-sop>.

**i. Electronic Manifest Broker**

Mark an "X" in this box if you are as defined in 40 CFR 260.10 electing to use EPA electronic manifest system to obtain, complete, and transmit an electronic manifest under a contractual relationship with a hazardous waste generator.

**Item 9. (2) Treater, Storer, or Disposer of Hazardous Waste**

*Do not complete this section, if the following are true:*

- (1) your facility hires another company to transport hazardous wastes to a TSD facility, and*
- (2) storage or treatment of hazardous waste at your facility complies with the generator requirements in 40 CFR §262.17, and*
- (3) your facility does not have any post-closure or corrective action obligations.*

If you have a permit to treat, store, or dispose of regulated hazardous waste at your facility, or if your facility is not permitted to treat, store or dispose of regulated hazardous but your facility has ongoing post-closure or corrective obligations via a permit or consent order (Hazardous and Solid Waste Amendments (HSWA), etc.), mark an "X" in the correct box or boxes. (Burning hazardous wastes in boilers and industrial furnaces and storing hazardous wastes before recycling fall into this category including activities that require a permit. Disposal may include the presence of contaminated media at or under your facility.) A hazardous waste permit is required for the operating TSD activities and may be required for post-closure or corrective action. Call our hazardous waste permitting staff at (850) 245-8721 for more details.

**Item 9. (3) Recycler of Hazardous Waste**

If you recycle regulated hazardous waste or recyclable materials, mark an "X" in this box and specify whether you are a commercial or non-commercial recycler. In some cases, a permit is required for this activity. You may contact our hazardous waste permitting staff at (850) 245-8721 for more details.

**Item 9. (4) Exempt Boiler and/or Industrial furnace**

- a. If you burn small quantities of hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in 40 CFR §266.108, mark an "X" in this box to indicate that you qualify for the Small Quantity On-Site Burner Exemption.
- b. If you process hazardous wastes in a smelting, melting, or refining furnace solely for metals recovery, as described in 40 CFR §266.100(d), or to recover economically significant amounts of precious metals, as described in 40 CFR §266.100(g), or if you process hazardous wastes in a lead recovery furnace to recover lead, as described in 40 CFR §266.100(h), mark an "X" in this box to indicate that you qualify for the Smelting, Melting, and Refining Furnace Exemption.

**Item 9. (5) Person Authorized to Manage Very Small Quantity Waste generated at other facilities**

Mark an "X" in this box if you consolidate hazardous waste from sites that generate no more than 100 kg (220 lb.) of hazardous waste per month. If you choose this box, attach the appropriate documents indicating authorization.

**Item 9. (6) Receives Hazardous Waste from Offsite**

Mark an "X" in this box if you receive hazardous waste from offsite.

**Item 9. (7) Underground Injection Control (UIC)**

If you generate, treat, store, or dispose of hazardous waste and there is an underground injection well located at your site, mark an "X" in this box, even if the UIC well is not used for disposal of hazardous waste. The Federal regulations for operators or owners of underground injection wells are found in 40 CFR Part 148. Contact the Department for permit information.

**Item 9. (8) Recognized Trader**

Mark an "X" in the box if you are a recognized trader, defined in 40 CFR 260.10 as a person domiciled in the United States, by the site of business, who acts to arrange and facilitate transboundary movements of wastes destined for recovery or disposal operations, either by purchasing from and subsequently selling to the United States and foreign facilities or by acting under arrangements with a United States waste facility to arrange for the export or import of the wastes. **Mark all that apply.**

**Item 9. (9) Importer/Exporter of Spent Lead-Acid Batteries (SLABs) under 40 CFR Subpart G**

Mark an "X" in the box if you are an importer or exporter of spent lead-acid batteries (SLABs) being managed domestically under 40 CFR 266 Subpart G to obtain an EPA Identification number (see 40 CFR 266.80(a)(6), (8) – (10)). **Mark all that apply.**

**Item 10. Waste Codes**

List the appropriate waste codes as they are listed in 40 CFR Part 261. If you are unsure of wastes or waste numbers, contact your transporter or the Department's Hazardous Waste Program staff at (850) 245-8721.

Here is a useful link for filling out waste codes: <https://www.epa.gov/hw/defining-hazardous-waste-listed-characteristic-and-mixed-radiological-wastes>

**Item 11. Other Status Changes**

If no longer handling waste or closed, sections 9 and 10 should be blank, and skip Sections 12-16.

