

Florida Department of Environmental Protection CITIZEN SUPPORT ORGANIZATION 2021 LEGISLATIVE REPORT (pursuant to Section 20.058 Florida Statutes)

Citizen Support Organization (CSO) Name: Friends of Paynes Prairie Inc.
Mailing Address: 100 Savannah Blvd, Micanopy FL 32667
Telephone Number: 352 377 6329 (secretary)
Website Address (*required if applicable*): https://www.prairiefriends.org/
Check to confirm your Code of Ethics is posted conspicuously on your website.

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:

CSO's Mission: Consistent with your Articles and Bylaws

We support the mission, programs and goals of Paynes Prairie Preserve State Park through fundraising outreach, education and volunteerism. We work with the Park staff to promote Paynes Prairie by means of community activities, resource management, education and visitor services.

Describe Last Calendar Year's Results Obtained: <u>Brag!</u> List or discuss the past calendar year's accomplishments and contributions. Cite specific support from last calendar year's Annual Program Plan.

- Maintained board function despite Covid restrictions with monthly on-line meetings.
- Successfully managed Annual members meeting and board elections remotely 40 participants.
- Established and piloted on-line sales during Visitor center/bookshop closure.
- Received \$18,000 support in private donations.
- Maintained contact and support with local business community \$5000 grants.
- Provided radio communications system for park 'Marshmaster'.
- Enhanced bicycle service facilities on Hawthorne trail (1 additional service module installed).
- Continued provision of campground firewood.
- Continued volunteer support at Visitor center with Covid precautions.
- Produced a video for social media that highlighted our relationship with partner REI.
- Overseen the installation of the remainder of the VC exhibits.

Describe the CSO's Plans for the Next Three Calendar Years:

We will continue our support for the Park, mission and staff with a focus on visitor safety, interpretation and the general needs of park. We will continue fundraising through membership, gifts and grants, the sale of firewood and park related memorabilia and on-line sales. We continue to adjust our messaging to encompass and attract a greater diversity of members, which includes an intensive presence on social media, increase membership to include local business support and a presence at and support for park events. In addition, we are and continue to plan for the support of the

Gainesville Hawthorne Trail and Prices Scrub. management and include items such as bike repair stations, water bottle filling stations and the support of park resources management with equipment and supplies.

CSO's LAST CALENDAR YEAR STATISTICS:

Total Number of CSO General Membership: 265 active/577 total

Total Number of Board of Directors: 13

Total Volunteer Hours for the Board of Directors (Hours from VSys. Work with your parks' volunteer manager): **1,228 total volunteer hours**

PARK & CSO RELATIONSHIP:

The park enjoys an exceptional relationship with the CSO through their amazing Board of Directors. The board members are engaging, effective, and fully supports the management of the park. The CSO is organized and is structurally sound that allows long-range planning and nimble enough to make quick and decisive decisions that benefit the park. The CSO's leadership and effectiveness is a role model for other organizations to follow.

CSO President's Comments on the CSO & Park Relationship and Support:

Provide your perspective on the relationship between the park and CSO. What went well? Are there areas of improvement?

The relationship between the Friends of Paynes Prairie CSO and the park staff and management is a tight one. The two entities work well together and in good balance. We are highly efficient and support one another with prompt action. We have systems and well defined roles in place that make it easy to do so. Park staff and management appreciate the mission of the CSO in supporting the park and are not afraid to speak up when they are in need of things that help the park be the best it can when it comes to the visitor experience. In kind, the CSO appreciates that park staff and management have a tremendous task daily in managing a 23,000 acre preserve with nearly 30 miles of trails, livestock, campsites and plenty of infrastructure. The CSO takes its responsibilities in supporting the park as seriously as park staff and management take their job. Given the trials of the pandemic, we see our next challenge as getting back to also being an event based organization reemerging from what has been a largely non-event based world. Jeffrey Forbes, President FOPP

SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, SPECIFIC PARK(S) SUPPORT:

Program Service Expenses are costs related to providing your organization's programs or services in accordance with your mission. For CSO's provide expenses that directly support the park(s). For established nonprofit organizations, program service expenses generally represent most of the overall expense of the organization. For the last calendar year provide totals \$ for each that apply.

