

Florida Department of Environmental Protection

CITIZEN SUPPORT ORGANIZATION 2017 REPORT

(pursuant to Florida Statute 20.058)

Citizen Support Organization (CSO) Name:	Friends of Silver Springs State Park, Inc.
Mailing Address: 1425 N.E. 58th Avenue,	, Ocala, FL 34470
Telephone Number: <u>352-236-7148</u> www.thefriendsofsilversprings.org	Website Address (if applicable):
summary, the statute specifies the organizational in Department of Environmental Protection (Department	tions; use of property; audit; public records; partnerships. In requirements, operational parameters, duties of a CSO to support the ment), or individual units of the Department, use of Department frements, and authorizes public-private partnerships to enhance lands
requires authorization by the Division of Recreati	itions; use of property; audit. In summary, the statute defines a CSO, ion and Parks, and specifies the use of property. This statute authorizes parks, the program's operational parameters, CSO's operational

Brief Description of the CSO's Mission:

parameters, and donor recognition.

The mission of the Friends of Silver Springs State Park, Inc. is to provide support to the park, enhance public awareness and community involvement, and to protect park resources.

Brief Description of the CSO's Results Obtained: The CSO has continued to help provide support to the park through publicity, manual participation and fundraising events. The Bluegrass event was replaced with a Drawing of Chance fundraiser. The membership is growing which gives more people an inside view of what the park has to offer and the importance it has for the community. We promote the park on our website and Facebook pages. With our fundraising efforts we were able to purchase a boat propeller, provided funds to paint restrooms; purchased chains saws; a golf cart; a sound system; furniture for the ballroom; as well as funding meals for volunteers and boat registrations, etc.

Brief Description of the CSO's Plans for Next Three Fiscal Years: Establish a welcome center at the S.R. 40 location to greet visitors, promote events, offer information about the park and recruit new membership. Continue to hold fundraising events to help support park efforts. Create more membership social events to promote networking and encourage others to join us. Continue to seek supporters, donors and sponsors for an All Access Playground on the S.R. 40 side of the park.

- ☑ Copy of the CSO's Code of Ethics attached (Model provided; see CSO 2014 instructions)
- ☑ Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement

CSO Code of Ethics – June 2014

FRIENDS OF SILVER SPRINGS STATE PARK, INC CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of Silver Springs State Park, Inc. (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of Silver Springs State Park, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

CSO Code of Ethics – June 2014

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.



Florida Department of Environmental Protection

Silver Springs State Park 1425 NE 58th Avenue Ocala, Florida 34470 Rick Scott Governor

Carlos Lopez-Cantera Lt. Governor

> Ryan E. Matthews Interim Secretary

May 24, 2017

Larry Fooks, Bureau Chief, District 3 1800 Wekiwa Circle Apopka, Florida 32712

Dear Larry,

It's hard to believe that the end of 2016 meant that three years have passed since the transition from Silver River to Silver Springs State Park. During that time, the CSO has continued to be a strong supporter of the park and our mission through a constantly changing environment. The Board and members contribute impressive, wide ranging volunteer services to the park. (VSYS challenges notwithstanding.)

The Friends 3rd annual 5K run increased participants and fundraising. The group added some new, smaller programs to "meet and greet" potential new members. As always, they continued to support all Park and Silver River Museum events and activities, and cooperated well with concessionaire Silver Springs Management, LLC, through their 3rd and final year of operations in the park.

Jane Kaufman continues to serve as the group's President, managing a constantly shifting and changing situation with style and grace. Fundraising efforts resulted in acquisition of a golf cart and other much needed smaller resources, many that are difficult to acquire through State funded channels.

Sincerely,

Sally L Lieb

Sally Lieb Park Manager

Ec: Jane Kaufman, President, Friends of Silver Springs State Park Park file



Friends of Silver Springs State Park

To: Sally Lieb, Park Manager Silver Springs State Park

Dear Sally,

The CSO and Park partnership has continued to grow throughout 2016. A new fundraising event was created and one of our on-going events was expanded with the help of park staff and dedicated volunteers. The park and CSO mission of supporting and protecting our natural resource was advanced through active participation in work days; park, museum and concessionaire events; community partnerships; social media and with ambassadors getting the word out to the public on what a valuable treasure we have in Marion County.

Our membership has continued to grow and we have more active and involved volunteers.

The CSO held it's 3rd annual 5K Race with a higher number of runners and a large increase in sponsorships. A new Drawing of Chance event was held in conjunction with the 5k and was very successful in raising funds for park projects. Some of our members are active in both the Non-Motorized River Patrol and the Aquatic Motor Patrol, keeping people safe and informed on the river. The Membership Committee continues to come up with innovative ways to promote the CSO and the Park. They are also planning fun membership events for more social interaction. Many volunteers work on their own; mowing, weeding, museum docent, Ambassador booth participation, etc.

