



# Participant Instructions



Conference Call Number: 1-888-585-9008

Participant passcode: 234310251 THEN #

For those on Skype, please call in for audio. Make sure to mute your phone.





# Application Download



Download Application Form SMWW-2 and the Application Instructions Guide from:

<https://floridadep.gov/lands/land-and-recreation-grants/content/fct-florida-communities-trust-home>

The screenshot shows the Florida Department of Environmental Protection website. The header includes the DEP logo, navigation links (About DEP, How Do I, Divisions, Air, Lands, Parks & Rec, Waste, Water), and a search bar. The main content area features a large image of a sunset over water. Below the image, the heading "Florida Communities Trust (FCT) Home" is displayed, followed by a breadcrumb trail: "Home » Divisions » Office of Operations » Land and Recreation Grants Program » Florida Communities Trust (FCT) Home". A section titled "Land and Recreation Grants Program Quick Links" lists "Florida Recreation Development Assistance Program" and "Land and Water Conservation Fund". To the right, a section titled "Florida Communities Trust" provides a description: "Florida Communities Trust assists communities in protecting important natural resources, providing recreational opportunities and preserving Florida's traditional working waterfronts through the competitive criteria in the Parks and Open Space Florida Forever Grant Program and the Stan Mayfield Working Waterfronts Florida Forever Grant Program. These local land acquisition grant programs provide funding to local governments and eligible nonprofit organizations to acquire land for parks, open space, greenways and projects supporting Florida's seafood harvesting and aquaculture industries. The source of funding for Florida Communities Trust comes from Florida Forever proceeds."



**Florida Department of Environmental Protection**

# **Florida Communities Trust Stan Mayfield Working Waterfronts 2019 Application Training Workshop/Webinar**

<https://floridadep.gov/lands/land-and-recreation-grants/content/fct-florida-communities-trust-home>





# Agenda



- Welcome and Housekeeping
  - Introductions
- 
- Stan Mayfield Working Waterfronts Program Overview
  - Preparing the Application Form and Business Summary
  - Project Evaluation Criteria
  - Application Review
  - Acquisition Process
  - Post Completion Responsibilities
  - Wrap Up
  - Questions



# Program Overview



- Created by the 2008 Legislature
- 2.5 percent of Florida Forever funds or by direct Legislative appropriation
- Approximately \$2.7 million will be available for the 2019-2020 cycle
- Match not required, but encouraged



**Pre-Acquired sites are NOT ELIGIBLE for SMWW Funding**



# Program Overview



- Definition of “Working Waterfront”
  - A parcel or parcels of land used for commercial marine harvest
  - A parcel or parcels used for exhibitions, demonstrations, educational venues, civic events – promote the heritage of working waterfronts.
- Eligible Applicants
  - Local Governments
  - Non-profit Working Waterfronts Organizations
  - Partnership between Local Government and Non-profit Working Waterfronts Organization



# Application Cycle 2019-2020



Applications will be accepted  
August 5 – September 20, 2019.

The application **MUST** be received by:

**5 p.m. Friday September 20, 2019**  
**(EST)**



**The acquisition of land used for recreational waterfront activities will not be considered for the SMWW program.**



# Preparing Application Form SMWW-2



## Your Application Packet **MUST** Include:

- Cover Letter
- One original & 3 copies
- Application Form SMWW-2
- All requested exhibits and backup documents
  - Tabbed and labeled as per the Application Guide





# Application Form SMWW-2



## General Information

Open your Application form SMWW-2 and Application Instructions Guide

Starting on page 1  
Questions 1 through 6

Florida Communities Trust Application Form SMWW-2  
Stan Mayfield Working Waterfronts Grant  
In Accordance with Rule 62-820.003(1), F.A.C.

1. PROJECT NAME \_\_\_\_\_  
(Descriptive project name)

2. APPLICANT NAME \_\_\_\_\_  
(Name of Local Government and/or Nonprofit Working Waterfront Organization)

*Nonprofit Working Waterfront Organization, must provide the required information requested in Exhibits A, B1 and B2.*

### 3. PARTNERSHIP APPLICATION

Is this a Partnership Application between a Local Government and Nonprofit Working Waterfront Organization?