- Building improvement, construction or renovations \$ Cultural resources (e.g., historic structure restoration/ renovation) \$0 Natural resources (e.g., native plants, natural lands restoration) \$1554 Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws) \$2198 Other facilities and landscape maintenance \$1560 Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.) \$1298 Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.) \$1882 Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition) \$2063 Big ticket visitor center exhibits or interpretation updates \$ Park exhibits, displays, signage \$
 - rk publications, brochuros, mans, ata
 - Park publications, brochures, maps, etc. \$
 - Programing/interpretation support material purchases \$527
 - Other program services \$2,945

Total Program Service Expenses \$14,027

Visitor Services Revenue

- Park gift shops, craft stores and concession sales \$6739
 - Merchandise sales (e.g., firewood) \$6730
- Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.) \$2430
 - Vending (e.g., drink machines, penny press, laundry, Wifi, etc.) \$
 - Rentals (e.g., bikes, canoe, kayak, SUPs, etc.) \$
 - In-park donation boxes \$
 - Other visitor services revenue \$2246
 - Total Visitor Services Revenue \$18,145
 - Other revenue (memberships, gifts and grants, interest) \$32,773
 - Net Assets \$153,220.75

CSO AUDIT:

Total of Last Calendar Year's Expenses (including grants) \$22,462

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards (U.S. GAO <u>Yellow Book</u>) when the CSOs annual expenses are \$300,000 including grants. The audit is **due by September 1** (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

| This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes | | | | | |
|--|------------|------------------|----------|--|--|
| Title | Name | Signature | Date | | |
| CSO President | Jeffrey L. | (III) Taking | 06/09/21 | | |
| | Forbes | Jelly 2. Forbica | | | |
| Park Manager | Donald V. | | 6/9/21 | | |
| | Forgione | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

CSO's Code of Ethics is attached

CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N Receipt. All IRS Form 990's must be *complete* with Part III Program Service and *all* appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent 990 and schedules.

- Park gift shops, craft stores and concession sales \$6739
 - Merchandise sales (e.g., firewood) \$6730
- Programs and Special Events (e.g., fundraising workshops, seasonal events, concerts, etc.) \$2430
 - Vending (e.g., drink machines, penny press, laundry, Wifi, etc.) \$
 - Rentals (e.g., bikes, canoe, kayak, SUPs, etc.) \$
 - In-park donation boxes \$
 - Other visitor services revenue \$2246
 - Total Visitor Services Revenue \$18,145

```
Other revenue (memberships, gifts and grants, interest) $32,773
```

Net Assets \$15,654

CSO AUDIT:

Total of Last Calendar Year's Expenses (including grants) \$22,462

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards (<u>U.S. GAO</u> <u>Yellow Book</u>) when the CSOs annual expenses are \$300,000 including grants. The audit is **due by September 1** (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

| This information | is complete to th | ne best of my knowledge pursuant to Se | ction 20.058 Florida Statutes |
|------------------|-----------------------|--|-------------------------------|
| Title | Name | Signature | Date |
| CSO President | Jeffrey L. Forbes | | 06/09/21 |
| Park Manager | Donald V. Forgione | Recoverable Signature X Down Down Constrained Donald Forgione Park Manager Signed by: edb4d7d2-36d8-4823-8125-b3c0a97891d5 | |

FOPP Code of Ethics – Adopted by the board September 2014

FRIENDS OF PAYNES PRAIRIE INC. CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of Paynes Prairie Inc. (herein 'FOPP') that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of FOPP board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by FOPP board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No FOPP board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the FOPP board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No FOPP board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the FOPP board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No FOPP board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a FOPP board member or officer, as provided by law.

FOPP Code of Ethics – Adopted by the board September 2014

4. Prohibition of Misuse of Position

A FOPP board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No FOPP board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any FOPP board or office or who is employed by a FOPP may not personally represent another person or entity for compensation before the governing body of the FOPP of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a FOPP employee and a FOPP board member at the same time.