Thank you for your continuing support and encouragement. Your patience, logic and calm demeanor are most helpful in circumnavigating these volunteer waters.

It was a busy and interesting year, let's see what 2017 brings!

Sincerely,

Jane Kaufman

Jane Kaufman

President, Friends of Silver Springs State Park

Statement of Accomplishments and Goals

Fiscal year Jan. - Dec. 2016 (Reporting year) 2016

Name of Citizen Support Organization Friends of Silver Springs State Park

Address: 1425 N.E. 58th Ave. City, State, Zip: Ocala, FL 34470

Estimated Volunteer Hours 8614 (For CSO officers, board & members)

Total Membership 201 (For reporting year) 2016

Please attach a current list of 2016 Citizen Support Organization Board Members.

NAME	POSITION	ADDRESS	PHONE	EMAIL
Jane Kaufman	President	16991 E. Ft. King St. Silver Springs, FL 34488	352/895-0300	jkfsssp@gmail.com
Norm Yeagle	V. President	65 Almond Rd., Ocala, FL 34472	352/537-4497	norm.yeagle@gmail.com
Dick Donaldson	Treasurer	5889 NE 43rd Ln Rd. Silver Springs, FI 34488	352/867-7162	RPDonaldson@centurylink.net
Candy Taggart	Secretary	620 N.E. 62nd Terr., Ocala, FL 34470	352/497-7616	ocalacooks@gmail.com
Dru Dickensheet	Board	5541 S.W. 86th St. Ocala, FL 34476	352/897-7193	ddickensheet@hotmail.com
Claudia Spiewak	Board	P.O. Box 524 Silver Springs, FL 34489	352/624-3496	spiewakwaiwada@hotmail.com
Mark Waiwada	Board	P.O. Box 524 Silver Springs, FL 34489	352/624-3496	waiwada@hotmail.com
Kathy Bailey	Board	16953 S.E. 56th St. Ocklawaha, FL 32179	352/625-2162	BaileyKathyK@aol.com
Pam Reed	Board	1715 N.E. 47th Ct., Ocala, FL 34470	352/732-5241	pam49 2000@embarqmail.com
Barbara Schwartz	Board	3827 N.E. 17th St. Cir, Ocala, FL 34470	352/216-6238	vallabha@cox.net
Sally Hammond	Board	8284 D S.W. 90th St., Ocala, FL	352/509-7526	sallyhammond82235@hotmail.c om

ACCOMPLISHMENTS 2016 Friends of Silver Springs State Park

- Created a Friends Ambassador Booth at the boardwalk entrance of the park.
- Continued our monthly CSO Workday, gardening, painting, park tasks.
- Continued to participate in a CSO Sustainability effort.
- Held fundraisers to help the park staff accomplish goals. 4 events.
- Held 3rd annual 5K race fundraiser.
- Initiated a Drawing of Chance for donated prizes.
- Expanded sponsorship requests for 5k and in turn corporate memberships to FSSSP.
- Continued fundraising with firewood, ice sales.
- Assisted with Ed Center activities and operations.
- Provided volunteers during park, museum & concessionaire special events; Car shows; Florida SpringsFest; Silver River Museum Knap-In; Silver River Museum Ocali Days; 3rd anniversary park celebration.
- Participated in the S.E.E.K. program with demonstration and lecture.
- Improved and nurtured partnership with park concessionaire. T-Shirts now sold in store.
- Worked with Appleton Museum to help sponsor Paradise Park History Display.
- Continued to help the park with Silver Springs native transition.
- Encouraged members to report volunteer hours.
- Membership committee promoted a quarterly social event.
- Expanded use of Social Media to promote the Park, CSO and the natural beauty of the area.
- Updated and enhanced our website.
- Collecting Box Tops for Education for adopted school, East Marion Elementary.
- Established a locked donation box in the Education Center.
- Continued to train, recruit and promote the River Patrol Program.
- Participated in Aquatic Motor Patrol.
- Provided lunches and support for large volunteer groups during major events.
- Provide support to park operations through purchase of selected items; including replacement of park boat propeller; painting of bathrooms; golf cart batteries (12); funded maintenance projects for cabins; chain saws; refurbished Club car; equipment to enhance visitor's experience: sound system; bubble machine; catering for park grand opening; 8 boat registrations; furniture for ballroom area; software for archives program.
- Provided support to park operations through volunteer efforts.
- Volunteers assisted in various maintenance shop activities.
- 3 members attended the State Park Symposium @ Wekiwa Springs State Park.
- Continued with our water lettuce (exotic aquatic plant) removal effort.
- Membership committee sponsored photography category (Silver Springs State Park) at the Southeastern Youth Fair.
- Participated in the local Christmas parade with park staff.
- Expanded the Bluegrass in the Park fundraiser into an all day event.
- Continued to expand the reach of the Membership committee through public outreach and social activities