YES \_\_\_\_ NO \_\_\_\_

*If yes, provide the name of the Nonprofit Working Waterfront Organization. Also, provide an application transmittal letter from the partnering agency. Nonprofit Working Waterfront Organization, must provide the required information requested in Exhibits A, B1 and B2.*

### 4. KEY CONTACT PERSON

*Note: The key contact is required to be an employee of the Local Government or Nonprofit Working Waterfront Organization. Identify only one key contact person.*

Key Contact Name: \_\_\_\_\_  
First Middle Initial Last

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_, FL Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Chief Administrator for the Local Government

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

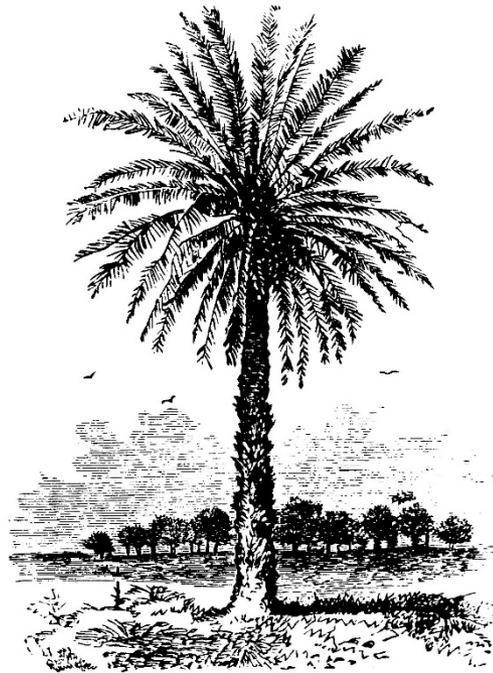
*Note: If the Applicant's principal office address is a post office box, a delivery address is also required.*

\*Delivery Address: \_\_\_\_\_

City: \_\_\_\_\_, FL Zip Code: \_\_\_\_\_



# Project Summary





# Project Summary



- Solely for projects with an educational component
  - Maritime Museum
  - Educational Venue
  - Civic Event Arena
- Purpose must be to educate the public about the heritage of Florida's Working Waterfronts
- Four Sections:
  1. Purpose
  2. Existing and Future Uses
  3. Physical Improvements and Buildings
  4. Concessions or Leases

**REQUIRED**  
**FOR EDUCATION COMPONENTS**  
**ONLY**





# Business Summary



- Defined in Rule 62-820.002(5)
- Status & future goals
- Vision and future opportunities
- Operations, needs finances & strategies
- Four Sections:
  1. Introduction
  2. Business
  3. Management
  4. Appendix

**REQUIRED**  
**FOR ALL PROJECTS**





# Project Evaluation Criteria: Awarding of Points



- For all the criteria – either all or zero points are awarded
- Check either the “Yes” box or the “No” box
- Provide response and documentation as required
- Provide all backup documentation with the Exhibit associated with the criteria

There is no deficiency period for this program. If required documentation or Exhibits are not provided

**- - NO POINTS WILL BE AWARDED - -**



# Project Evaluation Criteria: Application Resources



## SMWW Application Resources Page:

<https://floridadep.gov/lands/land-and-recreation-grants/content/smww-application-development-resources>

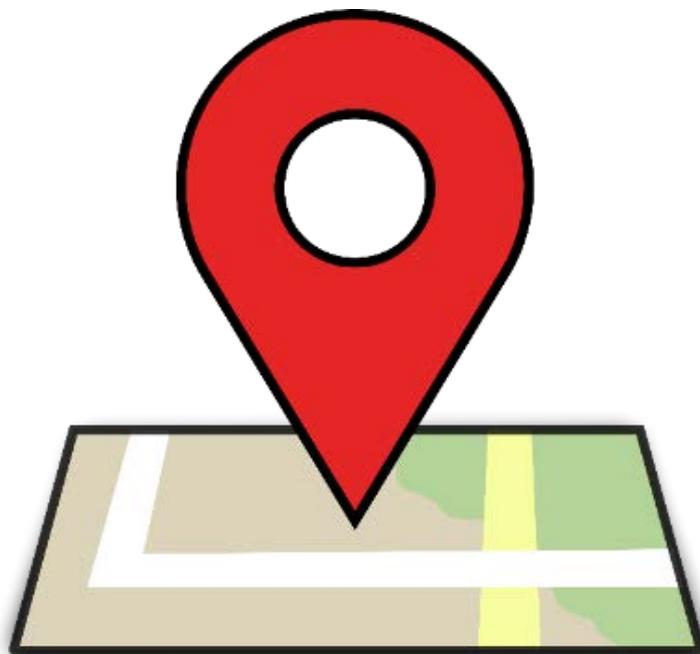
- **Application Transmittal Letter:** This application transmittal letter binds the applicant to fulfill commitments made in the application.
- **Sample Willing Owner Statement:** This willing owner statement indicates that the property would be acquired under a Voluntarily-Negotiated Transaction.
- **Links to Additional Information:**
  - Community Redevelopment Areas/District
  - DEP Florida Coastal Office (formally CAMA)
  - Waterfronts Florida Partnership Community
  - Department of Agriculture and Consumer Services - Aquaculture
  - Rural Area of Critical Concern
  - Growth Rates (Population Studies)