8. Requirements to Abstain From Voting

A FOPP board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the FOPP board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the FOPP board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe FOPP Code of Ethics

Failure of a FOPP board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the FOPP to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the FOPP.

| | | • | nark icons to display help windows. ed will enable you to file a more complete return and reduce the chances the l | IRS will nee | d to conta | ct you. | |
|----------------|-------------------------|--------------------------------|--|--------------|------------|----------|-------------------------------|
| | | | Short Form | | | I | OMB No. 1545-0047 |
| _ | QC | 30-EZ | Return of Organization Exempt From In | come 1 | Гах | | |
| Form | | | Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (exc | | | ns) | 20 20 |
| | | | | opt private | Touridatio | | |
| | | | Do not enter social security numbers on this form, as it may be | be made pu | ıblic. | C | Open to Public |
| Depa Interr | irtment c nal Reve | of the Treasury nue Service | ► Go to www.irs.gov/Form990EZ for instructions and the late | st informat | ion. | | Inspection |
| A F | or the | 2020 calenda | ar year, or tax year beginning , 2020, an | d ending | | | , 20 |
| B c | heck if ap | pplicable: | C Name of organization | | D Employ | er iden | tification number |
| | Address o | • | | | | | |
| | Name cha nitial retu | • | Number and street (or P.O. box if mail is not delivered to street address) | Room/suite | E Telepho | ne nun | nber |
| | | rn/terminated | City or town, state or province, country, and ZIP or foreign postal code | | | - | - 11 |
| | Amended | | City of town, state of province, country, and zir of foreign postal code | | F Group | | ption |
| | | on pending ting Method: | Cash Accrual Other (specify) ► | н | | | he organization is not |
| | /ebsite | 0 | | | | | ch Schedule B |
| J Ta | ax-exer | npt status (che | eck only one) — ☐ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or | 527 | (Form 990 | , 990- | EZ, or 990-PF). |
| ΚF | orm of | organization: | Corporation Trust Association Other | | | | |
| | | | 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or mo | | l assets | | |
| <u>`</u> | - | ()/ | 500,000 or more, file Form 990 instead of Form 990-EZ | | ► | \$ | |
| Pa | art I | | e, Expenses, and Changes in Net Assets or Fund Balances the organization used Schedule O to respond to any question in | • | | | , |
| | 1 | | ons, gifts, grants, and similar amounts received | | | 1 | · · · · · [] |
| | 2 | | ervice revenue including government fees and contracts | | – | 2 | |
| | 3 | - | ip dues and assessments | | | 3 | |
| | 4 | Investment | • | | 🗆 | 4 | |
| | 5a | Gross amo | ount from sale of assets other than inventory 5a | | | | |
| | b | | or other basis and sales expenses | | | | |
| | с 6 | | es) from sale of assets other than inventory (subtract line 5b from line d fundraising events: | e 5a) | | 5C | |
| anı | а | Gross inc \$15,000) . | ome from gaming (attach Schedule G if greater than | | | | |
| Revenue | b | | · · · · · · · · · · · · · · · · · · · | contributio | ons | | |
| Re | | | aising events reported on line 1) (attach Schedule G if the th gross income and contributions exceeds \$15,000) 6b | | | | |
| | - | | | | | | |
| | c d | | t expenses from gaming and fundraising events 6c e or (loss) from gaming and fundraising events (add lines 6a and 6 | 6b and su | btract | | |
| | | | | | | òd | |
| | 7a | | s of inventory, less returns and allowances | | | | |
| | b | | of goods sold | | | | |
| | С | | it or (loss) from sales of inventory (subtract line 7b from line 7a) | | | 7c | |
| | 8 | | nue (describe in Schedule O) | | | 8 | |
| | 9 | | nue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 | | | 9 | |
| | 10 11 | | I similar amounts paid (list in Schedule O) | | | 10 1 | |
| ŝ | 12 | | ther compensation, and employee benefits | | | 12 | |
| nse | 13 | | al fees and other payments to independent contractors | | | 3 | |
| Expenses | 14 | | y, rent, utilities, and maintenance | | | 14 | |
| ũ | 15 | | ublications, postage, and shipping | | | 15 | |
| | 16 | | enses (describe in Schedule O) | | | 6 | |
| | 17 | Total expe | enses. Add lines 10 through 16 | | . ► | 17 | |
| ets | 18 19 | | (deficit) for the year (subtract line 17 from line 9) | | | 8 | |
| SSE | 13 | | r figure reported on prior year's return) | | | 9 | |
| Net Assets | 20 | - | nges in net assets or fund balances (explain in Schedule O) | | | 20 | |
| ž | 21 | | or fund balances at end of year. Combine lines 18 through 20 | | | 21 | |
| | | | | | | , | |