GOALS 2017 Friends of Silver Springs State Park

- Hold fundraisers to help park staff accomplish goals.
- Continue fundraising through firewood and ice sales.
- Enable the community to participate in accomplishing long term goals.
- Continue to provide support and volunteers for CSO; Park, Museum and Concessionaire events.
- Continue Education Center support docent.
- Continue CSO monthly work days seasonally
- Hold social events at the park for members and guests introduce more people to the park and to the CSO in a non-working environment.
- Work with concessionaire to expand number of sale items in their store, consignment agreement.
- Establish a central area for CSO business, meetings, etc.
- Continue to keep website up-to-date and visible.
- Increase social media presence.
- Continue to expand and enhance the River Patrol.
- Expand sustainability program.
- Continue to provide lunches for volunteers at park events.
- Accept credit card payments on line(website) for memberships and donations
- Phase in credit card acceptance at events and ranger station.
- Offer Gift memberships with themed media.
- Negotiate discounts on concessionaire offerings, service for CSO members
- Update CSO brochure
- Establish a new member orientation packet.
- Create an outreach package for members to do presentations in the community.
- Work with park staff to contact ADA playground contractors and contract with a fundraising foundation to raise funds to build an ADA compliant playground on the Springs side of the park.

Citizen Support Organization Statement on Value of Contributed Services 2016

This statement reports on services provided to the Citizen Support Organization (CSO) from park staff support and in-kind support for the past fiscal year. The statement is part of the CSO's Annual Financial Report described in Chapter 5: Section 7 of the 2014 CSO Handbook. The primary purpose of the Annual Financial Report is to provide a summary of the most relevant information to the Department and Division, and to meet the common interests of donors, members, creditors, and others who provide resources to the not for profit organization.

This Value of Contributed Services for a park is provided to the CSO by the park or District through the Park Programs Development Specialist. Note, the Division of Recreation and Parks operates on a cash-based method of accounting.

	<u>-</u>	
Park Name:	Silver Springs State Park	
Park Address:	1425 NE 58 th Avenue, Ocala, FL 34470	
Name of the C	Friends of Silver Springs State Park	
A summary of c	contributed services from the period of (beginning fiscal year) through (end	fiscal year) is as
follows:		

Park Staff Support

The total number of hours contrbuted in staff support services converted to a monetary amount.

The park contributed a total of \$ in staff support services to the CSO. \$3,247.24

Park Facilities Support
The CSO received a total of \$\sqrt{0}\$ in park facilities support
The total amount of water, electric, and utility expenses used to support CSO events, concessions, etc.

In-Kind Support

The CSO receives additional services outside of the park staff contributed hours called in-kind services. In-kind services are a type of charitable giving in which, instead of money, a person contributes some kind of service, good, or commodity. Examples are professional services of a lawyer, accountant, or any professional or the estimated value of a good or commodity.

The CSO received a total of \$921 in in-kind support services. Value of Prizes donated for Drawing of Chance.

List of Program Services

Federal charitable 501(c)(3) organizations are required to report total expenses and revenue for each program service. According to the IRS, a program service is any activity by the organization which accomplishes its charitable purposes.

For *each* program service provide a description, total expense, and total revenue. For *each* program service description, clearly and concisely describe the accomplishments through specific measurements such as visitors served, days of an event, number of sessions or events held, publications issued, etc. (add pages as appropriate).

Program Service Description: Pancakes in the Park - Pancake breakfast cooked and served by volunteers, preceded by a volunteer led Nature walk - One Day. Advertise on social media; newspaper, word of mouth, Park website, flyers. Visitors served 75 - Plan, Organize, Execute 79 hours @ \$22.08

Value of contributed services by volunteers: \$1774.32

Total Expense \$210.09

Total Revenue \$369.00 before expenses

Program Service Description: Bluegrass in the Park- 5 Bluegrass Bands play in the park @ Cracker Village, sell hot-dogs One Day. Advertise on social media; magazines, newspaper, word of mouth, Park website, flyers. Contracted outside vendor to hire bands, ticket sales, promotion, etc. Rained the day of event, low turnout. Visitors served 120 - Plan, Organize, Execute - 437 hours @ \$22.08

Value of contributed services by volunteers: \$9648.96

Total Expense \$495.18

Total Revenue \$1265.05 before expenses

Program Service Description: Critter Trail 5K Run/Walk - 5K Run/Walk through park trails, One Day. Advertise on social media; magazines, newspaper, word of mouth, Park website, flyers, sponsorships, local business, handmade trail signs, newspaper ads, digital ads. Visitors served 217+ - Plan, Organize, Execute 1278 hrs @ \$22.08

Value of contributed services by volunteers: \$28,218.24

Total Expense \$2974

Total Revenue \$6663 before expenses

Program Service Description: River Patrol - Volunteers patrol the headsprings and Kayak trail - educate visitors on wildlife and safety and rules/courtesy on the water, 25 active members. 4700 hrs @ \$22.08

Value of contributed services by volunteers: \$103,776

Total Expense \$416.10

Total Revenue \$0.00

Program Service Description: Drawing of Chance - Donated prizes were offered in a Drawing of Chance donation fundraiser. Volunteers took donations at the park and in the community. Advertise on social media, at events, flyers, posters, word of mouth. Visitors served 600+.