# Project Evaluation Criteria



## 1. Location



**Location,  
Location,  
Location**

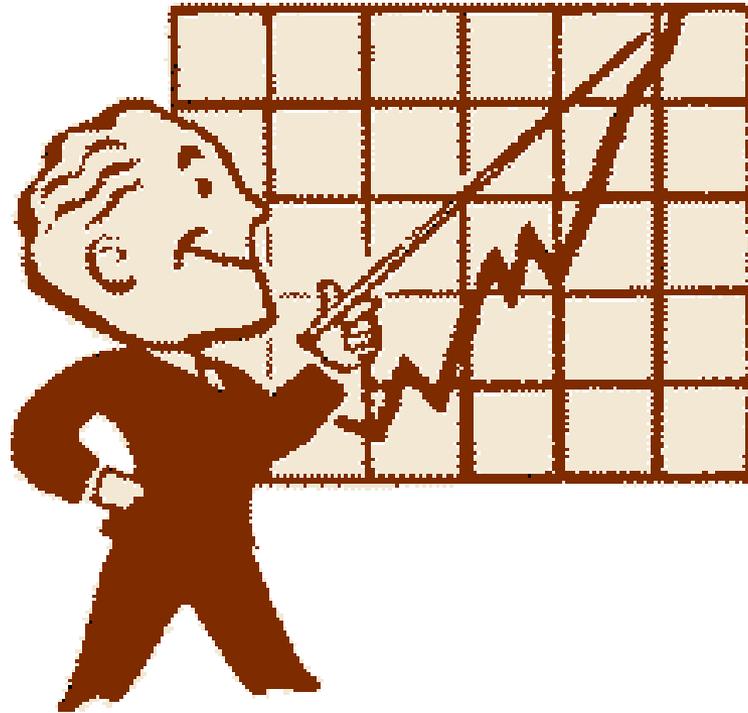
Starting on page 6 – Questions 1(a) through 1(f)



# Project Evaluation Criteria



## 2. Economic Consideration



Starting on page 7 – Questions 2(a) through 2(d)

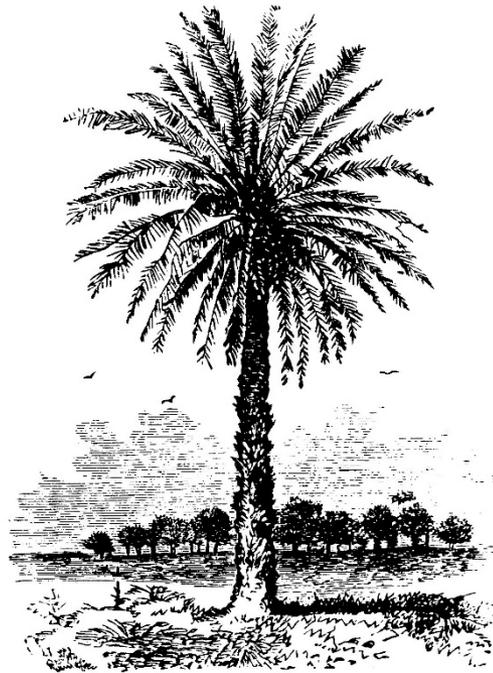
## 3. Site Suitability / Readiness:



Starting on page 8 – Questions 3(a) through 3(e)