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 10642I

Form 990-EZ (2020)

| Form | 990-EZ (2020) | | | | | Page 2 |
|----------|--|--|--|---|----------|--|
| Pa | rt II Balance Sheets (see the instructions f | for Part II) | | | | : |
| | Check if the organization used Schedule | O to respond to an | ny question in this | | | 🗌 |
| | | | | (A) Beginning of year | | (B) End of year |
| 22 | Cash, savings, and investments | | •••• | | 22 | |
| 23 | Land and buildings | | ••••• | | 23 24 | |
| 24 25 | Other assets (describe in Schedule O) Total assets | | · · · · · · | | 24 25 | |
| 25 | Total liabilities (describe in Schedule O) | | · · · · · · | | 25 26 | |
| 27 | Net assets or fund balances (line 27 of column | | n line 21) | | 27 | |
| Par | t III Statement of Program Service Accom Check if the organization used Schedule t is the organization's primary exempt purpose? | plishments (see th | e instructions for F | Part III) | (Req | Expenses uired for section (3) and 501(c)(4) |
| as n | cribe the organization's program service accompli- neasured by expenses. In a clear and concise m ons benefited, and other relevant information for ea | anner, describe the | | | | nizations; optional for |
| | (Grants \$) If this amount | includes foreign gra | nts, check here . | · · · ► 🗌 | 28a | |
| 29 | | includes foreign gra | nts chack hara | ······ | 29a | |
| 30 | · · · · · · · · · · · · · · · · · · · | | | | | |
| • | ÷ | includes foreign gra | | | 30a | |
| 31 | Other program services (describe in Schedule O) (Grants \$) If this amount | includes foreign gra | | | 31a | |
| 32 | Total program service expenses (add lines 28a f | | | | 32 | |
| Par | t IV List of Officers, Directors, Trustees, and Key | | | | nstruc | tions for Part IV) |
| | Check if the organization used Schedule | O to respond to ar | · · · | | | · · · · [] |
| | (a) Name and title | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC (if not paid, enter -0-) | (d) Health benefits, contributions to employe benefit plans, and deferred compensation | of | Estimated amount of ther compensation |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | - | | | | |
| | | 1 | 1 | 1 | | |

| Form 9 | 90-EZ (2020) | | Р | age 3 |
|--------------|--|-------------------|-----|-------|
| Part | V Other Information (Note the Schedule A and personal benefit contract statement requirements instructions for Part V.) Check if the organization used Schedule O to respond to any question in this | | ν. | |
| 33 | Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O | 33 | Yes | No |
| 34 | Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions | 34 | | |
| 35a | Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? | 35a | | |
| b c | If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III | 35b 35c | | |
| 36 | Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N | 36 | | |
| 37a b | Enter amount of political expenditures, direct or indirect, as described in the instructions 37a Did the organization file Form 1120-POL for this year? | 37b | | |
| 38a | Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? | 38a | | |
| b 39 a | If "Yes," complete Schedule L, Part II, and enter the total amount involved 38b Section 501(c)(7) organizations. Enter: 39a | | | |
| b 40a | Gross receipts, included on line 9, for public use of club facilities | | | |
| b | Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I | 40b | | |
| С | Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 | | | |
| d | Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line | | | |
| е | All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T | 40e | | |
| 41 | List the states with which a copy of this return is filed ► | | | |
| 42a | The organization's books are in care of ► Telephone no. ► Located at ► ZIP + 4 ► | | | |
| b | At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country \blacktriangleright | 42b | Yes | No |
| | See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). | | | |
| C | At any time during the calendar year, did the organization maintain an office outside the United States? . If "Yes," enter the name of the foreign country ► | 42c | | |
| 43 | Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year | | . 1 | |
| 44a | Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ | 44a | Yes | NO |
| b | Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ | 44b | | |
| c d | Did the organization receive any payments for indoor tanning services during the year? | 44c 44d | | |
| 45a b | Did the organization have a controlled entity within the meaning of section 512(b)(13)? | 440 45a 45b | | |

