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| Question | Answer |
| Are we not allowed to export forms into a word or excel document? Many of the forms limit spacing and changing font size. Our task descriptions have been long and resulted in tiny font when entered into the designed forms; however, when we have modified them for easier reading with same formatting, they have been rejected. | We hope to have fixed this issue, but if you need to export into excel or word to provide all of the information, that is fine. Just be sure to include our form, signed, and indicated, please see attachment or something to that effect. |
| What was the last upcoming grant, after LWCF? | LWCF opens in January and RTP opens in February. We also currently have FCT and Stan Mayfield open right now. |
| Program overview stated government organizations, but I thought NGOs are eligible as well? | Some NGOs are eligible.  Please review 62S-2.072(1), fac,(1) Eligible Applicants. All local governmental entities and state or federal agencies, federally or state recognized Indian tribal governments which have the legal responsibility for the provision of outdoor recreational sites and facilities for the use and benefit of the public, and organizations registered as active Florida nonprofit corporations which have an agreement with a governmental agency to develop public lands, are eligible to submit RTP applications |
| Can you provide allocation details i.e. How much money in total will be distributed, how many projects are typically funded, how many applications do you anticipate? | Unfortunately, we aren’t notified as to how much funding will be appropriated by FHWA until later in the year. For the 2019-2020 cycle, we received 35 applications and I think we are funding 24. |
| What is the timeline of announcing awarded projects, contracting, and commencement? Is there a two-step process, preapproval and approval? | The 2021-22 cycle will be held Feb 1 - Mar 1, 2021. The applications will be scored and rank and then presented to the RTP advisory committee for review and approval. At the same time, the projects are sent to the state clearinghouse for review and approval. The recommended projects are then submitted on the priority list for approval by FHWA. FHWA must approve the priority list and the funds allocated at the start of the federal fiscal year, Oct 1. From there a grant agreement is prepared and executed by both parties. NEPA and commencement tasks must be completed before construction can begin.  This process generally takes 9-12 months assuming no hiccups and no issues with NEPA review. |
| Does the project site have to be a greenway? | The project site isn't limited to just greenways. |
| Is staff time a reimbursable expense? | Staff time is not reimbursable. You may use staff time as in-kind toward your match. |
| So what is reimbursable, only supplies and subcontract services? If planning and design is implemented by staff but staff time is not reimbursable, I don't understand what we would submit for. | If planning and design are done in house, you would use your staff time towards your match. We are not permitted to reimburse for in-house staff. You can submit for reimbursement of contractual services and direct purchases though. |
| Is this presentation geared towards applicants for the 21-22 award, or does it relate to those of us who were awarded under the 2019-20 priority list but have not yet received an executed agreement? | It applies to both. |
| For those of us with a 2019-20 award, can we put our project out to bid now that we have the exhibits F&G, or are we required to wait until we receive the finalized agreement and execute the agreement? Is there a date when we can expect to receive the agreement so that we can place the item on our council agenda? | You can go out to bid, but we would encourage you to wait until you have the grant agreement in hand to be sure you are including all of the necessary provisions. Additionally, you will be required to comply with the FDOT/FHWA NEPA process that was reviewed in our webinar this morning so you may want to include that in your overall costs. We can reimburse for any associated costs without an executed agreement in place. We are just waiting on confirmation that the federal funding is in place and the agreements will be sent out shortly. |
| Was the state clearinghouse letter requested by the state previously, and if so, was that during the application process or during the July 2019 request for additional information? I don't see that we have submitted this, but maybe I'm missing something. Also, you said that if we don't have this, that we should reach out to you. Could I please have the presenter's name and contact information so we can do so? | All 2019 projects were submitted to the state clearinghouse for review and a response was received back.  Tara Reynolds is presenting and can be reached at 850-245-2065 or [tara.v.reynolds@floridadep.gov](mailto:tara.v.reynolds@floridadep.gov) |
| If we are not counting staff time as part of our match, do we have to complete the DRP-117 form? | No, if you aren't using staff as in-kind toward your match, you don't have to complete DRP-117. |
| Can NEPA expenses be used as match? | Yes, NEPA expenses can used toward match or reimbursed as planning expenses. If you wish to seek reimbursement, please contact DEP’s grant manager to ensure that you have planning expenses in your scope of work. |