# Project Evaluation Criteria





# Project Evaluation Criteria



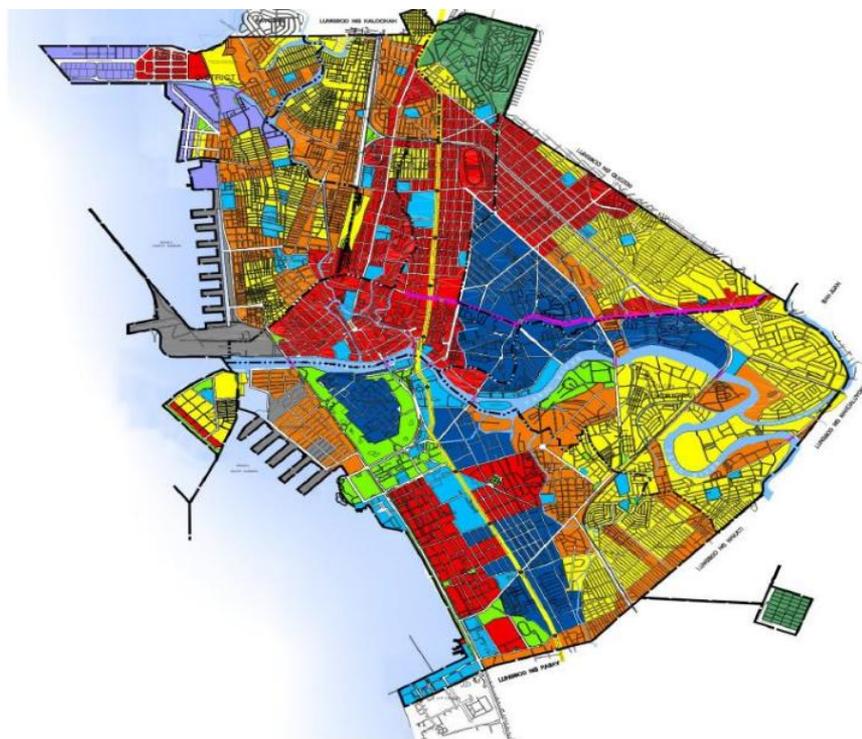
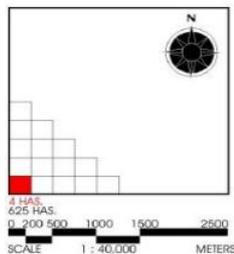
## 4. Financial Contribution



***Although Match is not required,  
Applicants who provide matching funds  
at given levels will receive points***

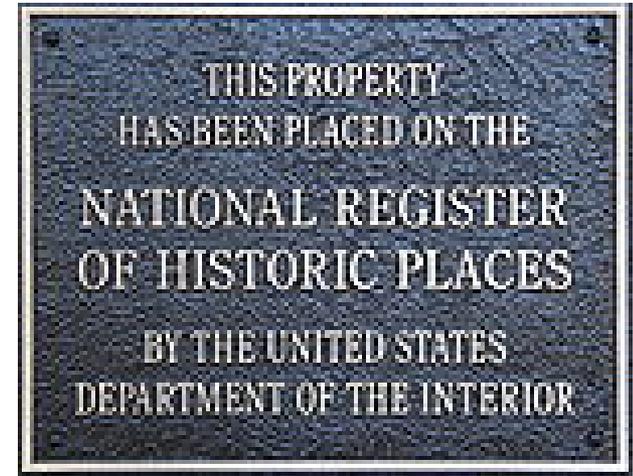
Starting on page 11 – Question 4(a)

## 5. Community Planning



Starting on page 12 – Questions 5(a) through 5(b)

## 6. Public Education



Starting on page 12 – Questions 6(a) through 6(c)



# Project Evaluation Criteria



## Required Exhibits and Supporting Documentation

Pages 14 – 17

### Application Development Resources

<https://floridadep.gov/lands/land-and-recreation-grants/content/fct-florida-communities-trust-home>

# Example Site Plan





# Application Review Process



**Per Rule Chapter 62-820, F.A.C.**





# Break



**10 minutes**





# Post Ranking & Selection



- Grant Agreement
- Management Plan



# Acquisition



- Chapter 62-821, F.A.C.
- Joint Acquisition – Trust is lead
- FCT staff will coordinate with grant recipient during the acquisition process





