

[Use Current Letterhead]

{Date}

[if applicable](Sent via email only to addressee at [email address])

[Mr. or Ms. or . . .] {Consultant's Name}
{Consultant's Company}
{Company's Address}
{City, State Zip Code}

Subject: LSSI Proposal Return
{Facility Name}
{Facility Street Address}
{City, xxx} County
FDEP Facility ID# {xxxxxxxxx}
Discharge Date: {Discharge Date (Program)}
Priority Score: {Score} (LSSI)

Dear [Mr. or Ms. or . . .] {Consultant's Last Name}:

The proposal submitted on {Proposal Received Date} for activities to be conducted under the Low-Scored Site Initiative (LSSI) will be uploaded to Oculus and a work order will not be generated.

The reason the Department will not move forward with LSSI at this time is {that a response to the comments issued on {Date Comments Emailed to Contractor} has not been received}. **OR** {list reasons}. If these issues can be resolved, a new proposal **OPTIONAL** {and updated LSSI Contractor Selection Sheet} can be submitted to the letterhead address, Mail Station 4580, Attention: Rob Perlowski. The new proposal will be addressed in first-come, first-serve order by the Department.

OPTIONAL, for sites that do not qualify for LSSI, but can be assessed under LSA This site does qualify for work to be conducted under the Low Scored Assessment program which allows assessment funding for low scored sites, to assess risk. In order for the responsible party to participate in this assessment a completed Site Access Agreement is required. A Site Access Agreement form will be sent to the property owner under separate cover.

OPTIONAL, for sites that do not qualify for LSSI, but are on the Springshed list This site is eligible for Springshed funding which allows assessment and remediation funding for low scored sites. In order for the responsible party to participate in work eligible for Springshed funding, a completed Site Access Agreement is required. A Site Access Agreement form will be sent to the property owner under separate cover.

{Consultant's Name (same as in address)}

FDEP Facility ID # XX/XXXXXXXX

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March 13, 2019

If you should have any questions, please contact me at (850) 222-6446, extension {XXX}, or at the letterhead address, Mail Station 4585.

Sincerely,

Site Manager

NorthStar Contracting Group Site Manager {Position}

Petroleum Restoration Program Section Five

Email: {email}@northstar.com

Lance Jones

Contract Manager/Planning Consultant

Petroleum Restoration Program

Florida Department of Environment

Protection Lance.G.Jones@dep.state.fl.us

cc: {Property Owner's Name, Property Owner's Company (if applicable), Address, City, State
Zip Code}
{Responsible Party's Name, Responsible Party's Company (if applicable), Address, City,
State Zip Code} {{only if RP is not the current property owner}}

cc: {If Site Access needs to be requested} Hannah Furr, Team 5 Site Access Coordinator,
hfurr@northstar.com

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