**Item 11. A. Central Accumulation Area (CAA) or Facility Closed**

Central Accumulation Area (CAA): Mark an "X" in this box if are closing a central accumulation area.

Facility Closed: Mark an "X" in the box if all business activities at this facility have ceased.

**Item 11. B. Closure Dates**

- (1) Expected closure date: Mark an "X" in the box and provide the date that you are expected to close the CAA or the entire facility.
- (2) Request new closure date: Mark an "X" in the box if you cannot complete the closure of CAA or the facility within 90 days of starting the closure process and indicate a "new" closure date. Explain why you are requesting the additional time in the Item 19 Comment section.
- (3) Date of closure: Mark an "X" in the box to provide the date of closure of the CAA or facility.

- a. Mark an "X" in the box to indicate if the CAA or facility closed in compliance with closure performance standards in 40 CFR262.17(a)(8).
- b. Mark an "X" in the box to indicate if the CAA or facility closed but failed to meet closure performance standards in 40 CFR 262.17(a)(8).

**Item 11. C. Property Tax Default**

Mark an "X" in the applicable box.

**Item 11. D. Bankruptcy:**

Mark an "X" in the applicable box.

**Item 12. Universal Waste (UW) Activities**

UW's are specific hazardous wastes that may be managed under the streamlined hazardous waste regulations in 40 CFR §273 and state rules. In Florida, universal wastes include most rechargeable batteries; pesticides that are recalled or collected under a pesticide waste collection program; mercury-containing thermostats and devices such as manometers and switches; mercury-containing lamps such as fluorescent lamps that are recycled.

**Item 12. A. Federal Notification**

Mark an "X" in all boxes that apply to each UW accumulated at your site at any one time:

- If you accumulate 5,000 kg (11,000 lbs.) or more total of any one type of UW or all types of UW combined, you will be considered a Large Quantity Handler (LQH) of UW.
- For mercury-containing lamps, 4 lamps = 1 kg [62-737.200(10), F.A.C.]
- For the Destination Facility for universal waste the facility must treat, dispose or recycle universal waste. A permit is required for storage prior to recycling. Please call our hazardous waste permitting staff at (850) 245-8721 for more details.

**Item 12. B. Florida Hazardous Waste Pharmaceutical Waste (HWPW)**

Florida has adopted by reference EPA's Management Standards for Hazardous Waste Pharmaceuticals and Amendment to the P075 Listing for Nicotine 40 CFR 266 Subpart P which became effective in Florida on August 21, 2019.

Healthcare facilities and reverse distributors are required to notify DEP using the 8700-12FL Florida Notification Form, either by submission of a completed and signed document or electronically via the DEP Business Portal (<https://www.fldeportal.com/DepPortal/go/home>) to indicate that they are operating under 40 CFR Part 266 Subpart P (266.502).

**Item 12. C. Florida Annual Mercury Handler Registration:**

For-hire transporters, transfer facilities, handlers, reclamation, and recovery facilities, and destination facilities of Mercury-Containing lamps and devices in the State of Florida are required to register annually with the Department using this section of the form [Chapter 62-737, F.A.C.]. A one-time fee of \$1,000 is required for initial registration as a Large Quantity for-hire Handler of Mercury-Containing lamps and devices as detailed below (please contact Universal Waste/Mercury Section at (850) 245-8778).



If you only generate lamps and/or devices or manage pharmaceuticals, do not register or complete the information below.

**Item 12. C. (1) Florida Registration of Universal Waste (UW) Transporter/Handler for-hire**

Mark an "X" in all boxes that apply to the facility.

If you accumulate less than 5,000 kg (11,000 lbs.) of any one type of UW you will be considered a Small Quantity Handler (SQH) of UW.

Reminder if the facility is a For-hire **Transporter/Transfer Facility** of Universal Waste Mercury-Containing Lamps or Devices, Mercury-containing devices (thermostats, etc.) **SQH** = less than 100 kg accumulated by for-hire handler and/or Mercury-containing lamps SQH = less than 2,000 kg (8,000 lamps) accumulated by for-hire handler. You are required to submit an Annual Registration.

If the facility is a Mercury-containing device(s) Large Quantity Handler (**LQH**) = 100 kg (220 lb.) or more accumulated at any one time by for-hire handler and/or Mercury-containing lamps **LQH** = 2,000 kg (4,400 lbs/8,000 lamps) or more accumulated by for-hire handler. You're required to submit an Annual report, a one-time \$1,000 fee, and other requirements. Please contact Universal Waste/ Mercury Section at (850) 245-8778 for these requirements.