# Acquisition Guidance



- Voluntarily Negotiated Transactions
- Subject to terms and conditions imposed by the use of Florida Forever Funds
- Designate a key contact
- No pending criminal, civil or regulatory violations
- Reasonable Assurance



# Acquisition Due Diligence/Process



Products to be ordered by Acquisition Agent:

- Title Commitment and Policy
- Appraisal(s)
  - <https://floridadep.gov/lands/bureau-appraisal>
- Certified Survey
- Phase I ESA
  - ASTM Practice E1527





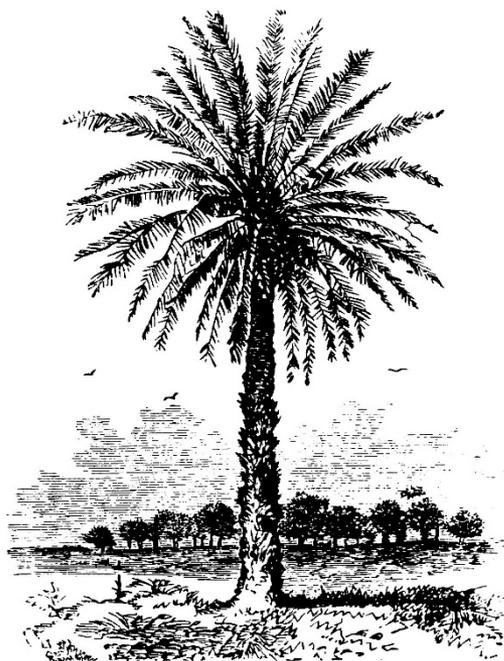
# Acquisition Process



- Negotiations are based on approved appraisals
- Option Contracts
- 120 days to close



# Acquisition & Post Completion





# Post Completion



- “In Perpetuity”
- Open to the Public (Education Component)
- Developed per Management Plan and Site Plan
- Stewardship Reporting
- Revenue Reporting





# Wrap Up



- Approximately, \$2.7 million will be available for the 2019-2020 cycle
- Applications Accepted  
August 5 – September 20, 2019
- Completing the Application -- Project Evaluation Criteria
- Application Review Process
- Acquisition Process
- Post Completion Responsibilities



**APPLICATIONS MUST BE RECEIVED BY  
5:00 PM EST September 20, 2019**



# Save the Date



## Upcoming Grant Application Cycles

|  |                   |
|--|-------------------|
| FCT Stan Mayfield Working Waterfronts                | 8/5 – 9/20/2019   |
| Florida Recreation Development<br>Assistance Program | 10/1 – 10/15/2019 |
| Recreational Trail Program                           | TBA               |
| Land & Water Conservation Fund                       | 1/13 – 1/31/2020  |

For upcoming Grant Application Cycles at:

<https://floridadep.gov/grants>



# FCT Contacts



FCT Email: [FloridaCommunitiesTrust@floridadep.gov](mailto:FloridaCommunitiesTrust@floridadep.gov)

FCT Phone: (850) 245-2501

Linda Reeves, OMC Manager [Linda.Reeves@floridadep.gov](mailto:Linda.Reeves@floridadep.gov)

FCT Planners:

Rita Ventry

[Rita.Ventry@floridadep.gov](mailto:Rita.Ventry@floridadep.gov)

Bill Bibby

[Bill.Bibby@floridadep.gov](mailto:Bill.Bibby@floridadep.gov)

Jay Sircy

[Jay.Sircy@Floridadep.gov](mailto:Jay.Sircy@Floridadep.gov)

Acquisition:

Marjorie Karter [Marjorie.Karter@floridadep.gov](mailto:Marjorie.Karter@floridadep.gov)

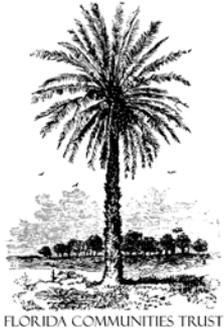
Closing and Legal Matters:

Lois La Seur [Lois.LaSeur@floridadep.gov](mailto:Lois.LaSeur@floridadep.gov)





# More Information



For more information, please visit  
the Florida Communities Trust website at  
<https://floridadep.gov/lands/land-and-recreation-grants/content/fct-florida-communities-trust-home>



# Questions

