



# PRP POST FOR AGENCY TERM CONTRACTORS

## HELPFUL HINTS

The Purchase Orders for the Regional Contracts should be final invoiced at a logical stopping point. The timing must be agreed to by the site manager and the ATC, with the following deadlines kept in mind: The Final Deliverable cannot exceed 7/31/26 and Period of Service End Date cannot exceed 9/30/26.

Per the scope offer email, quotes should be submitted within 10 days. Per Section 45.a.vi of the contract, if quotes are not received by the Department within 45 days of being requested, it is equivalent to the Contractor declining the Work Assignment and the work may be reassigned at the sole discretion of the Department.

Pursuant to Section 50 (e) in Terms and Conditions (Attachment 1) of the Restated Contract, declining two or more work offers made within 60 days of each other will result in a 180-day suspension of new work assignments.

Pursuant to Section 34.H of the contract, contractors must submit deliverables via the ESSA portal per the [ESSA Guide for Deliverable Submissions](#).

New RAP Guidance Checklist is available at [RAP Checklist-Guidance](#).

### DEP MISSION

*The Florida Department of Environmental Protection protects, conserves and manages the state's natural resources and enforces its environmental laws.*

## SHARING INFORMATION WITH OUR CONTRACTORS

- The IDW language requiring photo documentation of drum interiors to demonstrate that drums are filled to a minimum of 75% capacity is included in Section 11 of the Statewide Restated Contract; therefore, this language is no longer necessary in the SOW.
- Mobilization for ATC oversight of IDW disposal should only be authorized via an RFC if the ATC is unable to coordinate that activity with another on-site activity.
- All deliverables, including response to comments, must be received within the defined period of service. Work conducted outside of the period of service cannot be paid.
- If a contractor is asked by the Responsible Party (RP), Property Owner (PO) or Tenant to leave the property, contractors should coordinate with the site manager/team leader to attempt to resolve RP/PO or tenant's concerns prior to end of the 7 day mobilization window. Contractors are responsible for coordinating work activities, confirming site conditions and field events with the RP/PO/Tenant before mobilization. The Department maintains a site access agreement with the RP (and some long-term tenants), and mobilizations last for 7 days. If issues arise while onsite, remobilization costs that are within the contractor's control are generally not approved, and contractors are expected to adjust their schedules within the mobilization period, at no additional cost to the State.