**Item 12. C. (2) Mercury Recovery and/or Reclamation Facility**

Mark an "X" in the box that applies to this facility.

Please note that a hazardous waste permit is required for this activity. Please contact the Universal Waste/Mercury Section at (850) 245-8778 for more information.

**Item 13. Other State Regulated Waste Activities**

Mark an "X" in the box that applies to what type of Petroleum Contact Water (PCW) that this facility handles.

**NOTE:** A water facility permit may be required for this activity. An annual report is required for a recovery facility [62-740.300(5)]

**Item 14. Transporter of Hazardous Waste**

Transporters of and Transfer Facilities for Hazardous Waste in the State of Florida are required to register and annually renew their registration. Evidence of Casualty/Liability Insurance Pursuant to 62-730.170(2)(a) is required in addition to this registration. Registered Transporters and Transfer Facilities may only begin operations after receiving approval from the Department.

Generators of Hazardous waste who transport waste only within the boundaries of their facility should not register. The applicable Florida Hazardous Waste Rules can be obtained by calling (850) 245-8778. ***This section does not apply to a facility that hires another company to transport hazardous wastes from its site or to VSQGs who transport only their own wastes.***

**Item 14. A. HW Transporter Registration information**

Mark an "X" in the box that applies to this facility (Initial notification, Renewal, Notification of changes and Cancel Registration).

Mark an "X" in the box for only one of the following options:

1. For own waste only
2. For commercial purposes
3. Both commercial and own waste

Transportation Mode: Indicate all modes of transportation that you use by marking an "X" in the box in front of each mode of transportation that you use: air, rail, highway, water, and/or other. If you choose the box in front of "Other," specify the other mode of transportation on the line provided.

Hazardous Waste Transporter Insurance Information: Provide all the requested insurance information in the spaces provided. If additional space is needed continue in the Comments section (Item 18) on page 7.

**Item 14. B. HW Transfer Facility Registration information**

Florida requires any location where hazardous waste is stored for more than 24 hours but ten days or less to be registered as a **Hazardous Waste Transfer Facility** and to renew that registration annually.

Mark an "X" in the box that applies to this facility (Initial notification, Renewal, Notification of changes and Cancel Registration).

**NOTE:** Hazardous Waste transfer facilities must comply with the requirements of Rule 62-730.171, F.A.C., and Rule 62-730.182, F.A.C.

Please indicate where the Transfer Facility records are kept Rule 62-730.171(6), F.A.C., and the EPA ID number of the HW Transporter who carries the insurance for this Transfer Facility.

**Item 14. C. Hazardous Waste Transfer Facilities**

In addition to the registration required for transfer facilities, the following items are required to be submitted with the initial notification for a transfer facility and any changed items must be submitted with any subsequent submission [Rule 62-730.171(3), Florida Administrative Code (F.A.C.)]:

\_\_\_ Certification by a responsible corporate officer of the transporter that the proposed location satisfies the

criteria of Section 403.7211(2), Florida Statutes (F.S.) [Rule 62-730.171(3)(a)(1) F.A.C.]

\_\_\_ Evidence of the transporter's financial responsibility [Rule 62-730.171(3)(a)(3) F.A.C.]

\_\_\_ A brief general description of the transfer facility operations [Rule 62-730.171(3)(a)(4) F.A.C.]

\_\_\_ A copy of the facility closure plan [Rule 62-730.171(3)(a)(5) F.A.C.]

\_\_\_ A copy of the contingency and emergency plan [Rule 62-730.171(3)(a)(6) F.A.C.]

\_\_\_ A map or maps of the transfer facility [Rule 62-730.171(3)(a)(7) F.A.C.]

**Item 15. Eligible Academic Entities with Laboratories – Notification for opting into or withdrawing from managing laboratory hazardous waste pursuant to 40 CFR Part 262 Subpart K**

40 CFR Part 262, subpart K is an optional alternative set of requirements for eligible academic entities with laboratories. Certain generators (i.e., eligible academic entities as defined in 40 CFR 262.200) are eligible to operate under Subpart K for the management of their hazardous wastes in laboratories in lieu of 40 CFR 262.15 (or 40 CFR 262.14 for VSQGs). Eligible academic entities with laboratories that generate hazardous waste that elect to opt into Subpart K, are currently operating under Subpart K, or subsequently withdraw from Subpart K must complete this section to meet the notification requirements of this subpart. Refer to 40 CFR 262.203 and 40 CFR 262.204.

