FDEP Business Portal

Registering for a New Account and Creating a PIN
Registering for a New Account

• Go to the FDEP Business Portal Home Page: FDEP Business Portal
• Select the Register Link
Registration Form

• Complete the requested information. Everything with an Asterisk (*) is required.
Verify E-mail

- Check your e-mail for a verification link. Follow the link and answer your chosen security question. Then, create a password. If you do not see an email within 15 minutes, check your junk and spam folders.

Verify E-mail

Congratulations! Your e-mail address has been verified. To complete your registration, please choose a password below. Passwords must be between 8 and 20 characters long and must contain at least one uppercase letter, one lowercase letter, and one number.

In what city did you meet your spouse/significant other?:

New Password:

Confirm Password:
Appling for a PIN

• To apply for a PIN, select the Apply for a PIN link on the E-mail Verification Complete page.
Sign Into the FDEP Business Portal

• Sign into the Portal using your recently created DEP Business Portal account information.

Sign In

If you've already registered with the DEP sign in here:

E-mail Address*:  
Password*:  

I forgot my password.

If not, then register.
PIN Request Form

- Verify your account information.
- Select 5 security questions. They must all be different questions with unique answers.
- After security questions and answers are complete then select the Generate PIN Application button.
PIN Request E-mail

• You will Receive an e-mail with your PIN Request. Check your junk and spam folders if it does not arrive within 15 minutes.

• Download the file that is attached to the email by clicking the Download Link.
Completing the PIN Request

• Complete the Electronic Subscriber Agreement form downloaded from the PIN Request E-mail.

• Have the form NOTARIZED.

• Return completed notarized form to:
  Florida Dept. of Environmental Protection
  Attn: ESSE Processing
  2600 Blair Stone Rd MS#6520
  Tallahassee, FL 32399-2400

• You will receive an e-mail with your PIN within 48 hours of receipt of your notarized form.

• Questions or Comments, please contact the FDEP Service Desk at ServiceDesk@dep.state.fl.us or at (850) 245-7555