



FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

CARR BUILDING
3900 COMMONWEALTH BOULEVARD
TALLAHASSEE, FLORIDA 32399-3000

RICK SCOTT
GOVERNOR
NOAH VALENSTEIN
SECRETARY

APPLICATION TO BE INCLUDED ON THE CURRENT LIST OF QUALIFIED FEE APPRAISERS MAINTAINED BY THE DIVISION OF STATE LANDS

Thank you for your inquiry into the requirements by the State of Florida for fee appraisers receiving state contracts. You are required to have attained a professional appraisal designation in an appraisal organization approved by the Governor and Cabinet (an appraisal organization sponsoring the Appraisal Foundation) or be a state certified appraiser pursuant to the requirements of Section 475, Florida Statutes.

We request that you provide at least one sample appraisal report completed within the past two years for our consideration and review. The report you submit should be a typical example of the type of narrative reports you normally prepare for clients. The report should include a Cost Approach, a Sales Comparison Approach and an Income Capitalization Approach to value. A second report, in which the approach omitted in the first report is adequately covered, may be sent. All appraisals submitted must substantially comply with the Uniform Standards of Professional Appraisal Practice promulgated by the Appraisal Foundation. Please fill out this application and return it along with your sample reports.

Please note that we are requesting that you provide your E-mail address if you have one. This will assist us in our ability to communicate with you in the future. In addition, there is a field added for your cell phone number if you wish to provide that to us; but, keep in mind, this information will also be available on the Internet, to other agencies, etc.

If, in the reviewer's opinion, the sample report is not adequate to demonstrate a level of appraisal ability acceptable to our needs, you will be given the opportunity to supplement the report or to submit additional reports for evaluation. Reports submitted will be considered confidential and, if requested, will be returned to you.

All appraisal reports for the Department must conform to the Bureau of Appraisal's Supplemental Appraisal Standards, as well as the USPAP. Obtain a copy of the Supplemental Standards online or request a copy be sent to you, as you will need them when you are accepted to the Bureau's list of Qualified Fee Appraisers.

If you have further questions, please contact Mr. Jon Mitchell-Penot at the above address or call 850-245-2652.

DIVISION OF STATE LANDS
FEE APPRAISER'S RESUME

NAME: _____

COMPANY'S NAME: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

FEID NUMBER: _____ SOCIAL SECURITY NUMBER: _____
(Provide social security number only if you do not have a FEID number)

CELLULAR NUMBER (OPTIONAL): _____

COUNTY/OFFICE LOCATION: _____

PROFESSIONAL DESIGNATIONS	REGISTRATION NO.	AWARDING ORGANIZATION	YEAR AWARDED

APPRAISAL EDUCATION--PREVIOUS TWO YEARS: (USE SEPARATE SHEET IF NECESSARY) (1/10 POINT PER CLASSROOM HOUR - 12 POINTS MAXIMUM)

COURSES/SEMINARS ATTENDED/TAUGHT	SPONSORING ORGANIZATION	YEAR ATTENDED/TAUGHT	HOURS

NAME, ADDRESS AND TELEPHONE NUMBERS OF THREE CLIENTS WHO MAY BE CONTACTED AS REFERENCES:

FLORIDA STATE CERTIFIED APPRAISER NUMBER: _____

I UNDERSTAND AND AGREE THAT THE FOREGOING INFORMATION MAY BE VERIFIED BY CONTACTING THE ORGANIZATIONS OR INDIVIDUALS LISTED:

DATE: _____ SIGNED: _____

SAMPLE

Name: _____

State Certifies Appraiser No.: _____

Please mark those counties in which you are willing to work:

- | | | |
|------------------|---------------------|-------------------|
| 1 () Alachua | 24 () Hardee | 46 () Okaloosa |
| 2 () Baker | 25 () Hendry | 47 () Okeechobee |
| 3 () Bay | 26 () Hernando | 48 () Orange |
| 4 () Bradford | 27 () Highlands | 49 () Osceola |
| 5 () Brevard | 28 () Hillsborough | 50 () Palm Beach |
| 6 () Broward | 29 () Holmes | 51 () Pasco |
| 7 () Calhoun | 30 () Indian River | 52 () Pinellas |
| 8 () Charlotte | 31 () Jackson | 53 () Polk |
| 9 () Citrus | 32 () Jefferson | 54 () Putnam |
| 10 () Clay | 33 () Lafayette | 55 () St. Johns |
| 11 () Collier | 34 () Lake | 56 () St. Lucie |
| 12 () Columbia | 35 () Lee | 57 () Santa Rosa |
| 13 () DeSoto | 36 () Leon | 58 () Sarasota |
| 14 () Dixie | 37 () Levy | 59 () Seminole |
| 15 () Duval | 38 () Liberty | 60 () Sumter |
| 16 () Escambia | 39 () Madison | 61 () Suwannee |
| 17 () Flagler | 40 () Manatee | 62 () Taylor |
| 18 () Franklin | 41 () Marion | 63 () Union |
| 19 () Gadsden | 42 () Martin | 64 () Volusia |
| 20 () Gilchrist | 43 () Miami-Dade | 65 () Wakulla |
| 21 () Glades | 44 () Monroe | 66 () Walton |
| 22 () Gulf | 45 () Nassau | 67 () Washington |
| 23 () Hamilton | | |

**FORM FOR IDENTIFYING APPRAISAL SPECIALTY AREAS
FOR WHICH COMPETENCY RULE OF THE USPAP IS MET**

Name: _____

Check the boxes that apply and provide the most recent appraisal assignment project name, county, and year of date of value.

- 1- Mineral Resources & Mining Property
Project: _____ County: _____ Year: _____
- 2- Timber Land & Resources
Project: _____ County: _____ Year: _____
- 3 - Corridor/Right of Way Land (Proposed and Existing)
Project: _____ County: _____ Year: _____
- 4 - Conservation Easements
Project: _____ County: _____ Year: _____
- 5 - Developments of Regional Impact
Project: _____ County: _____ Year: _____
- 6 - Environmentally Contaminated Property
Project: _____ County: _____ Year: _____
- 7 - Properties with known Regulated Species Present
Project: _____ County: _____ Year: _____
- 8 - Urban Improved Property
Project: _____ County: _____ Year: _____
- 9 - Properties with Water Dependant Uses (Marinas, Fish Camps, Sovereign Land Issues, etc.)
Project: _____ County: _____ Year: _____
- 10 - Partial Interests (access or utility, upland or submerged land easements, aerial fly zones, etc.)
Project: _____ County: _____ Year: _____
- 11 - Appraisals under Federal Standards
Project: _____ County: _____ Year: _____
- 12 - Property Impacted by Historic or Archaeological Areas
Project: _____ County: _____ Year: _____
- 13 - Agriculture Specialty Property (citrus, sugar cane, sod, etc.)
Project: _____ County: _____ Year: _____
- 14 - Springs
Project: _____ County: _____ Year: _____
- 15 - Other:
Project: _____ County: _____ Year: _____

Signature

Date