Plan, Organize, Execute 444 hours @ \$22.08

Value of contributed services by volunteers: \$9803.52

Total Expense \$0

Total Revenue \$2685 before expenses

Program Service Description: Exotic Plant Removal - Water Lettuce - Volunteers go out in canoes and remove water lettuce (exotic aquatic plant) from the river. There is less to remove due to the vigilance of the team and park management. Resource Management. 87 hours @ \$22.08

Value of contributed services by volunteers:\$1920.96

Total Expense \$0.00 Total Revenue \$0.00

Program Service Description: Docent Services in Education Center - Volunteers promote the park and educate/assist visitors. Visitors served - 5 - 500 daily. 218 hrs x \$22.08

Value of contributed services by volunteers: \$4813.44

Total Expense \$0.00 Total Revenue \$0.00

Program Service Description: Park/Concessionaire/Museum Sponsored events - Volunteers promote the park, set up CSO table at event with information, assist visitors with questions, kid's activities.

Visitors served - 25 - 1000 6 Events. 288 hrs @ \$22.08

Value of contributed services by volunteers: \$6359.04

Total Expense \$0.00 Total Revenue \$0.00

Program Service Description: Park Gardens/Cracker Village Clean-up - Weeding, exotic plant removal, replanting gardens, help with cleaning buildings at the Cracker Village twice a year. 8 Sessions. 109 hrs @ \$22.08

Value of contributed services by volunteers: \$2406.72

Total Expense \$0.00 Total Revenue \$0.00

Program Service Description: Sustainability Committee - Recycle metals, help with other recycling efforts, help to remove old materials, clean up litter. 56 hrs @ \$22.08

Value of contributed services by volunteers: \$1236.48

Total Expense \$0.00 Total Revenue \$190.00

Total Program Services

Provide a total amount for all program expenses and a total amount for all program revenue.

CSO Total Value of contributed services: \$169927.68

CSO total program service expenses \$4095.37 CSO total program service revenues \$11172.05 (before expenses)

SCHEDULE A (Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Attach to Form 990 or Form 990-EZ.

Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Inspection

Employer identification number Name of the organization Friends of Silver Springs State Park, Inc. (FOSSSP) 56-2511929 Reason for Public Charity Status (All organizations must complete this part.) See instructions. The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.) A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i). A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990 or 990-EZ).) A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii). A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: An organization operated for the benefit of a college or university owned or operated by a governmental unit described in 5 section 170(b)(1)(A)(iv). (Complete Part II.) ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v). X An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.) ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.) 8 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: An organization that normally receives: (1) more than 331/3% of its support from contributions, membership fees, and gross 10 receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 331/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.) An organization organized and operated exclusively to test for public safety. See section 509(a)(4). 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g, Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving а the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV. Sections A and B. b Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C. Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E. Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) d

g Provide the following information	n about the supp	orted organization(s).				
(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	listed in you	organization ur governing ment?	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness

Check this box if the organization received a written determination from the IRS that it is a Type I. Type III. Type III.

requirement (see instructions), You must complete Part IV. Sections A and D. and Part V.

functionally integrated, or Type III non-functionally integrated supporting organization.

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi) (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.) Section A. Public Support Calendar year (or fiscal year beginning in) ▶ (a) 2012 **(b)** 2013 (c) 2014 (d) 2015 **(e)** 2016 (f) Total grants, contributions, 1 membership fees received. (Do not 11559 65946 include any "unusual grants.") . . . 25026 4797 14862 9702 2 revenues levied organization's benefit and either paid to or expended on its behalf . . . The value of services or facilities furnished by a governmental unit to the organization without charge Total. Add lines 1 through 3. . . . 25026 4797 14862 9702 11559 65946 4 The portion of total contributions by 5 person each (other than unit governmental publicly or supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) **Public support.** Subtract line 5 from line 4 65946 Section B. Total Support Calendar year (or fiscal year beginning in) ▶ (a) 2012 **(b)** 2013 (c) 2014 (d) 2015 (e) 2016 (f) Total Amounts from line 4 7 25026 4797 14862 9702 11559 65946 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar 5 5 5 5 5 25 9 Net income from unrelated business activities, whether or not the business is regularly carried on 10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) 5992 8631 8784 5454 7073 35934 **Total support.** Add lines 7 through 10 11 101905 12 Gross receipts from related activities, etc. (see instructions) 12 13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) Section C. Computation of Public Support Percentage Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f)) 14 64.71 % Public support percentage from 2015 Schedule A, Part II, line 14 15 331/3% support test - 2016. If the organization did not check the box on line 13, and line 14 is 331/3% or more, check this \mathbf{X} 331/3% support test - 2015. If the organization did not check a box on line 13 or 16a, and line 15 is 331/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ □ 17a 10%-facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported 10%-facts-and-circumstances test - 2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly

Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

	if the organization falls to quality	ander the te	oto notoa por	ow, picace oc	inplote i ait	,	
	on A. Public Support		1	ı			
	dar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1	Gifts, grants, contributions, and membership fees						
_	received. (Do not include any "unusual grants.")						
2	Gross receipts from admissions, merchandise sold or services performed, or facilities						
	furnished in any activity that is related to the						
	organization's tax-exempt purpose						
3	Gross receipts from activities that are not an						
	unrelated trade or business under section 513						
4	Tax revenues levied for the						
	organization's benefit and either paid						
_	to or expended on its behalf						
5	The value of services or facilities						
	furnished by a governmental unit to the organization without charge						
_	-						
6 7a	Total. Add lines 1 through 5						
1 a	received from disqualified persons .						
h	· · · · · · · · · · · · · · · · · · ·						
b	Amounts included on lines 2 and 3 received from other than disqualified						
	persons that exceed the greater of \$5,000						
	or 1% of the amount on line 13 for the year						
С	Add lines 7a and 7b						
8	Public support. (Subtract line 7c from						
	line 6.)						
Secti	on B. Total Support		•		•		
Calen	dar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9	Amounts from line 6						
10a	Gross income from interest, dividends,						
	payments received on securities loans, rents,						
	royalties and income from similar sources .						
b	Unrelated business taxable income (less						
	section 511 taxes) from businesses						
	acquired after June 30, 1975						
	Add lines 10a and 10b						
11	Net income from unrelated business						
	activities not included in line 10b, whether or not the business is regularly carried on						
40	ů ,						
12	Other income. Do not include gain or loss from the sale of capital assets						
	(Explain in Part VI.)						
13	Total support. (Add lines 9, 10c, 11,						
10	and 12.)						
14	First five years. If the Form 990 is for the	e organization	ı's first secon	Ld third fourth	or fifth tax v	L ear as a sectio	n 501(c)(3)
	organization, check this box and stop he i	•			•		` ' ' '
Secti	on C. Computation of Public Suppor						
15	Public support percentage for 2016 (line 8			3, column (f))		15	%
16	Public support percentage from 2015 Sch	nedu l e A, Part	III, line 15 .			16	%
Secti	on D. Computation of Investment Inc						
17	Investment income percentage for 2016 (I	ine 10c, colun	nn (f) divided b	y line 13, colur	mn (f))	17	%
18	Investment income percentage from 2015						%
19a	331/3% support tests - 2016. If the organi						
	17 is not more than 331/3%, check this box		-	-		_	
b	33 ¹ / ₃ % support tests – 2015. If the organiz						
	line 18 is not more than 331/3%, check this b		_	•	· · · · · · · · ·	-	_
20	Private foundation. If the organization die	d not check a	box on line 14	, 19a, or 19b, o	check this box	and see instru	ctions > \

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).	2		
3а	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.	3b		
С	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.	4b		
С	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).	5a		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
С	Substitutions only. Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .	6		
7	Did the organization provide a grant, Ioan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI.	9a		

- b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI.
 c Did a disqualified person (as defined in line 9a) have an appropriate interest in any personal handit
- c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in **Part VI.**
- 10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.
 - **b** Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)