**NOTE: Eligible academic entities with laboratories must complete a separate Site ID Form for each site (i.e., EPA Identification Number) that is managing hazardous waste under Subpart K. all laboratories with the same EPA Identification Number will be regulated under this Subpart. If eligible academics with laboratories withdraw from Subpart K, all laboratories with the same EPA Identification Number associated with the withdrawal from Subpart K will be regulated under 40 CFR 262.15 (or 40 CFR 262.14 for VSQG).**

**Item 15.1 Opting into or currently operating under 40 CFR Part 262 Subpart k for the management of hazardous waste in laboratories**

Mark an “X” in the box if you are an eligible academic entity and you elect to opt into or currently operating under 40 CFR Part 262, Subpart K for the hazardous wastes generated in your laboratories. **Mark all that apply.**

- (a). Mark an “X” in the box if you are an eligible college or university if you are a private or public, post-secondary, degree-granting, academic institution, that is accredited by an accrediting agency listed annually by the US Department of Education.
- (b). Mark an “X” in the box if you are an eligible teaching hospital if you are that trains students to become physicians, nurses, or other health personnel and is either: (1) owned by a college or university, or (2) has a master affiliation agreement and program letter of agreement, as defined by the Accreditation Council for Graduate Medical Education, with an accredited, medical program or medical school.
- (c). Mark an “X” in the box if you are an eligible non-profit institute if you are an organization that conducts research as its primary function and files as a non-profit organization under the tax code of 26 U.S.C. 501(c)(3) and is either: (1) owned by a college or university, or (2) has a formal written affiliation agreement with a college or university that establishes a relationship between institutions for the purposes of research and/or education and is signed by authorized representatives from each institution. A relationship on a project-by-project or grant-by-grant basis is not considered a formal written affiliation agreement.

## **Item 15.2 Withdrawing from 40 CFR Part 262 Subpart K for the Management of Hazardous Waste in Laboratories**

Mark an "X" in the box if you have previously elected to opt into 40 CFR Part 262, Subpart K and are now withdrawing from participation in this optional set of alternative requirements for hazardous waste generation in laboratories. Withdrawing generators will automatically revert to regulation under 40 CFR 262.15 requirement (or 40 CFR 262.14 for VSQGs). **Explain your reasons for withdrawing from Subpart K in Item 18 - Comments section.**

## **Item 16. Used Oil (UO) and Oil Filter Activities**

Transporters (Exemptions in 40 CFR 279.40(a) (1-4), Transfer Facilities, Processors, Off-Specification Burners, and/or Marketers must annually register with the Department using this form. All except FL UO Processors and Collection Centers must pay an annual \$100 registration fee. If applicable, a check or money order, in the amount of \$100, payable to the Florida Department of Environmental Protection is enclosed.

**NOTE:** UO Collection Centers must also complete this section of the form (not as a registration).

### **Item 16. (1) Indicate by marking an "X" in the box if this facility is one of the following**

- a. **Used Oil (UO) Transporter:** The State of Florida requires companies that transport used oil in the state to register with the FDEP prior to such transportation and renew that registration annually. Used Oil Generators who transport more than 55 gallons at a time must also notify as transporters. Registration forms and the applicable rules can be obtained by calling the Used Oil Coordinator at (850) 245-8789. You are the transporter of used oil if you transport it from one facility to another.
- b. **Transfer Facility:** If you own or operate a transportation-related facility, including loading docks, parking areas, storage areas, and other areas where shipments of used oil are held for more than 24 hours and less than 35 days during the normal course of transportation, mark an "X" in this box.

### **Item 16. (2) Collection Center**

Mark an "X" in this box if you are a Used Oil (UO) Collection center (managing used oil collected from other used oil generators).

**Item 16. (3)** If you are a **Used Oil (UO) Processor**, as defined in 40 CFR §279.50(a), or re-refine on- or off specification used oil, mark an "X" in the appropriate box. This does not include generators processing UO generated on-site for on-site use. A permit may be required for used oil processing. You may contact our hazardous waste permitting staff at (850) 245-8721.

**Item 16 (3b)** Mark an "X" in the box, if you are a **Used Oil Re-refiner**, as defined in 40 CFR 279, you refine used oil.

