



PRP POST FOR AGENCY TERM CONTRACTORS

HELPFUL HINTS

PRP is updating all documents to indicate utility accounts are to be held by Agency Term Contractors not PRP.

All POs under the current contract must be issued by 9/30/2025. PO's issued under Current ATC Contracts need to have a Period of Service (POS) end date of 9/30/2026 (with the final deliverable due 60-day prior (7/31/2026) to POS end date).

Please use the updated Scope of Work (SOW) workbook for all SOW. Available on the PRP website at <https://floridadep.gov/waste/petroleum-restoration/documents/scope-work-workbook>.

Make sure to carefully review the scope offer once received; specifically, the mobilization distances and per-diem to eliminate unnecessary change orders.

Change Orders must reference quotes and all attachments attached in the RFC description.

No need to back out all line items and tasks not being used with a change order. All tasks and line items remaining in the PO will be automatically unencumbered in the final invoice.

DEP MISSION

The Florida Department of Environmental Protection protects, conserves and manages the state's natural resources and enforces its environmental laws.

SHARING INFORMATION WITH OUR CONTRACTORS

Confirm the Property Owner recognizes the scope of work.

- Always ensure when the scope indicates that the owner/tenant recognizes the scope of work prior to field activities that you receive this confirmation. The SM or ATC can contact the owner to get this confirmation by email or phone (phone log required). The owner/tenant should confirm that they are aware of the dates of the construction activities.

P.E. Oversight for Remediation System Integration and Startup.

- When using line item 21-6 it is required that a P.E. performs one site visit at minimum during integration/startup. The PE needs to attest on all pages of field notes documenting the integration and startup activities. A mobilization (line item 3-1/3-2) can be included.

Monetary Caps - Pursuant to Sections 86 & 87, Ch. 2025-199, Laws of Florida

- Monetary caps will not be enforced during FY 25-26 for PCPP and PLRIP eligible sites.
- Sites where caps have been exhausted during FY 25-26 will transition to responsible party (RP) funded cleanup once work issued during FY 25-26 is completed.
- When scoping work under FY 25-26, site managers, ATCs, and owners should take into consideration that the grace period on cap and copayments is currently limited to work funded this FY and could transition to RP funded cleanup if the cap is exhausted. Funds spent during FY 25-26 will count towards the site cap.