9b

9c

10a

10b

Part	Supporting Organizations (continued)			
44	Lies the experiencies appeared a gift or contribution from any of the following paragray		Yes	No
11 a	Has the organization accepted a gift or contribution from any of the following persons? A person who directly or indirectly controls, either alone or together with persons described in (b) and (c)			
u	below, the governing body of a supported organization?	11a		
b	A family member of a person described in (a) above?	11b		
	A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.	11c		
Section	on B. Type I Supporting Organizations		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
1	Did the directors, trustees, or membership of one or more supported organizations have the power to		Yes	No
•	regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the			
	tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or			
	controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported			
	organizations and what conditions or restrictions, if any, applied to such powers during the tax year.			
2	Did the organization operate for the benefit of any supported organization other than the supported	1		
_	organization of the benefit of any supported organization of the final the supported organization? If "Yes," explain in Part			
	VI how providing such benefit carried out the purposes of the supported organization(s) that operated,			
	supervised, or controlled the supporting organization.	2		
Section	on C. Type II Supporting Organizations			
4	Maria a majority of the averagination's divestors by twistors divine the tay year also a majority of the divestors		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control			
	or management of the supporting organization was vested in the same persons that controlled or managed			
	the supported organization(s).	1		
Section	on D. All Type III Supporting Organizations			
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the		Yes	No
•	organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax			
	year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the			
	organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported			
	organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).	2		
3	By reason of the relationship described in (2), did the organization's supported organizations have a			
	significant voice in the organization's investment policies and in directing the use of the organization's			
	income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's			
Cooti	supported organizations played in this regard.	3		
	on E. Type III Functionally Integrated Supporting Organizations			,
1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see in	nstru	ctions	S).
a b	☐ The organization satisfied the Activities Test. <i>Complete line 2 below.</i> ☐ The organization is the parent of each of its supported organizations. <i>Complete line 3 below.</i>			
C	The organization is the parent of each of its supported organizations. Complete in e 3 below. The organization supported a governmental entity. Describe in Part VI how you supported a government entity (s	see in:	structi	ions).
•				
2	Activities Test. <i>Answer (a) and (b) below.</i>		Yes	NO
а	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify			
	those supported organizations and explain how these activities directly furthered their exempt purposes,			
	how the organization was responsive to those supported organizations, and how the organization determined			
	that these activities constituted substantially all of its activities.	2a		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the			
	reasons for the organization's position that its supported organization(s) would have engaged in these			
	activities but for the organization's involvement.	2b		
3	Parent of Supported Organizations. Answer (a) and (b) below.			
а	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or	^		
h	trustees of each of the supported organizations? <i>Provide details in Part VI</i> .	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.	3b		

Page **6**

instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Org	gani	zations	
1 Check here if the organization satisfied the Integral Part Test as a qualifying instructions. All other Type III non-functionally integrated supporting organ			
Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 Adjusted Net Income (subtract lines 5, 6, and 7 from line 4).	8		
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d Total (add lines 1a, 1b, and 1c)	1d		
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035.	6		
7 Recoveries of prior-year distributions	7		
8 Minimum Asset Amount (add line 7 to line 6)	8		
Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 Distributable Amount . Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		
7 Check here if the current year is the organization's first as a non-functional	ly in	tegrated Type III support	ing organization (see

Part	V Type III Non-Functionally Integrated 509(a)(3	3) Supporting Organi	zations (continued)	
Secti	on D - Distributions		, ,	Current Year
1	Amounts paid to supported organizations to accomplish	exempt purposes		
2	Amounts paid to perform activity that directly furthers exe	empt purposes of suppo	rted	
	organizations, in excess of income from activity			
3	Administrative expenses paid to accomplish exempt purp	oses of supported orga	nizations	
4	Amounts paid to acquire exempt-use assets			
5	Qualified set-aside amounts (prior IRS approval required)			
6	Other distributions (describe in Part VI). See instructions.			
	Total annual distributions. Add lines 1 through 6.			
8	Distributions to attentive supported organizations to whic	h the organization is res	ponsive	
	(provide details in Part VI). See instructions.			
9	Distributable amount for 2016 from Section C, line 6			
10_	Line 8 amount divided by Line 9 amount		(ii)	(iii)
S	ection E - Distribution Allocations (see instructions)	(i) Excess Distributions	Underdistributions Pre-2016	Distributable Amount for 2016
1	Distributable amount for 2016 from Section C, line 6			
	Underdistributions, if any, for years prior to 2016			
2	(reasonable cause required - explain in Part VI). See			
	instructions.			
3	Excess distributions carryover, if any, to 2016:			
a				
<u>b</u>	Fuerra 0010			
d	From 2013			
<u>u</u>	E 0045			
f	Total of lines 3a through e			
<u>'</u> g	Applied to underdistributions of prior years			
9 _	Applied to 2016 distributable amount			
	Carryover from 2011 not applied (see instructions)			
i	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2016 from			
	Section D, line 7: \$			
а	Applied to underdistributions of prior years			
b	Applied to 2016 distributable amount			
С	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2016, if			
	any. Subtract lines 3g and 4a from line 2. For result			
	greater than zero, explain in Part VI. See instructions.			
6	Remaining underdistributions for 2016. Subtract lines 3h			
	and 4b from line 1. For result greater than zero, explain in			
	Part VI. See instructions.			
7	Excess distributions carryover to 2017. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	5 (2012			
b	Excess from 2013			
c	Excess from 2014			
d	Excess from 2015			
е	Excess from 2016			

B 3a	l, line 12; Part IV, Sect , lines 1 and 2; Part IV a, and 3b; Part V, line	ition. Provide the explaition A, lines 1, 2, 3b, 3c, Section C, line 1; Part 1; Part V, Section B, line 1; Part for ar	, 4b, 4c, 5a, 6, 9a, 9b : IV, Section D, lines 2 le 1e; Part V, Section	, 9c, 11a, 11b, and 11d 2 and 3; Part IV, Sectio D, lines 5, 6, and 8; ar	c; Part IV, Section n E, lines 1c, 2a, 2b,
Schedule	A Part II Section B Li	ne 10 Total \$ 7073.			
Firewood	Sales	5873			
Ice Sales	3	602			
Member	Specific T-Shirt Sale	es 577			
Water B	ottle Sales	21			