Form **990-EZ** (2020)

'es No

| | | | Y |
|------|---|----|---|
| 46 | Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition | | |
| | to candidates for public office? If "Yes," complete Schedule C, Part I | 46 | |
| Part | VI Section 501(c)(3) Organizations Only | | |

| art VI | Section 501(c)(3) Organizations Only |
|--------|--|
| | All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines |
| | 50 and 51. |

| | Check if the organization used Schedule O to respond to any question in this Part VI | | | |
|-----|--|-----|-----|----|
| | | | Yes | No |
| 47 | Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II | 47 | | |
| | | 47 | | |
| 48 | Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E | 48 | | |
| 49a | Did the organization make any transfers to an exempt non-charitable related organization? | 49a | | |
| b | If "Yes," was the related organization a section 527 organization? | 49b | | |
| | | | | |

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-------------------------------------|--|---|--|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

f Total number of other employees paid over \$100,000 ►

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation | | | |
|---|---------------------|------------------|--|--|--|
| | _ | | | | |
| | - | | | | |
| | - | | | | |
| | - | | | | |
| | | | | | |
| d Total number of other independent contractors each receiving over \$100,000 ► | | | | | |

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

| Sign Here | Signature of officer | | | Date | | | |
|------------------|--------------------------------------|---------------------------------|------|--------------|------------------------|------|----|
| | Type or print name and title | | | | | | |
| Paid Preparer | Print/Type preparer's name | Preparer's signature | Date | | Check if self-employed | PTIN | |
| Use Only | Firm's name | | | Firm's EIN ► | | | |
| | Firm's address ► | | | Phone no. | | | |
| May the IRS | discuss this return with the prepare | r shown above? See instructions | | | 🕨 [| Yes | No |

SCHEDULE A (Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust. ► Attach to Form 990 or Form 990-EZ.

► Go to www.irs.gov/Form990 for instructions and the latest information.

2020 Open to Public Inspection

Name of the organization

Employer identification number

| Part I | Reason for Public Charit | / Status. | (All organizations m | nust complete this | part.) See instructions. |
|--------|--------------------------|-----------|----------------------|--------------------|--------------------------|

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives (1) more than 33¹/₃% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33¹/₃% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - **a Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
 - **b** Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
 - c Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
 - d Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations $\ . \ . \ . \ .$
 - g Provide the following information about the supported organization(s)

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization (described on lines 1–10 above (see instructions)) | (iv) Is the organization listed in your governing document? | | (v) Amount of monetary support (see instructions) | (vi) Amount of other support (see instructions) |
|------------------------------------|----------|---|---|----|---|---|
| | | | Yes | No | | |
| (A) | | | | | | |
| (B) | | | | | | |
| (C) | | | | | | |
| (D) | | | | | | |
| (E) | | | | | | |
| Total | | | | | | |

