REGISTERED WASTE TIRE COLLECTOR RENEWAL NOTICE

In Florida Department of Environmental Protection’s (DEP) ongoing effort to go paperless, Waste Tire Collector Registration Applications and Annual Reports are being submitted electronically. Please submit your 2017 renewal using the DEP Business Portal. Waste Tire Collector Registration Renewals and Annual Reports are due by March 1, 2017.

If it is your first time accessing the portal, you will need to ‘Register’ at https://www.fldepportal.com/account/register. To access the portal for electronic submission, please go to http://www.fldepportal.com/go/apply-getlicensed/. Please select ‘I would like to apply to get licensed for: Waste Tire Collector’. If you have ever registered as a waste tire collector, either online or by paper, you are considered a renewal. You will need to enter your WACS ID # on the Business Information screen.

When renewing your registration online, please verify the information that we have on file for your company and your vehicles. If any information needs to be changed, you may update it through the portal. You will need to scan or take a picture of a current copy of each vehicle registration to upload during the online registration process. A list of Frequently Asked Questions (FAQ’s) for registering online has been enclosed for your convenience.

When completing the Waste Tire Collector Annual Report through the portal, please include used tires in the waste tire quantity. Please report waste tire quantities in tons (assume 100 passenger tires per ton or 10 tires per cubic yard).

If your registration renewal is submitted online by March 1, 2017, you will receive your decal(s) within 14 to 21 days after your submission has been deemed complete and accepted.

Please note: You are responsible for verifying all information, which is shared with a variety of agencies, including law enforcement officials. If you have questions about the registration renewal or the annual report, or need additional rules or forms sent to you, please contact the Division of Waste Management, Waste Registration Section by phone at (850) 245-8798, or by email at Hope.Thigpen2@dep.state.fl.us.
PAPER SUBMITTAL OPTION:

Enclosed is your preprinted Waste Tire Collector Registration Application and Waste Tire Collector Annual Report, for your convenience. Waste Tire Collector Registration Renewals and Annual Reports are due by **March 1, 2017**.

Please verify the information on your Waste Tire Collector Registration Application that we have on record for your company and your vehicles. Please include a copy of your CURRENT motor vehicle registration for each vehicle you are registering. If the information we have filled in on the application needs to be changed, please cross through it and write in the correct information. Please include used tires in the waste tire quantity on the Annual Report.

**Please sign both forms** and send your annual report, registration application (with additional sheets as necessary), vehicle registrations, and fees all together to the following address by **March 1, 2017**:

Florida Department of Environmental Protection  
Division of Waste Management / Tires  
2600 Blair Stone Road, MS 4550 Tallahassee, Florida 32399-2400

Please make check or money order payable to the Florida Department of Environmental Protection.

We will send your new decals before the current ones expire, **if, by March 1**, we receive:

1. Your completed and signed Waste Tire Collector Registration Application,
2. Your completed and signed Annual Report,
3. The fee of $35.00 per vehicle registered,
4. Current vehicle registrations for each vehicle you are requesting decals for, AND
5. The Federal Employer Identification Number (FEID) of Collector. If you do not have an FEID number, please submit a copy of your driver’s license.

Electronic submissions will receive first priority for registration processing.