						Yes	No
	the organization engage, directly or in						
	candidates for public office? If "Yes," of		C, Part I		. 46		
rt VI	Section 501(c)(3) organizations All section 501(c)(3) organization 50 and 51. Check if the organization used Sc	ns must answer que					es [
						Yes	No
yea	I the organization engage in lobbying ar? If "Yes," complete Schedule C, Par	tll			. 47		>
	he organization a school as described i						>
	I the organization make any transfers t				-		
Co	Yes," was the related organization a semplete this table for the organization's ployees) who each received more than	five highest comper	nsated employees (oth	er than officers, direct			d ke
		(b) Average	(c) Reportable	(d) Health benefits,			200150
,	(a) Name and title of each employee	hours per week devoted to position	compensation (Forms W-2/1099-MISC)	contributions to employee benefit plans, and deferred compensation	(e) Estimate other com		
Co	al number of other employees paid ov mplete this table for the organization 20,000 of compensation from the orga	's five highest comp	ensated independent	contractors who each	h received	more	tha
	(a) Name and business address of each independ	dent contractor	(b) Type of serv	ice (c) Compensation	on	
			-				
			-				
	The state of the s		I .				
			-				
2 Did	al number of other independent contra			nizations must attack			lo.
2 Did cor	the organization complete Schedunpleted Schedule A	ule A? Note: All se	ection 501(c)(3) organ	nts, and to the best of my ki	.▶☐ Yes		lo t is
2 Did cor	the organization complete Schedunpleted Schedule A	ule A? Note: All se	ection 501(c)(3) organ	nts, and to the best of my ki	.▶☐ Yes		
2 Did cor der penalti	the organization complete Schedumpleted Schedule A	ule A? Note: All se	ection 501(c)(3) organ	nts, and to the best of my ki	.▶☐ Yes		
2 Did cor der penalti c, correct,	the organization complete Schedumpleted Schedule A	ule A? Note: All se	ection 501(c)(3) organ	ents, and to the best of my knas any knowledge.	.▶☐ Yes		
2 Did cor der penalti e, correct, gn	the organization complete Schedumpleted Schedule A	ule A? Note: All se	ection 501(c)(3) organ	ents, and to the best of my knas any knowledge. Date	.▶□ Yes nowledge and if PTIN		

Use Only

Firm's name

Firm's address ▶

May the IRS discuss this return with the preparer shown above? See instructions

Firm's EIN ▶

Phone no.

SCHEDULE O (Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

2016

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service

► Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Open to Public Inspection

Friends of Silver Springs State Park, In	ic. (FOSS	SSP)			Employer id 56-25	entification number 11929	
990EZ Part III Line 28		\$7254					
990EZ Part III Line 29 990EZ Part III Line 30		6096 416					
990EZ Part III Line 31: Natural & Cultural Resource Mgt.	\$205						
Material & Supplies	182						
Food for volunteer events	427						
Membership Friends of SP, FL	100						
Misc. Expenses Total 990EZ Part III Line31	49	963					
TOTAL 990EZ Part I line 1	0 1	4729					
990EZ Part 1 Line 16 :							
Advertising Expense		198					
Insurance Expense Travel & Lodging For State Friends	s Meetin	301 g 675					
TOTAL 990EZ Part 1 line 16		\$1174					
90EZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	, & t-sl
00EZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	, & t-sl
90EZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	, & t-sl
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00EZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	., & t-sl
00EZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	
00EZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	
OEZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	
OEZ Part II Line 26: Liability of \$12	9. was fo	or Florida Sal	es Tax for	December, 2	016 for sale	es of firewood, ice	

Schedule O (Form 990 or 990-EZ) (2016)	Page 2
Name of the organization	Employer identification number

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Schedule O (Form 990 or 990-EZ), such as legislation enacted after the schedule and its instructions were published, go to www.irs.gov/form990.

Purpose of Schedule

An organization should use Schedule O (Form 990 or 990-EZ), rather than separate attachments, to provide the IRS with narrative information required for responses to specific questions on Form 990 or 990-EZ, and to explain the organization's operations or responses to various questions. It allows organizations to supplement information reported on Form 990 or 990-EZ.

Don't use Schedule O to supplement responses to questions in other schedules of the Form 990 or 990-EZ. Each of the other schedules includes a separate part for supplemental information.

Who Must File

All organizations that file Form 990 and certain organizations that file Form 990-EZ must file Schedule O (Form 990 or 990-EZ). At a minimum, the schedule must be used to answer Form 990, Part VI, lines 11b and 19. If an organization isn't required to file Form 990 or 990-EZ but chooses to do so, it must file a complete return and provide all of the information requested, including the required schedules.