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

| Secti | on A. Public Support | | | | | | |
|---------|--|------------------|------------------------------|------------------|-------------------|-------------|------------------|
| Calen | dar year (or fiscal year beginning in) 🕨 | (a) 2016 | (b) 2017 | (c) 2018 | (d) 2019 | (e) 2020 | (f) Total |
| 1 | Gifts, grants, contributions, and membership fees | | | | | | |
| | received. (Do not include any "unusual grants.") | | | | | | |
| 2 | Gross receipts from admissions, merchandise | | | | | | |
| | sold or services performed, or facilities furnished in any activity that is related to the | | | | | | |
| | organization's tax-exempt purpose | | | | | | |
| 3 | Gross receipts from activities that are not an | | | | | | |
| | unrelated trade or business under section 513 | | | | | | |
| 4 | Tax revenues levied for the | | | | | | |
| | organization's benefit and either paid to | | | | | | |
| | or expended on its behalf | | | | | | |
| 5 | The value of services or facilities | | | | | | |
| - | furnished by a governmental unit to the | | | | | | |
| | organization without charge | | | | | | |
| 6 | Total. Add lines 1 through 5 | | | | | | |
| - 7a | Amounts included on lines 1, 2, and 3 | | | | | | |
| | received from disqualified persons | | | | | | |
| b | Amounts included on lines 2 and 3 | | | | | | |
| | received from other than disqualified | | | | | | |
| | persons that exceed the greater of \$5,000 | | | | | | |
| | or 1% of the amount on line 13 for the year | | | | | | |
| с | Add lines 7a and 7b | | | | | | |
| 8 | Public support. (Subtract line 7c from | | | | | | |
| | line 6.) | | | | | | |
| Secti | on B. Total Support | | | | | | |
| Calen | dar year (or fiscal year beginning in) 🕨 | (a) 2016 | (b) 2017 | (c) 2018 | (d) 2019 | (e) 2020 | (f) Total |
| 9 | Amounts from line 6 | | | | | | |
| 10a | Gross income from interest, dividends, | | | | | | |
| | payments received on securities loans, rents, | | | | | | |
| | royalties, and income from similar sources . | | | | | | |
| b | Unrelated business taxable income (less | | | | | | |
| | section 511 taxes) from businesses | | | | | | |
| | acquired after June 30, 1975 | | | | | | |
| С | Add lines 10a and 10b | | | | | | |
| 11 | Net income from unrelated business | | | | | | |
| | activities not included in line 10b, whether | | | | | | |
| | or not the business is regularly carried on | | | | | | |
| 12 | Other income. Do not include gain or | | | | | | |
| | loss from the sale of capital assets | | | | | | |
| | (Explain in Part VI.) | | | | | | |
| 13 | Total support. (Add lines 9, 10c, 11, | | | | | | |
| | and 12.) | | | | | | |
| 14 | First 5 years. If the Form 990 is for the | • | 's first, second | , third, fourth, | or fifth tax year | ar as a sec | ction 501(c)(3) |
| | organization, check this box and stop her | re | | | | | 🕨 🗌 |
| Secti | on C. Computation of Public Suppor | t Percentag | e | | | | |
| 15 | Public support percentage for 2020 (line 8 | 3, column (f), c | divided by line ⁻ | 13, column (f)) | | 15 | % |
| 16 | Public support percentage from 2019 Sch | | | | | 16 | % |
| | on D. Computation of Investment Inc | | - | | | | |
| 17 | Investment income percentage for 2020 (I | | | - | | 17 | % |
| 18 | Investment income percentage from 2019 | | | | | 18 | % |
| 19a | 33 ¹ / ₃ % support tests-2020. If the organi | | | | | | |
| | 17 is not more than 331/3%, check this box a | - | - | - | | - | |
| b | 33 ¹ / ₃ % support tests-2019. If the organiz | | | | | | |
| | line 18 is not more than 331/3%, check this b | - | - | - | | | |
| 20 | Private foundation. If the organization die | d not check a | box on line 14 | , 19a, or 19b, o | check this box a | and see ins | tructions 🕨 🗌 |
| | | | | | 0 | ll - A / 🗖 | 000 000 571 0000 |

Schedule A (Form 990 or 990-EZ) 2020

Internal Revenue Service

Name of the organization

Schedule of Contributors

Attach to Form 990, Form 990-EZ, or Form 990-PF.
 Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Employer identification number

| Organization | type | (check | one): |
|--------------|------|--------|-------|
|--------------|------|--------|-------|

| Filers of: | Section: |
|--------------------|--|
| Form 990 or 990-EZ | 501(c)() (enter number) organization |
| | 4947(a)(1) nonexempt charitable trust not treated as a private foundation |
| | 527 political organization |
| Form 990-PF | 501(c)(3) exempt private foundation |
| | 4947(a)(1) nonexempt charitable trust treated as a private foundation |
| | 501(c)(3) taxable private foundation |
| | |

Check if your organization is covered by the General Rule or a Special Rule.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- □ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33^{1/3}% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