**Item 16 (4) Off-Specification Used Oil Burner**

If you burn used oil fuel on site, and the oil does not meet the analytical standards of on-specification used oil, but satisfies the rebuttable presumption defined in 40 CFR §279.10(b)(1)(ii), mark an “X” in the box.

**Item 16 (5)** Mark an “X” in the box, if this facility is a **Used Oil Fuel Marketer**, please indicate if it’s On-Spec or Off-Spec.

If you market off-specification used oil directly to a burner, mark an “X” in the box labeled Off-Spec. If you are the first to claim the used oil meets the used oil specification established in 40 CFR §279.11, mark an “X” in the box labeled On-Spec. If either of these boxes is marked, you also must notify (or have previously notified) as a used oil transporter, used oil processor, or off-specification used oil fuel burner unless you are a used oil generator. Used oil generators are not required to notify.

**Item 16 (6)** Mark an “X” in the box, if this facility is a **Used Oil Filter Management** as one of the following:

- a. Transporter
- b. Transfer Facility
- c. Processor (Annual Report Required)
- d. End User

**NOTE:** these are required to annually register. If you have any questions, please contact the Used Oil Coordinator at (850) 245-8789.

**Item 16 (7)** Please indicate where the records are kept required under the provisions of Rule 62-710.510, FAC.

**Item 16 (8) Used Oil (UO) Transporters: (Exemptions in 40 CFR 279.40(a) (1-4))**

All registered UO Transporters and facilities must submit an annual report except UO Transporters within their own company. UO Transporters transporting off-site over public highways only within their own company must submit proof of insurance. UO Transporters transporting more than 500 gallons per year must submit proof of insurance annually and must sign and certify this submission as a UO Transporter in section 19 (except those exempted by Rule 62-710.600(1), F.A.C.).

Please mark with an “X” if this facility has attached the used oil annual report is attached and/or Evidence of Liability Insurance pursuant to 62-710.600(2)(e)., F.A.C.

**Item 17 Notification of Hazardous Secondary Materials (HSM) Activity: (Addendum C Required)**

(1) Mark an “X” in the box if you are notifying under 40 CFR 260.42 that you will begin managing, are still managing, or will stop managing hazardous waste secondary material under 40 CFR 260.30, 40 CFR 261.4(a)(23), (24), (25), or (27).

(2) Mark an “X” in the box if you are notifying under 40 CFR 260.43(a)(4)(iii) that the product of your recycling process has levels of hazardous constituents that are not comparable to or unable to be compared to a legitimate product or intermediate but that the recycling is still legitimate.

### HAZARDOUS SECONDARY MATERIAL (HSM) FACILITY CODES

Facility codes describe the specific regulation a facility uses to manage its hazardous secondary material (HSM) and the type of activity the facility performs under the regulation (e.g., generator, reclaimer). Review the groups and pick appropriate code. If more than one facility code applies to you, enter each code on a separate row.

<b>Under Generator Exclusion (40 CFR 261.4 (a)(23))</b>	
<b>Code</b>	<b>Facility Code Description</b>
01	HSM Generator reclaiming HWS “on-site”: This code applies if you generate and reclaim hazardous secondary materials at your generating facility.
02	HSM Generator transferring HSM to reclaimer within the “same Company”: This code applies if you generate hazardous secondary material and sent the material for reclamation to a different facility that is either controlled by you or controlled by the same person that controls your generating facility.
03	Reclaimer receiving HSM from HSM generator within the “same company”: This code applies if you receive and reclaim hazardous secondary material from a different facility that either controls you or is controlled by the same person that controls you.
04	Tolling Contractor reclaiming HSM pursuant to a tolling contract: This code applies if you are a tolling contractor that reclaims hazardous secondary material pursuant to a written contract with a toll manufacturer.
05	Toll Manufacturer managing HSM pursuant to a tolling contract: This code applies if you generate and send hazardous secondary material for reclamation to a tolling contractor pursuant to a written contract.
<b>Transfer-Based Exclusion (40 CFR 261.4 (a) (25))</b>	
<b>Code</b>	<b>Facility Code Description</b>
06	HSM Generator transferring HSM off-site to a domestic reclamation facility: This code applies if you generate and send hazardous secondary material for reclamation of an off-site domestic reclamation facility.
07	Reclaimer receiving HSM off-site: This code applies if you reclaim hazardous secondary material received from an off-site hazardous secondary generator or other facility and you certify that you have financial assurance per 40 CFR 260.42.
08	Intermediate facility receiving HSM from off-site: This code applies if you receive hazardous secondary material from an Off-site hazardous secondary material generator or another facility, you store it for more than ten days, and you certify that you have financial assurance per 40 CFR 260.42. This code does not apply if you generate or reclaim the hazardous secondary material.
<b>Imports and Exports (40CFR 261.4 (a)(24) and (25))</b>	
<b>Code</b>	<b>Facility Code Description</b>
09	HSM Generator exporting HSM to a foreign entity for reclamation: This code applies if you generate and plan to send hazardous secondary material for reclamation to a foreign entity for reclamation and will meet the notice and consent procedures in 40 CFR 261.4(a)(25).

