

MEMORANDUM

Date: September 8, 2014

From: Clifford Wilson III, P.E. 
Deputy Secretary for Regulatory Programs

To: All Petroleum Restoration Program Interested Parties

Re: Rapid Process Improvement

The Florida Department of Environmental Protection continues to improve the Petroleum Restoration Program to ensure it is administered in the most effective and efficient way possible. To accomplish this goal, the Program recently engaged in a Rapid Process Improvement exercise designed to streamline procurement workflow, standardize activities and ensure that the Program incorporates performance principles into its mission.

This exercise has produced several solutions and recommendations, which I have summarized below.

Ensure the task assignment procurement process is the most efficient it can be. The department completed an analysis of the workflow and identified areas for immediate improvement and has begun to implement standard operating procedures. The result will be a simpler, more effective procurement process for staff and will ensure that internal procedures are not an obstacle to the fundamental goals of the Program.

Ensure every site deemed to pose the highest potential risk to human health and the environment is under assessment and/or remediation. Every site scored between 75 and 105 is in the process of being assessed or remediated. The potential risk of those will be managed in accordance with applicable statutes and rules.

Ensure funding of cleanup is focused on sites with the highest potential risk to Florida's residents and environment. Based on the above, the department is in the process of funding rehabilitation work on sites where the risk is moderate or sites scored 30 to 74. In addition, and to motivate site closure of sites with minimal potential risk, the Low Site Scored Initiative continues to be a successful initiative and the program projects an additional 100 sites will be funded between now and December.

Confirm the department will continue to maximize the use of available funds, meeting funding commitments for all program activities. Between September and December 2014, the Program projects to issue purchase orders in excess of \$42 million for all site cleanup activities. Funding this amount means that the department intends to meet our commitment to fund a minimum of \$125 million for fiscal year 2014-15. Finally, during the months of September and October 2014, the Program projects to fund approximately \$10 million in remedial action construction activities and fund assessment of over 100 sites.

Ensure the department is focused on assigning work and contractor selection based on performance and competitive pricing. The department realizes the Relative Capacity Index is not working as intended and continues to evaluate refinements to the existing formula. We intend to produce a new formula in the next 14 days. The bonding capacity and encumbrance balances variables may be reduced or eliminated.

Our goal is to cleanup and close sites at the best value to Florida taxpayers thus, pricing and performance will be strongly considered by the program. To this effect, Contractor's performance will be evaluated frequently and those that consistently perform good work, meet or outperform deliverable deadlines, move sites to final closure, etc., will be rewarded with additional cleanup work.

Consistent with previous outreach efforts to contractors, site owners, professional associations and other interested parties, the department will hold meetings and/or webinars that are designed to seek feedback from all parties. At these gatherings, I invite your comments and recommendations to move Florida's Petroleum Restoration Program towards a model of efficiency and efficacy.