Employer identification number

| Part I | Contributors (see instructions). Use duplicate copies of | Part I if additional space is | needed. |
|------------|--|-------------------------------|---|
| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
| | | \$ | Person Payroll Noncash (Complete Part II for noncash contributions.) |
| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
| | | \$ | Person Payroll Noncash (Complete Part II for noncash contributions.) |
| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
| | | \$ | Person Payroll Noncash (Complete Part II for noncash contributions.) |
| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
| | | \$ | Person Payroll Noncash (Complete Part II for noncash contributions.) |
| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
| | | \$ | PersonPayrollNoncash(Complete Part II for noncash contributions.) |
| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
| | | \$ | PersonPayrollNoncashImage: Noncash(Complete Part II for noncash contributions.) |

| SCHEDULE O | Supplemental Information to Form 990 or 990-EZ | OMB No. 1545-0047 |
|--|---|-------------------------------|
| (Form 990 or 990-EZ) | Complete to provide information for responses to specific questions on | 2020 |
| | Form 990 or 990-EZ or to provide any additional information. ► Attach to Form 990 or 990-EZ. | |
| Department of the Treasury Internal Revenue Service | Go to www.irs.gov/Form990 for the latest information. | Open to Public Inspection |
| Name of the organization | | mployer identification number |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| | I-EZ (2020) | | | | | | age 4 |
|--------------------------------------|---|---|---|--|--|---------|-------|
| I 6 | Did the organization engage, directly or to candidates for public office? If "Yes," | indirectly, in political of | campaign activities on | behalf of or in oppositi | | Yes | No |
| art V | | | , raiti | | 46 | | V |
| | All section 501(c)(3) organization 50 and 51. | | estions 47–49b and | 52, and complete the | e tables f | or line | es |
| | Check if the organization used S | chedule O to respond | d to any question in t | his Part VI | | | |
| | Did the organization engage in lobbyin year? If "Yes," complete Schedule C, Pa | | | n in effect during the t | | Yes | No |
| | Is the organization a school as described | | | | 47 | - | V |
| 9a I | Did the organization make any transfers | to an exempt non-cha | aritable related organiz | | | V | |
| | If "Yes," was the related organization a | | | | . 49b | | ~ |
| | Complete this table for the organization employees) who each received more the | | | | | | d key |
| | (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred | (e) Estimate other com | d amou | |
| | | - | | compensation | | | |
| | | - | | | | | - |
| | | | | | | | |
| | | | | | | | |
| | | - | | | | | |
| | | | | | | | |
| | Complete this table for the organizatio \$100,000 of compensation from the org (a) Name and business address of each indepe | anization. If there is no | | | received Compensati | | than |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | - | | | | |
| | | | | | | | |
| 2 | Total number of other independent con Did the organization complete Scher | dule A? Note: All se | ection 501(c)(3) orga | nizations must attach | | | |
| 2 der pe | Did the organization complete Sche completed Schedule A | dule A? Note: All s | ection 501(c)(3) orga | nizations must attach | Yes | _ | |
| 2 der pe | Did the organization complete Sche | dule A? Note: All s | ection 501(c)(3) orga | nizations must attach | Yes | _ | |
| der pe e, corri | Did the organization complete Sched completed Schedule A nalties of perjury. I declare that I have examined th ect, and complete. Declaration of preparer (other th Signature oportificer | dule A? Note: All so is return, including accompanian officer) is based on all inf | ection 501(c)(3) orga | nizations must attach | Yes | _ | |
| 2 der pe e, corn | Did the organization complete Sched completed Schedule A nalties of perjury. I declare that I have examined th ect, and complete. Declaration of preparer (other th Signature oportificer | dule A? Note: All si is return, including accompanian officer) is based on all inf | ection 501(c)(3) orga | nizations must attach ents, and to the best of my knowledge. | Yes | _ | |
| 2 der pe | Did the organization complete Scher completed Schedule A nalties of perjury. I declare that I have examined th ect, and complete. Declaration of preparer (other the Signature of other Signature of other Jeffrey Forbes, President Friend Type or print name and title Print/Type preparer's name | dule A? Note: All so is return, including accompanian officer) is based on all inf | ection 501(c)(3) orga | nizations must attach | Ves owledge and 2 7 7 7 | _ | |
| 2 der pe e, corre gn ere | Did the organization complete Scher completed Schedule A nalties of perjury. I declare that I have examined the ect, and complete. Declaration of preparer (other the signature oporticer Jeffrey Forbes, President Friend Type or print name and title Print/Type preparer's name | dule A? Note: All si is return, including accompanian officer) is based on all inf | ection 501(c)(3) orga | nizations must attach | Ves owledge and 2 7 7 7 | _ | |

Form 990-EZ (2020)