Specific Instructions

Use as many continuation sheets of Schedule O (Form 990 or 990-EZ) as needed.

Complete the required information on the appropriate line of Form 990 or 990-EZ prior to using Schedule O (Form 990 or 990-EZ).

Identify clearly the specific part and line(s) of Form 990 or 990-EZ to which each response relates. Follow the part and line sequence of Form 990 or 990-EZ.

Late return. If the return is not filed by the due date (including any extension granted), attach a separate statement giving the reasons for not filing on time. Don't use this schedule to provide the late-filing statement.

Amended return. If the organization checked the Amended return box on Form 990, Heading, item B, or Form 990-EZ, Heading, item B, use Schedule O (Form 990 or 990-EZ) to list each part or schedule and line item of the Form 990 or 990-EZ that was amended.

Group return. If the organization answered "Yes" to Form 990, line H(a), but "No" to line H(b), use a separate

attachment to list the name, address, and EIN of each affiliated organization included in the group return. Don't use this schedule. See the Instructions for Form 990, I. Group Return.

Form 990, Parts III, V, VI, VII, IX, XI, and XII. Use Schedule O (Form 990 or 990-EZ) to provide any narrative information required for the following questions in the Form 990.

- 1. Part III, Statement of Program Service Accomplishments.
 - a. "Yes" response to line 2.
 - b. "Yes" response to line 3.
 - c. Other program services on line 4d.
- 2. Part V, Statements Regarding Other IRS Filings and Tax Compliance.
 - a. "No" response to line 3b.
 - b. "Yes" or "No" response to line 13a.
 - c. "No" response to line 14b.
- 3. Part VI, Governance, Management, and Disclosure.
- a. Material differences in voting rights among members of the governing body in
- b. Delegation of governing board's authority to executive committee in line 1a.
- c. "Yes" responses to lines 2 through 7b.
- d. "No" responses to lines 8a, 8b, and 10b.
 - e. "Yes" response to line 9.
- f. Description of process for review of Form 990, if any, in response to line 11b.
 - g. "Yes" response to line 12c.
- h. Description of process for determining compensation in response to lines 15a and 15b.
- i. If applicable, in response to line 18, an explanation as to why the organization checked the "Other" box or didn't make any of Forms 1023, 1024, 990, or 990-T publicly available.
- j. Description of public disclosure of documents in response to line 19.
- 4. Part VII, Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors.
- a. Explain if reporting of compensation paid by a related organization is provided only for the period during which the related organization was related, not the entire calendar year ending with or within the tax year, and state the period during which the related organization was related.
- b. Description of reasonable efforts undertaken to obtain information on compensation paid by related organizations, if the organization is unable to obtain such information to report in column (E).
- 5. Explanation for Part IX, Statement of Functional Expenses, line 11g (other fees

for services), including the type and amount of each expense included in line 11q, if the amount in Part IX, line 11g, exceeds 10% of the amount in Part IX, line 25 (total functional expenses).

- 6. Explanation for Part IX, Statement of Functional Expenses, line 24e (all other expenses), including the type and amount of each expense included in line 24e, if the amount on line 24e exceeds 10% of the amount in Part IX, line 25 (total functional expenses).
- 7. Part XI. Reconciliation of Net Assets. Explain any other changes in net assets or fund balances reported on line 9.
- 8. Part XII, Financial Statements and
- a. Change in accounting method or description of other accounting method used on line 1.
- b. Change in committee oversight review from prior year on line 2c.
 - c. "No" response to line 3b.

Form 990-EZ, Parts I, II, III, and V. Use Schedule O (Form 990 or 990-EZ) to provide any narrative information required for the following questions.

- 1. Part I, Revenue, Expenses, and Changes in Net Assets or Fund Balances.
- a. Description of other revenue, in response to line 8.
- b. List of grants and similar amounts paid, in response to line 10.
- c. Description of other expenses, in response to line 16.
- d. Explanation of other changes in net assets or fund balances, in response to line
 - 2. Part II. Balance Sheets.
- a. Description of other assets, in response to line 24.
- b. Description of total liabilities, in response to line 26.
- 3. Description of other program services in response to Part III, Statement of Program Service Accomplishments, line 31.
 - 4. Part V, Other Information.
 - a. "Yes" response to line 33.
 - b. "Yes" response to line 34.
- c. Explanation of why organization didn't report unrelated business gross income of \$1,000 or more to the IRS on Form 990-T, in response to line 35b.
 - d. "No" response to line 44d.

Other. Use Schedule O (Form 990 or 990-EZ) to provide narrative explanations and descriptions in response to other specific questions. The narrative provided should refer and relate to a particular line and response on the form.



Don't include on Schedule O (Form 990 or 990-EZ) any social security number(s), because this schedule will be made available for public inspection.