10	HSM Generator importing HSM from a foreign entity to send to another U.S. facility for reclamation: This code applies if you import hazardous secondary material from a foreign entity and send the material to a different U.S. reclamation facility.
11	HSM Generator importing HSM from a foreign entity for reclamation: This code applies if you import hazardous secondary material from a foreign entity and reclaim the material at your facility.
<b>Non-waste Determination and Solid Waste Variances (40 CFR 260.30)</b>	
<b>Code</b>	<b>Facility Code Description</b>
14	Variance for Materials that are Accumulated Speculatively: This code applies if you operate under an approved variance from EPA or your State for materials that are accumulated speculatively without sufficient amounts being recycled (see 40 CFR 260.31(a)).
15	Variance for Materials that are Reclaimed and then Reused within the Original Production Process: This code applies if you operate under an approved variance from EPA or your State for materials that are reclaimed and then reused as feedstock within the original production process in which the materials were generated (see 40 CFR 260.31(c)).
16	Variance for Materials that are Partially-Reclaimed: This code applies if you operate under an approved variance from EPA or your State for materials that have been partially reclaimed but must be reclaimed further before recovery is completed if the partial reclamation has produced a commodity-like material (see 40 CFR 260.31(c)).
17	[Reserved]
18	[Reserved]
19	[Reserved]
20	Non-waste determination for HSM reclaimed in a continuous industrial process: This code applies if you operate under an approved non-waste determination from EPA or your State for hazardous secondary material which is reclaimed in a continuous industrial process (see 40 CFR 260.34 (b)).
21	Non-waste determination for HSM that are indistinguishable from a product or intermediate: This code applies if you operate under the approved non-waste determination form EPA or your State for hazardous secondary materials which is indistinguishable in all relevant aspects from a product or intermediate (see 40 CFR 260.34 (c)).

## HAZARDOUS SECONDARY MATERIAL (HSM) LAND-BASED UNIT CODES

Determine the 2-digit code that best describes the land-based unit you use or will use to manage the hazardous secondary material.

<b>Code</b>	<b>Land-based Unit Code Description</b>
NA	Do not use land-based units to manage hazardous secondary material.
SI	Use surface impoundment(s) to manage hazardous secondary material. A surface impoundment is a natural topographic depression, man-made excavation or diked area formed primarily of earthen materials (although it may be lined with man-made materials), which is designed to hold an accumulation of liquid hazardous secondary materials or materials containing free liquids and which is not an injection well.
PL	Use pile(s) to manage hazardous secondary material. Pile means any non-containerized accumulation of solid, non-flowing hazardous secondary material that is used for storage and is not a containment building.
OT	Use other land-based unit(s) to manage hazardous secondary material.

**Item 18 Comments:**

Use this space to provide additional information or suggestions.

**Item 19 Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Also, mark an "X" in the box if the following applies to this facility:**

I certify as a UO Transporter that I am familiar with the applicable Florida and Federal laws and rules governing used oil transportation and have an annual and new employee training program in place covering the applicable UO rules. Evidence of financial responsibility is demonstrated by the UO Transporter Certificate of Liability Insurance, DEP form 62-710.901(4), F.A.C. In addition, please check the UO box located between the Printed Name/Title and Date Signed.

**This certification must be signed by the owner, operator, or authorized representative of the facility. In addition, type or print the name and corporate or job title. If the person that completes this form is not the Facility Contact Person listed in Item 6 on Page 1 or the Facility Operator listed in Item 8, Page 2, please complete the information below the signature certification boxes to allow FDEP to more easily contact the correct person to make corrections or to complete missing information on this form.**