



**Florida Department of Environmental Protection
CITIZEN SUPPORT ORGANIZATION
2021 LEGISLATIVE REPORT
(pursuant to Section 20.058 Florida Statutes)**

Citizen Support Organization (CSO) Name: FRIENDS OF OLETA RIVER STATE PARK

Mailing Address: 3400 NE 163rd Street, N Miami Beach, FL 33160

Telephone Number: 786-942-0902

Website Address (required if applicable): www.friendsfoletariverstatepark.org

Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:

CSO's Mission: Consistent with your Articles and Bylaws

The Friends of Oleta River State Park (Friends) is a dedicated 501(c)(3) nonprofit citizen support organization that sponsors events, raises funds, and advances the goals and missions of Oleta River State Park. The Friends actively lead events, programs, and initiatives to bolster community involvement - individual and corporate - through volunteering and the investment of time and money in order to better protect and conserve the Park's natural resources, while also working to improve and maintain Oleta's recreational components.

Describe Last Calendar Year's Results Obtained: Brag! List or discuss the past calendar year's accomplishments and contributions. Cite specific support from last calendar year's Annual Program Plan.

*We had a break in activities from mid-March until after the summer in that park was closed...otherwise:

Key events:

We hosted once again our neighbors, FIU-MAST National Honor Society students for a gardening and educational sign painting event.

Our multi-year school partners, Country Day of Miami, had a 2-day large volunteer event, where middle school students participated in many events to support Oleta and learn about natural resources in the park.

We worked hard to maintain the relationship with Ocean Conservancy and it led to an additional \$2,500 in donations from them and their corporate partners. We were also selected as one of their cleanup events, as part of their partnership with Pepsico for the Super Bowl LIV celebration, including some celebrity guests.

Additionally, the Friends:

- received a local member donation of \$500, which went partially towards a bench.

OTB: The Oleta Trail Blazers continued maintaining and improving the trail system in 2020 despite the challenges and closures brought on by Covid-19 restrictions. No organized events were held from March 15, 2020 to the end of the year. Club memberships continued to be purchased and some merchandise was sold via the OTB website.

Describe the CSO's Plans for the Next Three Calendar Years:

Covid-19 has put the Friends plans in a slowing pattern due to our absolute dependence on our volunteers, in combination with the reality of a long park closure and ending of all events (even volunteer entry) - plus risks to volunteers in the future until the virus is suppressed. For this reason, for now, 2021-2025 goals must assume these huge setbacks and aspire towards the same plans hypothesized in 2020 for the near future. Thus, in the next three years, the Friends of Oleta will work: to grow and evolve the board and all levels of memberships in order to fund resiliency/sustainability projects for the park; to expand the adopt-a-trail and/or eco-fit trail donations/projects; and to maintain and improve the butterfly garden/habitat /dune areas. Importantly and excitingly we plan to continue and expand our Yoga classes at the park with a great local teacher.

We hope to help find solutions to lessen the chronic littering and trash imperiling Oleta's natural resources. We anticipate working with the park to be able to provide the Friends tram service, given the great demand and proven donation-revenue effectiveness.

Oleta Trail Blazers Club: The club will continue with bike trail maintenance and improvements to keep the trails both safe and fun for Oleta's recreational visitors, on bike and foot.

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership: 148

Total Number of Board of Directors: 13

Total Volunteer Hours for the Board of Directors (Hours from VSys. Work with your parks' volunteer manager): 1,400

PARK & CSO RELATIONSHIP:

Keep the summary simple. Save time. Don't duplicate by describing accomplishments and contributions in the summary. Brag in the above Results Obtained. Describe the relationship here.

Park Manager's Comments on the CSO & Park Relationship and Support:

Provide your perspective on

- Changing developments of the park provided by the CSO.
- Effectiveness of the organization in fulfilling their purpose to support the park(s).
- Effectiveness of the Board of Directors in completing their Annual Program Plan.
- The relationship between the park and CSO What went well? Are there areas of improvement?

The CSO and the park's relationship has improved over the last year. The CSO has a new president and we are extremely excited with the direction she wants to take the group in. This is a fresh start for the relationship as the new president has shown great understanding of the mission and eager to support the park however to achieve our goals. We reviewed the past plan and made some adjustments to ensure effectiveness of the plan. I am happy with the progress so far and looking forward to what is on the horizon.

CSO President's Comments on the CSO & Park Relationship and Support:

Provide your perspective on the relationship between the park and CSO. What went well? Are there areas of improvement?

The CSO and Park have a good working relationship and will continue to work together in reaching the CSO and Park goals for improving, fundraising and involving the community in educational, recreational and volunteering events. There is a good communication system between Park and CSO.

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, SPECIFIC PARK(S) SUPPORT:

Program Service Expenses are costs related to providing your organization's programs or services in accordance with your mission. For CSO's provide expenses that directly support the park(s). For established nonprofit organizations, program service expenses generally represent most of the overall expense of the organization. For the last calendar year provide totals \$ for each that apply. *OTB – Oleta Trail Blazers **Main = Friends of Oleta main funds

Building improvement, construction or renovations	\$477 (Main)
Cultural resources (e.g., historic structure restoration/ renovation)	\$
Natural resources (e.g., native plants, natural lands restoration)	\$459 (Main)
Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws)	\$682 (OTB)
Other facilities and landscape maintenance	\$5240.00 (OTB)
Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.)	\$
Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.)	\$
Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition)	\$
Big ticket visitor center exhibits or interpretation updates	\$
Park exhibits, displays, signage	\$
Park publications, brochures, maps, etc.	\$

Programing/interpretation support material purchases \$
 Other program services \$
Total Program Service Expenses \$6858

Total Operating Expenses (Overhead including fees, memberships, postage, rent, utilities, etc.) **\$9384**

Visitor Services Revenue

Park gift shops, craft stores and concession sales \$
 Merchandise sales (e.g., plants, firewood, ice, t-shirts, hats, etc.) \$
 Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.) \$
 Vending (e.g., drink machines, penny press, laundry, Wifi, etc.) \$
 Rentals (e.g., bikes, canoe, kayak, SUPs, etc.) \$
 In-park donation boxes \$
 Other visitor services revenue (donations/memberships) \$9364.00
Total Visitor Services Revenue \$9364.00
Net Assets \$19767.00

CSO AUDIT:

Total of Last Calendar Year's Expenses (including grants) \$16971.00

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards ([U.S. GAO Yellow Book](#)) when the CSOs annual expenses are \$300,000 including grants. The audit is **due by September 1** (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes			
Title	Name	Signature	Date
CSO President	Nina Jackson	<i>Nina Jackson</i>	05/28/2021
Park Manager	Charles Smith	<i>Charles E. Smith</i>	05/28/2021

- CSO's Code of Ethics is attached
- CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N Receipt. All IRS Form 990's must be complete with Part III Program Service and all appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent 990 and schedules.

FRIENDS OF OLETA RIVER STATE PARK, INC.
CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of Oleta River State Park, Inc. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of Oleta River State Park, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2020

Open to Public Inspection

A For the 2020 Calendar year, or tax year beginning 2020-01-01 and ending 2020-12-31**B** Check if available Terminated for Business Gross receipts are normally \$50,000 or less**C** Name of Organization: FRIENDS OF OLETA RIVER STATE
PARK INC3400 NE 163RD STREET, N
MIAMI BEACH, FL, US,
33160**D** Employee Identification
Number 65-0987371**E** Website:www.friendsofoletariverstatepark.org**F** Name of Principal Officer: KIMBERLY LEWIS3400 NE 163RD STREET, N
MIAMI BEACH, FL, US,
33160

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.