



UPDATES AND ANNOUNCEMENTS

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Annual Public Used Oil Collection Centers (PUOCCs) Yearly Report

~Report submissions due by June 30, 2024~

This is a reminder that the 2024 Public Used Oil Collection Centers (PUOCCs) report submissions (reporting period January 2023 through December 2023) are due no later than **June 30, 2024**.

Requirements

In order to fulfill the requirements pursuant to Rule [62-710.510 \(6\), Florida Administrative Code](#), PUOCCs are **required** to annually register their activities with DEP no later than June 30 of each year through DEP's [Business Portal](#) to account for the preceding calendar year's activities.

Facilities are encouraged to create an account on DEP's Business Portal to submit the report electronically. Through this system, facilities have access to add a facility, edit a facility, associate a facility with an existing corporation, close a facility or reopen a closed facility. To edit a closed facility, you will first need to reopen the facility, then perform your edits (two separate steps) **as necessary**.

Instructions for the PUOCC Online Registration: First-time users should click *Register* in upper right corner of page. Enter information in the required fields, then click *Register*. An email will be sent to the address entered on the registration page and will include a computer-generated password. Click on the link in the email. Click on *Apply* or *Submit*, and then *Get Licensed* or *Annual Report*. Click on *Public Used Oil Collection Center Notification* and *Annual Report*. For username, enter your email address. Enter your password. If you **have not** logged in since you initially registered to use the portal, you will be prompted to change your password.

- Enter an application name, which can be used only once (i.e. PUOCC Name_2022). Click *Save* and *Go to Next Step*. Continue the online registration process.
- You can exit the portal at any time and your progress will be saved. When ready to continue the registration process, sign back into the DEP Business Portal and click on *Home* to select *Continue a Work in Progress*.

If you have any questions about completing the Public Used Oil Collection Center Notification and Annual Report form online, or any other questions concerning PUOCCs, contact Janet Ashwood, Used Oil Coordinator, at 850-245-8789 or Janet.Ashwood@FloridaDEP.gov.

About the Florida Department of Environmental Protection

The Florida Department of Environmental Protection is the state's principal environmental agency, created to protect, conserve and manage Florida's environment and natural resources. The department enforces federal and state environmental laws, protects Florida's air and water quality, cleans up pollution, regulates solid waste management, promotes pollution prevention and acquires environmentally sensitive lands for preservation. The agency also maintains a statewide system of parks, trails and aquatic preserves. Visit the department's website at FloridaDEP.gov.

<https://content.govdelivery.com/accounts/FLDEP/bulletins/39fb09c>